

**FB NO: FB23-001 DATE: APRIL 19, 2022**

**BUYER: Kelly Sloan, Purchasing Manager PHONE: (816) 271-4465**

**ADDENDUM #1**

FUNDING DEPARTMENT: ADMISSIONS

EQUIPMENT/SERVICES REQUESTED: PRINTING OF 2022-23 ADMISSIONS PUBLICATIONS PACKAGE

**PLEASE NOTE: SEE BELOW FOR CLARIFICATIONS AND ADDITIONAL INFORMATION: PLEASE SUBMIT THIS INITIALED ADDENDUM WITH YOUR BID RESPONSE.**

1. Re: MWSU\_23\_15. Is the trim size the same as the finished size? Finished size 11-1/2 x 6-1/8.

**Yes, that is correct. The project should be 11-1/2 x 6-1/8.**

1. Re: Stair-Step cards. Is the 5-1/2 x 8-1/2 the smallest or the largest size? What are the differences in the 5 pieces? Just the size?

**This will be the smallest of the stairstep cards. We are concerned that they listed the card as a 5 1/2 x 8 1/2 when it is actually listed in the RFP as 8.5 x 5. Maybe this was misread regarding the size or misunderstood the height vs. width on this piece.**

**The difference in the five pieces is only in the height of the cards and the printed content. There are no other differences. See image**

1. Re: Acceptance Folders. We are confused on the size/pockets – flap/semi-circle die cut. Do you have an example or pictures that you could send? Or more information?

**Please see the attached pictures of the front, back, inside and disassembled acceptance folder.**

Photos:





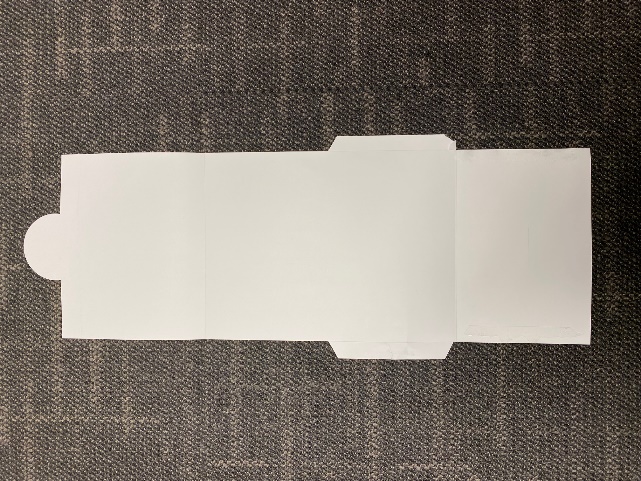












THIS ADDENDUM IS HEREBY CONSIDERED TO BE A PART OF THE ORIGINAL BID SPECIFICATIONS AND NEEDS TO BE INITIALED AND RETURNED WITH YOUR BID.