



Missouri Western State University
4525 Downs Drive, St. Joseph MO 64507
www.missouriwestern.edu

REQUEST TO REMAIN IN RESIDENCE HALLS / UNDER 12 CREDIT HOURS

Housing and Residence Life
816.383.7100

Before submitting this form to Housing and Residence Life, it must be signed by your Academic Advisor.

Advisor Name: _____ Advisor Signature: _____ Date: _____

I (print name) _____ wish to remain living in the residence halls even though I am under twelve (12) credit hours. I understand that I will not be allowed to live in the residence halls in back to back semesters with under (12) credit hours.

Please complete the following information:

G#: _____

I am currently living in (building/room number): _____

Number of credits I am currently enrolled in: _____

Current Email address: _____

Current telephone number: _____

Reason I have dropped below 12 credit hours:

I understand that my decision to drop below 12 credit hours may impact my awarded financial aid.

No waivers will be accepted for undergraduate students that begin the semester under six (6) credit hours.

Signature: _____ Date: _____

Office Use Only: Approved Denied

Director of Housing & Residence Life: _____ Date: _____