

Staff Senate Agenda
January 13, 3:00 p.m.
Blum 220

Invited Guests

Dr. Vartabedian

- General Session for 1/14/16 cancelled and rescheduled regarding Accreditation at a later date
- Walter Cronkite Memorial- Bradley and Moonves endowment possibility for the memorial
- Truman Library contact has requested a live performance of "Harry & Walter"
- Dr. Vartabedian may be called to testify at Jeff City general assembly in regards to state funding.
- Endowed Professorship for Nursing Department. Considering creating School of Nursing with Associate Dean of Nursing.

Dr. Daffron- Dr. Davenport reporting

- Higher Learning Commission Site Visit in Oct. 2016. Preparing institution for Higher Learning team who will be meeting with all organizations and programs, including the Staff Association. Every 8 year visit. Strategy forum being assembled to prepare for site visit.
- Creation of School of Nursing, Dr. Corder is stepping down as Chair at the end of Spring 2016 Semester. Associate Dean of Nursing current plan to replace Chair of Nursing.
- Hire for Associate Vice President of Student Retention and Management, Paul Orscheln to start February 23rd.

Dr. Fessler-

- HB-19 Updates: Work has picked up over the holiday break, Eder work continuing similar to other common areas. Looney underway as well. Bids completed with Potter. Board Poll now ongoing regarding this. Faculty and Staff consulted to avoid interruptions.
- Schneider Work wrapping up, lightbulbs changing out to high output LEDs
- Stadium project moving along, stadium suites starting with drywall now, Scoreboard is underway now.
- Year end paperwork underway, January 21 deadlines.
- Searches continuing for Bursar and Assistant
- IT Switch replacement process ongoing
- Walk-in Registration ongoing
- 2 of 3 openings in Police Department filled.

Jerry Pickman

- Thanks to everyone for their participation in 2015 Centennial Events
- Capital Campaign to exceed goal
- Potter Hall project entering into new phase of mixing public and private resources as much as possible to deal with deferred maintenance and other needs.
- Architects working on addressing about \$5 million dollars of needs in the Potter facility, this will assist in discussing needs with current and potential donors.
- Convocation on Critical Issues- Cokie Roberts is speaker chosen
- Master Plan being used to help facilitate land development, including using long-term land leases as per allowances made possible by 2014 State Bill.
- MWSU Magazines sent out, kudos to Diane Holtz and PR team
- Mardi Gras event February 9th at Bourbon Street Restaurant
- Foundation Appreciation Reception on April 22nd

Shana Meyer

- International Orientation 1/14/16. 40 new students vs. only 19 last Spring. Primarily from India
- Looney Pool project coming along, about to go out for bid with May construction start
- McGowan overseeing Title IX in interim. Title IX training with >93% compliance among students
- CAS Committee future uncertain, Behavior Management Team forming to deal with conduct issues and early intervention issues.
- MLK Jr Day Information on Center for Multicultural Education site
- Awards Nominations due today for Advocacy Award

Sally Sanders

- Labor Market Survey, PO out to consulting group. Arthur J. Galliger Consulting Group. HR work for staff classification levels and salary data gathered against external groups.
- Benefits with Sara Freemeyer- Make sure all payrolls are correct against current benefits enrollment.
- Annual Wellness Screening March 1st and 2nd. All employees and spouses invited. Incentives provided.
- Crisis Leave Report: 30 individuals donated a total of 898 hours, 712 sick hours and 186 vacation hours
- Title IX Functions moving over to McGowan for interim.
- New Students will receive Title IX training email, **previous students(?)**
- Adjuncts new to the university will receive Title IX notifications as well
- Employment Dates email to be going out regarding HR paperwork completion, reminder regarding tobacco prohibition and Title IX information. Reminder

regarding overtime, comp time, flex time, etc. regarding weather events. Pay procedure reminders to be sent out as well

- Jackie Burns Question: When do new Staff receive Title IX Training? New information is sent out as soon as staff is processed in system.

Old Business:

- Approval of Minutes: November 2015
 - Approve minutes as corrected- Fred Nesslage motions, second by Jessica Frogge, sustained by all.

Committee Reports:

- Advantage – Roe Gnuschke-Chair
 - Adopt-a-family program for 3 families went very well. \$1335 total donated. Many thanks from families . Thanks to all who worked to help on this committee and for this program.
- Constitution/By-Laws –Christina Lund-Chair
 - Committee has met, all going well.
- Grievance – Kathy Kelly-Chair
 - Met several times through Fall, reviewing policy and procedures
- Election – John Gregory-Chair
- Professional Development – Tara Stoll-Chair
 - \$4000 has been awarded, total of 27 staff members have received awards
- Salary and Fringe Benefits – Debbie Johnson-Chair
 - 79% response rate from surveys, final reviews pending with information to be released in March.
- Special Events – Dana Heldenbrand-Chair
 - Winter retreat went well, total donations for Hillcrest \$816 dollars and 6 boxes of supplies
- Welcoming – Jackie Burns-Chair
 - Welcomed 5 new employees- Robert Sample, Custodian – Physical Plant
 - Kristy McDonald, Financial Aid Coordinator – Financial Aid
 - Betsy Wright, Administrative Assistant/Academic – HPER
 - Evan Roberts, Custodian – Physical Plant
 - Brenda Witkowski, Custodian – Physical Plant

New Business:

- Ad Hoc Budget Committee- Martha Greer Chair
 - Met once on December 3rd, meeting on 1/12 cancelled, new meeting with full report in February

First Vice President's Report-Jackie Burns

- Budget
 - Staff Association Institutional Budget, \$567.89.
 - Foundations Staff Development Fund- \$1351.31
 - 2080.93 spent on food for Winter Retreat

President's Report:

- November 30th, attended the retirement reception for Julia Schneider
- December 3rd met with the newly formed Budget Committee & determined duties
 - I. Review past expenditures
 - II. Determine the total dollar amount of past budget cuts
 - III. Determine by an approximate percentage increases in Aramark charges
 - IV. Prepare a proposal to the Foundation and University for budget increase

- December 15th, attended the candidate presentation for Associate Vice President for Enrollment Management and Student Retention, Paul Orscheln
- December 17th, attended the President's Holiday Brunch
- December 18th, a retirement reception was held for Stena Hinkle
- December 22nd, attended the Staff Association Winter Retreat
- Introducing Jake Sloan from Residential Life as new Staff Senator.

Jenny motions to adjourn, Jackie seconds. All approval. Adjourned at 3:55