

**BID SPECIFICATION SHEET FOR FB20-055**

INSTALL LABCONCO FUME HOOD IN ART DEPARTMENT

**Scope:**

Install Labconco fume hood in Art Department in Potter Hall. New fume hood has been purchased and is at Missouri Western State University.

**Timeline of Project:**

* **Mandatory Pre-Bid Meeting** in Physical Plant Shop, **Friday, October 25, 2019 10:00am**
* Bid opening November 6, 2019 2:00 pm Purchasing Department, Popplewell 221
* Project to begin November 25, 2019 and preferred to be completed by November 27, 2019. If project needs additional time, it should be completed no later than December 20, 2019.

**Bid Specification:**

* Install 1 new Labconco hood, base stand and SpillStopper already purchased and located in the shop at MWSU
* Labconco hood to be installed in Potter room 208
* Install 1 Intelli-Sense Multi-Speed Fiberglass Blower provided by MWSU
* Transition ductwork from new lab hood opening to existing exhaust fan ductwork
* All electrical work will be completed by MWSU staff
* Clean up and haul away all debris
* Project to be inspected by MWSU Physical Plant upon completion
* MWSU Physical plant will schedule with contractor when to complete the project as to work around students and classes.

**Bid Submission Requirements:**

Sealed bids must be submitted no later than November 6, 2019 2:00 p.m. Central Time to:

Missouri Western State University

Purchasing, Popplewell Hall 221

4525 Downs Drive

St. Joseph, MO 64507

**Electronic or faxed bids will not be accepted.** Responses must be signed and sealed in mailing envelopes with the Respondent’s name and address clearly written on the outside. The Formal Bid Number **(FB20-055)** shall also be clearly marked on the outside of the envelope or package. Proposals may not be accepted if the FB number is not on the outside of the envelope.



**PRICING SHEET FOR FB20-055**

INSTALL LABCONCO FUME HOOD IN ART DEPARTMENT

Hood Installation Amount $ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Return this pricing sheet with your bid. Include any addendum(s) with your initials.

Pricing must be FOB Missouri Western State University.

All questions should be directed to Purchasing Manager, Kelly Sloan, (816) 271-4465, [purchase@missouriwestern.edu](mailto:purchase@missouriwestern.edu)

Missouri Western reserves the right to accept or reject any or all items of this bid.

Include your W-9 with your bid.

Once bid is awarded, you will be required to have a certificate of liability with Missouri Western State University listed as an additional insured.

Company \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone Number:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Authorized Signature Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_