GRIFFON GPS
GRADUATION PLANNING SYSTEM

ACADEMIC ADVISOR

Training Manual

July 2022

Missouri Western State University
St. Joseph, MO

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GRIFFON GPS – Getting Started

Graduation Planning System Overview

What is Griffon GPS?

Griffon GPS is an online planning tool which produces a comprehensive degree audit and reviews past, current and planned coursework to help students and advisors monitor progress toward degree completion. The audit will display the courses students must complete to achieve their degree in an easy to read format. Griffon GPS is not a substitution for consultation with a professional academic advisor.

Who will be able to use Griffon GPS?

Students, faculty, advisors and selected staff will have access to the information contained in Griffon GPS.

How can I access Griffon GPS?

Griffon GPS can be accessed through your Goldlink account. Faculty tab, Advisor Tools channel. Students will access it from the Student Academics tab in Goldlink.

What are the benefits of Griffon GPS?

• Will help determine what requirements a student needs to fulfill in order to complete their degree.
• Allows students and advisors to view individual course grades, major GPA and overall GPA.
• Determines how transfer credit hours may fit into a student's degree.
• Will show how departmental substitutions and waivers will apply to a student's major, concentration or minor.
• Will allow students or advisors to apply current credit hours toward a different major, concentration or minor.
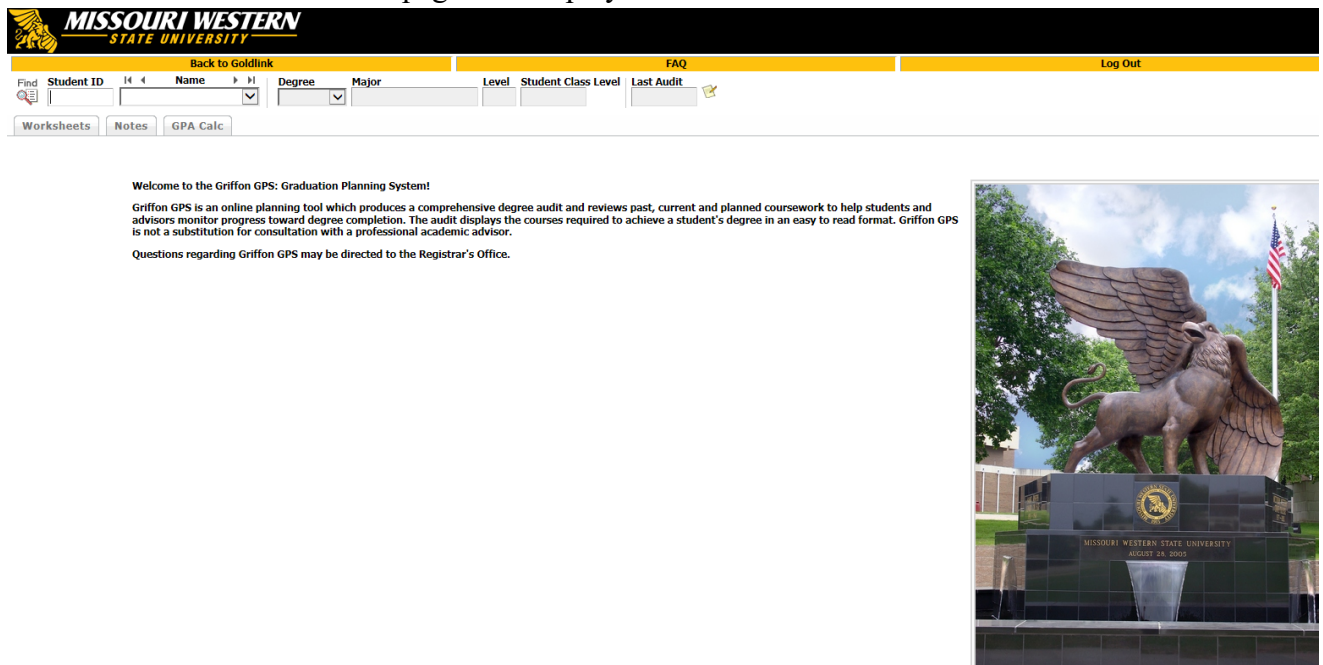
GRIFFON GPS – Getting Started

Accessing Griffon GPS

1. Login to your Goldlink account and on the Advisor Tools card click on Griffon GPS (Degree Audit System).
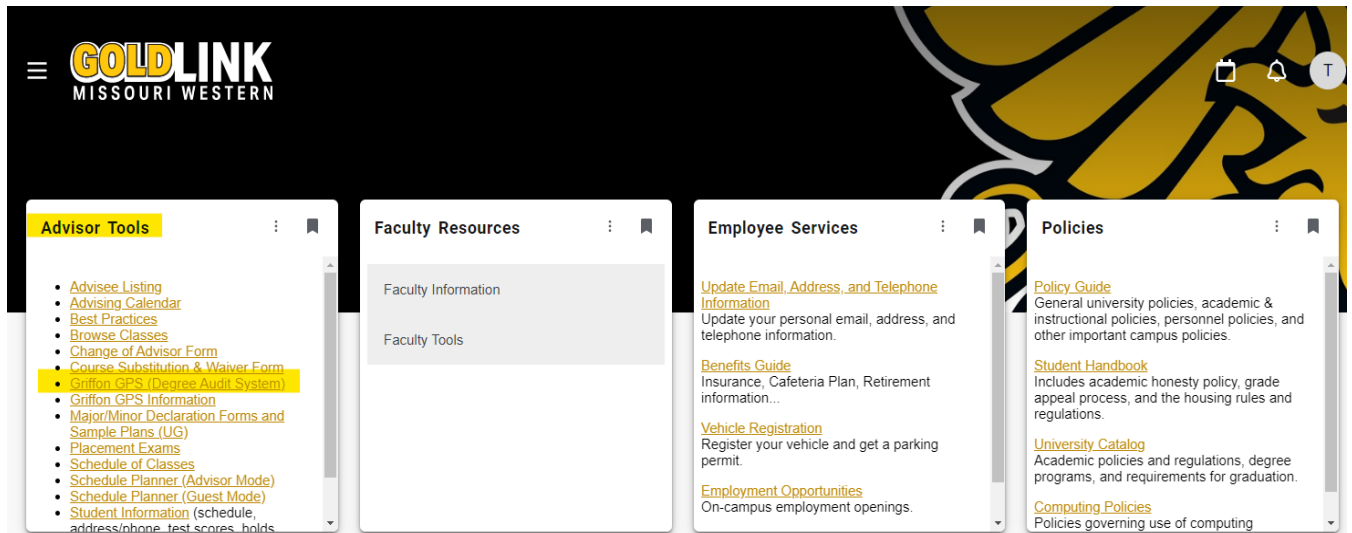
2. The Griffon GPS homepage will display

Griffon GPS – Worksheets
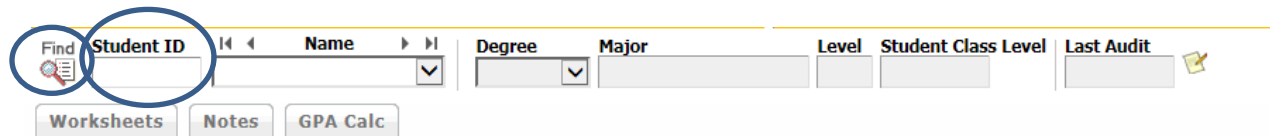
Main Header Bar

FAQ-   This link will direct you to the Frequently Asked Questions page for Griffon GPS. Clicking this button should open a pop-up window with the FAQ. Close the pop-up window to return to your Griffon GPS session.

Log Out-   This link will log out your Degree Works session.

Griffon GPS – Worksheets

Student Information Header Bar
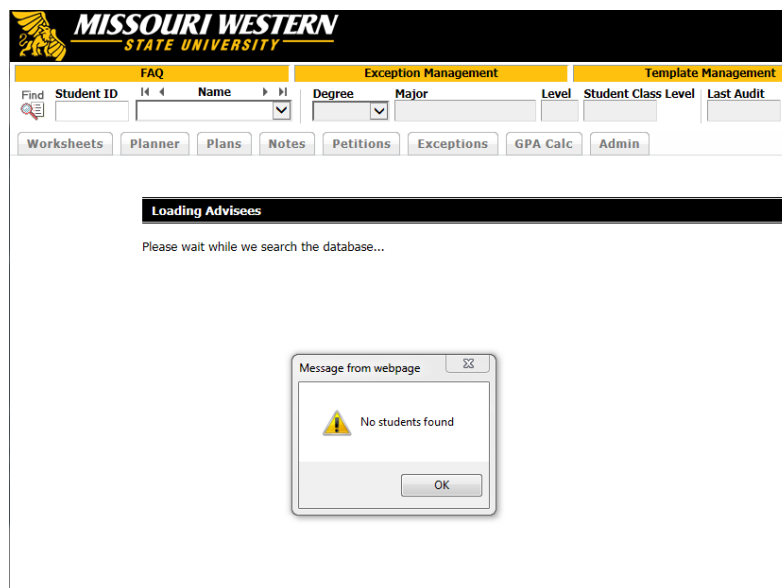

If advisees have been assigned, use the dropdown arrow in the Name field to select a student and display their audit.

Find-   This feature should be used when searching for students when the student ID is not known. A pop-up window will display with more search fields.

Student ID-   This field can be populated with a student G# if known. Then hit the "Enter" key to display the student worksheet audit. This method <u>must</u> be used for returning students, for they will not pull up in the Find feature.

If no advisees have been assigned, a pop up window will appear stating no students found. Click **OK** and use the Find feature or enter the student's G# to pull up a student (again, the G# <u>must</u> be entered on this screen if the student is a returning student).

Griffon GPS – Worksheets

Find Students Pop-up window

Choose one or more search criteria:
- **By student First Name**
- **By student Last Name-**recommended
- **By Degree**
- **By Level (Graduate or Undergraduate)**
- **By Student Class Level (FR, SO, JR,SR)**
- **By Catalog year**
- **By Major-**recommended
- **By Minor**
- **By Concentration**

Griffon GPS – Worksheets

Find Students Pop-up window continued

1. Once the selected search criteria is entered, click the "Search" button.
2. The database will search for the selected criteria and display the students meeting the criteria at the bottom of the screen (yellow box).
3. Scroll to find the appropriate student and select "Uncheck All"
4. Checkmark the student whose audit you would like to run.
5. Select "OK"

Please note that this "Find Students" search box is not a reporting function and should not be used as such as the information which is displayed may be incomplete.

Griffon GPS – Worksheets

Student View

The Student View is the default worksheet format type. It provides general information about the completed and remaining degree requirements, grouped into various sections or blocks such as:

- Degree
- General Studies
- Major requirements
- 30 Upper Division

- Elective Courses
- Insufficient, Audits, and Withdrawals
- In-Progress
- Courses Not Counted

To quickly review what a student still needs to complete, look in the middle section of the page for the "Still Needed" requirements listed in red.

Griffon GPS – Worksheets

Registration Checklist

To change to this view use the Worksheet Format drop down and select "Registration Checklist" and click the "View" button. This view will display only those areas and courses which still need to be fulfilled.

Griffon GPS – Worksheets

Student Data Report

To change to this view use the Worksheet Format drop down and select "Student Data Report" and click the "View" button. This view displays detailed information about the courses the student has taken at MWSU and in transfer. This view is very cumbersome and will not generally be used by advisors.

Griffon GPS – Worksheets

Student View Links

Several links have been added to the top of the Student View Worksheet.
- **Class History**- will provide a pop-up with a chronological class listing of coursework attempted at MWSU and in transfer (transfer courses will appear as attempted in the term the student first entered (or returned to) MWSU). Mid-term grades will display in Class History once they have been posted until the final grades are posted (however, mid-term grades will not display in the audit).
- **Student Info**- a pop-up that will display student information such as: student address and phone number, student photo, academic standing, citizenship, visa type, high school information, test scores, etc.
- **Transfer Courses**- this pop-up provides a detailed listing of transfer courses and the corresponding grade(s) a student received

Griffon GPS – Worksheets

Save as PDF

The Save as PDF button is to be used to print the student audit or it can be saved to a jump drive. The audit will open in a pop-up window and the complete audit can be saved or printed from here. We **do not** encourage audits to be printed. Students should be encouraged to run their audit and review it and then use the history to review the previous 5 audits that have been run (advisors also have access to the last 5 audits run which will be reviewed on the next page).

Worksheets	Notes	GPA Calc

Worksheets ❯ Format: Student View | View | Save as PDF | Class History | Student Info | Transfer Courses

History

Griffon GPS: Graduation Planning System
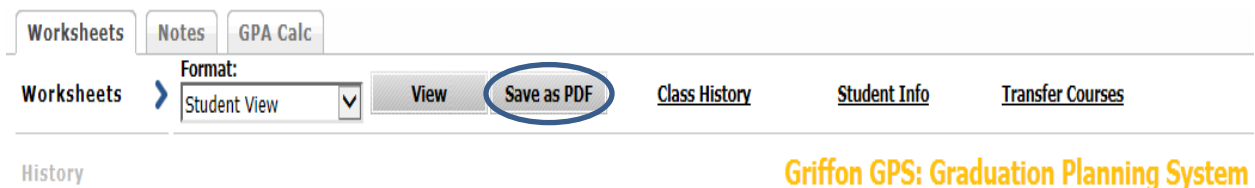
Griffon GPS – Worksheet Tabs

History Tab

By clicking on the History tab, the last 5 historic reports (audits) that have been run can be displayed. Select the report and click "View".

What If Tab

The "What If" function allows a student (or advisor) to hypothetically change their major, concentration or minor. The "What If" degree audit will show what coursework is required for the new major, concentration or minor, what courses have been taken that satisfy requirements, and what courses are still left to be taken. It is important to realize that generating this report does not officially change the student's academic program with the university. Once all of the criteria have been selected from the dropdown boxes, click "Process What-If" button.

Griffon GPS – Worksheet Tabs

Look Ahead Tab

The look ahead feature will allow courses in which a student intends to register for in future terms to be entered and an audit to be run including those courses. Enter Subject and Course number, then click "Add Course." Once all classes are added, click the "Process New" button.

These courses will show up on the audit with the word PLAN displaying in the grade field.

Griffon GPS – Header Tabs

Notes

The Notes tab can be used by advisors to write brief notes regarding advising appointments. When you click on "Add Note" you will see a drop down with pre-defined notes. We encourage you to use these notes. Once a note is selected it will appear in the box below it and that is a free form field. Please use caution with the notes that are created, limiting text to only necessary items. Notes can be seen by anyone who runs an audit on the student, including the student.

All notes display and print at the bottom of the audit and cannot be modified or deleted once saved. The Registrar's Office deletes student's alternate PIN's from the Notes after the add/drop period has ended each semester since these numbers expire, so do not add additional comments within the same note as the PIN. Create a new note for additional advising comments.

The predefined notes are:
- Alternate PIN:
- Advised to register in the following courses:
- Discussed Career plans.
- Advised to apply for graduation by the official deadline ~ www.missouriwestern.edu/registrar/candidate
- Student was a no show for advisement meeting.
- Advised to consider financial aid consequences before withdrawing.
- Advised to take the University exit exam ~ http://griff.vn/ETSsite
- Advised to fulfill the Missouri Constitution requirement ~ http://griff.vn/constitution
- Advised to take the Civics exam ~ http://griff.vn/civics
- Placement test results
- Referred to:
- General Note:
- Graduation checklist emailed:

Griffon GPS – Header Tabs continued

Once the notes are saved, click "Process New" at the top of the worksheet.

Then if you scroll to the bottom of the audit worksheet, there will be a Notes block displaying the messages, who entered the note and the date of entry.

Griffon GPS – Header Tabs

GPA Calc

The GPA Calculator will give a potential Overall GPA after entering anticipated grades the student will receive for the term. The results displayed are unofficial. Please note that in most cases, the last attempt of a course is what is calculated into the Overall GPA. If a course is being repeated which a passing grade (A-D) was previously received, the GPA calculation will differ from what is displayed. Select the grade the student thinks they will earn in each class and click "Calculate."

Term Calculator ›

	Current GPA	2.63
	Credit Hours Earned So Far	52

	Credit Hours	Grade
COM 104	3	A [4.00] ▾
FRE 101	3	A [4.00] ▾
PED 118	1	A [4.00] ▾
PSY 300	3	A [4.00] ▾
SOC 330	3	A [4.00] ▾
Class 6		A [4.00] ▾
Class 7		A [4.00] ▾
Class 8		A [4.00] ▾
Class 9		A [4.00] ▾
Class 10		A [4.00] ▾

Calculate

The following calculation page will display. If you want to check the GPA with different grades, click "Recalculate" and it will return to the screen above.

Term Calculator ›

Current GPA   2.63
Credit Hours Earned So Far   52

Class	Credit Hours	Grade	
COM 104	3	A	4.00
FRE 101	3	A	4.00
PED 118	1	A	4.00
PSY 300	3	A	4.00
SOC 330	3	A	4.00

Calculated GPA   **2.90**

By achieving the grades listed here, your GPA at the end of the term will be 2.90

Recalculate

Griffon GPS – Worksheet Legend

Legend

Legend		
✅ Complete	* Course has prerequisite(s)	T Transfer Course
☐ Not Complete	IP In-progress or Pre-registered	@ Wildcard denoting subject code or course number
⊟ Complete except for courses in-progress		

Complete: ✅

This symbol will appear beside all requirements within the audit that have been completed. The row will be highlighted gold and will display the course(s) that fulfilled the requirement along with the grade and term in which the course was taken.

✅ Group 2	CHE 101	Introductory Chemistry	C	4	Fall 2013

Not Complete: ☐

This symbol will appear beside all requirements that have not been completed. The row will be highlighted light yellow and will indicate the course(s) that will complete the requirement.

☐ Group 1	Still Needed:	3 Credit Hours in PED 101

Complete except for courses in-progress: ⊟

This symbol will appear beside all requirements that are complete except for in-progress courses. The row will be highlighted grey and will indicate the course(s) that will complete the requirement.

⊟ Group 4	FRE 101	Elementary French II	IP	(3)	Spring 2014

Course has prerequisite(s): ✱

Course numbers that are followed by an * indicate that the course has a prerequisite(s) requirement.

☐ Racial & Ethnic Relations	Still Needed:	1 Class in SOC 400*

In-progress or Pre-registered: **IP**

The letters "IP" will appear in the grade column for any courses within the audit for which a student is currently registered. The row will be highlighted grey and will display the course that will fulfill the requirement once completed, along with the term in which the student is registered for the class.

⬛ Group 2	PED 118	Beginning Bowling		IP	(1)	Spring 2014

Transfer Course: **T**

The letter "T" will precede the grade received on the course(s) that have been transferred from another institution. The row will be highlighted gold and will display the course(s) that fulfilled the requirement along with the institution at which the course(s) were completed and the term in which the credits were applied.

☑ Group 1	PSY 101	General Psychology	TB	3	Spring 2013
	Satisfied by	PSYC140 - General Psychology - Metropolitan CC - Kansas City			

Wildcard denoting subject code or course number: **@**

The "@" symbol is considered a wildcard. This means it represents all subject codes when used as a prefix, and can also be used to represent all course numbers when it follows the course alpha (subject code). When the "@" symbol precedes a range of numbers, any course within that range will fulfill the requirement (@ 300:499). In this case, any class above the 300 level would fulfill the requirement. When a subject code is followed by the "@" symbol (PSY @) this means any course number for that prefix can be used to fulfill the requirement. In this case, any Psychology class would fulfill the requirement.

☐ Upper Division Coursework	PSY 300	Introductory Psy Statistics	IP	(3)	Spring 2014
	SOC 330	The Family	IP	(3)	Spring 2014
	SOC 360	Sociology Of Health & Illness	B	3	Spring 2013
	SOC 430	Criminology	C	3	Fall 2013
	Still Needed:	18 Credit Hours in @ 030 or 300:499			

Griffon GPS – Block Review

Student View- Blocks

Using the scribed catalog year in which the student declared their major, the blocks within the Student View audit displays all applicable requirements for their degree.

Degree: Lists all the blocks that are required to complete the degree.

Degree in Bachelor of Science		Catalog Year: 2012-2013 Credit Hours Required: 124
		Overall GPA: 2.48
Unmet conditions for this set of requirements: 124 Credits are required. You currently have 50, you still need 74 more credits.		
☑ You meet the minimum GPA requirement		
☐ You must complete the university exit exam prior to graduation	Still Needed:	Click here for more information on the university exit exam
☐ General Studies	Still Needed:	See General Studies section
☐ Major Requirements	Still Needed:	See Major in Sociology section
☐ LAS Areas of Focus	Still Needed:	See LAS FOCUS AREA 4 section
☐ Upper Division Coursework	Still Needed:	See 30 Upper Division Credit Hours section

General Studies: Lists all of the general education requirements for the degree. There are separate blocks for Missouri Core 42 and former Missouri Western general studies curricula. Pay special attention to which one your advisee is on.

General Studies				Credit Hours Required: 42	Credit Hours Applied: 32
Unmet conditions for this set of requirements: 42-46 Credits are required. You currently have 32, you still need 10 more credits.					
☐ CATEGORY ONE: Basic Skills					
Each of the three groups must be satisfied.					
☐ Group 1	Still Needed:	1 Class in MAT 110* or 112* or 116* or 130* or 137* or 147* or 167*			
☑ Group 2					
☑ College Writing and Rhetoric or Research	ENG 104	College Writing & Rhetoric	TA	3	Spring 2013
	Satisfied by	ENGL101 - Composition & Reading I - Metropolitan CC - Kansas City			
	ENG 108	College Writing And Research	A	3	Spring 2013
☐ Group 3	COM 104	Oral Communication	IP	(3)	Spring 2014
☐ CATEGORY TWO: Natural Science	Still Needed:	Choose from 1 of the following:			
Minimum of 8 credits with lab from two of the following groups.					
☐ Group 1		(4 Credit Hours in BIO 101 or 105*) or			
☑ Group 2	CHE 101	Introductory Chemistry	C	4	Fall 2013
☐ Group 3		(4 Credit Hours in ESC 111) or			
☐ Group 4		(4 to 5 Credit Hours in PHY 101 or 107* or 110* or 210*) or			
☐ Group 5		(4 Credit Hours in PHY 104)			
☑ CATEGORY THREE: Social Sciences					
Minimum of 9 credits with at least one course from each group.					
☑ Group 1	PSY 101	General Psychology	TB	3	Spring 2013
	Satisfied by	PSYC140 - General Psychology - Metropolitan CC - Kansas City			
☑ Group 2	HIS 140	American History to 1865	TC	3	Spring 2013
	Satisfied by	HIST120 - American History to 1865 - Metropolitan CC - Kansas City			
☑ Group 3	SOC 110	Introduction to Sociology	TA	3	Spring 2013
	Satisfied by	SOCI160 - Sociology - Metropolitan CC - Kansas City			
☐ CATEGORY FOUR: Humanities					
One course from three of the four groups					
☑ Group 2	ENG 210	Approaches To Literature	B	3	Fall 2013
☑ Group 3	ART 100	Introduction To Art	A	3	Spring 2013
☐ Group 4	FRE 101	Elementary French II	IP	(3)	Spring 2014
☐ CATEGORY FIVE: Physical Health					
Minimum of 4 credits with both groups being satisfied.					
☐ Group 1	Still Needed:	3 Credit Hours in PED 101			
☐ Group 2	PED 118	Beginning Bowling	IP	(1)	Spring 2014

Griffon GPS – Block Review

Student View- Blocks continued

Major: Lists all of the classes required in the major program to earn a degree. For the classes "Still Needed," the subject code and course number can be clicked on and a pop-up box will display showing the course description, prerequisites, and course attributes.

Major in Sociology			Catalog Year: 2012-2013	Credit Hours Required: 36		
			Major GPA: 2.40	Credit Hours Applied: 21		
Unmet conditions for this set of requirements: 36 credits are required. You currently have 21, you still need 15 more credits.						
☑ Introduction to Sociology	SOC 110	Introduction to Sociology		TA	3	Spring 2013
	Satisfied by	SOCI160 - Sociology - Metropolitan CC - Kansas City				
☐ Anthropology or Archeology	Still Needed:	1 Class in SOC 120 or 200				
☑ Social Problems	SOC 230	Social Problems		D	3	Fall 2013
☐ Racial & Ethnic Relations	Still Needed:	1 Class in SOC 400*				
☐ Sociological Theory	Still Needed:	1 Class in SOC 440				
☐ Methods of Social Research	Still Needed:	1 Class in SOC 460				
▦ Any Statistics (200+ level)	PSY 300	Introductory Psy Statistics		IP	(3)	Spring 2014
	SOC 330	The Family		IP	(3)	Spring 2014
▦ 9 credits in SOC numbered 300 or higher	SOC 360	Sociology Of Health & Illness		B	3	Spring 2013
	SOC 430	Criminology		C	3	Fall 2013
☐ PSC course numbered 300 or higher	Still Needed:	3 Credit Hours in PSC 300:499				
☑ American History to 1865	HIS 140	American History to 1865		TC	3	Spring 2013
	Satisfied by	HIST120 - American History to 1865 - Metropolitan CC - Kansas City				

Concentration: Lists all of the classes required for a concentration (if applicable).

Concentration in Legal Studies		Catalog Year: 2013-2014	Credit Hours Required: 18	
		GPA: 0.00	Credit Hours Applied: 0	
Unmet conditions for this set of requirements: 18 credits are required. You currently have 0, you still need 18 more credits.				
☐ Paralegal Studies	Still Needed:	1 Class in LAT 115*		
☐ Legal Research	Still Needed:	1 Class in LAT 220*		
☐ Litigation	Still Needed:	1 Class in LAT 225*		
☐ Legal Computer Applications	Still Needed:	1 Class in LAT 250		
☐ Legal Drafting	Still Needed:	1 Class in LAT 310*		
☐ Advanced Legal Research	Still Needed:	1 Class in LAT 400*		

Minor: Lists all of the classes required for a specific minor (if applicable).

Minor in General Business			Catalog Year: 2013-2014	Credit Hours Required: 18		
			Minor GPA: 4.00	Credit Hours Applied: 6		
Unmet conditions for this set of requirements: 18 credits are required. You currently have 6, you still need 12 more credits.						
☑ Introductory Financial Accounting	ACC 201	Introductory Financial Acctg.		A	3	Fall 2013
▦ Principles of Microeconomics	ECO 261	Principles Of Microeconomics		IP	(3)	Spring 2014
☐ Personal Finance	Still Needed:	1 Class in FIN 210*				
☐ Business Law I	Still Needed:	1 Class in GBA 211*				
☐ Organizational Behavior	Still Needed:	1 Class in MGT 350*				
☐ Principles of Marketing	Still Needed:	1 Class in MKT 301*				

Student View- Blocks continued

30 Upper Division Credit Hours: Lists all of the courses used to fulfill the 30 hours of 300-499 level classes that are required for a bachelor's degree.

30 Upper Division Credit Hours					
☐ Upper Division Coursework	PSY 300	Introductory Psy Statistics	IP	(3)	Spring 2014
	SOC 330	The Family	IP	(3)	Spring 2014
	SOC 360	Sociology Of Health & Illness	B	3	Spring 2013
	SOC 430	Criminology	C	3	Fall 2013
	Still Needed:	18 Credit Hours in @ 030 or 300:499			

Additional Blocks: These blocks will not always appear within an audit. They will only display if the student has courses which meet the parameters for each individual block.

Elective Courses: These courses do not fulfill a specific requirement, but the credits count toward graduation hours.

Elective Courses		Credit Hours Applied: 3		Classes Applied: 1
BIO 010	Lower Div Transfer Course Work	TB	3	Spring 2013
Satisfied by: BIOL100 - Metropolitan CC - Kansas City				

Insufficient, Audits and Withdrawals: Insufficient courses include any course in which the student withdrew, audited, repeated, or failed. Courses currently being repeated will temporarily appear in this block. In-Progress transfer (IP-T) courses also appear in this block until the final grade is received and transcripted.

Insufficient, Audits and Withdrawls				
Courses currently being repeated will temporarily appear in this block				
BIO 250	Anatomy & Physiology	TF	0	Spring 2013
Satisfied by: BIOL109 - Anatomy & Physiology - Metropolitan CC - Kansas City				
HUM 205	Hum: American Revolut-Present	W	0	Fall 2013

Student View- Blocks continued

In-Progress: These are courses the student is currently registered for. The courses will appear in this block in addition to displaying where they fit throughout the audit.

In-progress		Credit Hours Applied: 13		Classes Applied: 5
COM 104	Oral Communication	IP	3	Spring 2014
FRE 101	Elementary French II	IP	3	Spring 2014
PED 118	Beginning Bowling	IP	1	Spring 2014
PSY 300	Introductory Psy Statistics	IP	3	Spring 2014
SOC 330	The Family	IP	3	Spring 2014

Courses Not Counted: Any course below the 100 level will fall here. These courses generally do not count toward graduation hours. However, an exception to this rule is if a transfer course taken at another institution was above the 100 level at the other school, the hours need to be added back in to the applied credit hours in the student header at the top of the audit. In the example below, the RDG 095 equivalency taken at MCC was READ 100. Although the course equivalent is RDG 095 and normally does not count toward graduation, the original course was a 100-level, so the hours will be calculated back in manually when the student applies to graduate.

Courses Not Counted		Credit Hours Applied: 9		Courses Applied: 3
MAT 009 Prep Transfer Course Work	Maximum number of Credit Hours exceeded -	TA	3	Spring 2013
Satisfied by: MATH20 - Mathematical Operations - Metropolitan CC - Kansas City				
MAT 081 Foundations/Univ. Math I	Maximum number of Credit Hours exceeded -	B	3	Spring 2013
RDG 095 Reading Skills Improvement	Maximum number of Credit Hours exceeded -	TB	3	Spring 2013
Satisfied by: READ100 College Reading - Metropolitan CC - Kansas City				

Additional hours beyond the allowable 30 non-traditional hours that can be used toward a degree will also appear in this block and are removed from the applied hours total in the header block. **Notes:** This block displays all notes that have been entered and will print on all audits. The individuals name and date who entered the note will display. Students are **not** encouraged to print audits since the notes will always appear.

Notes	Entered by	Date
Discussed career plans.		02/26/2014
Alternate PIN:0000		02/26/2014

Griffon GPS – Reading the Audit

Still Needed-these courses or requirements have not been met by previous courses taken and are not currently in-progress.

Substitutions-substitutions will be identified in the area of the requirement in which the substitution has been allowed. Underneath the area in which the substitution occurred you will see "Exception," the date in which the substitution was entered by the Registrar's Office and a brief description of the allowed substitution.

Waivers-waiving of major requirements will be identified on the audit with a green checkmark next to the satisfied requirement. Underneath the waived course you will see "Exception," the date in which the waiver was entered by the Registrar's Office and a brief description of the allowed waiver.

Griffon GPS – Important FAQ's

Q: Does Griffon GPS include transfer work and other non-traditional credit (e.g. AP, IB, CLEP, military credit, departmental credit, etc.)?

A: Yes. Once any coursework not taken at MWSU is evaluated it will appear in the student's record and in their degree audit. The only exceptions will be if they have coursework earned at MWSU prior to summer of 1985. You may contact the Registrar's Office (271-4231) with questions.

Q: Can students register using Griffon GPS?

A: No. They must register through their Goldlink account, Registration card, Add or Drop Classes.

Q: How current will my information be in Griffon GPS?

A: The information in Griffon GPS is refreshed each night. Any changes made today (e.g., grade changes or classes added/dropped) will be seen in degree audit tomorrow.

Q: I petitioned to waive/substitute a course for a student. How will that course appear in Griffon GPS?

A: After an exception to the standard requirements is approved by the Department Chair and the Dean of the given college/school the information is forwarded to the Registrar's Office for entry into the student's record. After the nightly refresh, the change will appear on the student's degree audit and an additional line will appear under it that explains why the exception was entered.

Q: How does Griffon GPS decide where to place courses that the student has completed?

A: Griffon GPS looks at programs holistically, and places each course using a "best fit" scenario. The "best fit" process will not always be perfect, particularly when multiple possibilities exist. Classes may apply to different blocks as they take more courses. If there is a course that does not appear in the area in which you expected, please contact the Registrar's Office for assistance (271-4231).

Griffon GPS – Important FAQ's continued

Q: I am having trouble displaying a student's audit. Why?

A: An audit may not display if the student has not declared a major. Please use the "What If" feature and help the student officially declare their major.

Q: A student pursuing is two degrees (a BFA and BS, etc.). Only one appears on the audit. How can I check the requirements for their other program of study?

A: Look at the degree information next to the student name at the top of the screen. You'll notice that the degree box has a drop-down arrow. Use this to select their second degree.

Q: Are there requirements for graduation that Griffon GPS doesn't check?

A: A few. While Griffon GPS has been designed to check almost everything that must be complete to qualify for graduation, there may be additional requirements for specific majors that must be completed as well. Griffon GPS should be used in conjunction with MWSU's catalog and any information that the major department provides to ensure that advisees remain on track for graduation.

Q: I have completely reviewed a student's audit and I still feel like it is in correct. Who should I contact?

A: Please contact the Registrar's Office for help (816-271-4211).