

## Staff Association Agenda

March 8th, 3:00pm

Eder 213

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Attendees: Amber Halstead, Kasey Schmoe, Roberta Dias, Aubry Carpenter, Debbie Vaughn, Melissa Stallbaumer, Jessica Frogge, Alana Tackett, Emily Ludwig, John Vanderpool

Absent: Derek Evans (excused), Amanda Kimler (excused)

### Invited Guests

- Dr. Elizabeth Kennedy, President
  - Darrell Morrison's farewell on March 13th
  - Dr. Kennedy is at the DC fly in for workforce development training
  - Griffon Experience is March 11th
  - Registration for fall classes (and summer) is officially open. Our goal is to get all students registered before they leave for the summer
  - Preparing for next year's budget
  - Spratt Hall is near completion, we will start evaluating other areas of campus after it is complete
  - Street lights between Potter and Popplewell are being repaired
  - Vartabedian is still in the works, the plan is still to have Vaselakos offline in the upcoming Academic year
  - Went to city hall to talk about CTAC - plan is for ground breaking in the Spring
- Dr. Laura Reynolds, Provost and Vice President for Academic Affairs
  - CTAC will have ground breaking in the spring, additional 1.5 million funding through ARPA
  - Entering a transition phase with the YMCA, we will be moving into a head start program on campus. YMCA is moving into after school care, so Headstart is what we are moving to - hopefully growing the space
  - CALHE Conference is this weekend. The return to a live conference and also the return of the journal after a hiatus from COVID. Thank you to Dr. Ducey for that work. Dr. Ducey is now located in the Provost's Office.
  - Working with Academic Advising for Griffon Orientation this summer
  - We are creating a long list of events to wrap up the end of the semester.
  - Graduation will be in the afternoon due to to Apple Blossom Parade and will be located at the Civic Arena
  - Faculty searches are underway, you may see some on campus. We would love to see staff in any of the campus presentations for the searches.
- Dr. Melissa Mace, Vice President of Enrollment Management and Student Affairs
  - We have 483 people registered for this weekend's visit; 185 students + their guests.
  - We are still searching for a Director of Admissions. Held several Zoom interviews this week. We are also looking for Director of International Services.
  - SOAR awards (student leader awards) coming up. If you know a student or organization you want to recognize, please nominate.
- Darrell Morrison, Vice President of Finance and Administration

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### Faculty Liaison Report

- Dr. Ed Taylor (Faculty Liaison)
  - Staff are SO APPRECIATED for all you do. It is not said enough, but we can't do what we do without you.
  - The Faculty Executive Board wants to work more closely with the Staff Association Executive board, we have similar interests and we want to work together to achieve them.
  - Staff are often the forward facing folks and if you hear things from students that faculty do not - please share so faculty can support too!

### Previous Meeting Minutes Approval

Jessica Frogge motions to approve, Debbie Vaughn seconds the motion. Motion passes by unanimous consent.

### Committee Reports

- Salary & Fringe
  - No report
- Constitution & Bylaws
  - No report
- Welcoming
  - We welcomed 4 new employees this month
  - Ordering more postcards
- Election
  - We have exempt and non-exempt positions open on staff senate. Email Melissa Stallbaumer with any nominations (or self nominations).
- Professional Development
  - Professional development committee only has one member due to staff departures on campus.
  - We may want to have some conversations about how to boost this committee, or if it is a necessary committee without the funding we used to have and the growth of the CTL.
    - Jessica Frogge asked where funding we used to have was moved? Amber indicated that with budget cuts professional development funding was decreased and moved to departments rather than with Staff Association.
    - Amber Halstead will ask Administration for more information at the next administrative meeting.
    - John Vanderpool asked what the committee is doing now and if there is a purpose for having it?
    - Amber Halstead reviewed updating the bylaws in the last year to remove the placement of funds from the committee, but kept it vague for us to decide.
    - Discuss with constituents, in April we can make decisions on abolishing the committee or adjusting.
- Employee Engagement
  - No formal report - looking at changing the weekly meeting time
- Care

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- Meal Train account is now set up through the care committee (currently the free account). If anyone needs that support, email Aubry Carpenter to request support.
- THANK YOU to all who donated to the Care Committee, we were able to help an employee in need in the last couple of weeks. Remember you can reach out at any time to request help.

### President's Report

- Vacancies on Senate - send nominations to Melissa Stallbaumer.
- Do we want to consider adjusting the size/seat expectations for senate composition.
  - Jessica Frogge - Before we adjust size, we may want to consider if we are meeting the needs of campus.
  - Executive board will compile results from a staff survey to send to senators.

### First Vice President's Report

- Thank you for updating Alana with the meal card updates so that constituent lists could be updated.
- If you were missing any cards please reach out to the executive board?

### Other Business/Open Discussion/Announcements

- The Staff Association website needs to be updated, especially on the committees page.
- We could consider making a video explaining the purpose Staff Association to post on the website
- We could include a gallery of photos for past events to help educate campus on the value
- The Director of Esports position is posted and there is a good pool of applicants. On-campus interviews will hopefully be the week following Spring Break.

Alana Tackett motions to end the meeting, seconded by Jessica Frogge. The motion passes unanimously.

**Mark your calendars:** Next Staff Association meeting is April at 12th 3:00pm in Eder 213.