

**VOLUNTARY SALARY DEFERRAL AGREEMENT**  
**Missouri Western State University**  
**403(b) Tax Deferred Annuity Program and 457 Deferred Compensation Plan**

By this Agreement made between the Missouri Western State University (Employer) and Employee, the parties hereto agree as follows:

Effective with respect to amounts paid or otherwise made available on or after \_\_\_\_\_ (mm/dd/yyyy), which date is subsequent to the execution of this Agreement, the Employee's salary will be reduced by the amount indicated below. Such amount will be contributed to the Employee's account maintained under the eligible Internal Revenue Code Section 403(b) Tax Deferred Annuity Program or 457 Deferred Compensation Plan, under which the Employee may allocate among the investor options approved by the Employer.

This Agreement shall be legally binding and irrevocable for both the Employer and the Employee with respect to amounts paid or otherwise made available while this Agreement is in effect. Either party may modify or otherwise terminate this Agreement at the beginning of each pay period following receipt of satisfactory written notice of such modification or termination by giving at least 10 working days' written notice prior to the requested payroll effective date.

**Per MO State Statute 105.915.2 IRS 457, contributions shall be made for payroll periods occurring on or after the first day of the month after the election is made.**

**ADD OR CHANGE CONTRIBUTION** (mark one in each column)

- |  |                                 |   |
|--|---------------------------------|---|
| <input type="checkbox"/> Traditional (pre-tax) | <input type="checkbox"/> 403(b) | <input type="checkbox"/> Existing Account                         |
| <input type="checkbox"/> Roth (post-tax)       | <input type="checkbox"/> 457    | <input type="checkbox"/> New Account (Account set up with vendor) |

**VENDOR** (mark only one)

- |                                    |   |  |
|------------------------------------|---|--|
| <input type="checkbox"/> TIAA-CREF | <input type="checkbox"/> American Century | <input type="checkbox"/> State of Missouri Deferred Comp |
| <input type="checkbox"/> VALIC     | <input type="checkbox"/> Voya             |  |

**ACCOUNT #** \_\_\_\_\_

**SALARY DEFERRAL** shall be as follows \$\_\_\_\_\_ per pay period

- Bi-Weekly  
 Monthly

**STOP CONTRIBUTION**

- I request that my participation in the Voluntary Salary Deferral Program (403(b) Tax Deferred Annuity and/or 457 Deferred Compensation Plan) be discontinued effective: \_\_\_\_\_ (date).

The amount deferred hereunder will produce a total deferral that does not exceed the applicable limitations of Internal Revenue Code Section 457(b) and Internal Revenue Code Section 414(v).

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Employee (print name): \_\_\_\_\_ G#: \_\_\_\_\_

Missouri Western State University, Human Resources (Plan Administrator)

By: \_\_\_\_\_ Date: \_\_\_\_\_

Return to: Missouri Western State University, Human Resources Department  
Popplewell Hall 117, 4525 Downs Drive, Saint Joseph MO 64507  
**Original signature required; faxes and copies not accepted.**