

**Staff Association Agenda**  
**May 12, 2021, 3:00pm**  
**Zoom (Senators & Invited Guests)**  
**All Staff Association Members: [griff.vn/SAMay12](https://griff.vn/SAMay12)**

**Senators Present:** Evan Banks, Derek Evans, Jean Foster, Jessica Frogge, Amber Halstead, Rene Hill, Andrea Keller, Kathy Kelly, Lisa May, Kendy Scudder, Melissa Stallbaumer, Debbie Vaughn

**Senators Absent:** Cathy Bryson, Tiffany Crawford

**Invited Guests**

- Dr. Elizabeth Kennedy, President
- Dr. Doug Davenport, Provost and Vice President of Academic and Student Affairs
- Darrell Morrison, Vice President of Finance and Administration
- Dr. Greg Lindsteadt, Faculty Senate President

**Dr. Kennedy Report:**

- Thank you to everyone for your efforts with commencement; great job to pivot at the last minute with the change of venue
- Fall enrollment is currently flat but graduate enrollment has seen an increase; 10% increase in credit hour enrollment for summer
- Increased marketing efforts-billboards, radio, newspaper, social media
- Looking forward to GO Days
- Should hear from legislature soon about budgets
- Waiting for more information about Chiefs training camp
- Continuing with departmental level conversations, which are open to staff groups too. Contact Betsy if you would like to schedule a time to meet.
- Provost search is underway with interim candidates being interviewed this week.
- Covid-19 response team will continue to meet over the summer

**Dr. Davenport Report:**

- Expressed gratitude for successful commencement-everything was top notch. Thankful to have Zora Mulligan join us. It was an exciting day for students and families.
- Many curriculum proposals, including respiratory therapy, cybersecurity, as well as several other revamped programs, have been approved by Missouri Department of Higher Education Workforce Development. We are moving in the right direction to add impactful and in-demand programs.
- Continued progress in enrolling students for fall courses.

**Darrell Morrison Report:**

- Next year's budget has been approved by the Board of Governors; Darrell and Kathy Gammon will be meeting with departments about FY22 budgets. Supplies and travel will be cut; tried to protect personnel.
- \$1.8 million from the Foundation has been approved plus \$770,000 federal stimulus money to reach a balanced budget for this year.

- Moving forward with a compensation study done by an outside firm with a goal to be completed by December 1. Will be sending out a job questionnaire to staff in early June. Will use CIP codes for comparison.
- Planning ahead for better days
- Thanks to e-board and ad hoc budget committee for their efforts this year
- We received unofficial notification of Round 3 of CARES act funding yesterday. We will receive \$5.8 million for students and \$5.7 million for the university
- Have made application for Rescue Act funding through the state and city. Will make request from Buchanan County once the application opens.
- Will be working on parking lot improvements this summer.

#### **April Meeting Minutes Approval**

- Kelly moved to approve the April minutes. Seconded by Frogge. Motion passed unanimously.

#### **Committee Reports**

- Salary & Fringe: No report
- Constitution & Bylaws: Working on a proposal to update the membership section of the constitution to include all benefit eligible staff (full-time & part-time permanent employees which will include director level positions). This will require a vote by the entire association. Also adding a bullet point in the bylaws that the e-board Vice President will maintain the constituent list (only requires a vote from senators).
- Welcoming: Met May 4<sup>th</sup>; welcomed 6 recent hires. Working with HR to obtain a monthly listing of recent hires/current list of staff association eligible employees. Will meet with Claudia Baer to discuss the role of staff association with onboarding process for new hires. Looking at ways to welcome new employees and/or gifts that are practical and reasonably priced. Thank you to Aramark for donating meal cards. They have created a new post card that lists the staff senator that represents the new employee.
- Election-Nominations for next year's senators ends on Friday, May 14. The ballot will go out the following week.
- Professional Development-Working with the Center for Workforce Development on upcoming trainings/certifications that will be available to full-time staff.
- Special Events-Meeting tomorrow to discuss a possible summer event for staff.
- Advantage-No report

#### **President's Report**

- Thank you to administration and Aramark for the Spring Fling Lunch.
- Thanks to everyone that volunteered or assisted with commencement. Top notch job by MWSU staff to pull off the event with very limited notice in the change of venue.
- Request from administration that we review bylaws and consult with other staff associations from like institutions. Current e-board will begin the process of collecting this data and will hand it over to the new e-board who can continue the research/discussion over the summer.
  - Who is part of Staff Association?
  - Number of senators and the make-up of the senate
    - Goal: diverse representation; make sure all areas/voices are heard

- Term limits for senators (right now we do not have any)
  - Stipend or incentive system for e-board positions
- It has not been an easy year, but thank you to ALL staff for persevering through the challenges and struggles.
- Many thanks to all senators, committee chairs and members for your contributions this year. You have gone above and beyond to volunteer your time to serve.
- Thank you to Evan, Jean and Colette for serving on the e-board.
- Everyone rest up over the summer in order to gear up to do great things next academic year.

#### **First Vice President's Report**

- No report

#### **Faculty Liaison Report**

- No report

#### **Other Business/Open Discussion/Announcements**

- Constitution and Bylaws is also looking at senator distribution and how other universities' staff associations are structured.

#### **Meeting adjournment**

- Motioned by Halstead. Seconded by Banks. Motion passed unanimously.

**Mark your calendars:** This is the final meeting of the year. The incoming senators will meet in June to elect the new Executive Board. Staff Association meetings will resume in August.