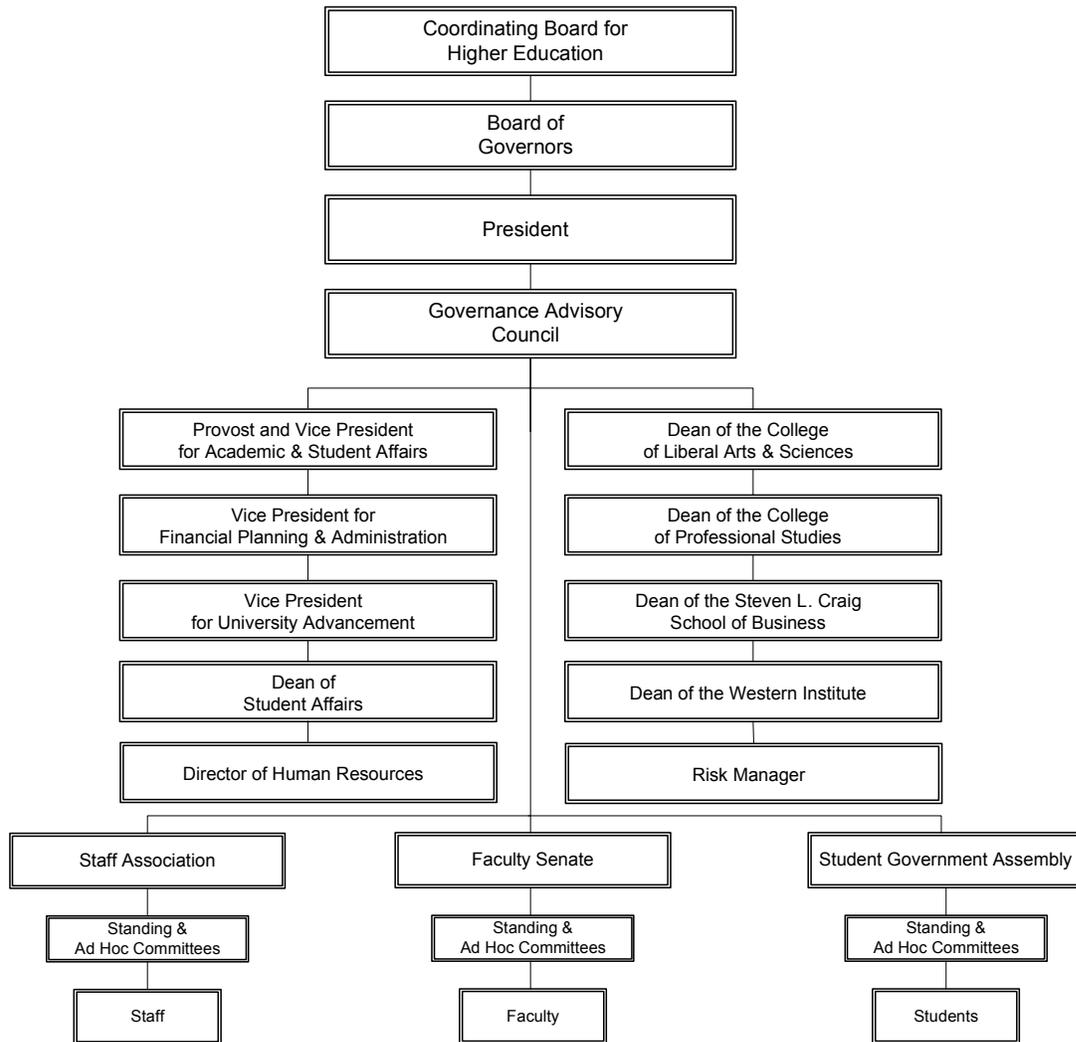


Missouri Western State University
Governance Organizational Chart
University Policies
 Approved: 08/04/2010

Governance Organizational Chart

University Governance Organizational Chart
 9/18/2008



1. Governance Groups

The concept of governance is distinguishable from administration in that governance is the process of developing policies and procedures, while administration is the process of administering those policies and procedures. A governance system at Missouri Western State University has been established to guarantee that the rights and interests of individuals or groups associated with the University are represented and protected in establishing policies and procedures. The governance system is illustrated below.

While the members of Missouri Western State University are directly concerned with the governance groups within the University community, a summary is also provided here of the governance functions of the State Coordinating Board for Higher Education and of the University's Board of Governors.

2. Coordinating Board of Higher Education

The state's Department of Higher Education, created under Missouri Reorganization Legislation, is governed by a bipartisan Coordinating Board, consisting of nine members appointed by the governor with the advice and consent of the Senate. The legislation, effective July 1, 1974, shifted many educational prerogatives from individual institutional control to the state level.

The Coordinating Board is assigned the following duties and responsibilities under the law:

- Approval of new degree programs,
- Establishment of guidelines for appropriation requests,
- Approval for establishment of new universities or residence centers,
- Establishment of admission guidelines,
- Policy and procedures on resident status of students,
- Establishment of guidelines for transfer of students among Missouri state educational institutions, and
- Collection of information development of comparable data for all institutions.

Retained under the law is the institution's authority to present its own budget request, to receive an appropriation directly from the legislature, and to develop its own operating budget. The President of Missouri Western State University serves on the advisory committee of the Coordinating Board.

3. Board of Governors

Senate Bill 114, passed in 1975, provides that the Board of Governors shall consist of seven voting members who shall be appointed by the governor, by and with the advice and consent of the Senate. This board is responsible for representing the educational interests of the citizens of

Missouri. The board has the responsibility of making final decisions on all University policies. A non-voting student representative is also appointed by the Governor to the Board.

4. Governance Advisory Council

The Governance Advisory Council (GAC) was established to facilitate communications within the University. It is not a voting body. The GAC acts as a clearinghouse for proposals originating within the University and has three primary functions:

- To insure that proposed changes in existing policies and procedures have been discussed by all campus governance groups,
- To compare new proposals with existing policies and procedures, and
- To submit proposals with GAC-related discussion to the President for action.

The membership of the Governance Advisory Council consists of the Vice Presidents, the Dean of each College, the Dean of Graduate Studies and the Presidents and Vice Presidents of the three governance groups, the Director of Athletics, the Human Resources Director, and the Risk Manager. The Chairperson shall be the Provost and Vice President for Academic Affairs. The Chairperson shall appoint an acting Chairperson to serve in the event of absence. All considerations for membership should pass through the GAC to the President, who will make a final decision.

The Chairperson shall appoint a secretary to record and distribute minutes of each meeting.

Meetings

Meetings will be held on a regular basis determined by the council. All meetings will be open to the University community and the public. Generally, the meeting format will be as follows: report of final actions by the President on the GAC proposals, and old business, and new business.

Proposals

All proposals must be submitted to the Chairperson on the official GAC proposal form by either a GAC member or an institutional committee Chairperson. The Chairperson will assign a number to each proposal in the order in which they are received. Copies of each proposal will then be distributed by the Chairperson to all GAC members as soon as possible. When proposals are submitted to the President for final action, the Chairperson will include a GAC discussion summary.

Any proposal not finalized by June 30 will be removed from the GAC agenda. To be reconsidered it must be resubmitted after July 1 to the GAC as a new proposal.

Minutes

After approval by the Chairperson, minutes of each meeting will be distributed to the SGA and all MWSU personnel.

5. Faculty Senate

The faculty participates directly in governance through the Faculty Senate. First organized as the Faculty Council in 1966, this group later became known as the Academic Council, and in 1973 changed its name to the Faculty Senate. The present organizational structure of the Senate follows the “Constitution of the Association of the Missouri Western State University Instructional Faculty,” which was adopted March 9, 1979 (see Appendix K).

The Senate is responsible for much of the committee work of the institution, including the grievance and tenure committees, for selecting members to serve on the various institutional committees, for forwarding requests and suggestions of special interest to the faculty, and for participating in making decisions of general institutional interest. The President and Vice President of the Senate serve on the Governance Advisory Council.

Members of the Faculty Senate are nominated on a proportional basis within the divisions, and are elected by the entire faculty. Officers are elected by the Senate (see “Faculty Senate Constitution and Bylaws” in Appendix L).

6. Staff Association

The Staff Association was established to study and make proposals for the improvement of administration, resulting in more efficient operation of the University in the areas represented by the association, and to keep members better informed of the overall operation of the University. The membership is composed of those individuals of Missouri Western State University who are exempt or non-exempt, regular, full-time staff employees. This includes any employee who works more than 20 hours per week. The President and Vice President of Staff Association are members of the Governance Advisory Council. (June 2004)

7. Student Government Association

The Student Government Association, composed of elected representatives from the student body, provides the chief means for student participation in institutional policy development. The President and Vice President of the Student Government Association serve on the Governance Advisory Council.