



For the Plan Year Beginning October, 2019

Notice	Description	Deadline	HUB Responsibilities	SCH Responsibilities
Wrap Plan Document & Summary Plan Description	Provides summary of plan benefits and exclusions	Within 90 days of enrollment	PUB will provide referral with preferred pricing, if desired. Due to the legal, and highly customized nature of these documents, Truss cannot prepare.	Ensure SPD is prepared for each welfare benefit plan and distribute to all new enrollees within 90 days, or, if a new plan, to all enrollees within 120 days.
EEOC Wellness Notice (if applicable)	Describes how medical information will be used and disclosed if wellness program includes disability-related inquiries or medical exam	Before participant is asked to answer disability-related inquiries or undergo medical exam	Customize Print-Ready Document	Distribute to: New Hires & Annual Enrollment
Women's Health & Cancer Right Act (WHCRA)	Description of plan's mastectomy-related benefits required under Women's Health and Cancer Rights Act	Upon enrollment	Customize Print-Ready Document	Distribute to: New Hires & Annual Enrollment

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