

Faculty Summer Salaries

Academic Policies

Approved: 07/11/2014

For faculty members who instruct in the summer session and who are on a regular nine-month contract, letters of appointment will be issued separately from contracts issued during the regular academic year. Letters of appointment are issued to faculty members with salary based upon the following formula: equated hour load x 1/7 x20 percent of the full-time contract salary for the past academic year (educational advancements will be recognized for the portion of the year in which they were in effect). The salary for faculty members who commence their full-time employment in a summer session will be determined using the starting salary procedure for the previous academic year. Part-time faculty members will be reimbursed at the current institutional rate.

During the summer term, courses which are converted to workload hours at the rate of two (2) workload hours for each three (3) contact hours will be treated as follows. The workload hours for the instructor for a given course would be considered full loads if the number of student enrollments reaches the seat capacity of the course or meets the general minimum enrollment requirement. Otherwise, it is prorated according to the following formula:

$2/3 \times \text{number of enrollments} / \text{the smaller between seat cap and minimum enrollment}$