

MISSOURI WESTERN STATE UNIVERSITY

Governance Advisory Council Report 2016-2017

September 22, 2016

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GOVERNANCE ADVISORY COUNCIL

September 13, 2016

Attendees: Dr. Ben Caldwell, Dr. Jeanne Daffron, Barb Harris, Tim Kissock, Dr. Steve Lorimor, Dr. Murray Nabors, Natasha Oakes, Dr. Kathleen O'Connor, Sally Sanders, Tara Stoll, Dr. Bob Willenbrink

Others: Dr. Doug Davenport, Dr. Judy Grimes, Tracy Sharp, Elaine Bryant, Mark Mabe

GAC #16-01 – Preferred Name Policy

Source of Proposal: Risk Management

Purpose of Proposal: New Policy

Current Policy or Procedure: None

Proposed Policy or Procedure: To be added to the Policy Guide and Student Handbook

The Preferred Name Policy at Missouri Western State University allows students to change their first names in most university information systems without pursuing a legal name change. The University hopes to give students an empowering, safe and nondiscriminatory university experience. Reasons for name changes may include transgender or gender nonconforming identities, international students or other students who wish to adopt an English language name, students known by names that are different from their legal names, etc.

You should feel empowered to be called by the first name of your choosing. Equally important, no student should feel pressure to take on an Anglicized name for acceptance or the convenience of others. Beginning in the fall of 2016, students who indicate a preferred name on their admissions application automatically will have their preferred names entered into the university system. Current students *can update their preferred name by request to Registrar's Office.*

Adding a preferred first name does not change a student's official name as a part of their educational record. Your official name is your legal name. Your official name is used for financial aid, transcripts, international student I-20's and where required by law or University requirements.

Preferred names will be used in University communications, University publications, displayed on a student’s Griffon GPS and to faculty on the GoldLink class roster and grade roster. Additionally, a preferred name may be displayed in other university maintained systems such as gmail, network login, Moodle, Student Conduct and within Residence Life and in the Alumni Association.

PLACES WHERE YOUR LEGAL FIRST NAME WILL APPEAR

| | |
|--------------------------------------|---------------------|
| Financial Aid Records | Transcripts |
| International I-20’s | Payroll information |
| SEVIS (Immigration status reporting) | Student Accounts |
| Official athletic NCAA documents | |

PLACES WHERE YOUR PREFERRED NAME WILL APPEAR

| | |
|--|----------------------------------|
| University Communications and Publications | Griffon GPS |
| Goldlink | Goldlink Class and Grade Rosters |
| Moodle | Gmail and network login |
| Student Conduct | Residence Life |
| Alumni/Foundation Database | Online Email Directory |

Students who choose to take advantage of this preferred name policy are subject to the Student Code of Conduct as well as the Missouri Western State University Acceptable Use policy.

- Policies on official name changes can be found here.
- Information about changing a legal name in Missouri can be found here.
- Information about changing your preferred name at Missouri Western State University.

Disclaimer

Missouri Western State University will display preferred names to the University community where feasible and appropriate, and it will make a good faith effort to update the reports, documents and systems designated to use preferred names. Inappropriate use of the preferred name policy (including but not limited to avoiding legal obligation or misrepresentation) may be cause for denying use of preferred names. Missouri Western State University reserves the right to remove any preferred name that is deemed inappropriate. If you experience difficulties with using your preferred name or have any questions you can contact the Registrar’s Office at 816-271-4211 or the Division of Student Affairs at 816-271-4432.

GAC Summary: Under the section “Places Where Your Legal First Name Will Appear,” “other suggestions” should be removed and “Official athletic NCAA documents” should be added. Under the section “Places Where Your Preferred Name Will Appear,” “Student ID Card” and “Others” should be removed. (These revisions were made in the above proposal.)

Mark Mabe will send the correct URLs for linking where the policies and information about changing a legal name or changing preferred names can be found.

With these changes, this proposal will be forwarded to the President for his approval.

Presidential Action: This proposal was signed by the President on September 20, 2016.

GAC #16-02 – Demonstration Policy

Source of Proposal: Risk Management, Executive Division

Purpose of Proposal: New Policy

Current Policy or Procedure: None

Proposed Policy or Procedure: To be added to University Policies in the Policy Guide and added to the Student Handbook.

DEMONSTRATION POLICY

Inherent in the constitution is the right of peaceful assembly for the purpose of demonstrations or protest. It has, however, been ruled by the courts that the exercise of such a right is not absolute and unlimited.

1. As a courtesy, groups are asked to inform the Division of Student Affairs in Blum 228 (816.271.4432) if they are planning a demonstration.
2. The demonstration must not infringe upon the rights of others who are continuing their daily routine on campus, those acquiring a college education or those providing educational services.
3. Demonstrations may not take place inside any University classroom building, this being consistent with the regulations that state —obstructing or disrupting teaching, research, administration, disciplinary procedures, or other university activities on the university premises is a violation.
4. Demonstrations may not block access to any University building or hamper normal traffic flow.
5. Demonstrations must be peaceful and nonviolent in nature.

GAC Summary: In number 3, “or residence halls” should be added following “Demonstrations may not take place inside any University classroom building....” With this change, this proposal will be forwarded to the President for his approval.

Presidential Action: This proposal was signed by the President on September 20, 2016.

GAC #16-03 – 2016-2017 Student Code of Conduct

Source of Proposal: Student Affairs

Purpose of Proposal: For Information

Current Policy or Procedure:

Proposed Policy or Procedure: Effective immediately, updated Student Code of Conduct found on Student Affairs web page.

GAC Summary: The updated Student Code of Conduct was submitted to the Council as an informational item. The President had reviewed the document previously so no action is necessary from the President.

Presidential Action: None

GAC #16-04 – 2016-2017 Student Handbook

Source of Proposal: Student Affairs

Purpose of Proposal: For Information

Current Policy or Procedure:

Proposed Policy or Procedure: Updated Student Handbook found on Student Affairs web page.

GAC Summary: The updated Student Handbook was submitted to the Council as an informational item. The President had reviewed the document previously so no action is necessary from the President.

Presidential Action: None

Respectfully submitted,

Jennie McDonald
Secretary