

**INVITATION FOR BID**

**FB NO: FB19-001 DATE: MARCH 5, 2018**

**BUYER: KELLY SLOAN, purchase@missouriwestern.edu**

**PHONE: (816) 271-4465**

SEALED BID MUST BE RECEIVED NO LATER THAN:

Date: APRIL 5, 2018

Time: 2:00pm Central Time *Faxed or electronic bids will not be accepted*

 **FB NUMBER MUST BE CLEARLY MARKED ON OUTSIDE OF ENVELOPE.**

**Return Bid To:** Missouri Western State University

Purchasing Department, Popplewell Hall, Room 221 4525 Downs Drive

 St. Joseph, MO 64507

Prospective bidders are invited to submit bids on the items or services specified on the Depository Bid Specifications FB19-001. All bids must be submitted in triplicate and shall be subject to the terms and conditions listed in the Depository Bid Specifications. The right is reserved to accept or reject all or part of any bid or quote submitted.

**SPECIFICATIONS FOR DEPARTMENT: ACCOUNTING SERVICES**

**EQUIPMENT/SERVICES REQUESTED: BANKING SERVICES**

 **PER ATTACHED SPECIFICATION SHEET**

In compliance with this bid request and subject to all the terms and conditions therein, the bidder offers and agrees to furnish or deliver the items or perform the services upon which prices are quoted herein.

Bid Firm for 60 Days Unless Otherwise Stated:

Date of Bid Minority Vendor Yes No

Days to completion After Receipt of Order Discount Terms Bidder E-Mail Address

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Company Name of Bidder Bidder Telephone Bidder FAX Number

Address of Bidder City/State Zip

By (Signature of Authorized Agent) Title Printed Name of Signatory

**Unsigned Bids May Be Considered Non-responsive**