**REQUEST FOR BIDS**

The Purchasing Department will accept sealed bids (**FB16-044**) for Renovations to Potter Hall until December 17, 2015 at 2:00 p.m. at Missouri Western State University where they will be publicly opened. **A mandatory Pre-Bid Conference will be held at the Physical Plant Break Room on December 2, 2015 at 10:00 a.m.** Plans and specifications will be available at Ellison-Auxier Architects, Inc., 924 Francis, St. Joseph, MO 64501 816-233-8003.  A refundable $100 deposit for each set of specifications and drawings is required. A 5% bid bond in the amount of your bid is a requirement payable to MWSU. This project falls under the Missouri Prevailing Wage Rate Requirements. We reserve the right to accept or reject any or all bids. MWSU is an Equal Employment and Educational Opportunity Institution.

Kelly Sloan, Purchasing Manager

Missouri Western State University

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