

FALL BREAK SCHEDULE (Campus closed November 24-28, 2025)

TO PROCESS A CHECK FOR FRIDAY, NOVEMBER 21, 2025:

Deadline for Requisitions & Remittance Vouchers - noon on Friday, November 14th.

(Requisitions and remittance vouchers must be submitted and complete with all required information and approvals by deadline to be processed.)

TO PROCESS A CHECK FOR FRIDAY, DECEMBER 5, 2025:

Deadline for Requisitions & Remittance Vouchers - noon on Friday, November 21st.

If you have any questions, please call. We are here to help!

Accounting Services - Letha Nold (816) 271-4582

Purchase Card Administrator - Hawley Rumpf (816) 271-5800

Purchasing Department - Amy Coats (816) 271-4464

AVP Finance & Administration – Jana Laipple (816) 271-4527