



Early College Academy

Dual Credit

Taught in high school by approved high school teacher:

- Masters in field
- 18 graduate hours in field
- Tested experience

As remuneration, textbooks are provided to all students in course, including those for high school-credit-only. Textbooks are reused until book changes or course is discontinued.

Faculty liaison is assigned by academic department:

- Provides training prior to commencement of course
- Assures course syllabus, textbook, and assessment strategies are consistent with on-campus courses of the same course number
- Mentors dual credit instructor to ensure those equivalencies
- Monitors course for adherence to departmental and institutional policies regarding dual credit offerings
- Ensures that dual credit instructor has materials necessary for the course
- Communicates to department chair and Early College Academy (ECA) Coordinator any concerns regarding student enrollment, student performance, course content and rigor, and instructor performance
- Trains dual credit instructor in adherence to Early Intervention Policy
- Conducts high school site visit for class observation (a minimum of one time per semester) and submits site visit report to ECA Coordinator
- Verifies student eligibility according to CBHE/MDHE guidelines

Dual Enrollment

Collaborative

Team taught by Missouri Western faculty and approved high school teacher (e.g. CHE111, BIO101, MAT116, MAT119, ENG104, ENG108, SPA100, SPA101):

- High school teacher is not required to have graduate hours in field but must be approved by Missouri Western instructor of record (usually requires certification and/or undergraduate degree in field).
- Approved high school teacher assumes the role of course facilitator
- Training with instructor of record is required.
- While the course may be a mix of dual enrollment and high school-credit-only students, Missouri Western provides no support for high school-credit-only students (including textbooks).
- Final grade is assigned by Missouri Western instructor.
- Missouri Western instructor interfaces with students, online and/or in person.
- High school facilitator has access to view students in Canvas and has a Missouri Western email account.
- Missouri Western instructor may give the high school facilitator the ability to adjust the course calendar in Canvas (e.g. exam dates).

High School Sponsored Online

Taught exclusively by Missouri Western faculty:

- High school assigns a course monitor to access grades for report cards.
- Monitor serves as a line of communication between student and instructor in emergency situations.
- Monitor has Missouri Western email account and can access that school's section of course in Canvas.

University Flex

On-Campus

Students are enrolled in the same on-campus section with regular students:

- Students receive the dual credit tuition rate as long as the high school completes paperwork to verify that it will transcript high school credit.
- Students are responsible for books/ ancillaries.
- High School Flex Coordinator does not have access to Canvas but does have a Missouri Western email account and confidentiality agreement.
- High School Flex Coordinator may obtain student grades from the ECA Coordinator.

Online

Students are enrolled in the same online class section with regular students:

- Students receive the dual credit tuition rate as long as the high school completes paperwork to verify that it will transcript high school credit.
- Students are responsible for books/ ancillaries.
- High School Flex Coordinator does not have access to Canvas, but does have a Missouri Western email account and confidentiality agreement.
- High School Flex Coordinator may obtain student grades from the ECA Coordinator.

Early College Academy Prep

- Students do not receive the dual credit tuition rate.
- Students are not required to meet CBHE/MDHE dual credit eligibility.
- High school does not agree to transcript high school credit.
- Letter of good standing from high school is required.
- Students are responsible for books/ancillaries.