

**BID SPECIFICATION SHEET FOR FB18-099**

DEEP CLEANING SCANLON HALL

**Scope:**

MWSU is seeking a professional cleaning service to provide a Deep Clean/Turnover Clean of the entire Scanlon Hall Dormitory Building. Cleaning includes all common areas, stairwells, Residential Rooms and Restrooms.

**Timeline of Project:**

* Sealed bids need to be submitted by March 29, 2018 2:00pm in Popplewell Hall room 221, 4525 Downs Drive, St. Joseph, MO 64507
* Cleaning can begin on May 14, 2018
* Cleaning must be complete no later than June 29, 2018
* No pre-bid meeting

**Bid Specification:**

Cleaning Tasks to include but not limited to the following:

* Hot water extraction of all carpets
* Carpets to be pre-treated with Bio-Enzymes
* Deep clean and disinfect bathrooms, remove soap scum, hard water deposits from all fixtures
* Clean and disinfect all walls, doors, door handles and hard surfaces
* Disinfect mattresses and furniture with germicidal cleaner
* Clean insects and debris from light fixture lenses
* Cleaning Contractor to provide all necessary labor, tools, equipment, materials and supplies to complete cleaning duties
* MWSU will provide trash can liners, toilet tissue, paper towels and hand soap for dispensers
* Scanlon Hall has a total of 95,000 square feet. Building can be accessed during normal working hours
* If you would like to schedule a site visit please contact Physical Plant Director, Jerry Gentry 816-271-4417

Sealed bids must be submitted to the Purchasing Office by 2:00 p.m. Central Time by March 29, 2018 in Popplewell Hall, Room 221. Electronic or faxed bids will not be accepted.

All questions should be directed to Purchasing Manager, Kelly Sloan, (816) 271-4465, [purchase@missouriwestern.edu](mailto:purchase@missouriwestern.edu)



**PRICING SHEET FOR FB18-099**

DEEP CLEANING SCANLON HALL

Bid Amount $ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

We agree to the deep cleaning timeline of 5/14/18 to 6/29/18

(check box to acknowledge)

Company \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone Number:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Authorized Signature Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_

Vendor will provide a certificate of insurance once the bid is awarded.

Return this pricing sheet with your bid. Include any addendum(s) with your initials.

All questions should be directed to Purchasing Manager, Kelly Sloan, (816) 271-4465, [purchase@missouriwestern.edu](mailto:purchase@missouriwestern.edu)

Pricing must be FOB Missouri Western State University.

Missouri Western reserves the right to accept or reject any or all items of this bid.