



Cash Receipts Form

Date: _____

Description: _____

Fund ID: _____ Fund Name: _____

Contribution Only - NO BENEFITS RECEIVED

Special Event

Event Name/Description: _____

Other: _____

Non Charitable / No Letter unless otherwise noted

Entry Fees/Registration

Merchandise & Ticket Sales

Raffles

Other: _____

CASH: _____

CHECKS: _____

CREDIT CARD: _____

TOTAL: _____

Deposited by: _____ Phone #: _____

OFFICE USE ONLY

Gift Date: _____

Fax Date: _____

Processed By: _____