

 **RFP NO: FRB20-060 DATE: NOVEMBER 19, 2019**

 **BUYER: Kelly Sloan, Purchasing Manager PHONE: (816) 271-4465**

**ADDENDUM #1**

REVENUE REQUESTED: OPERATION OF SNACK VENDING SERVICES

**PLEASE NOTE: SEE BELOW FOR CLARIFICATIONS AND ADDITIONAL INFORMATION: PLEASE SUBMIT THIS INITIALED ADDENDUM WITH YOUR BID RESPONSE.**

1. Can you please share the current reported sales volume on the machines currently on site?

**Detailed Spreadsheet is included in email. This is the extent of the information we have collected for the past two years.**

1. Is Missouri Western looking to add coffee vending machines to their campus?

**Not at this time.**

1. Could you please expand on your explanation of the College Card program used to access various camp services? We would need more information in order to answer Question #1 of Section D in the bid proposal. Is Missouri Western requesting that our snack vending machines accept pre-funded cards?

**Currently Student ID card are not compatible with vending machines. MWSU is not specifically requesting that snack vending machines accept pre-funded cards, but we would consider it if you wanted to include it in your proposal.**

1. Who currently hold the contract for your vending services?

**Canteen.**

1. How long has the current contractor provided services?

**Since 2012.**

1. Does your contractor directly provide the vending or is a sub-contractor/franchisee involved?

**Contractor directly provides the vending – No sub-contractors.**

1. Are there any on-site outlets (convenience stores, markets, retail) that directly compete with vending?

**Yes, we have nine options on campus.**

1. Have you conducted an audit of the vending sales specifically with readouts from the credit card readers? Can you share the results?

**MWSU has not completed an audit.**

1. When was the last price increase and by how much were prices raised?

**Presently, we don’t have this information.**

THIS ADDENDUM IS HEREBY CONSIDERED TO BE A PART OF THE ORIGINAL BID SPECIFICATIONS AND NEEDS TO BE INITIALED AND RETURNED WITH YOUR BID IN ORDER TO BE CONSIDERED.