

MISSOURI WESTERN STATE UNIVERSITY

Governance Advisory Council Report 2013-2014

April 18, 2014

Volume 38, No. 16

GOVERNANCE ADVISORY COUNCIL

April 15, 2014

Attendees: Dr. Jeanne Daffron, Dr. Kevin Anderson, Carol Hare, Dr. Gordon Mapley, Shana Meyer, Dr. Murray Nabors, Dr. Kathleen O'Connor, Les Parnell, Dr. Jon Rhoad, Sally Sanders, Dr. Bob Willenbrink

Others: Marilyn Baker, Dr. Cindy Heider, Dr. Steve Lorimor, Dr. Jim Okapal, Tracy Sharp

GAC #13-11 – Graduate Credit Transfer Policy Revision

Source of Proposal: Graduate Council

Purpose of Proposal: Policy Revision

Current Policy or Procedure: From MWSU Policy Guide, Graduate Program Policies and Procedures, Article VIII: Graduate Students, Section 6. Graduate Student Course Load

In order to maintain their admission status, graduate students admitted as degree seeking or who have provisional admission are required to take a minimum of one graduate course per academic year (Fall, Spring, Summer).

For the purpose of academic status at Missouri Western, the following will be applied to graduate students:

During each regular academic semester

- 8 or more credits = full-time student
- 5-7 credits = half-time student
- less than 5 credits = less than half-time student

During each summer academic semester

- 5 or more credits = full time student
- 3-4 credits = half time student
- less than 3 credits = less than half-time student

Graduate students are allowed to take a maximum of twelve credits per academic semester. To

enroll in more than 12 credits in one semester the student must make petition, with approval of the academic advisor and program director, to the Graduate Dean for final decision.

A maximum of 6 approved credits of graduate work can be transferred to MWSU from another university and counted toward a Missouri Western graduate degree. All transfer credits must be approved by the graduate program director to which the student is applying and Graduate Dean and will be counted toward the graduate GPA. Additionally, a maximum of 6 graduate credits taken at MWSU while at non-degree seeking status may be counted toward a graduate degree.

For certificate programs, a maximum of 6 credits, either transferred or taken while at non-degree seeking status, may be counted toward the program. Additional transfer credits or other exceptions to these rules must receive approval by the department/ program director and Graduate Dean.

Proposed Policy or Procedure: Article VIII: Graduate Students, Section 6. Graduate Student Course Load

In order to maintain their admission status, graduate students admitted as degree seeking or who have provisional admission are required to take a minimum of one graduate course per academic year (Fall, Spring, Summer).

For the purpose of academic status at Missouri Western, the following will be applied to graduate students:

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- 8 or more credits = full-time student
- 5-7 credits = half-time student
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During each summer academic semester

- 5 or more credits = full time student
- 3-4 credits = half time student
- less than 3 credits = less than half-time student

Graduate students are allowed to take a maximum of twelve credits per academic semester. To enroll in more than 12 credits in one semester the student must make petition, with approval of the academic advisor and program director, to the Graduate Dean for final decision.

A maximum of 6 approved credits of graduate work can be transferred to MWSU from another university and counted toward a Missouri Western graduate degree. All transfer credits must be approved by the graduate program director to which the student is applying and Graduate Dean and will be counted toward the graduate GPA. **More than 6 hours can be transferred under special circumstances with approval of the graduate program director and Graduate Dean, (e.g., student already has a Master's degree, or coursework taken at another Missouri state funded institution).** Additionally, a maximum of 6 graduate credits taken at MWSU while at non-degree seeking status may be counted toward a graduate degree.

Satisfaction of MAS Professional Core with MBA Degree

Students who have completed an MBA from a regionally accredited college or university prior to matriculation to the MWSU Graduate School may request from the graduate program director and Graduate Dean that their completed MBA count for the entire MAS professional core, with the exception of MAS 695. This request must be made and approved prior to completion of the student's first semester at MWSU.

For certificate programs, a maximum of 6 credits, either transferred or taken while at non-degree seeking status, may be counted toward the program. Additional transfer credits or other exceptions to these rules must receive approval by the department/program director and Graduate Dean.

GAC Summary: This proposal will be forwarded to the President for his approval.

Presidential Action: This proposal was signed by the President on April 17, 2014.

GAC #13-12 – March 2013 Graduate Curriculum Revision

Source of Proposal: Graduate Council

Purpose of Proposal: For Information

Current Policy or Procedure: The Nursing Department offers a Master of Science in Nursing degree in Health Care Leadership

<u>Number</u>	<u>Title</u>	<u>Hours</u>
MGT 503	Organizational Theory	3
COM 601	Professional & Organizational Communication	3
NUR 501	Foundations for Nursing Leadership	3
NUR 504	Professional Role Development in Nursing	3
NUR 506	Health Care Policy	3
NUR 605	Health Care Data & Decision Support I	3
NUR 606	Health Care Data & Decision Support II	3
NUR 607	Leadership in Financial Management	3
NUR 616	Research for Evidence-Based Nursing	3
NUR 618	Health Promotion & Disease Prevention	3
NUR 604	Nursing Seminar I	1
NUR 614	Nursing Seminar II	1
NUR 624	Nursing Seminar III	1
NUR 620	Internship for the Health Care Leader	3

TOTAL: 36 hours

Proposed Policy or Procedure: The Nursing Department wishes to revise its current **Master of Science in Nursing** graduate program to split the MSN program into two options in a) **Leadership** and b) **Nurse Educator** from a single MSN in Health Care Leadership. A Nurse Educator certificate will also be created with this program revision.

Justification of Changes: In order to strategically position our MSN program for continuance and growth, we have determined that addition of a Nurse Educator option to our existing Leadership in Health Care option to be essential. A major barrier to sustaining adequate and appropriately prepared professional nurses for the near future is the lack of qualified faculty. The increasing complexity of care delivery environments, increasing patient acuities and rapid technologic advancements also heighten the need for qualified educators in the practice/service setting. Creation of the Educator option would obviously be a positive response to these identified needs.

The addition of the Nurse Educator option will move our program into a stronger market competition position. Our competitors for graduate enrollment offer both the educator and leadership options as well as others, in some cases. We have actually lost students to other programs specifically for the educator option.

By creating a core of 20 credit hours between the two options, we anticipate larger student cohorts thereby increasing instructional vitality and positive budget impact.

<u>Proposed Changes (if different from current)</u>		
Common Core		
<u>Number</u>	<u>Title</u>	<u>Hours</u>
NUR 501	Foundations for Nursing Leadership	3
NUR 504	Professional Role Development	3
NUR 605	Statistics for Decision Support	3
NUR 606	Informatics for Decision Support	3
NUR 616	Research for Evidence-Based Nursing	3
NUR 604	Nursing Seminar I	1
NUR 624	Nursing Seminar II	1
NUR 620	Internship for the Health Care Leader	3
TOTAL: 20 hours		
A common core of courses (20 hours listed above) will be added to 12 hours specific to the Nurse Educator Option or 12 hours specific to the Leadership in Health Care Option. Each Option will require 32 hours for program completion.		
<u>NURSE EDUCATOR OPTION</u>		
<u>Number</u>	<u>Title</u>	<u>Hours</u>
NUR 502	Advanced Health Assessment & Health Promotion	3
NUR 503	Advanced Pathopharmacology	3
NUR 608	Curriculum & Program Development	3
NUR 610	Instructional & Evaluation Strategies	3
TOTAL: 12 hours		

LEADERSHIP OPTION	
MGT 503 Organizational Theory	3
NUR 506 Health Care Policy	3
NUR 607 Leadership in Financial Management	3
NUR 618 Health Promotion & Disease Management	3
TOTAL: 12 hours	
32 Total Credit Hours (Educator or Leadership Option)	

Certificate Program

Justification of Changes: The **Nurse Educator Certificate** is proposed as a 'value added' option to the MSN Nurse Educator Track. This option provides a mechanism whereby individuals who do not want to complete a full course of study for the MSN may acquire course work to support educator practice in a clinical setting (e.g., staff development) or academic setting (e.g., APRNs who have migrated to education without preparation for the education role). This option has the potential for building enrollments for the courses noted. It is anticipated that some individuals may opt to complete the entire MSN program once they have entered the University environment.

Nurse Educator Certificate

<u>Number</u>	<u>Title</u>	<u>Hours</u>
NUR 504	Professional Role Development in Nursing	3
NUR 609	Curriculum & Program Development	3
NUR 610	Instructional & Evaluation Strategies	3
To receive the Nurse Educator Certificate, the student must take <u>6</u> additional credits selected from the MSN Nurse Educator Track		
<u>Number</u>	<u>Title</u>	<u>Hours</u>
NUR 501	Foundations for Nursing Leadership	3
NUR 502	Advanced Health Assessment & Health Promotion	3
NUR 503	Advanced Pathopharmacology	3
NUR 605	Statistics for Decision Support	3
NUR 606	Informatics for Decision Support	3
NUR 616	Research for Evidence-Based Nursing	3
Total: 15 credits		

Changes in Program Finances (if applicable - Capital, Staffing, etc...): Based on our current projections, additional capital expense is not anticipated. Addition of graduate faculty positions beyond our current full time and adjuncts is not indicated to support the two program options.

GAC Summary: This proposal was distributed electronically on March 20 and comments solicited. It was unanimous to forward the proposal to the President as presented.

Presidential Action: This proposal was signed by the President on March 24, 2014.

GAC #13-13 – General Studies Committee 2014

Source of Proposal: General Studies Committee

Purpose of Proposal: Policy Revision

Current Policy or Procedure: Page 46 of the Undergraduate Catalog, under General Studies Requirements for Bachelor Degrees (Category One) and all Major/Minor Forms

Category One – Basic Skills 12-14

1. MAT 110 or MAT 112 or MAT 116 or MAT 130 or MAT 137
or MAT 147 or MAT 167
2. ENG 104 College Writing and Rhetoric (3) AND
ENG 108 College Writing and Research (3) OR
ENG 112 Honors Composition and Rhetoric (3)
3. COM 104 Oral Communication (3)

Page 201 of the Undergraduate Catalog, under EARTH SCIENCE COURSES.

ESC 111 Physical Geology (4) F, Sp. Survey of geologic materials and processes. Three hours lecture, two hours lab. (*The 2013-2014 catalog incorrectly lists prerequisites for this course; these prerequisites are to be removed in the 2014-2015 catalog.*)

Page 196 of the Undergraduate Catalog, under BIOLOGY COURSES.

BIO 105 Principles of Organismal Biology (4) F, Sp. Examines basic concepts and principles related to organismal morphology and homeostasis of representative organisms. Three hours lecture and three hours lab per week. Prerequisites: ACT math score of 20 or higher or the equivalent, ACT English score of 19 or higher or the equivalent, and ACT reading score of 19 or higher or the equivalent. LAS Writing.

Page 207 of the Undergraduate Catalog, under CHEMISTRY COURSES.

CHE 111 General Chemistry (5) F, Sp. Basic concepts of chemistry: atomic theory and periodic system, chemical calculations, oxidation-reduction, states of matter, theory of chemical bonding, atomic structures. Four hours lecture, three hours lab. Prerequisite: Math ACT of 20 or higher or the equivalent.

Page 237 of the Undergraduate Catalog, under MATHEMATICS COURSES.

MAT 110 Contemporary Problem Solving (3) F, Sp, Su. Mathematics for solving selected real-world problems using elementary graph theory, data analysis, techniques of decision making, and the mathematics of finance. Prerequisite: ACT math score of 20 or higher or the equivalent.

MAT 112 Finite Mathematics (3) F, Sp. Linear and quadratic equations, graphs, and functions including exponential and logarithmic functions; mathematics of finance, annuities, sinking funds and mortgages; linear programming; counting methods, probability, expectation; descriptive statistics. Not open to the student with credit in MAT165 or MAT167. Prerequisite: ACT math score of 20 or higher or the equivalent.

MAT 116 College Algebra (3) F, Sp, Su. Linear, quadratic, and miscellaneous equations and inequalities; relations and functions including polynomial, exponential, and logarithmic functions; graphing; systems of equations; and matrices. Not open to the student with credit in MAT165 or MAT167. Prerequisite: ACT math score of 20 or higher or the equivalent.

MAT 119 Trigonometry (2) F, Sp. Trigonometric functions, trigonometric identities, trigonometric equations, solution of triangles, inverse trigonometric functions. Not open to the student with credit in MAT165 or MAT167. Prerequisite: ACT math score of 20 or higher or the equivalent.

Page 240 of the Undergraduate Catalog, under PHYSICS COURSES.

PHY 107 Introduction to Physics (4) Sp. A comprehensive, quantitative study of the concepts and laws of physics. Designed for students majoring in fields other than the physical sciences, mathematics, or engineering. Topics include motion, gravity, electromagnetism, atomic and nuclear physics, optics, and relativity. Three hours of lecture, two hours lab. Not open to the student with credit in PHY110 or PHY210. Prerequisite: ACT math score of 20 or higher or the equivalent.

Page 272 of the Undergraduate Catalog, under ENGLISH COMPOSITION AND LANGUAGE COURSES.

ENG 104 College Writing and Rhetoric (3) F, Sp, Su. Instruction in reading and writing; emphasizes expository prose. Fulfills first half of the general studies requirement in English composition. Prerequisite: A grade of C or higher in ENG100, or an ACT English score of 19 or higher or the equivalent, or a passing score on the Writing Placement Examination. (See class schedule for information about the WPE.)

Proposed Policy or Procedure:

1. Add MAT 165 Calculus with Analytic Geometry I: Differentiation to Category One – Basic Skills, Line 1.

Reasoning: MAT165 is designed for students who have at least a 25 on the Math ACT and are therefore ready to take a calculus course, but want to take the course at a slower pace than the full 5 credit hour MAT167. The course will help students 1) Think critically and reason analytically and 2) Develop an understanding of fundamental mathematical concepts and their applications.

2. Add developmental completion prerequisites to ESC 111 Physical Geology. This item is contingent upon approval from the Undergraduate Curriculum Committee.

Reasoning: Currently ESC111 does not have prerequisites. The class covers complex information that requires basic reading comprehension skills. The majority of laboratory exercises have math and descriptive equations as an integral part of the activity. Students within developmental courses do not yet have the skills necessary to succeed in the course. Students who have not completed their developmental course work are very likely to either withdraw or fail the course, which increases the University's overall W/F

rate. This in turn may discourage some students to the point of leaving the University entirely, lowering the rate of student completion of a four-year degree. Both the W/F and completion rates are metrics used by the state to evaluate University success.

3. Update the ACT score prerequisites to match the new CBHE developmental courses requirements for the following courses: BIO 105, CHE 111, MAT 110, MAT 112, MAT 116, MAT 119, PHY 107, and ENG 104.

Reasoning: The Coordinating Board for Higher Education has mandated that the ACT subscores used to place students in developmental and general studies level course work in MAT, ENG, and RDG be set at a consistent level statewide to:

MAT = ACT MAT subscore of 22 to enter general studies level math

ENG = ACT ENG subscore of 18 to enter general studies level English

RDG = ACT RDG subscore of 18 to not be required to take developmental reading

The course changes are actions from the respective departments to keep their prerequisite statements that are related to ACT subscores consistent with the new requirements.

Changes are to be effective beginning Fall 2015. The changes should appear as listed below beginning in the 2015-2016 Undergraduate Catalog and all 2015-2016 Major/Minor Forms.

Page 46 of the Undergraduate Catalog, under General Studies Requirements for Bachelor Degrees (Category One) and all Major/Minor Forms

Category One – Basic Skills 12-14

1. MAT 110 or MAT 112 or MAT 116 or MAT 130 or MAT 137
or MAT 147 **or MAT 165** or MAT 167
2. ENG 104 College Writing and Rhetoric (3) AND
ENG 108 College Writing and Research (3) OR
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This item is contingent upon approval from the Undergraduate Curriculum Committee.

ESC 111 Physical Geology (4) F, Sp. Survey of geologic materials and processes. Three hours lecture, two hours lab. Prerequisites: **ACT math score of 22 or higher or the equivalent, ACT English score of 18 or higher or the equivalent, and ACT reading score of 18 or higher or the equivalent.**

Page 196 of the Undergraduate Catalog, under BIOLOGY COURSES.

BIO 105 Principles of Organismal Biology (4) F, Sp. Examines basic concepts and principles related to organismal morphology and homeostasis of representative organisms. Three hours lecture and three hours lab per week. Prerequisites: ACT math score of **22** or higher or the

equivalent, ACT English score of **18** or higher or the equivalent, and ACT reading score of **18** or higher or the equivalent. LAS Writing.

Page 207 of the Undergraduate Catalog, under CHEMISTRY COURSES.

CHE 111 General Chemistry (5) F, Sp. Basic concepts of chemistry: atomic theory and periodic system, chemical calculations, oxidation-reduction, states of matter, theory of chemical bonding, atomic structures. Four hours lecture, three hours lab. Prerequisite: Math ACT of **22** or higher or the equivalent.

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MAT 112 Finite Mathematics (3) F, Sp. Linear and quadratic equations, graphs, and functions including exponential and logarithmic functions; mathematics of finance, annuities, sinking funds and mortgages; linear programming; counting methods, probability, expectation; descriptive statistics. Not open to the student with credit in MAT165 or MAT167. Prerequisite: ACT math score of **22** or higher or the equivalent.

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PHY 107 Introduction to Physics (4) Sp. A comprehensive, quantitative study of the concepts and laws of physics. Designed for students majoring in fields other than the physical sciences, mathematics, or engineering. Topics include motion, gravity, electromagnetism, atomic and nuclear physics, optics, and relativity. Three hours of lecture, two hours lab. Not open to the student with credit in PHY110 or PHY210. Prerequisite: ACT math score of **22** or higher or the equivalent.

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higher or the equivalent, or a passing score on the Writing Placement Examination. (See class schedule for information about the WPE.)

GAC Summary: Changes in numbers 1 and 3 of this proposal are dependent upon state decisions and timelines.

The changes in number 2 must go through the Undergraduate Curriculum Committee.

This proposal will not be forwarded to the President for his approval at this time pending the outcomes noted.

Presidential Action: None at this time.

GAC #13-14 – Tuberculosis Screening Policy

Source of Proposal: Student Affairs

Purpose of Proposal: New Policy

Current Policy or Procedure: None

Proposed Policy or Procedure: This policy should be added to the MWSU Policy Guide, Student Handbook and Residential Life Handbook.

TUBERCULOSIS SCREENING POLICY

Purpose:

The purpose of the tuberculosis (TB) screening is to promote the optimum health of affected individuals through prompt diagnosis and treatment of TB while preventing potential spread to others. A comprehensive screening and targeted testing program not only addresses this public health condition in the campus community but also contributes to the larger public health goal of reducing the burden of TB in the United States. This policy is in compliance with Senate Bill Number 197, 2013 and the American College Health Association recommendations and will take effect beginning fall 2014.

Definitions:

Screening / Preliminary Questionnaire:	A Yes / No survey to pre-screen TB risk level
TB testing:	T-Spot (blood test) or TST (skin test)
Matriculation:	Admission at MWSU

Policy:

1. Upon matriculation at Missouri Western State University, all students will complete the TB screening questionnaire. Upon hiring at Missouri Western State University, all faculty and staff will complete the TB screening questionnaire.
 - a. The screening form is mandatory for all new graduate & undergraduate students taking classes on the Missouri Western campus, including freshmen, transfer students, first time students; faculty and staff at Missouri Western State

University; on-campus for-credit camp and for-credit conference attendees; and Penn Valley & Northland students.

- b. Those who have spent more than 2 months at a country other than the United States after matriculation or initial employment should complete the TB screening questionnaire again. It is the individual's responsibility to disclose their travel and fulfill this obligation.
 - c. A printable copy of the TB screening questionnaire can be found at the Esry Student Health Center website, the Human Resources website, the Residential Life website, and the Admissions website.
 2. All completed TB screening questionnaires will be collected by Human Resources, Admissions, Residence Life, & / or the Esry Student Health Center staff, who will submit them to the Esry Student Health Center personnel for review. Individuals who complete the questionnaire outside of a University forum may submit their completed TB screening questionnaire directly to the Esry Student Health Center.
 - a. Failure of students to complete the TB screening questionnaire will result in a notification sent to the student, and a hold placed on their enrollment until the TB screening questionnaire has been completed. The student may not live in the residence halls or attend classes until the screening & testing (if needed) is complete, and will not be permitted to maintain enrollment in the subsequent semester.
 - b. Failure of faculty and staff to complete the TB screening questionnaire will result in a notification sent to the faculty and staff member. The faculty and staff member may not work on campus until screening & testing (if needed) are complete.
 3. Those who are identified as high-risk by the Esry Student Health Center professionals' assessment of the preliminary questionnaire must comply with the appropriate after-care:
 - a. Most will be instructed to undergo TB testing. TB testing may be completed at the MWSU Esry Student Health Center for students, or at a United States certified health provider of choice for students, faculty, or staff. All medical expenses will be the individual's financial responsibility.
 - i. Those who were born in a country on the "World Health Organization's Global TB Control Incidence rate of > 20 cases per 100,000 population" list, OR who have received the BCG vaccination will be required to have a TB blood test.
 - ii. Proof of TB testing must be provided to the Esry Student Health Center, who will notify Human Resources (for faculty and staff) of compliance. Esry Student Health Center will remove all student enrollment holds when a student is in compliance.
 - b. OR--Those who have had a past positive TB test must present documentation of a chest x-ray taken by a U.S. certified healthcare provider within the last year or obtain one through a U.S. certified healthcare provider and have results

submitted to the Esry Student Health Center prior to attending classes or working on campus. Students will be excused from class when missing class due to appointment regarding TB testing. All medical expenses will be the individual's financial responsibility.

- i. Those who have received prior treatment for active TB disease, must provide proper documentation of such treatment to the Esry Student Health Center prior to attending classes or working on campus.
 - ii. Proof of TB testing must be provided to the Esry Student Health Center, who will notify Human Resources (for faculty and staff) or Admissions (for students) of compliance. Admissions will remove all student enrollment holds when a student is in compliance.
4. Esry Student Health Center will contact the high-risk student when there is a failure to follow through with the TB testing; Human Resources will contact the high-risk faculty or staff member when there is a failure to follow through with the TB testing, via official MWSU email accounts and US Postal Service to the permanent address on file.
 - a. Failure of students who are deemed high-risk to complete the TB testing process will result in a notification sent to the student, and a hold placed on their enrollment until their follow up TB evaluation has been completed. The high-risk student may not live in the residence halls or attend classes until the issue is resolved, and will not be permitted to maintain enrollment in the subsequent semester.
 - b. Failure of faculty and staff who are deemed high-risk to complete the TB testing process will result in a notification sent to the faculty and staff member. The high-risk faculty and staff member may not work on campus until screening & testing (if needed) are complete.
5. In the case of a confirmed TB case, the University will follow the contagious / communicable disease policy.

(See Attached Document for Screening Questionnaire)

GAC Summary: This proposal will be forwarded to the President for his approval.

Presidential Action: This proposal was signed by the President on April 17, 2014.

GAC #13-15 – Faculty Senate Bylaws

Source of Proposal: Faculty Senate

Purpose of Proposal: For Information

Current Policy or Procedure: MWSU Policy Guide, Appendices, Faculty Senate Bylaws

Proposed Policy or Procedure: (See Attached File)

GAC Summary: This proposal will be forwarded to the President for his approval.

Presidential Action: This proposal was signed by the President on April 17, 2014.

GAC #13-16 – Faculty Evaluations, Peer Review of Teaching

Source of Proposal: Faculty Senate

Purpose of Proposal: Policy Revision

Current Policy or Procedure: MWSU Policy Guide, Academic Policies, Faculty Evaluation Procedures, Section B.

Proposed Policy or Procedure: MWSU Policy Guide, Academic Policies, Faculty Evaluation Procedures, Section B.

New language: *Under B.1 a new letter f.*

f. Departmental Peer Review Documentation

Peer review shall serve as an additional means of evaluating faculty performance in the area of teaching. Although the precise mechanism of peer review is to be specified at the departmental level, the review process shall provide a faculty member with documentation of teaching performance which shall be retained as part of the evaluation file.

Individual departmental review policies must conform to the following standards: 1) They must include peer review during both the probation period (prior to tenure and promotion from assistant to associate professor) and during the promotion period (prior to promotion from associate to full professor). Peer review after promotion to full professor is encouraged (and may be valuable in nomination and application for faculty distinction awards) but not required (at the discretion of the department). 2) At least one peer review shall be completed prior to the mid-tenure review and a minimum of three reviews shall be required during the probation period as defined above. 3) Departmental peer review procedures must provide the faculty member with clear documentation which must be included in the mid-tenure packet and promotion/tenure packets. 4) At least one review during the probationary period must be made by a faculty member other than the chair. 5) Departments should consider appropriate measures for faculty providing teaching in multiple instructional formats 6) Departmental peer review guidelines must be approved by the Dean of the College or School.

Add under E.2.c an additional bullet point:

- Departmental Peer Review of Teaching as described in B. 1. F. and individual department policies.

GAC Summary: This proposal will be forwarded to the President for his approval.

Presidential Action: This proposal was signed by the President on April 17, 2014.

Respectfully submitted,

Jennie McDonald
Secretary