

**BID SPECIFICATION SHEET FOR FB21-003**

ATHLETIC INSURANCE FOR 2020-2021 SCHOOL YEAR

**Scope of Work:**

Missouri Western State University (MWSU) is seeking bids to purchase Athletic Medical Insurance Coverage for the 2020-2021 school year.

**Timeline of Project:**

* Bid opening June 22, 2020 2:00pm Purchasing Department, Popplewell 221
* Insurance coverage begin August 1, 2020

**Pertinent information for prior years:**

1 - CLAIM HISTORY (separate document)

2018 Policy Year

2019 Policy Year

2020 Policy Year

2 - PREMIUM HISTORY

Fiscal Year 2018 $117,661.00

Fiscal Year 2019 $104,000.00

Fiscal Year 2020 $113,500.00

For the Fiscal Years 2017 and 2018, $3,000 deductible, 2 year Benefit Period, $10,000 Accidental Death Benefit, includes coverage for overuse injuries/conditions, HMO/PPO denials and Heart/Circulatory Conditions, and Pre-Existing Conditions.

For Fiscal Year 2019, $2,000 deductible, 2 year Benefit Period, $10,000 Accidental Death Benefit, includes coverage for overuse injuries/conditions, HMO/PPO denials and Heart/Circulatory Conditions, and Pre-Existing Conditions.

3 – MWSU 2019-2020 PLAYER CENSUS

|  |  |  |  |
| --- | --- | --- | --- |
| Sport | Male | Female | Total |
| Baseball | 42 | 0 | 42 |
| Basketball | 17 | 14 | 31 |
| Cheerleading | 2 | 17 | 19 |
| Cross Country | 12 | 10 | 22 |
| Football (Fall) | 115 | 0 | 115 |
| Football (Spring) | 75 | 0 | 75 |
| Golf | 10 | 7 | 17 |
| Lacrosse | 0 | 19 | 19 |
| Soccer | 0 | 29 | 29 |
| Tennis | 0 | 9 | 9 |
| Track and Field | 26 | 30 | 56 |
| Volleyball | 0 | 19 | 19 |
| Totals | 299 | 154 | 453 |

\*MWSU will be adding Women’s Lacrosse numbers reflect anticipated participants.

**Pricing Detail:**

We are requesting that you supply MWSU with premium costs for an aggregate insurance plan with a $0 deductible. 2 year Benefit Period, $10,000 Accidental Death Benefit, includes coverage for overuse injuries/conditions, HMO/PPO denials and Heart/Circulatory Conditions, and Pre-Existing Conditions, Expanded Medical, Durable Medical Equipment, Outpatient Physical Therapy, Accidental Dental, Off Season conditioning, Guest Recruiting Coverage, and Discretionary funds (funds to for medical claims that are not athletically related such as an illness).

All fees associated with the insurance plan should be included in the bid.

A method for monthly updates on claims paid out for the Fiscal Year 2021.

Coverage is needed for the first $90,000 as MWSU has an excess policy from the NCAA for losses above $90,000.

**Term:**

Effective Date: August 1, 2020 to July 31, 2021

Upon mutual agreement by the vendor and MWSU, the pricing may be renewed by MWSU on a year-to-year basis to continue the relationship until July 31, 2023, for a total three-year agreement. Initial agreement will be one year beginning August 1, 2020 – July 31, 2021. Please note in pricing page of any proposed increases for the subsequent years.

**Return with bid:**

* Return the pricing sheet (page 4)
* Include current signed and dated W-9
* Any addendum(s) with your initials
* Invitation to Bid document

All questions should be directed to Purchasing Manager, Kelly Sloan, (816) 271-4465, [purchase@missouriwestern.edu](mailto:purchase@missouriwestern.edu)

**Bid Submission Requirements:**

Sealed bids must be submitted no later than June 22, 2020 2:00 p.m. Central Time to:

Missouri Western State University

Purchasing, Popplewell Hall 221

4525 Downs Drive

St. Joseph, MO 64507

**Electronic or faxed bids will not be accepted.** MWSU reserves the right to accept or reject any or all bids. Responses must be signed and sealed in mailing envelopes with the Respondent’s name and address clearly written on the outside. The Formal Bid Number (FB21-003) shall also be clearly marked on the outside of the envelope or package. Bids may not be accepted if the FB number is not on the outside of the envelope.



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ATHLETIC INSURANCE FOR 2020-2021 SCHOOL YEAR

$0.00 Deductible Aggregate Insurance - $90,000 maximum $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Company \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone Number:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Authorized Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_

Return this pricing sheet with your bid. Include any addendum(s) with your initials.

Pricing must be FOB MWSU.

All questions should be directed to Purchasing Manager, Kelly Sloan, (816) 271-4465, [purchase@missouriwestern.edu](mailto:purchase@missouriwestern.edu)

MWSU reserves the right to accept or reject any or all items of this bid.