

**RFP NO: RFP20-051 DATE: OCTOBER 21, 2019**

**BUYER: Kelly Sloan, Purchasing Manager PHONE: (816) 271-4465**

**ADDENDUM #1**

FUNDING DEPARTMENT: VICE PRESIDENT FINANCIAL PLANNING & ADMIN

EQUIPMENT/SERVICES REQUESTED: WEB BASED REPORTING SOLUTION

**PLEASE NOTE: SEE BELOW FOR CLARIFICATIONS AND ADDITIONAL INFORMATION: PLEASE SUBMIT THIS INITIALED ADDENDUM WITH YOUR BID RESPONSE.**

1. In order to provide the most complete response to MWSU, we are asking that the RFP due date be extended to 11/8/19. Is that possible?

**No, MWSU will not extend the deadline.**

1. We would like to request an option to electronically submit a response. Is that possible?

**No, per the bid specifications we are only able to receive sealed paper responses.**

1. Is there a page limit on the RFP Response?

**No.**

1. What is a high-level estimate in terms of:
   1. Number of total reports & interactive dashboards across the different use-cases? **1000? Actual total unknown at this time.**
   2. How are reports being consumed today? For example, via web browser, email distribution, and/or mobile device? **– Limited web browser/printing of custom developed reports from ERP system.**
   3. For the content that will be published to the University website, will this be embedded reporting? Or an extract? **– Likely be extract.**
   4. How many data sources are expected and what are the respective sources? **– Ellucian Banner ERP as primary data source, a few other databases and text/Excel files (if possible) for ancillary data.**
   5. Number of KPIs and dimensions that you are looking to report on? **– Unknown, require flexibility as we haven’t had a solution in-place before.**

Number of users: **- Total of 330 employees/administrators could potentially use this; 400 additional faculty if a use-case is determined. Vast majority will be consumers for pre-developed reports with 50-100 power users for development and ad-hoc reporting.**

1. What is anticipated timeline of production deployment?

**Would like to begin using the system in production in January 2020.**

1. Are there restrictions in terms of resource connectivity?
   1. Do they need to be onsite or can they be remote? If onsite, at what location? **– Could be remote; could limit to VPN-connected users.**
   2. Can resources outside of US work remotely? **– Yes.**
   3. Do resources need to be US Citizens or permanent residents? **– No requirements.**
   4. Do resources need to work on their own machines? **– No.**
2. How important and/or flexible is the near zero wait time requirement?

i.e. To get as close to near zero wait time as possible, data needs to be located in a high performance analytics database warehouse. We are concerned that doing this would significantly increase the price of the solution to where it may not be affordable.

**Near-zero wait-time is a requirement for simple reporting (limited table joins/sorting) from Oracle-hosted Banner ERP system. It is understood that the more complex the data query, the longer it may take to generate reports. MWSU will NOT invest in a data warehouse at this time.**

1. Are you requiring data from the various data sources to be consolidated into a centralized data warehouse for performance?

**No. It is understood that there could be longer wait times for multi-source queries.**

1. When you refer to flat files, do you mean delimited flat files like a CSV file? If not, please provide an example.

**Yes, we refer to CSV files in particular.**

1. Are you able to disclose the expected budget for this project?

**No.**

1. Are there any requirements tied to funding, such as delivery dates, etc.? I.e. grant funding usually has an expiration date and/or milestone dates to receive funding.

**No.**

1. What is the preferred location for this solution to live? On premise or in the cloud?

**No preference, will entertain either/both offerings.**

1. Does MWSU currently have a Single Sign on software in place?  If so, what is it?

**Yes. SSO options in production include SAML/Shibboleth, CAS, LDAP.**

THIS ADDENDUM IS HEREBY CONSIDERED TO BE A PART OF THE ORIGINAL BID SPECIFICATIONS AND NEEDS TO BE INITIALED AND RETURNED WITH YOUR BID IN ORDER TO BE CONSIDERED.