



SEND A FAX ON THE FAX SERVER

To Send A Fax:

Go to <https://fax.allegiantnetworks.com/login>

User Name: **Your Network Login Name**

Password: **Last 4 digits of fax number**

The image shows a login interface for MultiTech Systems. At the top, the logo "MultiTech Systems" is displayed with a blue circular icon. Below the logo, the text "FaxFinder@ IP Fax Server v3.2.7" is visible. The main area contains a login form with two input fields: "Username:" and "Password:". Below the "Password:" field is a "Login" button. At the bottom right of the form area, there is a link that says "Forgot Password?".

MultiTech[®]
Systems

FaxFinder@ IP Fax Server v3.2.7

Username:

Password:

Login

Forgot Password?

Press **SEND FAX**

1. **NAME:** Enter the name of company or person who is receiving the fax.
2. **FAX NUMBER:** Enter the 10 digit telephone number for the destination fax. (You will not need to add the 9 access code.)
3. Press **ADD RECIPIENT**. If there is more than one destination number for this fax follow steps one and 2 again.
4. Choose **NO** for cover page.
5. Press **CHOOSE FILE** to attach your document.
6. Press **SEND FAX**.

Send Fax ?

Sender Information

Recipient Information

Find Recipient: Enter Recipient Info

Contact/Group: Select Contact/Group

Name: [Text Input]

Organization/Description: [Text Input]

Fax Number: [Text Input]

Phone Number: [Text Input]

Add Recipient

Recipients

Name	Organization/Description	Fax	Phone
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Cover Page Information

Include cover page with this fax? Yes No

Select Cover Page: mts_template1.pdf

Attachments

.txt, .tif, .tiff, .pdf or .ps files

Attachment: Choose File No file chosen

Add Another Attachment

Options

Send Fax

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To check the status of your fax:

1. press **STATUS & LOGS**.
2. Press **FAX STATUS**

Under **OUTBOUND FAX STATUS** you will see the status of your fax.

The screenshot shows the web interface for the FaxFinder IP Fax Server. The page title is "Fax Status" with a help icon. The interface is divided into three main sections: Channel Status, Inbound Fax Status, and Outbound Fax Status. The Channel Status section shows two channels, both in a "Waiting For Ring" state. The Inbound Fax Status section shows no activity. The Outbound Fax Status section shows no activity. The page includes a sidebar with navigation options and a footer with copyright information.

MultiTech Systems
FaxFinder® IP Fax Server
FF240-IP Firmware 3.2.7
Logged In: AccuScale
Logout

Home
Send Fax
Status & Logs
System Status
Fax Status
Inbound Fax Log
Outbound Fax Log
User
Contacts
Logout

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Fax Status ?

Channel Status

#	State	Pages	Fax	Connect Time
1	Waiting For Ring			
2	Waiting For Ring			

Last updated: 09:34:07

Inbound Fax Status

State	Start Time	Channel	Fax	Recipient	Remote ID	Recv'd
There is no Inbound Fax activity at this time						

Outbound Fax Status

<input type="checkbox"/>	State	Created At	Scheduled For	Sender	Fax Details
There is no Outbound Fax activity at this time					

Auto Refresh
Last updated: 09:33:56