



CENTER FOR SERVICE

Missouri Western State University
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Student Service-Learning Agreement

As a student service learner, you are representing not only yourself but also the entire Missouri Western State University community. Accordingly, please review and abide by the following guidelines to ensure a positive and successful experience for everyone and to ensure that you may fully achieve the learning outcomes and personal growth obtainable through this program.

Policies and Procedures

Be knowledgeable of the policies and procedures of both the Center for Service and the community partner(s) and follow those policies and procedures accordingly. If the policies and procedures of the community partner(s) are not specified or clearly articulated, be sure to ask your community partner supervisor(s).

Responsibility

Establish a schedule with your community partner supervisor and follow that schedule. Arrive on time, and if any issues arise which prevent you from fulfilling your obligation, be sure to contact your community partner supervisor immediately.

Make every effort to perform your duties and responsibilities completely and in a professional manner. Doing otherwise can place Missouri Western State University, the Center for Service, and yourself in a negative light. It may also hinder the professional and personal development you can achieve from this experience.

Problems

Should any problems arise between you and anyone connected with a community partner (i.e., clients, staff, or volunteers), immediately notify your community partner supervisor. Should any problems arise between you and your community partner supervisor, immediately notify the Center for Service.

Dismissal from Service

Recognize that not adhering to the policies and procedures established by the community partner or failing to satisfactorily perform your duties may result in dismissal from the service experience. Should dismissal occur, service hours already accrued on this project may not count toward credit for the course.

Credit

Understand that course credit for UNV 201/501 Community Service Learning will only be awarded on successful completion of 40 hours of validated community service learning projects and five (5) hours of other required course activities through the Center for Service.