

Missouri Western State University, Online Application form – TRANSFER STUDENT

- Go to www.missouriwestern.edu/apply
- Click on “Apply Now”

Apply for Admission

To apply for admission, you'll need to begin by [creating an account](#) for the semester you wish to apply, and then completing the application for admission. A few things to know before you get started:

- An application is not considered complete until we have received your test scores and/or transcripts. Be sure meet the posted admission [deadlines](#).
- The application should take approximately 10-15 minutes to complete.

- Click on “creating an account”
- Enrollment status: (1) Transfer from 2/3-year college, OR (2) Transfer from 4-year university

Register Account

Application Information

Starting Semester	Fall 2015 (August 31 - December 18) ▼
Citizenship Status	Non-Resident Alien ▼
Application Type	Undergraduate (Bachelors, Associates, C ▼
Enrollment Status	Transfer from 2-Year Institution ▼

- Complete the “Account Information”
- Create your own username, password, and provide accurate Email address. Press submit.

Account Information

Username	<input type="text"/>
Password	<input type="password"/>
Email Address	<input type="text"/>
Confirm Email Address	<input type="text"/>

Submit

Go Back

STEP 2: My Admissions Checklist

Click on “Complete Your Application” and provide all required information.

Application Type (pre-populated from previous registration screen)



The screenshot shows a web form titled "Register Account" with a sub-section "Application Information". It contains four rows of dropdown menus:

Application Information	
Starting Semester	Fall 2015 (August 31 - December 18) ▼
Citizenship Status	Non-Resident Alien ▼
Application Type	Undergraduate (Bachelors, Associates, C ▼
Enrollment Status	Transfer from 2-Year Institution ▼

Complete the information below:

- Personal Information
- High school info
- Enrollment Information
 - Intended Program/Major
 - Full or Part time
 - Test Taken: (1) Have not taken, (2) ACT, or (3) SAT – NOTE: International students are encouraged to take ACT or SAT, however, it is not required for direct admission consideration.
 - Have you attended or taken courses at Missouri Western before? This includes high school dual credit courses.
- Disciplinary Information
- Permanent Address
 - Permanent state: select “Foreign Country”
 - Permanent postal code: Provide 4-5 actual postal code, or enter 00000 (five zeros)
 - Permanent International Phone: +0 __ - __ - __ - ____ - ____ (begin with +011 + country code + area/city code + phone number”)
- Current Mailing Address
- Emergency contact information

Click on “Save Progress”

READ MESSAGE ON THE TOP OF THE SCREEN → NOTICE: You have completed step 1 and are ready to proceed to the next step. Please verify that all the information is correct before proceeding.

Click on “Next Step”

STEP 3: Apply for Admission

Apply for Admission

NOTICE: You have completed step 1A and are ready to proceed to the next step. Please verify that all of the information is correct before proceeding.

Supplemental Information for Non Residents

[Choose Campus Supplemental Information](#)

Are you applying as part of a Direct Exchange Program?	No	*
Birth Country	—Select—	*
Birth City		*
Country of Citizenship	—Select—	*
Country of Residency	—Select—	*
Do you need an I-20 form?	<input type="checkbox"/> Yes <input type="checkbox"/> No	*
Visa Type	—Select—	*
Primary Language	—Select—	*
Do you plan to enter the Intensive English Program?	<input type="checkbox"/> Yes <input type="checkbox"/> No	*
Will you need housing?	<input type="checkbox"/> Yes <input type="checkbox"/> No	*
TOEFL Score		*
IELTS Score		*

← Go Back Main Menu Save Progress **Next Step →**

Step 1A of 3

NOTICE: You have completed step 1A and are ready to proceed to the next step. Please verify that all the information is correct before proceeding.

Supplemental information for Non Residents

- Are you applying as part of a Direct Exchange program – yes/no
- Do you need an I-20 form? - yes/no
- Visa type – CHOOSE “student visa”
- Primary Language – CHOOSE native language from drop down menu?
- Do you plan to enter the Intensive English program? – yes/no (**CHOOSE yes if student has not taken either TOEFL or IELTS and wish to be considered for dual/conditional admission**)
- Will you need housing? – yes/no
- TOEFL score – ENTER number 0 (zero), or self report test score.
- IELTS score – ENTER number 0 (zero), or self report test score.

Click on “Next Step”

STEP 4: Past Schools

The screenshot shows a web form titled "New College" with the following fields and options:

- Add Another College** (button)
- College Code**: Text input field with a red asterisk and a link labeled "[* College Code Lookup](#)". Below the field, it says "College Code is required".
- Name**: Text input field with a red asterisk and "Name is required".
- State**: Text input field with a red asterisk and "State is required".
- From**: Text input field with a red asterisk and "Approximate date is okay". Below the field, it says "From Date is required".
- Are you currently attending this institution?**: Dropdown menu with "No" selected.
- To**: Text input field with a red asterisk and "Approximate date is okay". Below the field, it says "To Date is required".
- Degree Earned**: Dropdown menu with "No Degree Earned" selected.
- Estimated Credit Hours**: Text input field with a red asterisk and "Estimated Credit Hours is required".
- Type of Credit**: Dropdown menu with "--Select--" selected and a red asterisk and "Type of Credit is required".
- Remove** (button)
- Navigation buttons at the bottom: **← Go Back**, **Main Menu**, and **Save Progress** (circled in red).

HELPFUL TIPS for students who enrolled in colleges/university outside of the United States:

- Click on "Add College"
- Click on "College Code Lookup"
- State field, choose "Foreign Country"
- Filter result (type name of college" or click on "[College Not Found](#)")
 - From – indicate the first day enrollment date
 - TO – indicate the last day enrollment or graduation date
 - Degree Earned – Indicate degree earned or will earn at the college/university
 - Estimated credit hours – type 90 if 3 year program, or 120 if 4 year Bachelor degree
 - Type of credit – indicate undergraduate/Bachelor, or graduate/Master level
- Click "[Save progress](#)" or "Next Step"
- **IMPORTANT** → Change name of college FROM "College Not Found" TO the name of college/university as it appears on the academic records or transcript. It is okay to abbreviate, such as University to Univ, Technology to Tech, etc.
- **IMPORTANT**: Student must provide ALL the names/dates of colleges or Universities attended, including Intensive English language programs in the United States. Also, provide official or original supporting documentations with the application.
- Click on "[Next Step](#)" again

STEP 5: Tuberculosis Screening Questions

Apply for Admission

NOTICE: You have completed step 3 and are ready to finalize and submit your application. **You will not be able to edit your application after submitting. Please verify that your information is correct.**

Tuberculosis Screening Questions

Missouri Western State University requires ALL first time on-campus enrollees to complete a Tuberculosis Screening Questionnaire, per Missouri Senate Bill 197, 2013 to aid in prevention and control of Tuberculosis. **If testing is required, the process could take up to two weeks to complete.**

Have you ever had a tuberculosis test that was positive, been diagnosed with or treated for TB disease?
 Yes No *

Have you ever received the BCG vaccine, which is given outside the United States, to prevent tuberculosis (TB)?
 Yes No *

Were you born in a country on the list below?
If yes, what year did you arrive in the U.S.? Yes No *

Have you ever been in close contact with anyone who was sick with TB or been a healthcare worker, volunteer, or employee of a nursing home, prison or other residential institution?
 Yes No *

Have you ever spent more than 2 months at one time in a country on the list below?
 Yes No *

IF YOU ANSWERED YES TO ANY OF THE ABOVE QUESTIONS, YOU ARE REQUIRED TO PROVIDE DOCUMENTATION OF FURTHER TESTING AND EVALUATION BY A CERTIFIED U.S. HEALTHCARE PROVIDER PRIOR TO ATTENDING CLASSES.

WHO Report: Countries with Tuberculosis Incidence Rates of >20 Cases per 100,000 Capita
[WHO Global Tuberculosis Control](#)

Afghanistan	Algeria	Angola	Anguilla	Argentina
Armenia	Azerbaijan	Bahrain	Bangladesh	Belize

← Review Application Main Menu Save Progress **Finalize and Submit Application** → Step 3 of 3

Answer the following questions to the best of your ability:

- Legacy Student: Do you have a family member who is a Missouri Western alumni? – yes/no
- Statistics
- Extracurricular Interests
- Refer a Friend

Click “Save Progress” or “Finalize and Submit Application”

My Admissions Checklist

Signed in as annrahmatte

✓ Application Finished

You have submitted your application for **Fall 2015 (August 31 - December 18)**. Please allow 3-4 weeks for your file to be initially reviewed. You may also [apply for a different semester](#). Doing so will *override* your previous application.

▶ Pay Application Fee

You ~~may be accepted for admission~~ without paying the application fee, however your admissions file will not be complete until it is paid and all final transcripts are received. After making a payment, please allow up to three business days for the payment to be applied to your account.

i My Admissions Status

Once you have submitted your application for admission, you need to submit your transcripts, test scores (if needed), and other necessary documentation to the Office of Admissions. Once your file is evaluated, your acceptance information will be sent to you via postal mail.

i Apply for the Honors Program

Requirements: 26 ACT, 3.5 GPA. If you meet the requirements, then you are eligible to apply for the Honors Program upon completing your application for admission.

i Apply for On-Campus Housing

Housing forms and status. Due to the possibility of a waiting list for the Residence Halls, it is best to submit your application for housing as early as possible.

▶ Update Account

Update your email address or change your password.

▶ Log Out

Log out of Admissions.

Go to "Pay Application Fee" to pay \$50 application fee with credit card, or debit card

OR

Pay by check, money order, or bank draft. Mail the payment to the mailing address below:

Missouri Western State University
Office of Admission
Attention: Business Office
Eder Hall Suite 101
Saint Joseph, MO 64507
USA