

# Staff Association Minutes

## September 8, 2021, 3:00pm

### PDR

**Senators in Attendance:** *Aubrey Carpenter, Kendy Scudder, Lisa May, Kathy Kelly, Derek Evans, Amber Halstead, Jean Foster, Emily Ludwig, Jessica Frogge, Tiffany Crawford, Fumi Cheever, Melissa Stallbaumer, Debbie Vaughn (virtual)*

**Absent:** *Evan Banks*

#### Invited Guests

- **Report:** Dr. Elizabeth Kennedy, President
  - Thank you to everyone's effort to welcome students back to campus through plan week, move in, etc.
  - We discussed the opportunity to provide professional development outside of plan week for staff in the meeting with Senate Exec
  - New Student Convocation - thanks for attending
  - Fall enrollment: not as strong as we hoped. Anticipate a decline in both overall enrollment and credit hours. Down 180 first-year students, down in the teens for graduate students. First year transfer students are up from both 2-year and 4-year, largest numbers being from Northwest.
  - Last year acceptance letters were not sent until November/December, last week Dr. Mace sent 75 acceptance letters.
  - Registration calendar will be adjusted to open well before the end of the semester. Thank you to those who called to help get returning students registered. 1,200 students left for the summer without being registered, only 32 did not return thanks to the efforts from staff and faculty.
  - First home football game is tomorrow, Thursday, September 9th. Tailgate will be in Lot H and it is the Military Appreciation Day.
  - Center for Service is hosting a Day of Service on Friday, September 10th. We have over 100 students signed up to participate so far. This is open to staff, sign up!
  - ROTC will put out over 100 American Flags out on campus to help commemorate 9-11 events. On September 11, we will have flags at half staff and ring the bell at four times throughout the morning to honor those lost. At 7:30 we will congregate around the clock tower to have a moment of silence and commemorate the event.
  - Gold Friday activities will start Friday. We have 75+ events scheduled throughout the semester so far.
  - Campus space study is ongoing. We are still in discussion and dialogue. There will be opportunities for feedback from campus.
  - Working with the community to become more engaged.
- **Report:** Dr. Mike Ducey, Director of Griffon Office of Applied Learning
  - The Griffon Office of Applied Learning is here to help support our mission as an applied learning institution including development of programs, promotions, partnerships, research and assessment, etc.
  - Applied learning is not limited to faculty and academic areas
  - Dr. Ducey is happy to chat with any staff member interested in providing applied learning opportunities
  - Working on:

- Finding ways to support our current opportunities (funding, etc.)
    - Find new opportunities
    - Finding collaborative relationships to build better experiences for applied learning
    - Assessment and impact studies are currently being looked into
  - How we describe applied learning in a **marketable** and consistent way, we created five pillars. Work, Service, Discovery, Leadership, Create
  - New Website - *In Progress*: will be a resource for both students and staff/faculty
    - Resource
    - Share stories of success from students - recruiting and marketing tool
  - Opportunities for staff to engage:
    - Attend Griffon Conference - September 24th 8:30 a.m. - 12:15 p.m.
    - Conference on Applied Learning in Higher Education April 21 - 23
      - Virtual Aspects of Applied Learning
      - Campus Showcase for Applied Learning April 22
        - Traditional Posters
        - Performance Opportunities Fine Arts
        - This is an opportunity to showcase the applied learning in your area.
        - Recruiting tool
      - We could use assistance!
    - Want to help?
      - CALHE - Jen Botello
      - Showcase - Dr. Ducey
- **No Report:** Dr. Marc Manganaro, Interim Provost and Vice President for Academic Affairs; Darrell Morrison, Vice President of Finance and Administration; Dr. Melissa Mace, Vice President Student Affairs/Enrollment; Dr. Greg Lindsteadt, Faculty Senate President

### **August Meeting Minutes Approval**

*Motion to approve by Senator Evans, seconded by Senator Kelly.*

### **Committee Reports**

- Salary & Fringe
  - Have not met to this point.
  - City Council Meeting - Some city employees received a one time gift, people have asked if that could be done here (COVID money).
- Constitution & Bylaws
  - Changes were approved and will go to GAC.
- Welcoming
  - August 16 - September 1 employees have been welcomed, but the committee has not met.
- Election
  - No report
- Professional Development
  - No report
- Special Events
  - No report
- Advantage
  - No report

### **President's Report**

- Constitution and Bylaws vote results
- Thank you from President Kennedy to all the staff who reached out to the 1,200 students.
- Positive stories needed.

### **First Vice President's Report**

- New employees will be assigned to senators, you'll be copied in a welcome email.
- Committee member sign up update [Constitution & Bylaws (3), Election (2), Professional Development (1), Salary & Fringe (2) they all fall below the 5 minimum]
- Staff Senator vacancies
  - Have new employees been given the opportunity?

### **Faculty Liaison Report**

- No report

### **Other Business/Open Discussion/Announcements**

- Punch Pass for 2021-22 Griffon Athletics. Deadline to request is 11/1/21
  - Email Connie Brock to request a punch pass
- Thursday 9/9/21 - Home Football game / Military Appreciation
- Friday 9/10 - wear Red, White & Blue OR Black & Gold
- Saturday 9/11 Events
- Thank you to all of the campus partners who participated in, and supported Griffon Edge, it could not happen without the collaboration of SO many campus partners. - Melissa

*Motion to adjourn the meeting Senator Kelly, seconded by Jessica Frogge.*

**Mark your calendars:** Next Staff Association meeting is October 13 at 3:00pm in PDR