## Missouri Western State University Police Department

4525 Downs Drive Blum Union 201 St. Joseph, MO 64507 (816) 271-4438 www.missouriwestern.edu/policedepartment

## **BOMB THREAT INCIDENT REPORT**

## **Incident Information**

Recorded by Means of threat: (Circle One) PHONE- WRITTEN-FACE TO FACE-SUSPICOUS PACKAGE  Phone Threat Phone number shown on caller ID Exact words of threat  CRITICAL QUESTIONS FOR CALLER  When is the bomb going to explode? Where is the bomb? What does it look like? What will cause it to explode? Did you place the bomb? Yes/ No Who did? Where are you calling from? What is your address?  CALLER'S VOICE. (CIRCLE) Calm Slow Crying Slurred Stutter Deep Loud Broken Giggling Nasal Angry Rapid Stressed Sincere Squeaky Excited Disguised Normal Accent  Is the voice familiar? Yes/ No Describe any background noises  Written Threat Describe Where found Unusual markings Documentation and chain of custody trail  Face-to-Face Threat Who made the threat? Exact words To whom was the threat directed? Documentation and chain of custody trail  Suspicious Package Describe Package		Date	Time	Location	
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This guide is to assist with documentation of a BOMB INCIDENT in the event that an actual Incident would occur on the campus of Missouri Western State University