GOVERNANCE ADVISORY COUNCIL

February 24, 2009

Attendees: Dr. Joseph Bragin, Dr. Murray Nabors, Dr. Steve Estes, Mel Klinkner, Dan Nicoson, Dr. Judy Grimes, Jan Aspelund, Dr. Brenda Blessing, Dr. Brian Cronk, Dan Eckhoff, Kathy Kelly, Susan Bracciano

Others: Angie Beam, Stena Hinkle, Dr. James MacGregor

GAC #08-06 – Staff Association Grievance Procedure

Source of Proposal: Staff Association

Purpose of Proposal: Procedure Revision


Proposed Policy or Procedure: See attached file

GAC Summary: It was recommended that committee membership terms of one and two years be assigned. It was also recommended that timely formal training must be given to the committee at the beginning of each academic year. Staff Senate will include these details in future proposals. This proposal will be forwarded to the President for his approval.

Presidential Action: This proposal was signed by the President on March 4, 2009.

GAC #08-07 – Graduate program Curriculum Changes

Source of Proposal: Graduate Studies

Purpose of Proposal: For Information

Current Policy or Procedure:
Proposed Policy or Procedure:

Change the number for CSC 505 Software Implementation and Integration to CSC 605

Change the number for CSC 520 Advanced Networking and Network Administration to CSC 620

Change the number for CSC 540 Network Information Systems Security to CSC 610

Change the number for MAT 509 Technical Analysis for Decision-making to MAT 609

Change the number for EDU 580 Literature Review and Case Study Analysis to EDU 611 and move to the MAS Assessment Core

Move EDU 570 Seeking Support for Assessment: Funds, Partners and Disseminating Results from the MAS Assessment Core to a requirement for the MAS Assessment Learning Improvement option

Add PSY 693 Seminar in Human-Centered Design I (1 credit) as a requirement in the MAS Human Factors and Usability Testing curriculum

Add PSY 694 Seminar in Human-Centered Design II (1 credit) as a requirement in the MAS Human Factors and Usability Testing curriculum

Change the title of PSY 590 from Cognition and Perception in Design to Cognition in Design

Change the title of PSY 600 from Research Methods in Human Factors to Applied Cognitive Design

Change the title of PSY 610 from User Centered Design Methods and Tolls to User Centered Design Methods

Change the title and number of PSY 699 to PSY 692 Special Topics in Human Centered Design

Remove the requirement of an elective course in the MAS Assessment Human Factors Option

Add TSL 568 Methods of Teaching Second Language Students as a regular course.

GAC Summary: This proposal will be forwarded to the President for his approval.

Presidential Action: This proposal was signed by the President on March 4, 2009.
GAC #08-08 – Amend the Constitution of the Association of Missouri Western State University Instructional Faculty

Source of Proposal: Faculty Senate

Purpose of Proposal: For Information


ARTICLE V: GOVERNING BODY OF THE ASSOCIATION

Section 1. The representative body of the Association of the Missouri Western State University Instructional Faculty shall be the “Faculty Senate of Missouri Western State University.”

Section 2. The Faculty Senate shall be composed of the number of Senate members equivalent to eight (8) percent (rounded off to the nearest integer) of the voting Instructional Faculty of each school, with the provision that additional members will be added from the lesser represented schools so that each school will have at least forty (40) percent of the total Senate membership. For the purpose of determining the exact number of Senate members from each school who will serve during the following academic year, the size of the Instructional Faculty in each school will be calculated as of spring semester of the election year. The President of the University and the Vice President for Academic and Student Affairs shall be ex-officio (nonvoting) members of the Faculty Senate. (April 2001)

Section 3. Immediate Past Presidents of the Faculty Senate will serve as voting representatives of their school if they are in the second year of a two-year Senate term or if they are re-elected to the Senate for a new term. Senators who serve as Senate President during the second year of a two-year term and who are not re-elected to the Senate for a new term will remain as non-voting members of the Senate for an additional year, but will not be counted in their school’s allocations of Senators. (April 2001)

Section 4. The term of service of Faculty Senate members shall be two years. One-half (rounded up or down determined by Senate rotation) the apportioned members from each school (Article V, Section 2) shall be elected each year. Certain Senate Past Presidents are given an additional year of Senate service (Section V, Section 3). Certain Senate terms will be of altered length (Article VIII, Section 6).

Section 5. A replacement Senator must be selected if a Senate seat becomes vacant through resignation or action taken by the Faculty Senate (Article VIII, Section 5). If a retiring Senator’s seat is declared vacant after the General Election and prior to August 1, the vacancy will be treated as a summer vacancy (Article VII, Article 5). Any other vacancy must be filled by holding an election within 30 days (including vacations). Election procedures stated in Article VI, Section 2 through 4 will apply. The term of office for a replacement Senator will expire at the end of the term for the vacated Senate seat.

Section 6. The officers of the Faculty Senate shall be a President, a Vice President, and a Secretary. The officers of the Faculty Senate and the Immediate Past President of the Senate shall comprise the Executive Committee.

ARTICLE VI: ELECTIONS

Section 1. Members of the Missouri Western State University Instructional Faculty (Article III) shall be eligible to vote for and to hold office in the Faculty Senate.

Section 2. At the annual Primary Election for membership in the Faculty Senate each school shall nominate at least two times as many members for Senate as are to be elected from their respective schools
(Article V, Section 2). If more than two times as many members are nominated, an election shall be held immediately at the respective divisional meeting to narrow the list of candidates to a number equal to two times the number of seats as are to be elected from the respective school. This election shall be completed and results announced at least seven (7) weeks (excluding vacation periods) prior to the beginning of final examinations for the spring semester. (April 2001)

Section 3. At the annual General Election for membership in the Faculty Senate each member of the Association of the Missouri Western State University Instructional Faculty shall be given a prepared ballot for representatives from both schools as determined in the Primary Election. This election shall be completed and results announced at least six (6) weeks (excluding vacations) prior to the beginning of final examinations for the spring semester.

Section 4. Both the annual Primary and General Elections shall be under the direction of the incumbent Vice President of the Faculty Senate.

Section 5. The newly elected Faculty Senate shall elect its own officers as defined in Article V, Section 6, at least three (3) weeks (excluding vacations) prior to the beginning of final examinations for the spring semester.

ARTICLE VII: FACULTY SENATE MEETINGS

Section 1. The Faculty Senate shall meet at least once each month at a time and place fixed by the Faculty Senate and may have special meetings called by the Faculty Senate President or by written petition of ten (10) members of the Association.

Section 2. A quorum, defined as two-thirds (2/3) of the members of the duly elected Faculty Senate, shall be necessary to transact business.

Section 3. Within three weeks after completion of the General Election (Article VI), the Retiring and Newly Elected Senates shall convene for a joint meeting. At this meeting the outgoing Faculty Senate President shall preside, and business shall be transacted by the Retiring Senate except for a previously specified period during the meeting when nominations will be accepted from members of the newly elected Senate only for the elected officers of the new Senate; no person who is not a voting member of the new Senate may be nominated for the position of President, Vice-President, or Secretary. (April 2001)

Section 4. At the next regularly scheduled Senate meeting held after the meeting referred to in Section 3, the Newly Elected Faculty Senate shall meet and elect its officers. The outgoing Faculty Senate President shall preside over these elections unless he or she has been nominated for an office in the newly elected Senate, in which case the members of the newly elected Senate shall determine who will preside. (April 2001)

Section 5. The Retiring Senate shall be responsible for conducting business during the summer months with members of the New Elected Faculty Senate filling any vacancies which may arise. Vacancies which cannot be filled in this manner shall be filled by Instructional Faculty from the same School who has previously served on the Faculty Senate. The Senate members and officers begin their terms of service on August 1.

Proposed Policy or Procedure: Proposed deletions are bold and struckthrough. Proposed additions are bold, and underlined.

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Section 3. Immediate Past Presidents of the Faculty Senate will serve as voting representatives of their college or school if they are in the second year of a two-year Senate term or if they are re-elected to the Senate for a new term. Senators who serve as Senate President during the second year of a two-year term and who are not re-elected to the Senate for a new term will remain as non-voting members of the Senate for an additional year, but will not be counted in their college’s school’s allocations of Senators. (April 2001) In the event that a non-voting Immediate Past President is unable to serve, the Executive Committee is empowered to appoint a replacement. (November 2007)

Section 4. The term of service of Faculty Senate members shall be two years. One-half (rounded up or down determined by Senate rotation) the apportioned members from each college or school (Article V, Section 2) shall be elected each year. Certain Senate Past Presidents are given an additional year of Senate service Immediate Past Presidents not re-elected to the Senate will nonetheless remain non-voting members of the Senate (Article V, Section 3). Certain Senate terms will be of altered length in order to maintain proper Senate rotation (Article VIII, Section 6).

Section 5. A replacement Senator must be selected if a Senate seat becomes vacant through resignation or action taken by the Faculty Senate (Article VIII, Section 5). If a retiring Senator’s seat is declared vacant after the General Election and prior to August 1, the vacancy will be treated as a summer vacancy (Article VII, Article 5). Any other vacancy must be filled by holding an election within 30 days (including vacations). Election procedures stated in Article VI, Section 2 through 4 will apply. The term of office for a replacement Senator will expire at the end of the term for the vacated Senate seat.

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GAC Summary: This proposal will be forwarded to the President for his approval.

Presidential Action: This proposal was signed by the President on March 4, 2009.

Respectfully submitted,

Jennie McDonald
Secretary