

Missouri Western State University

Parking Policy

University Policies

Approved: 8/12/2020

GENERAL PARKING

All employees and students who wish to park a vehicle on campus must first register their vehicle with the University Police Department by using the [online form](https://www.missouriwestern.edu/policedepartment/registration/) provided at <https://www.missouriwestern.edu/policedepartment/registration/>. To register your vehicle, you will need to know your MWSU G#; the year, make, model, and color of your vehicle; as well as your license plate number. The annual fee for one parking permit is \$25.00; additional permits are available for \$10.00 each. A free temporary parking pass is available in the event that a registered permit holder drives a different vehicle for up to one week. Vehicles **must** be registered annually.

Parking permits must be properly displayed (as indicated when received) while in campus lots. Vehicles parked outside of permitted spaces or without properly displayed permits are subject to ticketing or removal.

Once a parking permit is obtained and placed on a registered vehicle, you may park in any of the parking lots with **general parking**. This includes lots B, C, D, E, F, G, H, I, J, K, M, N, O, and Q.

All parking lots are subject to temporary changing conditions and regulations for special events throughout the year.

RESERVED PARKING

Employees (full-time faculty and staff) may apply for **reserved parking spaces** in all parking lots except for lots A and L. The fee for reserved parking spaces is \$200.00 annually for 24 hour access. Reserved parking spaces are available on a first-come first-served basis and are reserved spots designated for the specific individual.

VISITOR PARKING

Visitors (other than for special events and large groups) are required to park in designated visitor parking areas. Visitors who are unable to park in designated visitor parking areas are requested to contact the University Police Department to obtain a visitor parking pass and direction on where to park properly. Visitors parking for more than one day or repetitive parking will require a visitor parking pass which can be obtained from the University Police Department.

SPECIAL EVENT AND LARGE GROUP PARKING

Individual departments may obtain visitor parking passes prior to a scheduled event by contacting the University Police Department. Requests should be made at least one week prior to the event. Visitor parking for MWSU athletic events, commencement and other similar one-time events need not register with the University Police Department. All visitors are required to abide by all basic parking/traffic regulations. Current faculty/staff and students are not

considered visitors at any time for any reason. Visitor parking is provided specifically for those visiting campus.

DISABLED-ACCESSIBLE PARKING

Designated disabled-accessible parking spaces are reserved for those with permits issued by the proper authorities. Vehicles parked in these spaces without properly displayed permits are subject to fines and/or removal.

FINES / APPEALS

A list of fines and further information on the process for appealing a parking fine is available from the University Police Department (linked below).

Missouri Western State University and/or its employees will not assume any responsibility for the care and protection of any vehicle or its contents at any time it is operated or parked on the campus.

Any person who willfully or through negligence causes damage to Missouri Western property shall be liable for any damage done to said property.

RELATED INFORMATION

A [full list of parking regulations](#) can be found on the UPD webpage. This includes a full list of restrictions for specific parking areas, a list of campus violations and fines, as well as information on restitution, cancellation and reinstatement of parking privileges, towing, and other matters.