

ARTICLE V – FUNDING ACT (Amended 12/5/16)

The following criteria shall govern the allotment of all funds from section 1.2 of the SGA Budget to any individual(s) and/or RSOs.

Section 1: Purpose

- A. The FOC was created in order to review proposals then allocate and appropriate funds to individual student(s) and/or RSOs from the University seeking funds for a conference and/or competition as defined in the objectives. The objective of the FOC is to make funds available to a diverse representation of individual students and/or RSOs in order to aid them in the betterment of their organization and to the benefit of the campus community.
- B. FOC shall disburse funding in three main categories, which are Travel, Co-Sponsorship of Events, and Appropriations (see SGA policies for details).

Section 2: Funding Procedures

- A. Any individual(s) and/or RSOs that wish to request funds must first fill out a funding application, which can be obtained via the SGA website.
 1. Only individual(s) and/or RSOs in good standing with the SGA and the university (academic and conduct) shall be eligible to receive funding.
- B. Applications must be received by the Director of Finance, two weeks (10 classroom days) prior to the event for which funding is being requested or by the second Friday of the semester (for Appropriations). Individual student(s) and/or RSOs applying for funds should keep in mind that if paperwork is not in order or submitted past the deadline, funding may be denied. FOC is not responsible for individual student(s) and/or RSOs applying on time to receive funding. Funding is not guaranteed.
 1. Requesting funds for summer events shall be submitted prior to the last FOC meeting of the year, unless otherwise specified.
- C. RSOs are eligible to receive \$5,000 total of SGA funding per fiscal year, and individual(s) are eligible to receive \$500 from FOC for travel.

Section 3: Committee Hearing Procedures

- A. After receiving the application, the FOC shall hold a hearing to gather information, which will determine the dispersal of funds being requested.
- B. The individual(s) and/or RSOs requesting funds will be required to make arrangements to send a representative to the FOC hearing. Funding will be denied if representative is absent without prior notification to the Director of Finance before scheduled meeting.
- C. The hearing shall adhere to a structured agenda, proposed by the Director of Finance and the SGA advisor or his/her designee, to be approved by a majority vote of the FOC.
- D. The FOC reserves the right to deny any funding requests by a simple majority approval by the Committee.

Section 4: Follow Up Procedures

- A. All of the following receipts must be submitted to the FOC: completed registration forms, invoices and a typed follow-up report to account for the money allocated, two weeks (10 classroom days) after the event. Failure to comply will result in the termination of current and future funding until the situation is rectified. If an individual(s) and/or RSOs fails to comply in repeated situations, all future funding from SGA may be denied for the following year.
- B. The FOC/Senate reserves the right to investigate the use of all funds allocated. If the FOC finds that the funds allocated have been misused or misrepresented, individual(s) and/or officially recognized student organization(s) be held liable and all future funding from SGA be denied.

- C. Any money spent that is not accounted for will be retained by the Student Senate. Individual(s) and/or RSOs will be held liable and may not be eligible to receive funding from any SGA branch until the issue is rectified.

Section 5: SGA Seal Policy Regarding SGA Funding

- A. Any items funded via the SGA Budget, including, but not limited to, funding via SDLP funding and Western Activities Council events and promotions, shall have affixed to them, or in some fashion displayed upon them either the current official SGA Seal or the text phrase "Funding provided by your Student Government".
- B. If the funding from SGA is for an event, all promotional materials for that event must contain either the official SGA Seal or the aforementioned text phrase.
- C. If an item is deemed to be unable to have either the SGA Seal or the text phrase in view on it, the legislation (e.g. Senate Bill or Resolution, FOC Funding, or Co-Sponsorship) proposing that item shall state that inability.
- D. If something funded from the SGA Budget is found to be without either the SGA Seal or the text phrase, and the legislation did not state an inability to display the either the official SGA Seal or the text phrase, that item must be replaced at the cost of the recipient that was funded, not the SGA."

Section 6: Appeal Procedures

- A. Any individual(s) and/or RSOs may submit an appeal to the SGA President within one week (5 classroom days) from which funding was denied.
 - 1. Within one week (5 classroom days) after the appeal was filed, funds denied will automatically be discussed during new business the following Senate meeting.
 - 2. Student Senate must have a 2/3 approval of Committee to overturn any FOC decision. This decision shall be final.