

## **Staff Association Meeting November 13, 2013**

### **Senators Present**

Jackie Burns, Amy Foley, Brenda Griffith, Carol Hare, Diane Holtz, Debbie Johnson, Matt McDonald, Ryan Menley, Les Parnell, Carolyn Schindler, Jenny Sherlock, Tara Stoll

### **Senators Absent**

Tara Adwell, Derek Evans, Amy Parnell, Hawley Rumpf

### **Staff Members Present**

Michelle Diaz, Sara Freemyer, Gladys Kline, Christine Lund, Lisa May, Misty Miller, Deb Treat

### **Guests Present**

Dr. Robert Vartabedian, Dr. Cindy Heider (for Dr. Jeanne Daffron), Jerry Pickman, Cale Fessler, Shana Meyer, Sally Sanders

### **Report of Dr. Vartabedian**

1. The Convocation on Critical Issues, as well as other events with Doris Goodwin, and the Walter Cronkite Memorial Events went extremely well.
2. The new patio outside Blum has been named "Kelley Commons." It will be used for outdoor dining, lectures, and performances.
3. The Capital Planning is now being worked on in full force.

Carol Hare thanked the President, on behalf of the Staff Association, for the extra vacation day over the Holiday Break.

### **Report of Dr. Heider**

1. Governance Advisory Council (GAC) is scheduled for November 19. There are some proposals to make changes to the curriculum.
2. The Strategic Plan meeting is scheduled for November 20 at 1:00 p.m.
3. Accreditation is becoming more challenging. There is a focus on recruitment and retention.
4. Fall Commencement is scheduled for December 14.
5. The WordPress deadline of January 1 is being re-examined and will be adjusted.

### **Report of Mr. Pickman**

1. A special thank you was given to Diane Holtz and Jenny Sherlock for their help with the Convocation and Cronkite events.
2. The JFK Premiere is tonight, November 13.
3. The Capital Campaign, being headed by the Steier Group, is looking into renovation to Spratt Hall, Potter Hall, as well as other areas. The Capital Campaign is in line with the Centennial.
4. University Advancement is in search of their Associate Vice President.

### **Report of Mr. Fessler**

1. Missouri Western has renewed their contact with Aramark.
2. The large digital sign is now completed on the Griffon Indoor Sports Complex.

### **Report of Ms. Meyer**

1. Over 400 students attended the Student Health Fair.
2. 'Take Back the Night' had over 400 students attend.
3. The 'Heroes among Us' program recognized 21 Missouri Western faculty and staff members.
4. The 'Tunnel of Oppression' has over 500 people in attendance.
5. Kay-Lynne Taylor was pleased with the turn out at the Career Fair.

### **Report of Ms. Sanders**

1. Open Enrollment is now 100% complete.
2. Medical and Dental insurance cards will arrive by the end of December.
3. New Wellness classes are being developed and offered in the spring semester.

### **Old Business**

A motion to approve the minutes from October was brought forward by Debbie Johnson. Second was Diane Holtz. October minutes were approved unanimously, with no changes.

### **Committee Reports**

- Advantage
  - Adopt-A-Family program is being worked on for the Holiday season.
- Constitution/By-Laws
  - No report
- Election
  - No report
- Grievance
  - No report
- Professional Development
  - No report
- Salary and Fringe
  - Debbie Johnson reported about the maternity/paternity benefits policy, the tuition reduction pay for online courses, and that the 3% pay increase is complete.
  - Other institutions similar to the size of Missouri Western are being surveyed to see how they handle shared leave and if they have the policy.
- Special Events
  - Winter Retreat will be December 19. Planning is complete. The Northwest Missouri Child Advocacy Council will be the adopted program this year.
- Welcoming
  - Welcomed six (6) new members in November.

### **New Business**

Staff and faculty are feeling more at ease with the new WordPress program.

The new billboard is to be used for campus announcements.

### **Adjournment**

Meeting was adjourned at 4:05 p.m. by Brenda Griffith, Tara Stoll seconded.

Next meeting is January 8, 2014 at 3:00 p.m. in Blum 220.

Respectfully Submitted,

Carolyn Schindler  
(In place for Amy Parnell)