

FORMAL BID FB23-089

FOR

SEALING & CRACK FILLING VARIOUS PARKING LOTS & ROADWAYS

Submission Deadline: MAY 10, 2023

2:00 P.M. Central Time

Questions and/or requests for clarification of this FB should be submitted via email to the Purchasing Manager, Kelly Sloan at purchase@missouriwestern.edu. Please reference FB23-089 on all correspondence. Answers to the submitted questions will be e-mailed to each vendor as an addendum to this solicitation as time permits. It is the responsibility of all interested parties to read this information and return it as part of the FB confirming receipt.



**BID SPECIFICATION SHEET FOR FB23-089**

SEALING & CRACK FILLING VARIOUS PARKING LOTS & ROADWAYS

**SCOPE AND BID SPECIFICATION**

Missouri Western State University requires miscellaneous asphalt pavement sealing and repair services at various locations. The following scope of services describes the general

nature of work and various components involved.

* Contractor shall provide and install temporary traffic control, specific to each

location based on the type or method of repair. Contractor will be permitted to work

at multiple locations at one time under the condition that the locations are approved

in advance by the University and that the appropriate traffic controls are in place for each specific location. After the work has been completed, the contractor shall remove

all traffic control devises.

* For crack seal repairs, the contractor shall sweep and clean surface within the specified area, clean out each individual crack, and fill with approved hot asphalt crack sealant or approved material equivalent to.
* Sealing of all identified lots and roadways identified in this document and attached campus map. These areas will include Lot C including overflow, Lot E, Lot F, Lot B, Lot I, Lot N.
* All areas will be seal with (2) coats of commercial grade asphalt sealer. Product shall be provided along with bid.
* After all crack’s repairs have been made and all surfaces have been sealed, all traffic stripes and pavement markings shall be repainted.
* All work, striping, etc. shall meet or exceed industry standards.
* All ADA compliance regarding parking spaces as well as van accessibility spaces shall be followed in all areas.
* Contractor is responsible to verify all conditions including but not limited to actual square footage and ADA required spaces. ANY inconsistencies shall be brought to the attention of Bryan Adkins Assistant Vice President/Facilities prior to proceeding with any needed changes.
* Clean up and haul away all debris.
* All equipment, tools, personal protective equipment, manpower, will be the sole responsibility of the contractor.
* Work shall be completed June 30, 2023 and inspected by MWSU Physical Plant.

**Timeline of Project**

* Bid opening May 10, 2023
* Work may begin as soon June 5, 2023
* Project to be completed by June 30, 2023

**PREBID MEETING**
There will be no pre-bid meeting. Contractor may schedule time to view project between the hours of 7am and 3pm Monday – Friday.

**BID INFORMATION**

Sealed bids must be submitted no later than May 10, 2023 2:00 p.m. Central Time to:

Missouri Western State University

Purchasing, Popplewell Hall 221

4525 Downs Drive

St. Joseph, MO 64507

**Electronic or faxed bids will not be accepted.** MWSU reserves the right to accept or reject any or all bids. Responses must be signed and sealed in mailing envelopes with the Vendor’s name and address clearly written on the outside. The Formal Bid Number **(FB23-089)** shall also be clearly marked on the outside of the envelope or package. Bids may not be accepted if the FB number is not on the outside of the envelope.

MWSU reserves the right to award to the bidder whose bid complies with all mandatory specifications and requirements and is the lowest and best bid for supplies. MWSU reserves the right to accept or reject any or all items of this bid. All questions should be directed to Purchasing Manager, Kelly Sloan, (816) 271-4465, purchase@missouriwestern.edu

Include with your bid:

* Current signed and dated W-9
* Pricing sheet on page 4
* Include any addendum(s) with your initials
* Completed page 6
* Completed MOU signature pages (the last three pages of E-Verify)
* Invitation to bid (separate document)
* Bid Bond in the amount of 5% of the total amount of bid (A Performance Bond will be required of the awarded vendor)

Bid will be awarded as a whole project. The following will be required before work commences.

* A Certificate of Liability Insurance will also be required with MWSU listed as an additional insured will be required after bid has been awarded.
* Missouri Revised Statute Chapter 292.675 went into effect on August 28, 2008, all on-site employees are required to complete the ten-hour safety training program.



**PRICING SHEET FOR FB23-089**

SEALING & CRACK FILLING VARIOUS PARKING LOTS & ROADWAYS

Commercial Grade Sealer:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Based Bid #1 Lot C including back overflow, Lot E, Lot F, Lot B: (approximately 227,840 sq. ft.)

$\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Alternate #1 Lot I (approximately 104,790 sq. ft.)

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Alternate #2 Lot N (approximately 57,350 sq. ft)

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Company \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_

Authorized Signature \_\_\_\_\_\_\_\_\_\_\_\_\_

Printed Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**PROJECT INFORMATION**

TO: ALL BIDDERS

FROM: MISSOURI WESTERN STATE UNIVERSITY

DATE: January 2014

RE: ADDITIONAL BID SUBMISSION REQUIREMENTS

Please review Missouri statute, 285.530 RSMo, regarding employment of unauthorized aliens. Pursuant to RSMo 285.530 (1), No business entity or employer shall knowingly employ, hire for employment, or continue to employ an unauthorized alien to perform work within the State of Missouri, and (2), the bidder must affirm its enrollment and participation in a federal work authorization program with respect to the employees proposed to work in connection with the services requested herein by:

Submitting a completed, notarized copy of AFFIDAVIT OF WORK AUTHORIZATION (attached) and,

Providing documentation affirming the bidder’s enrollment and participation in a federal work authorization program (see below) with respect to the employees proposed to work in connection with the services requested herein.

A copy of RSMo 285.530 can be viewed in its entirety at:

<http://www.moga.mo.gov/statutes/C200-299/2850000530.HTM>

E-Verify is an example of a federal work authorization program. Acceptable enrollment and participation documentation consists of completed copy of the E-Verify Memorandum of Understanding (MOU). For vendors that are not already enrolled and participating in a federal work authorization program, E-Verify is available at:

<http://www.dhs.gov/files/programs/gc_1185221678150.shtm>

*The successful bidder will be required to submit a notarized Affidavit of Work Authorization and the completed MOU signature pages (the last three pages) with their bid. A bid that does not include these items may be deemed non-responsive.*

**WORK AUTHORIZATION AFFIDAVIT**

**PURSUANT TO R.S.Mo. §285.530**

**(For all bids in excess of $5,000.00)**

**Effective 1/1/09**

State of Missouri )

 )ss

County of Buchanan )

Comes now \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Name of Business Entity Authorized Representative) as \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Position/Title) first being duly sworn on my oath, affirm \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Business Entity Name) is enrolled and will continue to participate in the E-Verify federal work authorization program with respect to employees hired after enrollment in the program who are proposed to work in connection with the services related to contract(s) with the State of Missouri for the duration of the contract(s), if awarded in accordance with subsection 2 of section 285.530, RSMo. I also affirm that \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Business Entity Name)does not and will not knowingly employ a person who is an unauthorized alien in connection with the contracted services provided under the contract(s) for the duration of the contract(s), if awarded.

***In Affirmation thereof, the facts stated above are true and correct. (The undersigned understands that false statements made in this filing are subject to the penalties provided under section 575.040, RSMo.)***

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| Authorized Representative’s Signature |  | Printed Name |
|  |  |  |
|  |  |  |
| Title |  | Date |
| E-Mail Address |  | E-Verify Company ID Number |

Subscribed and sworn to before me this \_\_\_\_\_\_\_\_\_\_\_\_\_ of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_. I am

 (DAY) (MONTH, YEAR)

commissioned as a notary public within the County of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, State of

 (NAME OF COUNTY)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, and my commission expires on \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

(NAME OF STATE) (DATE)

|  |  |  |
| --- | --- | --- |
|  |  |  |
| Signature of Notary |  | Date |