Video and Audio Requirements for Accessibility

The use of video recordings for student is a widely common practice among many faculty. When students view videos, especially those with accessibility needs, the video or audio recording must provide accessible captions and transcripts.

It is highly recommended that if faculty do record video for their students that it is done in Panopto or Zoom, and transferred to Panopto. Both of these platforms provide captioning and transcripts for students.

Panopto:

All teacher stations in every classroom on campus have the Panopto Recordings application. You can simply open this up, choose the folder (course) you want to record the video to, and start recording. The same can be done in the Panopto Recordings link within your Canvas course.

Once the video has processed and is in your Canvas course, click on it to open the video. There are several options the user can select for accessibility:

AI Summary-An auto-generated summary of the main points in the recording.

Closed Captioning-This turns captions on while the video is running
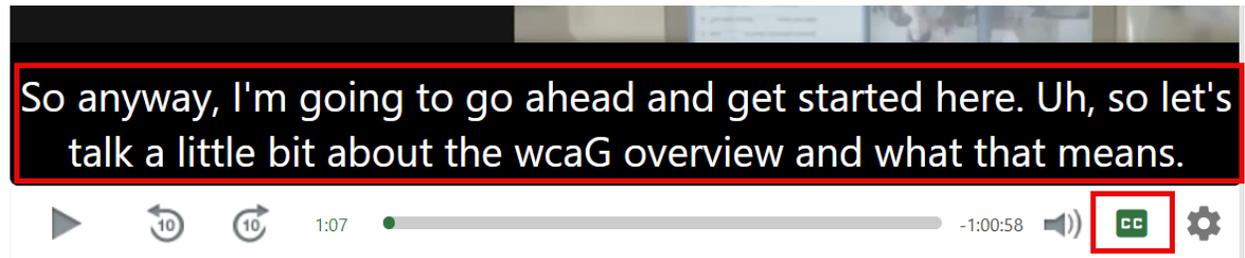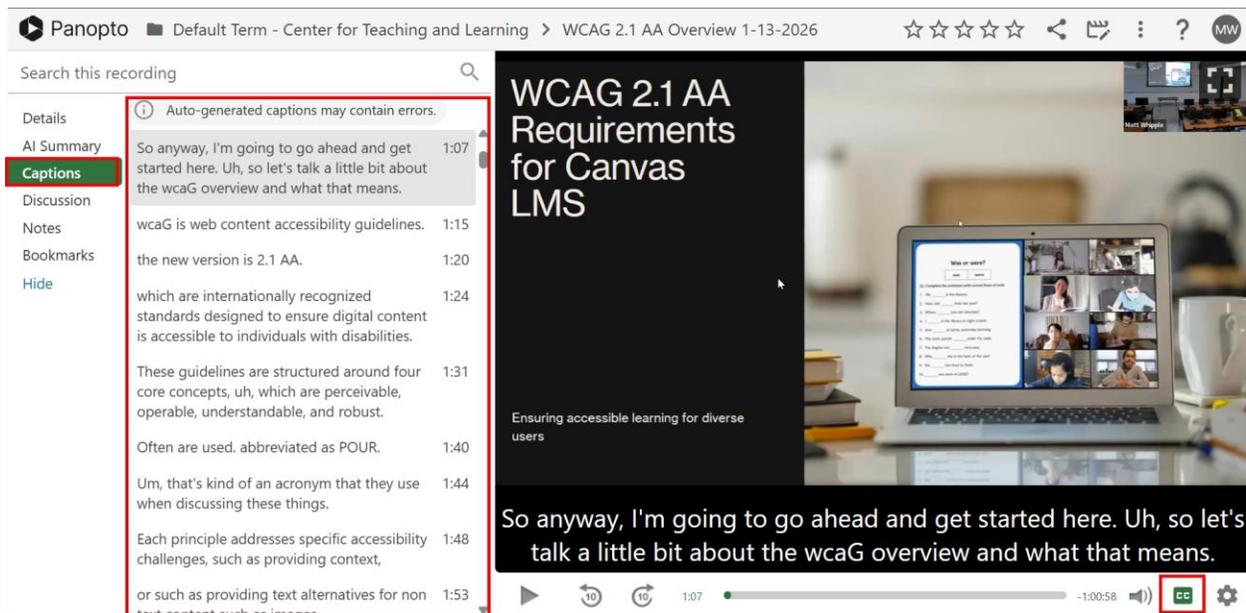

Captions-Provides a transcript of the video recording.

    a. Faculty should Edit and review this closely and edit any mistakes made during the recording

Zoom: Zoom can generate and display an automated transcript and automated captions for Zoom Cloud recordings. You can then edit the transcript and captions directly within the Zoom web interface. It is recommended that you convert your Zoom sessions to Panopto and keep them in your Panopto Recordings within your Canvas course. This allows students to access videos much easier. This is a link to the help center that illustrates how to upload Zoom recordings into Panopto

*If you are using another video platform, you must make sure it can generate captions and transcripts to be compliant with the new WCGA 2.1 AA accessibility requirements.