

**BID SPECIFICATION SHEET FOR FB18-005**

**Griffon Edge Charter Bus Bid**

**Friday, August 25 & Saturday, August 26, 2017**

**Trip #1 For Friday, August 25, 2017:**

20 buses that hold approx. 50 - 55 students each (total of 1,000 students)

Buses will need to be at Missouri Western State University’s Baker Family Fitness Center parking lot NO LATER than 2:30 p.m. on August 25, 2017, and will be used until 6:00 p.m. that evening. (Total time 2:30 p.m. – 6:00 p.m.)

**Trip #2 For Saturday, August 26, 2017:**

10 buses that hold approx. 40 - 45 students each (total of 400 students)

Buses will need to be at Missouri Western State University’s Baker Family Fitness Center parking lot NO LATER than 9:00 a.m. on August 26, 2017, and will be used until 2:00 p.m. that afternoon. (Total time 9:00 a.m. – 2:00 p.m.)

Buses will make drop offs around St. Joseph. Final Destinations will be faxed by 4:30 p.m. on Friday, August 11, 2017.

Requirements are as follows:

* 50 - 55 passenger buses
* Driver must have a strong safety performance
* Insurance must be provided in an aggregate amount of at least $5 million for any one accident or individual loss
* **Proof of insurance MUST accompany your bid as well as vendor’s W-9**

Any questions regarding this bid must be referred directly to the Kelly Sloan, Purchasing Manager, purchase@missouriwestern.edu in the Purchasing Department 816-271-4465.



**BID PRICING SHEET FOR FB18-005**

**Griffon Edge Charter Bus Bid**

**Trip #1 For Friday, August 25, 2017:**

Cost of drivers to be included in bid price $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Trip #2 For Saturday, August 26, 2017:**

Cost of drivers to be included in bid price $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Vendor Authorized Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Company:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone number:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Return this pricing sheet with your bid. Include any addendum(s) with your initials.

Missouri Western reserves the right to accept or reject any or all items of this bid.

**Trips will be evaluated individually for low bid and awarded accordingly.**

**Sealed bids must be submitted to the Purchasing Office by 2:00 p.m. Central Time on July 5, 2017 in Popplewell Hall, Room 221. Electronic or faxed bids will not be accepted.**