



Responsible Conduct of Research Training and Oversight Policy

January 2011 Revision

Applicability

This policy covers all students (undergraduate and graduate) working on projects funded by the National Science Foundation or any other federal funding agency.

Training Plan

Missouri Western considers the following 9 areas to be part of the training necessary for RCR:

1. Data Acquisition, Management, Sharing and Ownership
2. Conflict of Interest and Commitment
3. Human Subjects
4. Animal Welfare
5. Research Misconduct
6. Publication Practices and Responsible Authorship
7. Mentor / Trainee Responsibilities
8. Peer Review
9. Collaborative Science

Faculty/Staff who receive funds from NSF are primarily responsible for ensuring that any and all students who work on a federally funded project have received training in all 9 of the above areas, according to the standards in their discipline. PIs are encouraged to seek assistance from others on campus if they do not feel that they can provide adequate training.

Training for Human Subjects will take place on the IRB web page, and all students are required to pass the certification quiz.

Students are to be directed to the relevant portions of the Policy Guide which cover RCR.

All faculty are to have dedicated RCR training meetings with their students prior to the initiation of any work by the student on the project.

Oversight Plan

All faculty will have their students sign the RCR Training Verification form prior to having them work on the project.

Students will be informed that they have a responsibility to report any unethical behavior to the Provost's office.



Responsible Conduct of Research Training Verification Form

I, _____, understand that I am working on a research project funded by the Federal Government. This form verifies that I have met with the faculty member primarily responsible for the grant (or others) and have gone over all 9 areas of RCR and discussed how they apply to my discipline, Missouri Western, and my work on this project.

Those areas are:

1. Data Acquisition, Management, Sharing and Ownership
2. Conflict of Interest and Commitment
3. Human Subjects
4. Animal Welfare
5. Research Misconduct
6. Publication Practices and Responsible Authorship
7. Mentor / Trainee Responsibilities
8. Peer Review
9. Collaborative Science

I have also completed the IRB training quiz, and been provided with information on how RCR is presented in the Western Policy Guide.

I understand that if I have any questions, or believe that anyone involved in the project is behaving in an unethical manner, that I will report this activity immediately to the Provost's Office.

Student Signature

Printed Name

Date

Faculty Signature

Printed Name

Date

This form is to be forwarded to the Provost's Office after being signed.