

Historians' Craft, Spring 2020
Dr. Jay Lemanski

Missouri Western State University
College of Liberal Arts & Sciences
Department of History & Geography

Course Number: HIS290-02

CRN: 25302

Class Meeting: Tues. & Thurs., 11:00-12:20, Popplewell 302

E-mail: slemanski@missouriwestern.edu

Office Hours: Mon. & Wed., 11:00-12:00 & 3:20-4:00, Tues. & Thurs., 3:30-4:30 (or by appointment) at Popplewell 115-H

Office Phone Number: 816.271.4333

DESCRIPTION & GOALS OF THE COURSE

This course introduces students to the methods used by historians to analyze, interpret, and write about the past. Students will learn basic skills, which may include, but are not limited to: 1) locating and assessing source material, 2) analyzing primary and secondary sources; 3) writing analytical, comparative, historiographical, and review essays; and 4) conducting oral presentations

THE BOOKS

Required

Gilderhus, Mark T. *History and Historians: A Historiographical Introduction*. 7th ed. Upper Saddle River, NJ: Prentice Hall, 2010.
ISBN 978-0-205-68753-4

Howell, Martha and Walter Previenir. *From Reliable Sources: An Introduction to Historical Methods*. Ithaca and London: Cornell University Press, 2001.
ISBN 978-0-8014-8560-2

Turabian, Kate L. *A Manual for Writers of Research Papers, Theses, and Dissertations*. 8th ed. Chicago: University of Chicago Press, 2013.
ISBN: 978-0226823362

GRADES

The final grade for the course will be based on the following:

- 20% Assignments
- 10% Quizzes
- 10% Discussion
- 30% Oral Presentation
- 30% Final Paper

THE HISTORY GATEWAY EXAM

This exam will be given during the second week of the class, on . There is NO need to study for this test. Its purpose is simply to determine your current level of historical knowledge. All history major or minors will take the very same exam in their final semester before they graduate. This will permit the history faculty to measure the degree of improvement that each history major or minor has made while at MWSU. **Failure to take the exam on the assigned date will result in a failing grade ("F") for the entire course.**

THE FINAL PAPER

A major research paper will be due for this class. The particulars of format and content will be found on the paper guide. In order to facilitate the progress of the paper certain stages of the work will be graded assignments (See ASSIGNMENTS below). For when each of these stages are due see the paper guide and the course schedule. The first draft of this paper will be due **Fri., Mar. 27th by 11:59 p.m.** After this paper is graded, students will meet with me about their paper, and they will have the option to submit a corrected second draft due **Fri., April 17th, by 11: 59 p.m.**

ORAL PRESENTATION

Historians often present papers at conferences. Oral presentation is a very different genre than research papers, and presenting them is a skill that future historians need to develop. Near the end of the semester students will be giving an oral presentation of their paper. By this exercise the student will develop the ability to distill one's research into a 15-20 minute presentation. The final weeks of the class will be devoted to these presentations. Since there is no final exam for this class, the time designated for the final exam, **Thurs., April 30th, 11:30-1:30**, may be used for the last presentations. **Students must attend ALL presentations, whether presenting or not. Failure to attend with out a documented reason will result in failure for the entire course.**

TUTORIALS

Among the lectures, which cover the intellectual material of the class, there will also be a number of tutorials. Historians compose in a number of different types of papers or genres (primary source analyses, historiographies, research papers, paper presentations). The tutorials are designed chiefly to discuss each type of genre and the mechanics of how to write them. The final paper due at the end of the class will incorporate all of these different genres.

ASSIGNMENTS

There will be a number of assignments due during the course. Each assignment is designed to give you practice in each step of writing your final paper (scaffolding). Many of these will provide the opportunity to practice writing in a particular type of historical paper. These will be:

- Paper Topic Assignment
- Primary Source Analysis Assignment
- Bibliography & Footnote Assignment
- Secondary Source Analysis Assignment

- Primary Source Analysis with Secondary Material Assignment
- Historiography Assignment
- Outline Assignment

Guidelines for each assignment will be handed out during the tutorials. These assignments will be submitted via Turnitin. Some will be due at the beginning of a week, in which case the deadline would be a Monday at 11:59 p.m. (23:59). Some assignments will be due at the end of a week, which means Friday at 11:59 p.m. (23:59).

PRESENTATION OF RESEARCH MATERIALS

During the middle week of the semester students will be required to come to the instructor's office during office hours and physically bring in the books and articles they are using for their paper as well as a copy of their bibliography. This is a graded assignment. **However, it is strongly recommended that students show their materials to the instructor as early as possible, as they receive them; some books or articles may not be proper academic sources, which means the student would need to order new sources, and that would require more time.**

THE FIRST DRAFT OF THE PAPER

About 3/4 of the way through the semester, the first draft of the paper will be due. A Turnitin link will be provided on Canvas. This will be graded and comments provided. In the following week or two students will be required to meet with the instructor to discuss their first draft. Students will sign up for a visitation either during the normal class time (the class will not meet during this period), or during office hours. When a student is not meeting with the instructor, he/she should use this time to make revisions for the second draft and for preparation for their oral presentation.

THE SECOND DRAFT OF THE PAPER

If the students wish to improve the grade on their paper, they may re-write the paper (using the comments provided by the instructor) and submit a second draft. This will be submitted in a physical copy due by the end of the second-to-last week of class (i.e. end of week 14). The first draft of the paper with the instructor's comments **MUST** be submitted with the second draft. If the paper has been amended using all the instructor's comments, the grade for the paper can improve by 15%. However, if a student is content with the grade received for the first draft, he/she does not need to submit a second draft.

QUIZZES

In the course of the class, there will be a number of readings assigned from the books required for the course. It is expected that the student will have read the material assigned. Before the discussion of each reading, there may be a short quiz on the content of the reading. There also may be an occasional quiz on the lecture material.

DISCUSSION

It is expected that students will participate in the discussion of the reading assigned for that day.

Part of the goal of the class is to encourage students to think about current issues in the practice of history and to share their ideas and understandings with their classmates. Historians are not islands; they discuss ideas with colleagues all the time. NOW is the time to start engaging in that type of dialogue.

NCSS REQUIREMENTS

For those students intending to teach History and the Social Sciences at the secondary level, please be aware that the National Council for the Social Studies (NCSS) requires the promotion of ten thematic standards that are designed especially to assist students who are preparing for a teaching career. These ten thematic standards are:

1. Culture and cultural diversity
2. Time, continuity, and change
3. People, places, and environments
4. Individual development and identity
5. Individuals, groups, and institutions
6. Power, authority, and governance
7. Production, distribution, and consumption
8. Science, technology, and society
9. Global connections
10. Civil ideals and practices.

Epistemology (Themes: 1, 2, 3, 4, 8)

Epistemology is the means by which one learns about the world. It addresses what people turn to in order to find the truth and to come to an understanding of how the universe works. The job of the historian is to discover the "truth" of the past. However, there are the objective truths (the date, participants, consequences) of an event, and there are subjective truths, how people experienced, interpreted, and responded to the events of the human experience. In the effort to ascertain these truths historians have to know what types of sources are to be examined, and how to interpret them. The historian must understand the types of sources he is using (#1), how people view either world and experience it (#3), how these experiences are defined by identity (#4), as well as what technical sources and techniques used to understand their world (#8).

Identity & Self Awareness (Themes: 1, 2, 3, 4, 5, 9, 10)

The historian as an individual is an important part of the pursuit of history. His or her own cultural perspective, biases, beliefs, and values can influence the way a historian approaches the past (#2, 4, 10)). The questions we ask of the past, the value that we give different types of sources, and our judgment of the past are all dictated by our own backgrounds, the social institutions to which we belong, as well as our political and religious ideologies (#5, 10). These can interfere with the professional analysis of the past. Historians must, therefore, understand their own identity and biases, and learn to recognize when these factors are influencing their analysis.

Cultural Awareness and Sensitivity (Themes: 1, 2, 3, 4, 5, 6, 9)

The past has often been described as a foreign country. People of the past did not see the world

as we do (#1). Often the events of their society and the environment in which a culture develops determines its world view, institutions, and practices (#2, 3, 4, 5). Consequently, different cultures will develop different notions of power structures (#6), and these in turn influence how they interact with the cultures around them (#9). All of these factors must be studied by the historian on their own terms. This historian is not to judge the cultural features of one culture against another, least of all his/her own. One must see how these factors interact to create the culture that is.

The lectures and the readings will deal with the analysis of other cultures and time periods and so will touch on a number of NCSS themes. However, the tutorials deal with the technical aspects of research, analysis, and writing, and thus do not address the NCSS Themes

SCHEDULE OF LECTURES AND READINGS

For the schedule of lecture topics, class readings, assignment due dates, and text dates please consult the course assignment schedule posted on Moodle.

ATTENDANCE: UNIVERSITY STATEMENT

Missouri Western State University has the expectation that students should be active participants in their course-work. Regular class attendance is considered a key element of participation and an essential part of the education experience.

COURSE ATTENDANCE POLICY

There is no attendance policy. However, attendance will be taken at the beginning of each class. Signing up for a course entails a commitment to attend the classes and do all the work required in the course. Be aware that the exams are primarily based on the material presented in class, and it is impossible to perform well in the class without consistent and regular attendance.

GRADING SCALE

The scale used for grading will be the same one used by the Department of History.

A = 100-90 B = 89-80 C = 79-70 D = 69-60 F = 59 or below

LATE ASSIGNMENTS

1. "On time" is defined as the beginning of class on the day an assignment is marked as due. Any time after that, the assignment will be regarded as late.
2. Assignments will **NOT** be accepted through e-mail, unless permission is given by the professor **beforehand**.
3. To hand assignments in late is NOT a right. Late work will not be accepted. It is the student's responsibility to get all assignments to me on time.

MISSING IN-CLASS ASSIGNMENTS OR QUIZZES

Missing an in-class assignment or quiz due to an un-excused absence cannot be made up. Excused absences will for the most part be due to an athletic or a university event, for which I

must receive documentation. In the case of an excused absence, it is up to the student to contact me, and arrange a time at which to make up the assignment or quiz. The assignment or quiz **MUST** be made up within a week of the original due date, after which there will be no opportunity to make up the work.

USE OF ONLINE RESOURCES

Everything that a student needs to pass and excel in this course is provided by the lectures, the primary source readings, and the discussions of those sources. Students therefore are not to use any outside sources, especially online sources, for the completion of any assignments for this class.. **If at any point I determine that you have appropriated or adopted any portion of text or idea from an Internet website or unauthorized source without proper and accurate citation, I will dismiss you from the course, submit an “F” for your course grade, and file the violation with the University.** I will be measuring your mastery of this term’s lessons, materials, and information, so reliance on unacceptable outside sources, including on-line note and resource repositories, will be treated as academic dishonesty and violations of my and the university’s intellectual property rights.

MISSING EXAMS

If a student fails to take an exam when and where scheduled, the student will receive a “0” for the exam. However, if the student has contacted me before the exam, and with a valid and documented excuse has explained why he/she cannot take the exam as scheduled, then an alternate time and place for taking the exam will be arranged at my discretion. If an emergency situation arises at the time of the exam and the student is unable to contact me beforehand, he/she must provide **documentation** of both the emergency and as to why he/she was unable to contact me before the exam

ACADEMIC HONESTY

The purpose of exams and papers is to share YOUR ideas, the insights that YOU have gained from the lectures and the sources you have read. Copying someone else’s work without acknowledging it as their work and not your own, whether it be a fellow student, a published author, or from a website is **plagiarism**, i.e. an attempt to present someone else’s ideas or observations as your own. It is a very serious academic and professional crime. Cheating on a test will result in a score of zero. Violations of academic honesty may result in a failing grade on the assignment or failure in the course. Please consult the Student Handbook for the definition of plagiarism and the procedures for dealing with breaches of academic honesty. The Handbook is available online at <http://www.missouriwestern.edu/handbook/index.pdf>.

GRADE APPEAL POLICY

For details regarding the Departmental Grade Appeal Procedure see “GRADE APPEAL PROCEDURE MATERIALS” which is filed in Popplewell 115. For more details see <https://www.missouriwestern.edu/studentaffairs/wp-content/uploads/sites/292/2014/02/handbook.pdf>. For information about Academic Regulations and Standards Committee, go to <https://www.missouriwestern.edu/facsenate/academic-regulations/>

DISABILITY ACCOMMODATIONS

Students seeking accommodations must first provide documentation of needed accommodations to the Accessibility Resource Center (ARC) located in Eder Hall, Suite 203. Once accommodations have been approved by the ARC, students are responsible for notifying their instructors of those accommodations. This should be done within the first two weeks of classes. Accommodations are not retroactive

CLASSROOM RECORDING POLICY

The course materials that I author, including, but not limited to, PowerPoint slides, Panopto recordings, Canvas screen shots, class hand-outs, web-based and social media content, and course syllabi, are my intellectual property and are protected by copyright law. Students in the course may download and make copies of my course materials for the course student's own use. Students are not allowed to record course proceedings, publicly reproduce or distribute these materials or enable others to do so without my express written consent. Failure to comply with this direction may constitute a violation of the Student Code of Conduct as outlined in the Student Handbook and result in disciplinary action by the University.

DISCLOSURE OF CLASS CONTENT

In the pursuit of history this class will be discussing a number of issues that some may find uncomfortable or even slightly upsetting, including but not limited to: politics, sexuality, and religion. As the instructor it is not for me to promote or denigrate any particular view of these topics, but simply to present how various cultures approach these issues. Nevertheless, the views and practices of the cultures we are studying may clash with a student's own personal values. Also be aware that discussion of such topic can occur outside the classroom and in office consultations with me. Having been informed of this, however, know that by remaining in this class the student has hereby given acknowledgment that the discussion of these topics is part of the course, and that he/she is a willing participant.

EXPECTATIONS

1. Students will be in class on time. Arriving late and coming into the classroom in the middle of the lecture is distracting.
2. Respect for views not one's own. Because we will be examining the different ways that people have and still do understand the universe, students are expected to tolerate all religious and political viewpoints. No racial, sexual, political or religious slurs will be tolerated. It is expected that the comments and observations of participants will be respectfully received.
3. Cell-phones. As a matter of courtesy students are expected to turn off their cell phones, or at the very least turn the ringer to vibrate before coming to class. Also cell-phones are not to be in use during class. It is disrespectful to the instructor and distracting to your fellow students.

NOTE ON HARASSMENT, DISCRIMINATION, AND SEXUAL MISCONDUCT

Consistent with its mission, Missouri Western seeks to assure all community members learn and work in a welcoming and inclusive environment. Title VII, Title IX and University policy prohibit harassment, discrimination and sexual misconduct. Missouri Western encourages anyone experiencing harassment, discrimination or sexual misconduct to talk to someone from

the Campus and Local Resources list found in the Student Handbook (<https://www.missouriwestern.edu/studentaffairs/wp.../handbook.pdf>) about what happened so they can get the support they need and Missouri Western can respond appropriately.

There are both confidential and non-confidential resources and reporting options available to you. Missouri Western is legally obligated to respond to reports of sexual misconduct, and therefore we cannot guarantee the confidentiality of a report, unless made to a confidential resource. Responses may vary from support services to formal investigations. As a faculty member, I am required to report incidents of sexual misconduct and thus cannot guarantee confidentiality. I must provide our Title IX coordinator with relevant details such as the names of those involved in the incident. For more information about policies and resources or reporting options, please visit the following website: <https://www.missouriwestern.edu/titleix/sexual-misconduct-policy/>

Students have received information via email regarding training regarding Title IX. Student employees may have additional required training. Please follow the link in the email sent to your MWSU student account to complete the training. Students who do not complete the training will receive a hold on their account, prohibiting future semester enrollment until the training is complete. These training courses will ensure that all students are appropriately educated about these important regulations.

INCLEMENT WEATHER AND ILLNESS POLICY

In the event that the instructor is unable to make it to a scheduled class session, you will be notified through your university email account, when possible. The e-mail will contain instructions for what you are to do in lieu of coming to class that day.

GENERAL STUDIES REQUIREMENTS FOR BACHELOR DEGREES

General Education at Missouri Western State University consists of a common core of curriculum offerings necessary to equip students for successful and fulfilled lives as educated and active citizens. The required general education curriculum consists of a broad range of courses that assures that all baccalaureate-seeking students acquire academic skills and knowledge necessary for understanding, communicating, and performing in a diverse and complex world. Students completing courses in the general education program will be provided the opportunity to acquire knowledge and skills to:

1. Write and speak clearly and effectively
2. Think critically and reason analytically
3. Locate, organize, evaluate, and synthesize information from print and electronic sources;
4. Understand and appreciate moral values and ethical choices
5. Gain a greater awareness of the present by understanding other cultures and times.
6. Understand and enjoy aesthetic experiences and share in related activities
7. Develop an understanding of fundamental mathematical concepts and their applications.
8. Understand common phenomena in the physical and natural environment and

understand the methods by which they are studied through lectures and the connected laboratory experience;

9. Understand and appreciate the means of gaining and maintaining mental and physical health.

The knowledge and skill areas #1, 2, 3, & 5 will be emphasized in this course.

UNIVERSITY, DEPARTMENT, AND COURSE POLICIES

Students should review the Course Policies document for the relevant university, departmental, and course policies for attendance, classroom behavior, academic honesty, student disabilities, harrassment/discrimination/misconduct, make-up exams, and classroom recording.

Historians' Craft (HIS 290) Lecture and Reading Schedule

Numbers in square brackets indicate the NCSS themes. The following schedule must be understood as flexible; minor changes due to falling slightly behind schedule are to be expected. Major changes in the schedule will be announced in class and posted on Moodle.

G = Gilderhus, Mark T. *History and Historians: A Historiographical Introduction*. 7th ed. Upper Saddle River, NJ: Prentice Hall, 2010.

H&P = Howell, Martha and Walter Previenir. *From Reliable Sources: An Introduction to Historical Methods*. Ithaca and London: Cornell University Press, 2001.

Week 1 (Jan. 13th - Jan. 17th)

T (Jan. 14th)

Introduction

What is the Study of History [1, 2, 3, 4, 8]

Th (Jan. 16th)

The Problem of "Truth" [1, 2, 3, 4, 8]

Topic Selection Assignment

The Problem of the Historian [1, 2, 3, 4, 5, 9, 10]

Week 2 (Jan. 20th - Jan. 24th)

Topic Selection Due End of Week 2

T (Jan. 21st)

Discussion of H&P, ch 1 [1, 2, 3, 4, 5, 6, 9]

Primary Sources: Nature [1, 2, 3, 4, 5, 6, 9]

Th (Jan. 23rd)

Gateway Exam

Primary Sources: Textual [1, 2, 3, 4, 5, 6, 9]

Week 3 (Jan. 27th - Jan. 31st)

T (Jan. 28th)

Library Field Trip

Th (Jan. 30th)

Primary Sources: Material [1, 2, 3, 4, 5, 6, 9]

Discussion of H&P, ch 2 [1, 2, 3, 4, 5, 6, 7, 8, 9, 10]

Week 4 (Feb. 3rd - Feb. 7th)

T (Feb. 4th)

Interpreting Primary Sources, Part I: Context [1, 2, 3, 4, 5, 6, 7, 8, 9, 10]

Interpreting Primary Sources, Part II: Content [1, 2, 3, 4, 5, 6, 7, 8, 9, 10]

The Primary Source Analysis Assignment

Th (Feb. 6th)

Chicago Style (and we ain't talk'n pizza)
BRING YOUR TURABIAN
Chicago Style (and we ain't talk'n pizza)

Week 5 (Feb. 10th - Feb. 14th)

Primary Source Analysis Assignment Due Beginning of Week 5
Bibliography and Footnote Assignment Due End of Week 5

T (Feb. 11th)

How to Recognize Popular & Scholarly Works
The Bibliography & Footnote Assignment
Primary Sources: How to Cite Them

Th (Feb. 13th)

Primary Sources: How to Cite Them
Discussion of H&P, ch 3 [1, 2, 3, 4, 8]

Week 6 (Feb. 17th - Feb. 21st)

T (Feb. 18th)

Thinking Like a Historian [1, 2, 3, 4, 5, 6, 7, 8, 9, 10]
Secondary Sources [1, 2, 3, 4, 5, 6, 7, 8, 9, 10]
Secondary Source Analysis Assignment

Th (Feb. 20th)

Historiography I: Synchronic Debates
Historiography Assignment
Uncle Jay's Friendly Guide to Writing a Thesis Statement

Week 7 (Feb. 24th - Feb. 28th)

Presentation of Bibliography, Books, and Articles During Office Hours of Week
Secondary Source Analysis Due End of Week 7

Tentative Thesis Due End of Week 7

T (Feb. 25th)

Uncle Jay's Friendly Guide to Writing a Thesis Paper

Th (Feb. 27th)

Writing Style: I'm Just Say'n: How to Use Quotes
Writing Style: There's No "I" in Team, or in History Papers
Outlining [1, 2, 3, 4, 5, 6, 7, 8, 9, 10]

Week 8 (Mar. 2nd - Mar. 6th)

Historiography Assignment Due Beginning of Week 8

T (Mar. 3rd)

In-Class Outlining Exercise: Organizing
In-Class Outlining Exercise: Outlining
Paper Outline Assignment

Th (Mar. 5th)

Historiography II: The Diachronic History of History, Part I [1, 2, 3, 4, 8]

Historiography II: The Diachronic History of History, Part II [1, 2, 3, 4, 8]
How to Integrate Secondary Sources [1, 2, 3, 4, 8]

Week 9 (Mar. 9th - Mar. 13th)

T (Mar. 10th)

Spring Break: NO CLASS

Th (Mar. 12th)

Spring Break: NO CLASS

Week 10 (Mar. 16th - Mar. 20th)

Outlining Assignment Due Beginning of Week 10

T (Mar. 17th)

Discussion of G, ch. 2 [1, 2, 3, 4, 8]

Discussion of G, ch. 3 [1, 2, 3, 4, 8]

Th (Mar. 19th)

Discussion of G, ch. 3 [1, 2, 3, 4, 8]

Discussion of H&P, ch. 4 [1, 2, 3, 4, 8]

Week 11 (Mar. 23rd - Mar. 27th)

Submission of First Draft of Paper due by end of week 11

T (Mar. 24th)

Research & Writing Week

Th (Mar. 26th)

Research & Writing Week

Week 12 (Mar. 30th - Apr. 3rd)

T (Mar. 31st)

Giving the Oral Presentation

Meeting with Professor Regarding First Draft

Th (Apr. 2nd)

Meeting with Professor Regarding First Draft

Week 13 (Apr. 6th - Apr. 10th)

T (Apr. 7th)

Meeting with Professor Regarding First Draft

Th (Apr. 9th)

Meeting with Professor Regarding First Draft

Week 14 (Apr. 13th - Apr. 17th)

Submission of Second Draft (Optional) of Paper due by end of week 14

T (Apr. 14th)

Oral Presentations
Th (Apr. 16th)
Oral Presentations

Week 15 (Apr. 20th - Apr. 24th)

T (Apr. 21st)
Oral Presentations
Th (Apr. 23rd)
Oral Presentations

Finals Week (Apr. 27th - May 1st)

Th (Apr. 30th), 11:30-1:30
NO FINAL EXAM