1. Welcome and Introductions – Cindy Heider welcomed the committee members and asked that each introduce him or herself. Those attending included: Marilyn Baker, Elaine Bryant, Ben Caldwell, Corla Dawson, Peggy Ellis, Judy Grimes, Cindy Heider, Amy Kotwani, Colleen Kowich, Kristen Neeley, Steve Saffell, Jamie Sweiger, Bob Willenbrink and Tom Williamson.

2. Strategic Plan Year 1 Report – Cindy Heider presented the nearly complete Year 1 Report and encouraged work groups to have data ready for meeting reports and the annual report.

3. Performance Indicators Update – Steve Saffell provided an update on the five Missouri Performance Indicators. For 2013-2014, Missouri Western will meet three of the five indicators. Work needs to focus on graduation rates and retention rates.

4. AQIP Action Project Year One Feedback Reports – Cindy Heider showed the committee the posted Year 1 feedback reports and indicated that external review of the three AQIP Action Projects indicated good progress.

5. AQIP Systems Portfolio – Cindy Heider reminded the committee of the leads for the writing teams and the need for drafts to be completed by the next meeting – February 19, 2014.
   a. AQIP 1 Helping Students Learn – Daffron, Caldwell, Lane, Mapley, Nabors, O’Connor, Willenbrink
   b. AQIP 2 Accomplishing Other Distinctive Objectives – McGuffin, Pickman, Kowich
   c. AQIP 3 Understanding Students’ and Other Stakeholders’ Needs – Meyer, Grimes
   d. AQIP 4 Valuing People – Fessler, Sanders
   e. AQIP 5 Leading and Communicating – Pearce, Pickman, Murray, Holtz
   f. AQIP 6 Supporting Institutional Operations – Fessler, McMillan, Eckhoff, Mabe
   g. AQIP 7 Measuring Effectiveness – Daffron, Heider, Saffell
   h. AQIP 8 Planning Continuous Improvement – Heider
   i. AQIP 9 Building Collaborative Relationships – Pickman, Mapley, Ellis

6. Future meeting dates:
   a. February 19, 2014 1-2 PM Enright 216
   b. May 14, 2014 1-2 PM Enright 216

   Public access to the Missouri Western strategic plan documents (current and archived) and the AQIP Systems Portfolio and annual updates on AQIP Action Projects (current and archived) can be found on this web page.