

Procurement Card Log Schedule FY23

If the 17th falls on a weekend or holiday it will be the next business day.

MONTH Cycle Dates	DUE DATE
July 18th	July 25th
August 17th	August 24th
September 19th	September 26th
October 17th	October 21st
November 17th	November 29th
December 19th	December 22nd

MONTH Cycle Dates	DUE DATE
January 17th	January 23rd
February 17th	February 23rd
March 17th	March 23rd
April 17th	April 24th
May 17th	May 23rd
June 19th	June 26th
June 10 day 20-30	July 5th

***Due Date:** The log will be considered late if it is not in Accounting Services on this date.

PLEASE NOTE: Highlighted areas have short turn around times due to Fall & Winter Break and our last log of the Fiscal year; 10 Day.