

# Crystal O Dowdell

Department: **Criminal Justice and Legal Studies**

School: College of Business and Professional Studies

Date of Appointment:

Date of Rank:

Years of Service:



## Employment

|                |                                                                                                                                     |
|----------------|-------------------------------------------------------------------------------------------------------------------------------------|
| 2024 - Present | <b>Instructor and Program Director</b> , Criminal Justice Legal Studies, Missouri Western State University, Saint Joseph, Missouri. |
| 2022 - 2024    | <b>Adjunct Instructor</b> , Criminal Justice Legal Studies, Missouri Western State University, Saint Joseph, Missouri.              |
| 2010 - 2024    | <b>Senior Paralegal and Office Manager</b> , Briles Law Office, Saint Joseph, Missouri.                                             |
| 2000 - 2010    | <b>Legal Assistant</b> , Paralegal , Barnes, Briles McBride, Saint Joseph, Missouri.                                                |
| 1992 - 2000    | <b>Legal Assistant</b> , Dale Flynn Barnes McBride Findley and Briles, Saint Joseph, Missouri.                                      |

## Degrees

|            |                                                                                                                                                                              |
|------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>MSW</b> | Missouri Western State University, May 2026                                                                                                                                  |
| <b>BS</b>  | <i>cum Laude</i> , Criminal Justice Legal Studies (Legal Studies), Missouri Western State University, 2020<br>Master of Social Work, Missouri Western State University, 2026 |

## Certificates & Licensure

PreLaw Advisor, Certified PreLaw Advisor, Law School Admissions Council , 08/31/2025 (Law)  
Training, Certificate of Training, Missouri Network Against Abuse , 09/07/2025 –12/31/2027 (Social Work)  
Paralegal, Certificate of Paralegal Studies, Missouri Western State University , 12/12/2020 (Legal Studies)  
Legal Research, Thomson Reuters Westlaw , 11/12/2020 (Paralegal Studies)  
Legal Research and Writing, National Association of Legal Assistants , 12/01/2024 (Paralegal Studies)

## Grants

- Crystal O. Dowdell, *Law School Admissions Council Law Forum*, LSAC: \$7,500 (2025).

## Service

### Professional Service

- *Facilitator*. Life Recovery Group January 19, 2025 - Present.
- *Healing Stream Spiritual Wellness - The River Church of St. Joseph*. September 1, 2023 - Present.
- *Voices of Courage*. Counseling Services February 5, 2026 - March 19, 2026.
- *Homeless and Community Outreach*. Weekly community outreach to the homeless of St. Joseph by taking food and hot coffee and cocoa as well as gloves, and other necessities to help those that are living on the streets of our city November 4, 2025 - January 23, 2025.

### Community Service

- *Board Member - Samaritan Counseling*. Board Member of Samaritan Counseling November 1, 2024 - Present.
- *Secretary of Board - South Park Christian Academy*. August 28, 2020 - Present.

## Professional Development

### General

- *Midwest Association of Pre-Law Advisors 2025 Conference*, Cincinnati Ohio (October 9, 2025 - October 11, 2025).

- *Law School Admissions Council Law Forum*, Chicago, IL (October 3, 2025 - October 4, 2025).
- *Legal Research and Writing*, online (December 3, 2024).
- *ACE's & Mental Health Summit*, St. Joseph Missouri (November 15, 2024).
- *American Association for Paralegal Educators*, Washington D.C. (October 23, 2024 - October 26, 2024).
- *Empowering Employees to Be Leaders*, Saint Joseph Missouri (October 11, 2024).
- *ABA Standing Committee on Paralegals & Approval Commission Discussion Hour*, Virtual (August 28, 2024).