

Staff Association Meeting Minutes

November 11, 2020

Zoom

YouTube: griff.vn/SA111120

Senators Present: Andrea Keller, Jean Foster, Amber Halstead, Cathy Bryson, Melissa Stallbaumer, Lisa May, Evan Banks, Debbie Vaughn, Rene Hill, Kendy Scudder, Kathy Kelly & Derek Evans

Senator Absent: Colette Weipert, Jessica Frogge & Tiffany Crawford

Invited Guests

Dr. Elizabeth Kennedy, Interim President

Dr. Doug Davenport, Provost and Vice President of Academic and Student Affairs

Darrell Morrison, Vice President of Finance and Administration

Dr. Greg Lindsteadt, Faculty Senate President

Dr. Kennedy Report:

- Please take extra precautions to keep our campus and everyone safe; continue with virtual events whenever possible
- Provided thanks to the Covid-19 response team, which includes 13 contact tracers
- Working to secure permission to administer antigen testing; will only be allowed for symptomatic individuals
- Please get a flu shot!
- Every employee is an ambassador---everyone can help with enrollment/recruitment/retention efforts
- Dr. Melissa Mace, new Vice President for Enrollment Management, begins November 16
- Spring semester begins January 19; Spring break will be March 22-26
- Continuing to build relationships with city, county & state leaders; traveling to Jefferson City to meet with state legislators
- Reiterated her commitment to seeing campus through these challenges times. Appreciates efforts of everyone going above and beyond. We will get through this-there will be better days!

Dr. Davenport Report:

- Covid protocols on campus are working. Safest place in St. Joseph is MWSU campus. Will be in communication with faculty and students about the incomplete policy, testing services, etc. in order to accommodate situations that have been complicated by Covid.
- Potter Hall update
- Spring enrollment is down from Spring 2020 to Spring 2021. Steps are being taken to get students registered. Will use an EdSights campaign, Canvas and departments to initiate communication with students.
- Master Academic Plan and Academic Program Review teams are moving forward.
- Received 1000 EdSights student survey responses with varying levels of satisfaction with course modalities from the Fall 2020 semester.

Darrell Morrison Report:

- Started the year \$4 million down, now sitting at \$2.6 million deficit due to many factors
- Kudos to Kathy Gammon and all others for their hard work to update processes.
- Enlisting more input on the budget from campus; drive it more bottom up rather than top down

- Potter Hall project had to be completed by November 15 due to CARES Act guidelines (where funding is coming from)
- The vast majority of employees participated in the benefits webinar

Old Business

- Halstead moved to approve the October minutes. Seconded by Foster. Motion passed.

Committee Reports

- Salary & Fringe
 - Met with faculty salary & fringe committee; both parties wanted to meet collectively with Dr. Kennedy to discuss insurance/benefits and parking situations. Will hold off because faculty and staff e-boards are having those conversations.
- Constitution & Bylaws
 - No report
- Welcoming
 - No report; have not met
- Election
 - Still working to replace open senate position; must be exempt position. If you are interested, please reach out to Colette Weipert or Rene Hill.
- Professional Development
 - Working with Center for Teaching & Learning to discuss resources specific to staff. Working on a survey instrument for staff and comparing it to questions/results from previous survey conducted by the CTL.
 - Meeting scheduled for next week
- Special Events
 - Door Decorating Contest: December 8th
 - Home for the Holidays Virtual Retreat: December 10th 1:00 - 2:00 p.m.
 - Silent Auction: December 7th - 10th
 - Items will be posted on Staff Association Facebook page; reach out to a committee member if you do not have Facebook but would like to see the items
 - All proceeds will go to the Advantage Committee
- Advantage
 - The Advantage Committee has two Griffon staff member families that we will adopt this holiday season. Please watch the Griffon Weekly for specific requests for two children, but gift cards to Walmart, for gas, CVS, home improvement stores, etc., are all appreciated. We have drop-off locations in each building and a responsible person who is accepting donations and tracking them this year.

President's Report

- Future meetings will be held in the Presidential Dining Room (PDR) in Blum Union
- Fall break is almost here-keep pressing on!
- Dr. Kennedy needed to cancel the monthly meeting with the staff e-board due to Covid related emergencies
- Please continue to funnel any questions and/or concerns to a staff senator and those will be passed on to administration
- Dr. Kennedy's office will resume sending out family announcements (births, deaths, etc.) in order to create a family like atmosphere

- Feedback button on the staff association website is still a work in progress. We want to get it right!
- United Way campaign wraps up next week.

First Vice President's Report

- No report

Faculty Liaison Report

- No report

Other Business/Open Discussion/Announcements

- Committee volume/representation; Salary & Fringe will look into this.
- Many of you are doing more with less. THANK YOU for staying the course. Better times are ahead!

Hill motioned to adjourn the meeting. Kelly seconded. Motion passes. Meeting adjourned.

Mark your calendars: Next meeting will be Wednesday, January 13 at 3pm.