

**FB NO: RFQ17-037 DATE: October 7, 2016**

**BUYER: Kelly Sloan, Purchasing Manager PHONE: (816) 271-4465**

**ADDENDUM #1**

FUNDING DEPARTMENT: INTERNATIONAL RECERUITMENT AND ESL-TESOL PROGRAM

EQUIPMENT/SERVICES REQUESTED: INTERNATIONAL STUDENT RECRUITING

**PLEASE NOTE: SEE BELOW FOR CLARIFICATIONS AND ADDITIONAL INFORMATION: PLEASE SUBMIT THIS INITIALED ADDENDUM WITH YOUR BID RESPONSE.**

1. **Question submitted:**

It is difficult for me to mail my qualifications from overseas. May we fax or email the bid responses?

**Answer:**

It is acceptable to fax the information to 816-271-5972 or email the requested information to [purchase@missouriwestern.edu](mailto:purchase@missouriwestern.edu).

1. **Question submitted:**

I am unable to meet the deadline of Monday, October 10, 2016. Would it be possible to extend the deadline to submit the qualifications?

**Answer:**

Yes, the committee has agreed to accept qualifications on a continuous basis until all the positions are filled.

THIS ADDENDUM IS HEREBY CONSIDERED TO BE A PART OF THE ORIGINAL BID SPECIFICATIONS AND NEEDS TO BE INITIALED AND RETURNED WITH YOUR BID IN ORDER TO BE CONSIDERED.