

Staff Senate Minutes

April 13, 2016

Blum 220

Attended: John Gregory, Carol Hare, Tara Stoll, Jessica Frogge, Jena Williams, Amy Foley, Christina Lund, Jenny Sherlock, Derek Evans, Barb Harris, Bill Arnold, Shana Meyer, Cale Fessler, Jerry Pickman, Bob Vartabedian, Doug Davenport, Gretchen Quenstedt-Moe, Steve Saffell, Jean Foster, Dana Heldenrand, Roe Gnuschke, Amy Foley, Martha Greer

Invited Guests

Dr. Vartabedian

- Jefferson City Update- Jeanne Daffron currently in Jefferson City, House recommended no increase, Senate recommended 6%, currently conferencing a negotiation. Current talk of 4% with stipulation of no increased tuition. April 22nd deadline currently set.
- Concealed Weapon on Campus bill is likely to be put on backburner till next year
- Governor's Office- Joseph Kellogg as student representative for the MWSU Board of Governors
- Offer out for Endowed Professor of Population Health

Dr. Daffron

- At Jefferson City, Dr. Davenport reporting
- Teresa Harris of Art Department received 2016 Missouri Governor's Excellence in Teaching Award
- Current Strategic Plan- 2012 through 2017. Progress on Plan with 50 committee members.
- 3 Goals
 - Enhancing Educational Experience- Fully Deployed
 - Preparing Graduated for Careers, Graduate Studies, and Life Opportunities- Fully Deployed
 - Increasing and Managing Resources- Significant Progress
- Ready to start work on next Strategic Plan and move forward.
- Reconfigure Strategic Plan committee, downsizing to 12 from 50 with connected working groups.
- Requesting that a member of Staff Association Senate and SGA on Strategic Plan Committee
- New Action Project developed from Strategy Forum- Valuing Employees committee formed. Sara Freemyer, Dennis Keller on committee. Trying to recognize that every employee plays a critical role in the university. Wanting to make sure they are connected to the university and understand their individual value. Timeline starts immediately to December 2017

- Key Focus Points- Recognition(connectivity), Communication (two-way), Resources, Increasing Opportunities for Professional Development, Onboarding.
- Thank you for Commencement volunteering and still searching for additional volunteers.
- Great Colleges Survey, sought 30% response rate, received 60% response rate allowing the university to receive benchmark information. Hare: How are we obtaining the results on this, what are they? Limited descriptive statistics will be received based upon what can be spent.
- Bob McCollough, prosecutor from St. Louis County, on campus for event. 400-600 individuals expected on campus for event.

Dr. Fessler

- IT working through bid process for Residential Hall TV and Internet, 600-700 pages of bid information from 10 providers. Many options on board from managed services to continuation of current options.
- April 18th prize drawing for Wellness Fair attendance
- Wellness funds to be potentially used to address wellness concerns from Staff Survey.
- Stadium work is nearing completion, videoboard is not fully underway
- Replacement of Hearn's board with digital board; funds donated.
- Potter renovation work has begun and will pause on April 22nd for finals.
- Pool plans continuing as before
- Budget monitoring continuing in Accounting
- Barb Harris- Did any part of the SGA article in Griffon News pan out? Ida's proposal appeared good, currently a number of unknowns.

Jerry Pickman

- Potter Hall currently underway and on schedule
- Videoboard for Spratt Stadium timeline uncertain. Advertising sponsor panels are being sold currently.
- Additional funds via Centennial campaign, House Bill 19, and Arts Society to Potter Hall
- Two Prong Approach- Building committee focusing on \$5 million of immediate need renovations in Potter. Best chance of raising money in this. Still looking to add 800 seat performance center for Potter
- High profile events upcoming will likely draw additional donors.
- Foundation Appreciation Reception, 200 individuals at reception. Positive experience. Student Displays well received. Launched Potter campaign video, which was student-focused.

- Night at the Ritz, April 22nd, put on by Missouri Western Ambassadors for Non-Traditional Student Scholarships
- Engineering Technology Awards Banquet had record attendance
- Alumni engagement and enrollment management working together on several initiatives, such as alumni sending postcards, distinguished alumni awards
- Spring Phonathon to end in May- improvement of pledges received.
- Arts Society busy with membership drive, keeping patrons involved
- Walter Cronkite Initiative, numerous events planned in local area and abroad. Walter Cronkite Post Graduate Fellowship at CBS in New York City setting up; donor funded.
- PR/Marketing- Collaborative marketing reaching out to campus community on marketing and use of advertising dollars. Discussing centralization and initiatives. Up on news coverage, MWSU mentioned over 6000 times in online media.
- Campus Printing continuing to work on ways to improve workflow, new equipment forthcoming
- Foundation- working on budgets, committee meetings this month, final board meeting in May. An RFP sent out for audit and tax services.
- Carol Hare- Video shown was excellent. Fessler- To be shown to Board of Governors
- When will fundraising bricks place in Spratt? Victory Plaza is in the works right now, based around idea of the Victory Tree (near Baker) and a tree sculpture to be created

Shana Meyer

- Spring Concert "Country" on Saturday April 16
- April 21st 5:30- Invitation only event on ethnic and cultural inclusion in the classroom
- Title IX, Adam McGowan accepted position starting June 1st
- 45 international students visited Jefferson City
- Looney Pool renovations starting in May. Community members will be able to get in via fee and punch card. St. Joseph School District swim teams will be using pool. Should be running by Fall semester
- Ida Hefner and Alex Adkinson selected for Student Speaker at Commencement
- SGA elections- Alec Guy and Connor Samenus, secondary elections for constitutional amendments happening Monday. Joseph Kellogg Student Board of Governors.
- Current proposal only one receiving good opinion from Student Advisory committee after three years of work
- Shana Meyer chairing Trails West, Monday announcement party at First Ward House revealing artwork and headliners

Sally Sanders

- Absent

Kurt McGuffin

- Absent

Old Business:

- Approval of Minutes: March 2016- Frogge motion to approve , Sherlock seconds, All approve

Committee Reports:

- Advantage – Roe Gnuschke-Chair
 - If there are any members aware of concerns, please let committee know
- Constitution/By-Laws –Christina Lund-Chair
 - No Report
- Grievance – Kathy Kelly-Chair
 - No Report
- Election – John Gregory-Chair
 - 9 Exempt
 - 5 Non-Exempt with 1 Pending
 - Planning on shutting down nominations on April 15th
- Professional Development – Tara Stoll-Chair
 - No Report
- Salary and Fringe Benefits – Debbie Johnson-Chair
 - No Report
- Special Events – Dana Heldenbrand-Chair
 - Spring Retreat May 25th from 11:30-1:30 in Blum 218/19 Stress Free Summer theme, webinars to be shown through summer regarding handling stress in the work environment. Funding additions from Wellness Committee.
- Welcoming – Jackie Burns-Chair
 - Welcoming 9 new Staff
 - Dana Lombardino – Custodian – Physical Plant
 - Debby Steinman – Office Coordinator – Western Institute
 - Ryan Addington – University Police Officer – Campus Police Department
 - Megan DeShon-Runge – Administrative Assistant-Contracts/Assignments – Residential Life
 - Erin Keller – Graduate Records Coordinator – Registrar’s Office
 - Dawn Rinehart – Simulation Lab Manager – Nursing
 - Nicki Robertson – Administrative Coordinator – Human Resources
 - Alana Tackett – Financial Aid Coordinator – Financial Aid
 - Amy Coats – Purchasing Clerk – Purchasing
- Faculty Senate Representative, Amy Foley

- o Promotion and Tenure, 9 applications from Assistant to Associate, 7 from Associate to Full
- o Evaluation of faculty wanting to move to all digital, discussion of security.

New Business:

- Ad Hoc Budget Committee- Martha Greer Chair
 - o Proposals sent to VP of Financial Planning and Foundation for \$2000 to both budgets.
 - o Answer from VP of Financial Planning: Not approving full request, open to funding more webinars, on campus and off campus opportunities, guest speakers, all for staff development case by case proposal basis.
 - o Foundation Board will meet on May 4th to approve budget
 - o Professional Development committee to oversee proposals

First Vice President's Report-Jackie Burns

- Staff Association Budget- \$543.89
- Foundation \$1341.49

President's Report:

March 22- Attended the Assessment Lunch, hosted by Yen To

March 25-Attended the Midday Melodies, Performance by MWSU Percussion

March 29-Attended Eggs & Issues, presented by Dr. Jimmy Albright

March 29-Attended the Governance Advisory Council (GAC)

- Update Undergraduate Transfer Credit Policy
- Spring 2016 Graduate Curriculum Proposals
- Graduate School Graduation Requirement Revision

March 31-Attended the quarterly staff meeting at Physical Plant and presented survey results

March 31-Attended the Retirement Reception for Nancy Gray

Campus Kudos

Nancy Gray, After 32 years of service to Missouri Western she retired on March 31st, 2016.

Announcements: Jackie- Discussion with other staff members, ideas on onboarding new employees or refreshing seasoned employees on campus services and resources. Jackie Burns has started a working document listing ideas. Might be useful for action project mentioned by Dr. Davenport. Amy Foley volunteered to represent Staff Association on Valuing Employees action project. Carol Hare will clarify with Dr. Davenport what Staff Association representation he wants for this action project.

Motion to Adjourn : Harris motions to adjourn, Frogge seconds, all accept, motion carried.

Next meeting of the Staff Association is May 11th, 2016.