



BOARD OF GOVERNORS

August 20, 2020

1:30 P.M.

Room 220

Blum Student Union



AGENDA

MISSOURI WESTERN STATE UNIVERSITY
BOARD OF GOVERNORS

August 20, 2020 - 1:30 P.M. BLUM UNION, ROOM 220

Notice is hereby given that Missouri Western State University's Board of Governors will convene a virtual Board meeting beginning with its Public Session at 1:30 p.m. on Thursday, August 20, 2020. The virtual meeting will originate from Blum 220 on the main campus of Missouri Western State University, St. Joseph, Missouri. The meeting will also be livestreamed at griff.vn/BOGAugust20.

Note: Due to social distancing requirements, attendance in the Board Room will be limited to Board members and required personnel.

PUBLIC SESSION

Approval of June 25, 2020 Finance Committee and Board Meeting Minutes
Approval of July 7, 2020 Special Board Meeting Minutes
Ratification of July 10, 2020 Board Poll

Division Reports

- Academic & Student Affairs (Doug Davenport)
- Athletics (Josh Looney)
- Marketing & Communications (Jomel Nichols)
- Financial Planning and Administration (Darrell Morrison)

Financial Report

- June 2020 Update
- Approval of Contract
 - FB21-007 Potter Hall & Fulkerson Center Air Unit Replacements

Report of the Student Governor

Report of the Interim President

Other Business

- Naming of CE AHL Space
- Adoption of Ethics Resolution

Report of the Chair

- Committee Appointments

Board Member Comments/Questions

A vote will be held to close the meeting pursuant to Missouri Statutes 610.021 (1), (2), and (3) to consider legal matters, real estate, and personnel. This virtual meeting in executive session will also originate from Blum 220 on the main campus of Missouri Western State University.

EXECUTIVE SESSION

Personnel Matters

PUBLIC SESSION

Vote to Approve Personnel Recommendations

Adjournment

MINUTES, BOARD OF GOVERNORS
FINANCE COMMITTEE MEETING
MISSOURI WESTERN STATE UNIVERSITY
June 25, 2020

Due to COVID-19 and social distancing requirements, attendance in the Board Room was limited to Board members and required personnel. Some Board members were in attendance virtually through Zoom (noted below). The Finance Committee Meeting was live streamed on YouTube at [griff.vn/BOGJune25](https://www.youtube.com/watch?v=griff.vn/BOGJune25). The highest number of views during the meeting was 61.

UNIVERSITY REPRESENTATIVES

Board Members Present

Debbie Smith – Chair (virtually)
Lee Tieman – Vice Chair
Rick Ebersold
Al Landes
Greg Mason (virtually)
Kayla Schoonover
Hannah Berry – Student Governor

Faculty and Staff Members Present

Sarah Cravens, Vice President of Strategic Initiatives and Legal & Chief of Staff
Cori Criger, Instructional Technology Director
Doug Davenport, Provost and Vice President of Academic Affairs
Tom Flaska, Event Technology Coordinator
Josh Looney, Vice President of Intercollegiate Athletics
Darrell Morrison, Vice President for Finance and Administration
Jomel Nichols, Director of Public Relations and Marketing
Matthew Wilson, President
Betsy Wright, Executive Associate to the President and Secretary to the Board of Governors

Darrell Morrison, VP for Finance Administration, presented the financial documents for the period ending May 31, 2020. VP Morrison provided a PowerPoint (see attached) with original FY20 budget, three revisions, and a fourth revised budget.

In April the state announced a withholding of state appropriations of \$1.8 million for the remainder of FY20. The state then announced again they were withholding another \$1.1 million in the last part of FY20. VP Morrison briefed the Board on operating and non-operating revenues and expenses and budget comparisons.

In terms of operating revenue, the student tuition and fees are at 102% of budgetary projections, and the salaries and compensation are at 87% of budget. This reflects the University's increased efforts to attract and retain more students, while implementing difficult measures to achieve savings in salaries and compensation.

In terms of non-operating matters, VP Morrison displayed a comparative slide, "Statement of Cash Position," which illustrated the cash position as of May 31, 2018, May 31, 2019 and May 31, 2020. The cash position in 2020 increased over the 2019 level by about \$1.5 million despite

the challenges associated with COVID-19. The 2020 cash level almost recovered to the level seen in May 2018. This upward trend demonstrates that the countermeasures taken during the past year to reduce expenses and financially stabilize the university are working.

VP Morrison presented to the Board a Tuition and Fees update for 2020-2021 explaining that some fees were omitted in the report at a previous meeting so they could be discussed separately at this meeting. Program fees, lab fees, course fees were included in this draft of the proposed tuition and fees. Assorted minor corrections were also noted. VP Morrison informed the Board about a proposal to restructure parking on campus. Based on student feedback, all parking will be general parking starting from the fall, with the exception of a limited number of restricted parking spaces that can be purchased for \$200 a year. General parking increased by \$5 to \$25 for the school year and a replacement fee of \$10.

VP Morrison gave a detailed presentation to the Board of the proposed FY 21 Operating and Auxiliary Budgets. The administration has taken a conservative approach to the projected decrease in state appropriations by projecting a withhold of 20%. Despite this projected withhold, the austerity measures by the University are starting to work as evidenced by the uptick in cash flow and projected savings. The proposed budget reflects a \$3.9 million dollar deficit while trimming \$8.5 million dollars from the previous year's budget. The proposed budget reflects the approved 2020-2021 tuition rate, a projected decline in fall enrollment, and 20% budgeted decline in state appropriations. This drop in funding is a byproduct of the COVID-19 pandemic that is facing higher education across the nation. The proposed budget would be balanced if it weren't for the state appropriation withholding which is a result of lost revenue for the state of Missouri. To the extent that the state does not cut funding by 20%, then our projected deficit should be reduced accordingly. During the next year, the administration will work to reduce the projected \$3.9 million loss. Also, the MWSU Foundation has agreed to assist the University through this challenging period.

The ultimate plan is to present a balanced budget next year (2021-22 academic year). The University has implemented various steps to put the institution in this position going forward.

President Wilson then noted for the Board that summer semester enrollment is down 5%. Returning student registrations are lagging by about 8-9%. Housing is down 16% for incoming students, but up for returning students. The University is projecting about 85% occupancy at this point. The numbers for new student orientation are also down. Likely contributing factors are the COVID-19 pandemic and associated uncertainty among students regarding whether classes will be in-person, whether they might take a gap year, etc.

There being no further discussion, the meeting was adjourned.

Respectfully submitted,

Betsy Wright, Secretary

APPROVED:

Debbie Smith, Chair
Board of Governors

MINUTES, BOARD OF GOVERNORS
MISSOURI WESTERN STATE UNIVERSITY
June 25, 2020

Due to COVID-19 and social distancing requirements, attendance in the Board Room was limited to Board members and required personnel. Some Board members were in attendance virtually through Zoom (noted below). The public session of the Board meeting was live streamed on YouTube at [griff.vn/BOGJune25](https://www.youtube.com/watch?v=griff.vn/BOGJune25). The highest number of views during the meeting was 119.

The meeting was called to order at 1:39 p.m. by Chair Debbie Smith (via Zoom) in Room 220 of the Blum Student Union Building and virtually via Zoom/YouTube.

UNIVERSITY REPRESENTATIVES

Board Members Present

Debbie Smith – Chair (virtually)

Lee Tieman – Vice Chair

Rick Ebersold

Al Landes

Greg Mason (virtually)

Kayla Schoonover

Hannah Berry – Student Governor

Faculty and Staff Members Present

Sarah Cravens, Vice President of Strategic Initiatives and Legal & Chief of Staff

Cori Criger, Instructional Technology Director

Doug Davenport, Provost and Vice President of Academic Affairs

Tom Flaska, Event Technology Coordinator

Josh Looney, Vice President of Intercollegiate Athletics

Darrell Morrison, Vice President for Finance and Administration

Jomel Nichols, Director of Public Relations and Marketing

Matthew Wilson, President

Betsy Wright, Executive Associate to the President and Secretary to the Board of Governors

Others Present

Judge Dan Kellogg, in attendance to administer oath of office, left meeting at 1:45

(not listed individually - open livestream via YouTube)

OATH OF OFFICE

Circuit Judge Dan Kellogg, 5th Judicial Circuit court of Andrew and Buchanan County, administered the Oath of Office to new Student Governor, Hannah Berry.

APPROVAL OF MINUTES

Chair Smith asked for a motion to approve the minutes of the April 29, 2020 Board of Governors meeting. Governor Schoonover made a motion to approve the minutes as presented; Governor Landes seconded the motion. By voice vote, motion passed 6-0.

Chair Smith asked for a motion to approve the minutes of the May 28, 2020 Special Board of Governors meeting. Governor Tieman made a motion to approve the minutes as presented; Governor Ebersold seconded the motion. By voice vote, motion passed 6-0.

DIVISION REPORTS

Doug Davenport, Provost and Vice President for Academic Affairs

- Campus response to COVID-19
 - Law Enforcement Academy reconvened and concluded the training class for area law enforcement agencies. Eighteen cadets have been hired by area agencies.
 - Plans are being constructed for fall semester. It is complicated in Academics but the plan is to move forward. Administration and faculty have learned from the past pivot in the spring semester and are being proactive by utilizing Canvas (learning management system) to make all classes, if conducive, hybrid or online. Faculty are being encouraged to have a flexible attendance policy to keep everyone safe.
 - Plans are in place for teach-out arrangements in association with the academic adjustments voted on in the April Board meeting. Partnerships with Park University and Missouri State University have been successful and students who are impacted have been notified.
- The Division of Student Affairs now reports to Academic Affairs.

Josh Looney, Vice President of Intercollegiate Athletics

- Athletics response to COVID-19
 - Athletics are focusing on two primary areas during this pandemic, fiscal responsibility and health & safety of athletes.
 - VP Looney chaired a task force on behalf of MIAA aimed at cost savings after MIAA CEOs passed a series of structural changes to regular session and conference championship formats. Griffon soccer student-athlete Mackenzie O'Neill represented MIAA student-athletes on the committee.
 - NCAA announced a reduction in the number of games across Division II. This will result in travel and operations savings for Athletics.
 - A phased-in, strategic plan is in place that allows student-athletes to return to campus for voluntary summer workouts. This approach began on May 4 when 9 student-athletes returned to campus. Eighty student-athletes returned on June 8 and, if successful, additional student-athletes will return on July 6.
- As of June 15, Gold Coat Club membership was at 98% of its goal; as of June 25 it is at 103%. All full-time athletic staff are Gold Coat members.
- Student-Athletes posted a fifth straight record-breaking GPA of 3.22. VP Looney credited Theresa Grosbach, Associate Athletic Director/Senior Woman Administrator, for her outstanding contribution on behalf of student-athletes.
- The current women's lacrosse roster has 22 commits. This is a higher number than predicted. This will have a positive impact on tuition and fees for the university.

FINANCIAL REPORT

Darrell Morrison, VP for Finance & Administration, presented the financial documents for the period ending May 31, 2020. VP Morrison provided a PowerPoint Presentation with original

FY20 budget, three revisions to the budget, and a current revised budget. VP Morrison summarized the financial report that was presented in detail in the Finance Committee Meeting. In April the state announced a withhold of state appropriations of \$1.8 million for the remainder of FY20. The state then announced a further withhold of another \$1.1 million in the last part of FY20. VP Morrison briefed the Board on operating and non-operating revenues and expenses and budget comparisons.

VP Morrison gave an overview of the proposed FY21 Operating and Auxiliary Budgets. A detailed presentation was given at the Finance Committee meeting. The proposed budget reflects a \$3.9 million dollar deficit while trimming \$8.5 million dollars from the previous year's budget. The proposed budget reflects the increased tuition rate, a projected decline in fall enrollment and projected decline in state appropriations.

VP Morrison presented to the Board a Statement of Cash Position (PowerPoint slide attached) slide comparing May 31, 2020 to May 31 in 2019 and 2018. VP Morrison explained to the Board that we are seeing a rebound in cash position from 2019 as a result of the measures we have taken this past year to reduce expenses.

VP Morrison presented to the Board a Tuition and Fees update for 2020-2021 explaining that some fees were omitted in the report at a previous meeting. VP Morrison informed the Board that parking on campus was restructured. All parking will be general parking at the start of the 2020 school year with the exception of a limited number of restricted parking spaces that can be purchased for the school year for \$200. General parking increased by \$5 to \$25 for the school year.

VP Morrison highlighted the FY21 budget with the Board (see attached PowerPoint). VP Morrison referenced the enhanced details provided in the finance committee meeting. The proposed FY21 budget has a \$3.9 million dollar deficit while trimming \$8.5 million from the previous year's budget. This deficit includes a projected decline in fall enrollment and projected decline in state appropriations (at this point nothing has been officially announced from the state). This budget is a byproduct of the pandemic that is facing higher ed across the nation. The proposed budget would be balanced if it weren't for the state appropriation withhold which is a result of lost revenue for the state of Missouri.

It was stated by Governor Tieman that VP Morrison and President Wilson made multiple presentations describing the plan that has been created for financial stability for the university and asking the MWSU Foundation for financial assistance. Governor Tieman briefed the Board that he is the Board's representative on the Foundation Board, and talked about the work that President Wilson and VP Morrison have done with the Foundation and the fact that the Foundation unanimously supported the University and its plan.

President Wilson expressed his appreciation to everyone on campus and to VP Morrison and his team who created a budget in a challenging situation.

Governor Tieman then took the opportunity to thank senior administrators for their leadership and addressed that a plan is in place and is working. Painful decisions have been made to make a better plan. Positive comments were made by Governor Tieman and others as it relates to President Wilson and the relationships he has formed with legislators in Jefferson City.

Chair Smith asked for a motion to approve the financial report as presented. Governor Ebersold made a motion to approve the report as presented; Governor Landes seconded the motion. By voice vote, motion passed 6-0.

Governor Tieman made a motion to approve the revised 2020-2021 tuition, required fees, room and board rates as presented with edits; Governor Schoonover seconded the motion. Motion passed by voice vote 6-0.

Chair Smith asked for a motion to approve the 2020-2021 Operating and Auxiliary Budgets as presented; Governor Landes made a motion to approve the 2020-2021 Operating and Auxiliary Budgets; Governor Schoonover seconded the motion. Motion passed by voice vote 6-0.

VP Morrison presented bid RFQ20-093 Benefit Consulting Services. Administration recommends acceptance of the bid from CBIZ of \$120,000.00. Governor Mason made a motion to approve RFQ20-093 Benefit Consulting Services; Governor Ebersold seconded the motion. Motion passed by voice vote 6-0.

VP Morrison presented bid FB21-003 Athletic Medical Insurance. Administration recommends acceptance of the bid from Dissinger Reed of \$199,276.00. Governor Landes made a motion to approve FB21-003 Athletic Medical Insurance; Governor Tieman seconded the motion. Motion passes by voice vote 6-0.

STUDENT GOVERNOR'S REPORT

Student-Governor Hannah Berry introduced herself to the Board and described her early-ending semester (depopulating campus due to COVID-19) as, "weird." Student-Governor Berry was pleased with the many grade options students were offered to end the spring semester. Student-Governor Berry noted that MWSU's response was unique and there was a solution for every student. Student-Governor Berry additionally appreciated Griffon Weekly as a way to keep up during the depopulation period. Governor Tieman congratulated Student-Governor Berry and welcomed her to the Board.

PRESIDENT'S REPORT

President Wilson welcomed Student-Governor Hannah Berry to the Board and recognized Jemel Nichols, Chief Communications Officer for Marketing and Communications, as she announces her retirement in the fall.

President Wilson briefed the Board that summer enrollment is down 5%, returning students are down 8-10% and new students even more. Nationwide enrollment is down 15-25%.

President Wilson updated the Board about the Center for Workforce Development launching on July 1. This will include affordable courses in the areas of leadership, entrepreneurship, GED prep, and career development. This is a benefit to the community, is affordable and accessible, and offers certificates. Annette Weeks will oversee the center.

President Wilson commented to the Board that he is getting more involved in fund-raising after Todd Simpson left the university. The City of St. Joseph is donating funds to support the Center for Service and other donors have also donated funds. An anonymous donor has donated twice to support esports. President Wilson stated that he treats every dollar with great care. The Foundation received an anonymous donation of \$75,000. Currently there's a campaign to raise funds for the Military and Veterans Center.

President Wilson updated the Board on collaborative efforts with Park University and Missouri State as partners in the teach-out plan. Additionally the collaboration, supported by Representative Brenda Shields, with Mosaic Life Care and UMKC School of Medicine will result in UMKC School of Medicine St. Joseph campus. MWSU students will have guaranteed seats in this School of Medicine.

President Wilson announced to the Board he has convened a Presidential Task Force on Equity and Inclusion for the University.

President Wilson updated the Board on MWSU's continuing response to COVID-19. Everyone is impacted -- the entire campus community. Some measures that have been taken include: depopulating campus, employment actions (layoffs, etc.), remote work options, enhanced cleaning, etc.. There is a document in process to tackle returning to campus and in the next couple of weeks more information will be released with further guidance. There are many concerns associated with returning to a fully populated campus. There have been many long conversations about what the fall semester will look like and the options for classroom instruction. Testing is being conducted on IT systems to see if the system can handle streaming classes. Going online has a major impact on students. President Wilson explained how other universities are adjusting their academic calendars to be finished with the semester at Thanksgiving break or go fully online after Thanksgiving. The Board was briefed regarding considerations about starting the semester on August 17 and ending before Thanksgiving. There is a digital divide that significantly impacts many MWSU students. The administration continues to gain input from faculty and staff in preparation for fall semester.

Governor Tieman took the opportunity to verbally express his support of President Wilson and challenged all Board members and those listening to increase their support by "doing a better job" of supporting President Wilson, the Administration and MWSU. Governor Tieman stated that based on the qualifications set out in the search, Matt Wilson filled all of the qualifications. Additionally Chair Smith echoed Governor Tieman's remarks and took some time to remind the Board and those listening what the search committee wanted in their president and that Matt Wilson has embodied all of the traits she listed.

Sarah Cravens, VP for Strategic Initiatives and Legal & Chief of Staff, presented to the Board proposed amendment to the Board's current bylaws Article IV and VII, regarding Board Committees. This will strengthen oversight of matters the Board already handles. VP Cravens presented information on the proposed amendments and members of the Board discussed. VP Cravens additionally noted that the bylaws are not currently posted on the website but will be posted on the Board of Governors page of the University website.

Chair Smith asked for a motion to approve amending Article IV & VII of the bylaws as presented. Governor Landes made the motion; Governor Ebersold seconded the motion. By voice vote, motion passed 6-0.

REPORT OF THE CHAIR

Chair Smith expressed her appreciation for the opportunity to serve as the chair of the Board of Governors.

Chair Smith asked the Nominating Committee (Kayla Schoonover and Al Landes) to present their slate of officers for 2020-2021:

Chair – Lee Tieman
Vice Chair – Rick Ebersold
Treasurer – Darrell Morrison
Secretary – Betsy Wright

Governor Schoonover made a motion to approve the slate of officers; Governor Landes seconded the motion. Motion passed by voice vote 6-0.

Chair Smith provided the date of the next scheduled Board meeting, the last Thursday in August.

There being no additional Board comments or questions, Chair Smith asked for a motion to meet in executive session, pursuant to Missouri Statutes 610.021 (2), (3) and (14) to consider real estate, personnel, and other matters protected by law. Governor Tieman moved to meet in executive session; Governor Schoonover seconded the motion. By voice vote, motion passed 6-0.

EXECUTIVE SESSION – CLOSED

REGULAR SESSION RE-CONVENED

President Wilson presented personnel items and Governor Tieman made a motion to approve the personnel items as submitted. Governor Schoonover seconded the motion. By voice vote, motion passed 6-0.

Faculty Resignation:

Peter Britton
Dr. Greg Vecchi

Department of Art (eff. 5/5/2020)
Department of Criminal Justice, Legal Studies and Social Work (eff. 5/5/2020)

Faculty Retirement:

Dana Andrews

Department of English and Modern Languages (eff. end of academic year 2020-2021)

Professor Emerita Status:

Dr. Jennifer Hegeman Department of Computer Science, Mathematics and Physics

Tenure and promotion to the rank of Associate Professor:

Dr. Dominic DeBrincat	Department of Social Sciences and Humanities
Ms. Kelly Fast	Department of Health Professions
Ms. Jana Frye	Department of Criminal Justice and Legal Studies
Dr. Angela Haas	Department of Social Sciences and Humanities
Dr. Julie Jedlicka	Department of Biology
Dr. Elizabeth Potts	Department of Education
Dr. Alec Sithole	Department of Computer Science, Mathematics and Physics
Dr. Corey White	Department of Psychology

Promotion to the rank of Associate Professor:

Dr. Marianne Kunkel Department of Communication

Promotion to the rank of Professor:

Ms. Rebecca Foley	School of Fine Arts
Dr. Britton Johnson	Department of Health Professions
Dr. Heather Kendall	Department of Nursing
Dr. David Kratz-Mathies	Department of Social Sciences and Humanities
Dr. Nathanael May	School of Fine Arts
Dr. Robert Nulph	Department of Communication
Dr. Baoqiang Yan	Department of Computer Science, Mathematics and Physics

Promotion to the rank of Advanced Instructor:

Ms. Amy Miller Department of Communication

Tenure and promotion to the rank of Associate Professor: *(Due to our state of financial emergency, their positions have been eliminated and they will not be renewed. This promotion is in recognition of their accomplishments.)*

Dr. Jason Costanzo	Department of History and Geography
Ms. Kathy Liao	Department of Art
Dr. Gaywyn Moore	Department of English and Modern Languages

Promotion to the rank of Advanced Instructor: *(Due to our state of financial emergency, their positions have been eliminated and they will not be renewed. This promotion is in recognition of their accomplishments.)*

Mr. Gerald Small Department of Health, Physical Education, & Recreation

Faculty Re-hires for 2020-2021:**BIOLOGY**

Jason Baker
Csengele Barta
Cary Chevalier
Dawn Drake
Todd Eckdahl
Ashley Elias

Carissa Ganong
Michael Grantham
Julie Jedlicka
Karen Koy
Mark Mills
Murray Nabors
Aracely Newton
Tilottama Roy
Kristen Walton

CHEMISTRY

Michael Ducey
Shauna Hiley
Steven Lorimor
Natalie Mikita
Jonathan Rhoad
Stanley Svojanovsky
Jeffrey Woodford

COMMUNICATION

Kaye Adkins
Dana Andrews
Jordan Atkinson
Cynthia Bartels
Stacia Bensyl
Christopher Bond
Michael Cadden
James Carviou
F. Eduardo Castilla-Ortiz
Michael Charlton
William Church
Shawna Harris
Jennifer Jackson
Cynthia Jeney
Brooksie Kluge
Marianne Kunkle
Susan Martens
David McMahan
Amy Miller
Robert Nulph
Miguel Rivera Taupier
Ian Roberts
Kay Siebler
Dawn Terrick
Mei Zhang

COMPUTER SCIENCE, MATHEMATICS & PHYSICS

Kevin Anderson
Brian Bucklein
Connie Hecker
Joseph Kendall-Morwick

Steven Klassen
Yipkei Kwok
Lori McCune
David McWilliams
Jones Mutua
Evan Noynaert
Kent Pickett (one-half time)
Jeffrey Poet
Glenn Rice
Alec Sithole
Gavin Waters
Baoqiang Yan

CRIMINAL JUSTICE & LEGAL STUDIES

Suzanne Godboldt
Suzanne Kissock
Gregory Lindsteadt
David Marble
Montella Smith
David Tushaus
Kip Wilson

EDUCATION

Benedict Adams
Susan Bashinski
Ollie Bogdon
Jennifer Botello
Ronda Chesney (one-year temporary)
Adrienne Johnson
Haruka Konishi
Elizabeth Potts
Daniel Shepherd
Kipton Smilie
Elizabeth Thorne-Wallington

ENGINEERING TECHNOLOGY

Dennis Merritt
Wes Moore
Long Qiao
George Yang
Zhao Zhang
Jinwen Zhu

HEALTH PROFESSIONS

Paul Choi
Pam Clary
Regan Dodd
Grey Endres
Kelly Fast
Jana Frye

Stephanie Gerlach
Maureen Holtz
Britton Johnson
Justin Kraft
Greg Kriewitz
Mechel McKinney
Maureen Raffensperger
William Russell
Fiona Sansone

NURSING

Allison Anderson
Julie Baldwin
Cristi Campbell
Tammie Conley
Jacklyn Gentry
Becky Gregory
Heather Kendall
Laura Nold (.65 time)
Gretchen Quenstedt-Moe
Karmen Romero
Stephanie Stewart
Latha Varghese
Pi-Meng Yeh
Elissa Zorn

PSYCHOLOGY

Brian Cronk
Teddi Deka
Kelly Henry
Jon Mandracchia
Stacey Rieck
Corey White
Christine Ziemer

SOCIAL SCIENCES & HUMANITIES

Dominic DeBrincat
Lane DesAutels
Jonathan Euchner
Kara Grant
Angela Haas
Evan Hart
Ali Kamali
Joachim Kibirige
Melinda Kovács
David Kratz-Mathies
S. Jay Lemanski
James Okapal
Edwin Taylor
Sathiavanee Veeramoothoo

SCHOOL OF FINE ARTS

Thomas Brecheisen
Matthew Edwards
Nate Gay
Aaron Grant
R. Lee Harrelson
David Harris
Teresa Harris
Elise Hepworth
Matt Hepworth
Jeffrey Hinton
Peter Hriso
Bob Long
David McIntire
Nathanael May
Toby Lawrence
Madeline Rislow
Jeff Stover

STEVEN L. CRAIG SCHOOL OF BUSINESS

Perry Adkins
Casey Bell
Michael Chiao
Khendum Choden
Phillip Frank
Konrad Gunderson
Michael Kimmell
Kamal Lamsel
Brett Luthans
Cheryl McIntosh
Erin McLaughlin
Shiva Nandan
Bin Qiu
Linda Salfrank
Cassandra Samuel (one-year temporary)
Nitin Singh
Prashant Tarun
Amit Verma
Irene Zhang (one-year temporary)

There being no further business, Chair Smith asked for a motion to adjourn the meeting; Governor Ebersold made the motion to adjourn the meeting; Governor Landes seconded the motion. By voice vote, motion passed 6-0.

Respectfully submitted,

Betsy Wright, Secretary

APPROVED:

Debbie Smith, Chair
Board of Governors

MINUTES, BOARD OF GOVERNORS
MISSOURI WESTERN STATE UNIVERSITY
July 7, 2020

Due to COVID-19 and social distancing requirements, attendance in the Board Room was limited to Board members and required personnel. Some Board members were in attendance virtually through Zoom (noted below). The public session of the Board meeting was livestreamed on YouTube at [griff.vn/BOG0702020](https://www.youtube.com/watch?v=griff.vn/BOG0702020). The average number of views during the meeting was 20.

The meeting was called to order at 6:05 p.m. by Chair Lee Tieman in Room 220 of the Blum Student Union Building and virtually via Zoom/YouTube.

UNIVERSITY REPRESENTATIVES

Board Members Present

Lee Tieman – Chair
Rick Ebersold – Vice Chair
Debbie Smith – (virtually)
Al Landes
David Liechti
Greg Mason (virtually)
Kayla Schoonover (virtually)
Hannah Berry – Student Governor

Faculty and Staff Members Present

Sarah Cravens, Vice President of Strategic Initiatives and Legal & Chief of Staff
Cori Criger, Instructional Technology Director
Doug Davenport, Provost and Vice President of Academic Affairs
Tom Flaska, Event Technology Coordinator
Josh Looney, Vice President of Intercollegiate Athletics
Darrell Morrison, Vice President for Financial Planning and Administration
Jomel Nichols, Director of Public Relations and Marketing
Matthew Wilson, President
Betsy Wright, Executive Associate to the President and Secretary to the Board of Governors

Others Present

(not listed individually - open livestream via YouTube)

There being no Board comments or questions, Chair Tieman asked for a motion to meet in closed session, pursuant to Missouri Statutes 610.021 (1) and (3) to consider legal matters and personnel matters. Governor Liechti moved to meet in closed session; Governor Ebersold seconded the motion. By voice vote, motion passed 7-0.

CLOSED SESSION – CLOSED

REGULAR SESSION RE-CONVENED

President Wilson presented personnel items and Governor Ebersold made a motion to approve the personnel items as submitted. Governor Landes seconded the motion. By voice vote, motion passed 7-0.

Chair Tieman asked for a motion to meet in closed session, pursuant to Missouri Statutes 610.021 (3) to consider personnel matters. Governor Liechti moved to meet in closed session; Governor Schoonover seconded the motion. By voice vote, motion passed 7-0.

CLOSED SESSION – CLOSED

REGULAR SESSION RE-CONVENED

There being no further business, Chair Tieman adjourned the meeting.

Respectfully submitted,

Betsy Wright, Secretary

APPROVED:

Lee Tieman, Chair
Board of Governors

MEMORANDUM

TO: MWSU Board of Governors

FROM: Dr. Doug Davenport, Provost and Vice President for Academic and Student Affairs

DATE: August 10, 2020

SUBJECT: Report re Academic and Student Affairs

Academic Affairs

Responding to COVID-19

Preparations for the fall semester have been underway throughout the summer. The senior administrative team has worked with a Faculty Senate Task Force and others to inform our COVID-19 policies and procedures in order to mitigate risk and support student learning in a safe environment. The efforts of the faculty and staff across Academic Affairs during this time have clearly demonstrated a strong commitment to the health and welfare of employees and students. The following examples highlight some of the steps taken to prepare for a safe return to campus for everyone.

- **College of Science and Health** All departments will be following the Centers for Disease Control & Missouri Western State University guidelines to reduce risk of exposure to the coronavirus. This includes handwashing, wearing a face covering, and social distance. Classrooms have been evaluated for new capacity guidelines to allow for social distance. In some situations, classrooms were reconfigured to maximize physical distance and students will be assigned to a specific work area to avoid contact where possible. Courses are being offered in blended and online formats as appropriate; however, many programs require direct, hands-on, applied learning to complete course objectives. Individual programs have developed safety protocols specific to their unique learning environments for laboratory settings, clinical, and precepted experiences. These protocols include using EPA-approved cleaning solutions for equipment, ensuring the use of additional personal protective equipment (such as gowns, gloves, goggles, shields), and screenings for health professions students before they enter classrooms, using temperature checks and symptom screenings which are required by some clinical agencies. In classes where students work together to conduct interviews, conduct exercise assessments, complete simulations, or experiments, the students are assigned to a specific partner or group to reduce exposure. Physical barriers, such as Plexiglas will be utilized in some situations.
- **Department of Nursing** has developed an electronic screening system to meet clinical agency requirements for ongoing documentation of student risk status. Before going to class, lab, or clinical experiences, students complete an electronic survey that is aligned with the CDC symptom screening and our local partners' symptom screening. If the student "passes" the screening, they receive a dated ticket for entry to their learning environment. If a student has a positive symptom, they will be referred to their healthcare provider for further medical direction and nursing program leadership for further academic direction. Upon arrival to campus, nursing students will participate in a daily temperature screening prior to entering the classroom or lab. Healthcare providers have a daily temperature screening prior to arriving at work and this same model is

being utilized as nursing students fall under the CDC's definition of a healthcare provider.

- **Early College Academy** has partnered with the St. Joseph School District to provide Early College coursework through their Virtual Academy. Seven online courses are scheduled for the fall semester.

Apart from preparations for a new semester in light of COVID-19, our academic units continue to press ahead in various areas and aspects of excellence:

College of Business and Professional Studies

Presentations/Conferences/Workshops

- Michael Chiao is serving as a member of the oral presentation committee at the International Business department of Fen Chia University in Taiwan. The titles of the two master theses are: *The Effect of Economic Growth on Global Rice Price* and *Study on Climate Change and Food Security in the World Rice Supply*.
- Beth Potts presented on "Using in-home smart devices to support e-learners' needs" at the *2020 Supporting Learners Online Conference* in June.
- David Tushaus presented two international webinars entitled "Making Connections in a Pandemic for Webinar Virtual Legal Aid Clinic Inauguration by India's Virtual Law School" and "Clinical Legal Education: Learning from International Experience for Webinar on International Faculty Development Program on Clinical Legal Education 2020 by India Network for Clinical Legal Education" These webinars were attended by approximately 100 law school educators, mostly from India.

Publications/Exhibitions/Peer Reviews

- Amit Verma co-published an article in *Discrete Optimization*. The title of the article is "Penalty and partitioning techniques to improve performance of QUBO solvers."
- David Tushaus published a peer-reviewed publication with two Missouri Western students, now graduates, and a Myanmar student, now attorney.
- Nicholas Ross, Carly Ardussi, David Tushaus, Soe Thiri Win & Zwe Pyae Sone Lwin, *Understanding Myanmar and the Way Forward for Legal Education: From Rote Learning to Community Engagement Through Clinical Legal Education* 7(2) Asian J. Legal Educ. 97 (2020)

Student Involvement/Community

- Joshua Bomberger, treasurer for MWSU's chapter of Phi Beta Lambda, competed in the State Leadership Conference and was awarded the opportunity to compete at the virtual National Leadership Conference June 26.
- During the month of June and July, Suzanne Kisson supervised Criminal Justice and Legal Studies students in applied learning experiences. Each of the students completed 135 hours of internship hours with various agencies throughout St. Joseph. The agencies included the Fifth Judicial Circuit Juvenile Office, the Missouri Circuit Courts, the Platte County Sheriff's Office, several private attorneys, and Worlds of Fun Security. The students were outstanding representatives of Missouri Western and received excellent reviews of their performance.

New Faculty

- Khendum (KC) Choden will be joining the Craig School of Business teaching Management classes. KC received B.S. at Stony Brook University, and her Ph.D. at the University of Texas at El Paso.

Other

- JinWen Zhu submitted a grant proposal, "Exploring NASA Artemis Lunar Constructor Technologies", for a 2020 NASA Space Grant Consortium-Associates Award. The proposal has been selected and funded. The award will provide an amount of \$4500 scholarships to Engineering Technology students and other research/learning opportunities.
- Pam Klaus, director of the Center for Franchise Development, Katie Parra, entrepreneur and multi-unit franchisee, and Eugenia Doreen, Founder of Female Force, hosted a workshop for entrepreneurs interested in elevating their businesses to the next level. All three are MWSU alumni. The group engaged in building a business plan, learned how to attract investors, and how to stay relevant in today's environment. The event was held July 11, in a co-working space in Kansas City.
- Pam Klaus, director of the Center for Franchise Development, and Stephanie Tripp, entrepreneur and multi-unit franchisee were guest speakers at the Missouri Business Education Association virtual conference July 22. Both are MWSU alumni. The topic was Cultivating Your Students' Entrepreneurial Spirit, and the audience was high school and college business educators.
- The Craig School of Business at Missouri Western State University launched the Center for Workforce Development on July 1 to provide a variety of training and continuing education opportunities. Courses will cover a wide variety of subjects to include GED prep, career development, computer applications, leadership and entrepreneurship. Additionally, the center will offer exam prep courses and certifications such as cybersecurity, Agile project management, data analytics, human resource management, Six Sigma and lean management. Annette Weeks will be the executive director of both the Center for Entrepreneurship and the new Center for Workforce Development.
- The Center for Workforce Development is offering three free courses focusing on innovation and creativity. By completing all three courses, learners will have the opportunity to enroll in a fourth course, Innovation in Teams and Organizations, and upon completion will earn the recognized Certificate in Creativity and Innovation. This is a great way to introduce the Center for Workforce Development to the community at large. This offer is available until November 1, 2020.
- Missouri Western was awarded the Heartland Challenge Grant offered through the Ewing Marion Kauffman Foundation. The grant, totaling \$73,500 will support the launch of the Regional Economic Vitality Consortium to expand their entrepreneurship education programming across a 23-county region in Northeast Kansas and Northwest Missouri. This work will contribute to the Ewing Marion Kauffman Foundation's mission of creating solutions that empower people to be successful.
- Craig School of Business and the Center for Entrepreneurship hosted a mini Entrepreneurship Week from July 21 – 23. Five free workshops were offered during the week to students and the community.
- The Emerging Entrepreneur and Entrepreneur of the Year awards were announced at the Capstone Luncheon on July 23. Austin Evans received the Emerging Entrepreneur of the Year Award. Mr. Evans is the owner of Fit Republic, Lean Kitchen and Kris & Kates Ice-Cream. Joe Freudenthal was awarded the Entrepreneur of the Year Award. Mr. Freudenthal is the president and owner of Freudenthal Home-Based Healthcare.
- The Center for Entrepreneurship in partnership with the St. Joseph Chamber of Commerce hosted a Lunch & Learn workshop on July 14. Miu Sutton, Graduate Assistant, did a workshop on "Targeting Younger Audiences with Social Media," focused on the understanding of different social media platforms and utilizing the tools from TikTok, SnapChat, and Instagram.

College of Liberal Arts

Presentations/Workshops/Conferences/Seminars/Committees

- Matt Hepworth developed, collaborated, and led a visual process model of how to convert a face-to-face class lesson to a virtual class lesson. The process was conceived in an effort to assist colleagues and adjunct instructors that are relatively new or curious about how to deliver a class as online only.
- Kay Siebler was invited to give a lecture on making online courses more student-centered at Xi'an University's "International Scholars" Conference in Xi'an, China. Kay delivered her 90-minute presentation, entitled "Making Your Online Courses More Student-Centered" to an international audience of faculty, administrators, graduate students, and high school educators.
- Robert Nulph judged the Large School Website entries for the Association for Education in Journalism and Mass Communication (AEJMC) Best of the Web Faculty competition for this year's virtual national conference.

Publications/Exhibitions/Peer Reviews

- Matt Hepworth was accepted to the 20th Anniversary of the International Juried Exhibit, "Real People 2020" at the Old Courthouse Arts Center, in Woodstock, IL. The juror, John Heng, Curator, selected the mixed-media collage, "Garden Solace" in which the call received over 687 artist submissions. Matt was also accepted in the first round of two rounds for the International Juried Exhibit, "Let Here Be, Art About Tangibility" at the Manifest Gallery in Cincinnati, OH. The exhibit is currently undergoing an extended juried process due to factors associated with COVID-19. Three mixed media assemblages were submitted, "Counterfeit Cop," "Dead Enders," and "Lung Rust," and each work is pending final acceptance into the International exhibit.

Student/Community Involvement/Successes

- The Psychology department recently added Instagram as a social media outlet.
- Toby Lawrence led students from the Cinema Internship class in creating multi-media packages about the history of St. Joseph, MO. The packages were posted on the following site: www.medium.com/oldsaintjo
- Susan Martens served on the planning team for the National Writing Project's #WriteAcrossAmerica program this summer. The program hosted virtual writing marathons as professional development opportunities for 90+ teachers in weekly sessions hosted by eight different NWP sites.
- Mike Cadden was elected president of the St. Joseph Public Library Board of Trustees.
- Toby Lawrence accepted a position as a board member of the St. Joseph Performing Arts Association.
- Amy Miller served as an Associate Table Leader for National Writing Project's College, Career, and Community Writing Program (C3WP) National Scoring Conference. Collectively, conference participants scored over 6,000 papers from middle and high school students participating in a national study on the teaching of argument writing.

Grant Awarded

- Elise Hepworth is a quarterfinalist for the GRAMMY Music Educator Award.
- Hannah Piechowski and Edwin Taylor successfully authored a grant for \$1,000 for student voter registration efforts on campus.

College of Science and Health

Presentations/Conferences/Seminars

- Sergio Molina, Regan Dodd, and Eric Kramer presented a poster "Student athletes' perceptions of their faculty interactions" at the virtual North American Society for Sport Management Conference.

- Tilottama Roy and research students Shawn Boss and Esther Par participated in the Virtual Botany Conference. Tilottama presented a talk titled "A closer at the diversification of the false foxgloves in temperate North America" and co-chaired a talk session "Systematics I: Asterids I and II." Shawn presented a poster titled "Phylogeny and Biogeography of the Temperate North American False Foxgloves" and Esther's poster was titled "Investigating evolutionary relationships within the tribes Pogostemoneae and Gomphostemmatae."
- Tilottama Roy and Karen Koy presented a poster "Creating a centralized database of biology and paleontology teaching specimens" at the Society for the Advancement of Biology Education Research Conference.
- Tilottama Roy was a moderator for the National Science Foundation workshop at Early Career Researchers Online Evolution meetings.

Publications

- Tilottama Roy had a manuscript "A closer look at the migration and diversification of the False Foxgloves in temperate North America" accepted for publication in the journal *BIOS*. Students Shawn Boss, Benjamin Bashaw and Lyndsay Lamey participated in the research. The research was a result of the PORTAL initiative. This study is the first published research to date the diversification of the false foxgloves in temperate North America and their migration to the Midwest.

Student/Community Involvement/Successes

- The Social Work Program, along with Jean West (St. Joseph School District) and the City Health Department hosted a 5-week Virtual Book Club on *The Deepest Well* by Nadine Burke Harris.

Faculty Appointments

- Dawn Drake assumed the role of Chair of the Rural Geography Specialty Group of the American Association of Geographers.
- Tilottama Roy was elected to the Society of Herbarium Curators Executive Board Early Career Section and will serve as the Secretary for two years.

Early College Academy

- The Early College Academy (ECA) has partnered with Platte County high school and Hogan Preparatory Academy to provide a new Leadership Micro Credential program. The program provides students with a fundamental understanding of leadership combined with an applied service learning experience. Students complete an introductory leadership course which covers essential leadership concepts, four general education subjects related to interpersonal influence on leadership ability, and finish the program by leading components of a service project. Successful completion of the program will result in the award of a Leadership Micro Credential certificate, between 14 to 16 college credit hours and a co-curricular transcribed Micro Credential.

Library

- The library has made several changes to encourage appropriate physical distancing and help keep students on campus safe. Hours have been reduced with the library closing at 8 pm. Open seating has been modified and group study rooms can be reserved for 2 hours. Students can request items from the collection through the library catalog. They can either pick-up the items at the circulation desk or use curbside pick-up. Virtual services remain the first choice for helping students. Those needing reference assistance

can start with chat in order to limit the person to person contact. If needed in person help is available.

Honors Program

- The Honors Program welcomes the 59 incoming Honors freshmen! These student scholars will join the returning 133 honors students pursuing excellence in general studies education and within their majors.

Student Affairs

Student Experience and Innovation

- **COVID-19 Education:** Student Affairs has worked to educate students on what life will be like on campus during the COVID-19 pandemic, including email communication to all [students](#) and [parent/family members](#) from the Dean of Students; emails and Zoom meetings with [Registered Student Organizations](#) regarding new event policies, planning expectations, and approval guidelines; email communication from Housing and Residence Life regarding the move-in process and living in community; and trainings for the Student Government Association, Western Activities Council, Resident Assistants, and all Griffon Edge attendees. In the event of a confirmed diagnosis of COVID-19, all students should immediately notify the [Office of the Dean of Students](#) using an [online reporting tool](#). Housing and Residence Life, Esry Student Health Center, and the Dean of Students office are working collaboratively with Physical Plant, Athletics, and University Police to support students who have a confirmed diagnosis or are a close contact. A select number of rooms have been designated for quarantine, and Student Affairs staff are assisting with meal delivery, laundry, trash, and alternate arrangements for engagement in class. The policy being followed is found at www.missouriwestern.edu/covid-19/.
- **Events and activities during COVID-19:** New guidelines have been developed for a safe and engaged campus life this fall. These guidelines include expectations for individually packaged food, health and safety responsibilities of the Registered Student Organizations (RSOs), and event proposals. A current list of guidance can be found at www.missouriwestern.edu/covid-19/student-guide-fall-2020/#extracurricular.
- **Student Expectation Survey:** MWSU students were surveyed during the two weeks immediately prior to the start of the semester to assess how they were doing emotionally, interest in virtual and in-person events, understanding of the University's COVID-19 policies and expectations, and resource insecurity. Results indicated that 70.2% of respondents indicated that they were "okay" or "doing great". Most respondents indicated that they were not very likely to attend virtual events, yet most were very likely to attend in-person athletic events. 92.1% of respondents indicated that they did understand the University's COVID-19 policies and expectations. Regarding resource concerns, 60.9% indicated concerns with income, 27.1% job security, 24.2% internet access, 20.3% health care, and 17.4% food.

- **Western Welcome Week** (formerly Western Warm-Up) will occur August 17-21. To promote and ensure physical distancing and community health, this event will only consist of student organizations and departments at Missouri Western. Each day, twenty (20) organizations and departments will be allowed to table for two days out of the week. The total number of individuals attending the event at any given time will be half of the room occupancy.
- **Drive-Thru Move-In:** Housing & Residence Life continues to expand our use of The Housing Director (THD) software. This year, the Division of Student Affairs will be using the mobile version of THD to screen residents, track when Griffon Masks are distributed, confirm immunization and vaccination records have been submitted to the Esry Student Health Center, and check students into our housing database. Move-In has been completely revamped to become a drive-thru process for all residents. Students will arrive in front of Leah Spratt Hall and, while remaining in their cars, receive their keys. Students will then be directed to their appropriate halls. Students were also asked to make a move-in appointment. Appointments were limited to thirty-five (35) per hour. These guidelines will help ensure social distancing around campus.
- **"C-Span for Senate":** Student Government Association (SGA) has executed on their "C-Span for Senate" program which will allow Student Senate meetings to be livestreamed for easier access to SGA affairs and greater levels of public engagement with students.
- **Career Development Online Engagement:** New opportunities have been introduced for students to engage with employers via Handshake's virtual career fair events. Two are scheduled to be held this September. Additionally, the hallway outside of the Career Development Center features a part-time or non-degreed job board, beneficial for those seeking local work.
- **Student Code of Conduct:** The [Student Code of Conduct](#) has been updated for the 2020 - 2021 academic year, providing more clarity in policies regarding animals, wheeled devices, election tampering, fire alarms and equipment, gambling, harassment, health and safety, and tobacco and vaping. Several new staff have been recruited to assist with student conduct cases as Hearing Officers, including Jean Foster, Sally Gibson, Emily Ludwig, Joe Midgley, and Marissa Steimel.

Strengths and Stewardship

- **Civic Engagement**
 - **Ask Every Student Grant:** Missouri Western State University was awarded a \$1,000.00 grant to be used to promote voter registration throughout campus. The [MWSU Ask Every Student proposal](#) includes plans for programming, educational supplies for first-year mentors, and stamps for absentee ballots.
 - **Voter Engagement:** An action plan for voter engagement, entitled [Griffs Vote](#), has been developed by Dr. Edwin Taylor, Dr. Hannah Piechowski, and the MWSU Campus Election Engagement Project (CEEP) Fellow Jordan Miller. The plan includes programming, education, and debates.

- **All In Democracy Challenge:** Missouri Western has accepted the [All In Democracy Challenge](#) for 2020 which strives to promote increased participation among students.
- **Career Closet:** The Center for Career Development is reviving the Career Closet where professional clothing items are provided to students who express need.

Programs and Partnerships

- Student Affairs staff have assisted with numerous presentations and programs leading up to the start of the year. **Latoya Muhammad** presented to MWSU Faculty on August 12 on Diversity and Inclusion as part of plan week. Additionally, she presented on Diversity and Inclusion to Resident Assistants on August 5. During Griffon Edge, **Megan Raney** is presenting during Griffon Edge on Money Management 101, and, **Dr. Hannah Piechowski** is presenting on health, safety, and student conduct. Counselors, **Katie Jeffers and Steve Potter** presented on Suicidal Ideation to Resident Assistants.

People and Campus

- The Division of Student Affairs is pleased to announce the hiring of **Justin McMillan** as the [Student Development Director, who will begin August 10, 2020](#). Justin McMillan joins Student Affairs from Shawnee State University in Portsmouth, Ohio where he has served as a Senior Admissions Associate, Residence Life Coordinator, and Diversity and Inclusion Coordinator. Justin brings a tremendous energy for engaging with students and we are very excited for him to join our team. As the Director, he will be responsible for the Center for Student Involvement, including oversight of registered student organizations, fraternity and sorority life, and planning, implementing and assessing services and activities designed to enhance the social, cultural, and intellectual vitality of campus life.
- **Courtney Baker** has been hired as a part-time Residence Life Coordinator and Assistant Coach for Lacrosse.
- **Mike Ritter**, formerly the Coordinator of the Accessibility Resource Center, has taken on additional responsibilities for the Nontraditional and Commuter Student Center, now located in Blum Union 234. Mike's new title is Coordinator of Accessibility, Commuter, and Nontraditional Student Services.
- **Dave Brown**, Assistant Dean of Health and Wellness and Director of the Counseling Center, retired on August 31, 2020. An alumni of Missouri Western, Dave has served as the Assistant Dean of Health and Wellness, and Director of Counseling since 1993. Missouri Western has been blessed by his 27 years of service. His wealth of historical knowledge and warm, caring spirit will be missed.
- **Position Searches:** Searches are underway in Student Affairs for a Director of Counseling and Health Services (chaired by Josh Maples, Interim Director of Housing and Residence Life) and an Assistant Director of Housing and Residence Life (chaired by Megan Raney, Director of Career Development).
- **Retreats and Training:**
 - For the first time, an extended **Student Affairs Training** took place from July 27 to 31. Training sessions included presentations on MWSU Student

Demographics (Dr. Angela Grant), Check Yo'self: Inclusion and Equity (Latoya Muhammahd), MWSU Data from Partners in Prevention (PIP Regional Director), Supporting Students: Advice from the Counseling Center (Katie Jeffers and Steve Potter), Student Conduct Officers Training (Dr. Hannah Piechowski and Teresa Crist), American Disability Act Updates (Mike Ritter), Budgets and Banner (Kathy Gammon and Darrell Morrison), Google Suite (Jessica Frogge), Canvas and Panopto (Matt Whipple and Kevin McQuirter), Supervisors Training and Radical Candor (Dr. Hannah Piechowski), Marketing and Social Media (Jomel Nichols and Aubry Carpenter), Event Planning (Latoya Muhammad and Jessica Frogge), Measures and Assessment for Student Affairs (Yen To), Title IX Training (Adam McGowan), Professional Wellbeing (Emily Ludwig and Megan Raney), and an Esports Showcase (Christian Konczal).

- **Student Government Association E-Board and Senate:** Training retreats were held for both the SGA Executive Board and SGA Senators to educate those students on how to become better leaders, engage with students, and fulfill the mission of the SGA.
- **Resident Assistant Training:** Resident Assistant (RA) training began on July 31. To reduce the number of in-person hours and promote health and physical distancing, an RA Training course was created on Canvas.

**REPORT OF THE VICE PRESIDENT FOR INTERCOLLEGIATE ATHLETICS:
ADVANCEMENT, ATHLETICS AND RECREATION SERVICES
August 20, 2020 (as of August 10, 2020)**

Griffon Athletics has worked closely with the MIAA, NCAA, Mosaic Life Care physicians and local public health officials to develop return-to-play guidelines that exceed local health guidelines and COVID-19 testing policies. More than 100 Griffon student-athletes returned to campus this summer in a phased re-opening of athletic facilities for voluntary workouts and team activities during the months of June and July. Daily COVID-19 monitoring and mitigation, as well as COVID-19 testing, was led by team physicians at Mosaic Life Care and the MWSU athletic training staff. In addition, campus reporting and communication procedures were refined with Residence Life as the campus prepares to expand its on-campus student population in mid-August. Voluntary workouts were held without interruption from June 8th – August 14th. A copy of the athletic department's COVID-19 policies and procedures can be found on gogriffons.com as well as MWSU's primary COVID-19 website.

While the MIAA worked in coordination with member institutions to publish a guiding document for the start of fall competition, which included a delay of formal team practices until August 31st and competition until September 28th, the NCAA published new requirements on August 5th that shifted the landscape and feasibility for competition this fall. MIAA institutions have remained unified in an intent to play, however, the recent cancellation of fall NCAA Championships and new NCAA COVID-19 testing regulations are simply beyond the reach of most Division II institutions. A final decision on the fall season is expected to be made on August 13th. Should the fall competitive season be postponed, the athletic department will shift its focus to retention of the student-athlete population through academic and athletic engagement, heavy fall recruitment efforts due to a truncated spring recruitment season and conducting non-championship season athletic activities (e.g. team/film meetings, strength and conditioning activities, skill instruction, etc.). Regardless of competition, the socialization, structure, academic accountability and emotional care that athletics provides student-athletes will be of upmost importance this fall.

Recreation Services has worked diligently on its re-opening plan, following many of the same health and safety protocols implemented in the athletic department. Baker Fitness Center, the Looney Complex Gym and Thomas Eagleton Indoor Pool will re-open in line with recommendations from the CDC, NATA, NIRSA and local health officials. All student recreation facilities will re-open fully by August 17th and have been re-organized to help ensure social distancing and sanitation efforts are effectively accomplished. A copy of the policies and procedures for each venue is posted to the MWSU COVID-19 website.

Programs & Partnerships

- **Griffon Athletics Set to Welcome Record Enrollment for Fall 2020.** Missouri Western's total athletics enrollment is projected to push well beyond 400 student-athletes for the first time in school history. The record enrollment reflects the addition of 20+ new students joining the inaugural women's lacrosse program and significant roster expansion in the Griffon baseball, football and women's soccer programs. Most of MWSU's athletics

programs will carry larger rosters in 2020-21. The previous athletics enrollment high was 396 student-athletes in 2017-18.

- **Chiefs Training Camp.** After much discussion over the past several months, the Kansas City Chiefs officially notified Missouri Western in late June that they were unable to hold their 2020 Training Camp at MWSU due to the NFL's evolving policies in response to the COVID-19 outbreak. In coordination with MWSU, the Chiefs made the following public statement:

“When the NFL announced a new policy requiring all training camps to be held at team facilities, we looked at every avenue to return to Missouri Western State University, including making a detailed appeal to the League. We were looking forward to returning to St. Joseph as we prepare to defend our Super Bowl title, but unfortunately, as conditions have evolved nationally, we have decided that our best option is to conduct training camp at The University of Kansas Health System Training Complex this season. We appreciate the overwhelming support of Chiefs Kingdom and the St. Joseph community and look forward to returning to Missouri Western State University in preparation for the 2021 season. “

Specific to ongoing projects tied to the 2020 Training Camp, the City of St. Joseph is set to return to campus in October to roll and re-seed the area near McCarthy Drive where soil was removed to construct the grass berm on the north edge of the Mosaic Training Fields. In addition, improvements to Scanlon Hall were placed on hold as external financial commitments finalize for the 2021 Training Camp.

- **Thomas Eagleton Pool Timing Board Installed.** In partnership with Central High School, Bishop Leblond High School and Savannah High School, fundraising was completed in June to purchase a timing board at the Thomas Eagleton Pool. The pool is home to the three high schools and previously held swimming events without a visible timing board. Financing for the board was raised through 100% external sources. The board was installed in July 2020 and Eagleton Pool re-opened to high school swim programs on August 10th.

In addition, evaluation of the finances and operations of the Thomas Eagleton Indoor Pool was assessed this summer. After analyzing the usage of the facility, changes were made to the external rental fee structure to help ensure that the department is covering the cost of water, chemicals, and staffing. Priority contracts were presented to existing partners and paired with an increase in rental rates for non-contracted organizations. It was also decided that Recreation Services will begin charging admission fees for upcoming swim meets. Admissions fees will be pooled for venue upkeep and maintenance.

Student Experience

- **All of Griffon Tennis Earns ITA Academic Recognition.** Griffon tennis recently was named an Intercollegiate Tennis Association All-Academic Team and all nine student-athletes from the team's 2019-20 roster were named ITA Scholar-Athletes. To receive ITA Scholar-Athlete status, student-athletes must have a grade point average of at least 3.5 on

a 4.00 scale. ITA All-Academic Team recognition is reserved for teams with at least a 3.2 team GPA with all varsity letter winners factored into that team GPA.

People and Campus

- **Head Coaching Search: Women's Soccer.** Missouri Western head women's soccer coach Chad Edwards announced his resignation, July 7th to pursue a career in the aviation industry. Edwards left Missouri Western as the program's all-time winningest head coach, with 74 victories in his nine seasons leading the team.

On July 23rd, Aaron Avila was chosen to succeed Edwards. Avila came to the Griffons after a successful four-year tenure as head women's soccer coach at MIAA associate member Newman University. His four winning seasons at Newman extended a streak of zero losing seasons as a head soccer coach. Avila brought winning soccer to Newman after the program had experienced five consecutive losing seasons, going 37-22-16 in his time in Wichita. Across stints at Newman and Barton Community College, Avila brings a college coaching record of 104-52-25. He also went 125-27-3 as a head high school soccer coach. However, on August 4th, Avila stepped down from his new position due to personal health concerns. The national search has re-opened and is ongoing.

- **Men's Basketball Staff Finalized.** Head men's basketball coach Will Martin announced his staff for his first season leading the Griffons. Martin brought in Timothy Peete from North Carolina Greensboro to be an assistant coach and promoted Ty Danielson from graduate assistant to assistant coach. St. Joseph native Weston Smith will serve as the team's graduate assistant after helping the program as a student assistant the previous four years.
- **Women's Lacrosse Staff Finalized.** Women's lacrosse head coach Rachel Benzing has finalized her coaching staff for the team's inaugural season in 2021. Benzing tabbed Courtney Baker from North Greenville University as the team's assistant coach and Garland Fiser from Lindenwood University as the start-up program's first graduate assistant.
- **Looney to Support Foundation, Advancement and External Affairs Efforts.** In addition to duties in athletics, Vice President for Intercollegiate Athletics Dr. Josh Looney will serve as the Vice President of Advancement and Executive Director of the MWSU Foundation on an interim basis while supporting other external relations efforts during the University's presidential transition. He is also chairing the search for MWSU's Chief Communications Officer.

Telling our Story

- **MWSU Athletics Hall of Fame Room Dedicated.** Thanks to a major gift from Rogers Pharmacy in August 2019, Griffon Athletics unveiled its physical Hall of Fame space on July 29th. Located inside the Crawford Den in the Rogers Pharmacy Hall of Fame Room at Spratt Stadium, the space showcases and preserves the stories and accomplishments of the 122 current inductees along with other great moments in MWSU Athletics history.

- **Griffon Football Ranked in College Football America Preseason Poll.** Griffon football was ranked No. 24 in College Football America's Division II Preseason Top 30. Additionally, sophomore return specialist *Trey Vaval* was named to the publication's Division II Starting Lineup. Griffon Football went 9-3 last season winning the Live United Bowl for the second consecutive year. The nine wins were the most for the program since 2012 and the 8-3 regular season record was the best for MWSU since 2013. The 2020 Griffons are set to return nine All-MIAA performers from a season ago, including Vaval.

Strength & Stewardship

- **Athletics Eclipses \$1.2 Million in 2019-20 General Fundraising.** Griffon Athletics closed the 2019-20 academic year having raised \$1.24 million for operations, in addition to nearly \$340k in future pledges. The fundraising balance does not include scholarship endowments or general fundraising outside of the MWSU Foundation (e.g. concession sales).
- **Advancement Updates.** Advancement staff have been meeting with donors to redirect Convocation sponsorships to other MWSU strategic initiatives with the cancellation of the 2020 Convocation. These initiatives include but are not limited to the Center for Service, Center for Military and Veterans Services, and Griffon Guaranteed Scholarships. A letter was also sent to over 400 alumni who had military affiliation announcing the new Center for Military and Veteran Services. Follow up calls were made by the Advancement Staff to discuss the Center, and offer tours and introduction of Joe Midgley, the Director.

Annual Fund initiatives are set to be implemented in September in coordination with the Missouri Western Founder's Day social media campaign on September 20th. In addition, MWSU Foundation staff assisted Athletics with administrative support regarding various fundraising initiatives and events. These include the MWSU/YWCA Charity Golf Classic, FY21 Gold Coat Drive, Softball Hit-A-Thon, Baseball Legacy Club, and Lacrosse program.

The MWSU Foundation Board of Directors met on August 12th to discuss fiscal year 2020 financials. Total assets at 6/30/20 were just over \$53 million. It was announced in this meeting that \$110,500 in grants were received this quarter.

- **Alumni Relations Updates.** The new Alumni Welcome Center is now open in Spratt 105. In addition, new officers for the Alumni Board were elected for FY21: Mary Workman '75 will serve as president while La'Monte Hunter '99 will serve as vice president. Alumni Award Recipients for FY21 will be recognized with a virtual ceremony on October 9th.
 - o Distinguished Alumni Award – Pat Modlin '88
 - o Distinguished Faculty Award – Dr. Regan Dodd
 - o GOLD Award – Isaac Collins '11
 - o Iffert Award for Service to the University – Mary Shuman
 - o Great Griffon Award – Craig School of Business – Greg VerMulm '89

- o Great Griffon Award – Professional Studies – Brett Esely ‘01
- o Great Griffon Award – School of Nursing & Health Professions – Lee Murdock ‘10
- o Clifford Hughes ’51 Award – Jordan (Jay) Alford ‘20
- o Graduating Student of the Year Award – Merle Phillips ‘20
- o International Student of the Year Award – Federica Salmaso ‘20

Upcoming Events

- **MWSU/YWCA Charity Auction Goes Virtual.** This year’s event, presented by the St. Jo Frontier Casino, began on Saturday, August 15th and serves as the single biggest fundraiser of the year for Griffon Athletics with a portion of the proceeds benefiting the St. Joseph YWCA Shelter for Women and Children.

The event was originally scheduled for early June and took on a different look this year as the auction portion was held completely virtual to comply with social distancing guidelines. Over 100 unique items were up for bid, including trips, hunting excursions, sports experiences, golf packages, pub decor, Kansas City Chiefs Super Bowl Champion items, theme baskets and more. All items were available for viewing in the casino's lower level ballroom on August 15th with the majority of items staying open for bid until the end of the single-day golf event at St. Joseph Country Club on Monday, August 24th.

Memorandum

To: Missouri Western State University Board of Governors

From: Jomel Nichols, Chief Communications Officer, Marketing and Communications

Date: August 10, 2020

Re: Board of Governors Report

As I prepare my final report to the Board of Governors, I would like to express my heartfelt thanks for the opportunity to serve the University and its students. I feel very fortunate to have worked alongside such talented colleagues across campus, doing meaningful work for an institution that truly makes a difference in people's lives. I also want to thank the Board for its steadfast leadership. I will miss you all and wish you and Missouri Western the very best in the future.

At the time I am preparing this report, the search for my successor is well underway, and I am confident that they will be selected and named in a timely manner to allow for a smooth transition of leadership in our division.

While it will be difficult to say goodbye, in my heart, I will always be a Griffon. I look forward to seeing you again when we cheer on our Griffons or celebrate our graduates and at other campus gatherings.

Student Engagement

Student Stories. Over the past several months, we have fully launched [our student stories campaign](#) across digital, social and traditional media platforms. We have seen considerable increases in engagement in most metrics as of July 31, compared to the three months prior:

- Facebook: Fans 14K (0.9%↑), Engagement 33K (28%↑), Impressions 2.4M (63.6%↑), Brand Awareness Score 804 (40.8%↑)
- Instagram: Followers 4.3K (2.1%↑), Engagement 3.2k (68.1%↑), Impressions 112K (6.4%↓), Brand Awareness Score 48 (26.3%↑)
- LinkedIn: Followers 19K (1.3%↑), Engagement 1.9K (1200%↑), Impressions 36K (336.4%↓)
- Twitter: Followers 8.5K (0.7%↓), Engagement 1.5K (136.5%↑), Brand Awareness Score 312 (21.9%↑)

Student Testimonials. We have also worked with the Admissions team to create additional video content for recruiting purposes. They asked their student employees to submit self-made videos about why they chose Missouri Western, which we compiled into a video [here](#). We will continue to create new videos using these genuine first-person stories to share across channels.

People

Campus Community. As the COVID-19 situation continues to change, we have been adapting quickly to provide up-to-date, easy-to-understand information for our campus community. As we prepared to welcome students back on campus this fall, we completely revamped Missouri Western's [COVID-19 webpage](#) with expanded content organized by audience, as well as [general guidelines](#), [guidelines specific to students](#), [how we are preparing campus](#), the [Griffon Pledge](#), information, resources and ongoing updates. As of the date of this report, webpage analytics showed 20,831 visits to the COVID-19 page. We continue to update content on this page on an almost daily basis. We have also kept our campus community apprised via frequent emails, newsletters and social media posts. And our design team created digital and static signage and stickers to be used across campus to remind students, employees and guests about safe and healthy practices. As we welcome students back on campus, this communication will continue on an ongoing basis in order to educate and inform our campus community.

Marketing and Communications Team. In addition to my departure at the end of this month, we will also be wishing our Digital Marketing/Social Media Coordinator Shaina Spooner well as she moves on to

other opportunities out of state. I am happy to announce that Nick McCutcheon, formerly the Director of Athletic Marketing and Communications, will transition into that position. We are very excited to welcome Nick, with his wealth of social media and digital marketing experience and familiarity with Missouri Western. We also welcomed another Missouri Western veteran as a new member of the Marketing and Communications team last month: Elliot Swope transferred from IT, bringing his considerable creative talents in videography and visual marketing to our team. Both talented team members fill a critical role, and we are delighted to have them join our creative team.

Partnerships

This is a very busy time of year in terms of our close partnership with the Admissions team, as we work to create and implement marketing campaigns and creative assets to support enrollment management's efforts.

Summertime Advertising Campaigns. We created and implemented five separate marketing campaigns to support recruiting efforts -- summer enrollment push, fall enrollment push, Griffon Orientation, walk-in registration and late registration. These were implemented across paid social and traditional advertising channels.

Recruiting Materials. Creating and printing the materials that Missouri Western's Admissions team uses to attract prospective students is a six-month collaborative process. The materials were finalized, printed and delivered last month and are now in the hands of the Admissions teams as they continue their important efforts in student recruitment. Because of the virtual nature of this year's recruiting, we also have created digital versions of all assets as well as additional major-specific assets that recruiters can add to their repertoire.

New Technology. As Admissions transitions to Slate, their new CRM platform, to track and manage recruitment, we have created several new digital assets, webpages and technology interfaces for the system launch. This new technology provides greater tracking from lead to yield, which should provide valuable tools for the Marketing team to further tailor campaigns across channels.

Programs

We continue to work with campus partners on digital and other marketing assets for various programs. This included media coverage and creative assets for the Nursing program's newly expanded capacity, and the Cybersecurity master's program as well as various projects, creative assets and/or web updates for Population Health, University Police Department, Esry Student Health Center, Center for Entrepreneurship, Center for Military and Veterans Services, Center for Excellence in Applied Healthcare Learning, Admissions visit video, Griffon Orientation, Griffon Edge, Early College Academy, Homecoming 2020 and many more. We have also almost completed rack card/postcard sets for every academic area, revamped the entire website to reflect the new academic structure of the University and created additional digital assets for the academic areas to use in their recruiting efforts. It has been a busy summer!

Stewardship

We continue to evaluate personnel, processes and expenditures as the University works to pare down expenses across the board, focusing on targeted, digital marketing efforts that are cost-effective, measurable and flexible. We have shifted away from producing as many printed marketing materials and created additional digital assets for various purposes across the board.

Conclusion

With the naming of Dr. Kennedy as the interim president in June, our team has been working very closely with the University's leadership to keep the campus and community informed, providing guidance and support as needed to ensure a smooth transition and focus on the future.

MEMORANDUM

To: MWSU Board of Governors

From: Darrell R. Morrison, VP Finance & Administration

Date: August 10, 2020

Subject: Report to BOG re Finance & Administration Areas

Financials

At the June 25, 2020 BOG meeting board members unanimously voted to approve the fiscal year 2021 budget. The budget has been entered into the Banner system and communicated to departments.

Training material is being created and tested for Banner 9 Self Service Finance. Once completed and approved departments will receive training to aid in viewing budget details and status.

Banner 9 testing for NSF checking is currently being tested. Once activated Banner will halt transactions from moving forward in the system if there is not a sufficient balance in the budget. Training on this will be explained as the program rolls out.

Accounting and Business Offices continue to process and complete year-end reports and prepare for the audit which will be August 31st through September 11, 2020.

People and Campus

Work has been completed as scheduled on the Barnes and Noble Bookstore in the Hearnes Center. Official opening was August 3, 2020. Please stop by and visit the beautiful new bookstore and check out all the fabulous *Griffon* items!

The Campus Police Department has been instrumental in giving presentations to the Resident Assistants (RAs). RAs serve as a bridge between students and administration. Reporting infractions, violations and safety issues as well as following safety and security protocols helps ensure a safe campus community.

The MWSU parking policy has been updated. Campus PD has been answering questions and issuing new stickers and hangtags to employees and students. Physical Plant has been updating signage and painting parking lots around campus to reflect the policy changes in preparation for fall classes to begin.

The Physical Plant has been preparing for the arrival of students and faculty back on campus. Classrooms, dorms, and buildings have been thoroughly cleaned and sanitized. Covid-19 supplies are being kept on hand for use in classrooms and offices as needed. Supplies are being replenished as needed.

Tech Support

Technology Services continues to support the campus community through training and preparing classrooms for virtual and face to face classes this fall. Additional meeting rooms have been set up as well for video conferencing due to Covid-19 restrictions.

A new streamlined ticketing system for Technology Support and Physical Plant called *MOJO* was recently launched to better serve the campus community.

The recently purchased storage array has helped to increase reliability and performance with the migration of the private cloud system. Technology Services continues to review underutilized and outdated services to help the university with cost savings.

Stewardship

Covid-19 continues to affect our campus as it does other universities around the world. Our team answers questions to the best of our abilities for our students and their families regarding many things including rollover of flex and or housing from the spring semester. Our campus has adjusted schedules and classes to ensure a safe learning environment for all. Being flexible, compassionate, and having understanding for each individual as we launch into the fall semester demonstrates what it is to be a *GRIFFON!*

**FINANCE AND ADMINISTRATION**

Missouri Western State University
Popplewell 217
St. Joseph, MO 64507

(816) 271-4226
morrison@missouriwestern.edu

August 12, 2020

To: Missouri Western State University Board of Governors

 From: Darrell R. Morrison, Vice President for Finance and Administration

Subject: Financial Information – Board Meeting, August 20, 2020

Please find the following financial documents for the period ending June 30, 2020 for your review:

- Attachment #1 – “Budget Changes”
 - This document reflects the current reconciliation of changes made to the total University budget for fiscal year 2020. Please note no adjustments were made since the last report.
- Attachment #2 – “Combined Budget (Revised)”
 - Summary by fund type of the total revised University budget for fiscal year 2020.
- Attachment #3 – “Comparison of Budget to Actual”
 - A comparison of the University’s revised budget to actual revenues and expenditures as of June 30, 2020 for fiscal year 2020. Please this is not the final report for fiscal year 2020 as we are currently making various adjustments and entries.
- Attachment # 4 – “Schedule of Funds Invested”
- Attachment #5 – “Statement of Cash Position”

I am not including any financial documents for the current fiscal year (2021) due to having only completed one month of the year. However, I will be providing an update at the meeting and this information will be included in the future.

Thank you for your attention to these documents and let me know if you have any questions or concerns.

Missouri Western State University
Budget Changes
For the Year Ending June 30, 2020

		Educational & General			
	Original	Revision #1	Revision #2	Revision #3	Revision #4
OPERATING REVENUE					
Student Tuition and Fees	\$ 34,674,756	\$ 34,823,479	\$ 34,929,318	\$ 34,973,821	\$ 34,973,821
Federal grants and contracts	-	-	-	-	-
State grants and contracts	-	-	841	-	-
Non-governmental grants and contracts	-	-	-	-	-
Sales and service of educational departments	-	263,650	268,318	269,048	269,048
Auxiliary enterprises:					
Athletics	25,000	-	-	-	-
Housing	-	-	-	-	-
Food service	-	-	-	-	-
Bookstore	-	-	-	-	-
Other auxiliary enterprises	-	-	-	-	-
Other operating revenues	100,000	206,575	174,741	196,110	196,110
TOTAL OPERATING REVENUES	34,799,756	35,293,704	35,373,218	35,438,979	35,438,979
OPERATING EXPENSES					
Salaries and compensation	29,356,610	28,953,073	27,843,339	27,690,028	27,690,028
Fringe benefits	10,852,677	10,349,209	9,858,407	9,789,108	9,789,108
Supplies and services	6,979,821	7,312,634	7,611,942	7,775,857	7,775,857
Travel	700,000	1,004,150	746,800	606,622	606,622
Utilities	-	1,423,166	1,405,787	1,419,613	1,419,613
Scholarships	9,000,000	8,860,280	8,549,727	8,634,373	8,634,373
TOTAL OPERATING EXPENSES	56,889,108	57,902,512	56,016,002	55,915,601	55,915,601
OPERATING GAIN / (LOSS)	(22,089,352)	(22,608,808)	(20,642,784)	(20,476,622)	(20,476,622)
NON-OPERATING REVENUES (EXPENSES)					
State appropriations	21,609,352	21,609,352	21,609,352	19,811,069	18,775,759
Grants	-	-	-	-	-
Gifts	280,000	1,664,900	1,896,296	1,683,273	2,883,273
Investment income	-	152,776	154,076	154,076	154,076
Interest on capital related debt	-	-	-	-	-
Capital	(400,000)	(453,656)	(281,684)	(310,578)	(310,578)
Other	-	-	-	-	-
NET NON-OPERATING REVENUES	21,489,352	22,973,372	23,378,040	21,337,840	21,502,530
INCOME (LOSS) BEFORE TRANSFERS	(600,000)	364,564	2,735,256	861,218	1,025,908
TRANSFERS IN (OUT)					
Debt service	-	(10,191)	(481,340)	(481,340)	(481,340)
Other	600,000	-	(1,923,813)	81,847	81,847
TOTAL TRANSFERS IN (OUT)	600,000	(10,191)	(2,405,153)	(399,493)	(399,493)
INCREASE (DECREASE) IN NET POSITION	\$ -	\$ 354,373	\$ 330,103	\$ 461,725	\$ 626,415

Missouri Western State University
Budget Changes
For the Year Ending June 30, 2020

Attachment #1

	Original	Revision #1	Auxiliary Revision #2	Revision #3	Revision #4
OPERATING REVENUE					
Student Tuition and Fees	\$ 1,550,000	\$ 616,293	\$ 558,433	\$ 620,315	\$ 620,315
Federal grants and contracts	-	-	-	-	-
State grants and contracts	-	-	-	-	-
Non-governmental grants and contracts	-	-	-	-	-
Sales and service of educational departments	-	2,100	-	-	-
Auxiliary enterprises:					
Athletics	40,000	430,900	520,400	768,214	768,214
Housing	6,500,000	7,069,159	6,823,673	6,242,026	6,242,026
Food service	3,850,000	4,757,351	4,454,209	4,427,709	4,427,709
Bookstore	225,000	220,000	194,135	193,065	193,065
Other auxiliary enterprises	-	139,000	742,186	639,493	639,493
Other operating revenues	380,000	559,270	-	-	-
TOTAL OPERATING REVENUES	12,545,000	13,794,073	13,293,036	12,890,822	12,890,822
OPERATING EXPENSES					
Salaries and compensation	1,378,516	3,336,603	3,346,389	3,299,653	3,299,653
Fringe benefits	536,001	1,339,425	1,354,734	1,336,204	1,336,204
Supplies and services	6,601,744	5,603,488	5,313,749	5,576,309	5,576,309
Travel	12,125	536,860	433,360	441,127	441,127
Utilities	-	1,114,983	1,106,043	1,086,549	1,086,549
Scholarships	-	2,840,272	2,825,964	2,699,997	2,699,997
TOTAL OPERATING EXPENSES	8,528,386	14,771,631	14,380,239	14,439,839	14,439,839
OPERATING GAIN / (LOSS)	4,016,614	(977,558)	(1,087,203)	(1,549,017)	(1,549,017)
NON-OPERATING REVENUES (EXPENSES)					
State appropriations	-	-	-	-	-
Grants	-	-	-	-	-
Gifts	-	10,000	-	375,376	375,376
Investment income	50,000	48,500	46,500	46,500	46,500
Interest on capital related debt	-	-	-	-	-
Capital	(292,071)	-	(369,600)	(378,860)	(378,860)
Other	-	210,000	222,000	222,000	222,000
NET NON-OPERATING REVENUES	(242,071)	268,500	(101,100)	265,016	265,016
INCOME (LOSS) BEFORE TRANSFERS	3,774,543	(709,058)	(1,188,303)	(1,284,001)	(1,284,001)
TRANSFERS IN (OUT)					
Debt service	(3,774,543)	(3,518,469)	(3,523,173)	(3,523,173)	(3,523,173)
Other	-	-	1,800,000	(245,824)	(245,824)
TOTAL TRANSFERS IN (OUT)	(3,774,543)	(3,518,469)	(1,723,173)	(3,768,997)	(3,768,997)
INCREASE (DECREASE) IN NET POSITION	\$ -	\$ (4,227,527)	\$ (2,911,476)	\$ (5,052,998)	\$ (5,052,998)

Missouri Western State University
Budget Changes
For the Year Ending June 30, 2020

Attachment #1

	Original	Restricted			
	Revision #1	Revision #2	Revision #3	Revision #4	
OPERATING REVENUE					
Student Tuition and Fees		\$	218,308	\$	218,308
Federal grants and contracts		529,867	\$	619,883	619,883
State grants and contracts		1,032,449	1,032,449	861,105	861,105
Non-governmental grants and contracts		273,015	273,015	436,762	436,762
Sales and service of educational departments					
Auxiliary enterprises:					
Athletics					
Housing					
Food service					
Bookstore					
Other auxiliary enterprises					
Other operating revenues					
TOTAL OPERATING REVENUES	-	1,835,331	1,835,331	2,136,058	2,136,058
OPERATING EXPENSES					
Salaries and compensation	887,046	887,046	748,073		748,073
Fringe benefits	199,471	199,471	146,006		146,006
Supplies and services	35,052	35,052	231,029		231,029
Travel	26,616	26,616	68,236		68,236
Utilities	760	760	1,260		1,260
Scholarships	8,827,662	8,827,662	8,823,288		8,823,288
TOTAL OPERATING EXPENSES	-	9,976,607	9,976,607	10,017,892	10,017,892
OPERATING GAIN / (LOSS)	-	(8,141,276)	(8,141,276)	(7,881,834)	(7,881,834)
NON-OPERATING REVENUES (EXPENSES)					
State appropriations					
Grants	8,741,276	8,741,276	8,755,839		8,755,839
Gifts			117,626		117,626
Investment income					
Interest on capital related debt					
Capital	(600,000)	(600,000)	(1,007,918)		(1,007,918)
Other					
NET NON-OPERATING REVENUES	-	8,141,276	8,141,276	7,865,547	7,865,547
INCOME (LOSS) BEFORE TRANSFERS	-	-	(16,287)	(16,287)	(16,287)
TRANSFERS IN (OUT)					
Debt service					
Other			(76,187)	(36,023)	(36,023)
TOTAL TRANSFERS IN (OUT)	-	-	(76,187)	(36,023)	(36,023)
INCREASE (DECREASE) IN NET POSITION	\$	\$	\$	(52,310)	(52,310)

Missouri Western State University
Budget Changes
For the Year Ending June 30, 2020

	Original	Revision #1	Plant Revision #2	Revision #3	Revision #4
OPERATING REVENUE					
Student Tuition and Fees					
Federal grants and contracts					
State grants and contracts					
Non-governmental grants and contracts					
Sales and service of educational departments					
Auxiliary enterprises:					
Athletics					
Housing					
Food service					
Bookstore					
Other auxiliary enterprises					
Other operating revenues			\$ -	40,000	40,000
TOTAL OPERATING REVENUES	-	-	-	40,000	40,000
OPERATING EXPENSES					
Salaries and compensation					
Fringe benefits					
Supplies and services					
Travel					
Utilities					
Scholarships					
TOTAL OPERATING EXPENSES	-	-	-	-	-
OPERATING GAIN / (LOSS)	-	-	-	40,000	40,000
NON-OPERATING REVENUES (EXPENSES)					
State appropriations					
Grants				25,000	25,000
Gifts					
Investment income					
Interest on capital related debt					
Capital					
Other					
NET NON-OPERATING REVENUES	-	(1,884,238)	(1,884,238)	(1,884,238)	(1,884,238)
INCOME (LOSS) BEFORE TRANSFERS	-	(2,834,238)	(4,006,062)	(2,234,238)	(2,234,238)
TRANSFERS IN (OUT)					
Debt service					
Other					
TOTAL TRANSFERS IN (OUT)	-	3,518,469	4,004,513	4,204,513	4,204,513
INCREASE (DECREASE) IN NET POSITION	\$ -	\$ 684,231	\$ 198,451	\$ 2,010,275	\$ 2,010,275

Missouri Western State University
Budget Changes
For the Year Ending June 30, 2020

Attachment #1

	Total				
	Original	Revision #1	Revision #2	Revision #3	Revision #4
OPERATING REVENUE					
Student Tuition and Fees	\$ 36,224,756	\$ 35,439,772	\$ 35,487,751	\$ 35,812,444	\$ 35,812,444
Federal grants and contracts	-	529,867	529,867	619,883	619,883
State grants and contracts	-	1,032,449	1,032,449	861,105	861,105
Non-governmental grants and contracts	-	273,015	273,856	436,762	436,762
Sales and service of educational departments	-	265,750	268,318	269,048	269,048
Auxiliary enterprises:	-	-	-	-	-
Athletics	65,000	430,900	520,400	768,214	768,214
Housing	6,500,000	7,069,159	6,823,673	6,242,026	6,242,026
Food service	3,850,000	4,757,351	4,454,209	4,427,709	4,427,709
Bookstore	225,000	220,000	194,135	193,065	193,065
Other auxiliary enterprises	-	139,000	742,186	639,493	639,493
Other operating revenues	480,000	765,845	174,741	236,110	236,110
TOTAL OPERATING REVENUES	47,344,756	50,923,108	50,501,585	50,505,859	50,505,859
OPERATING EXPENSES					
Salaries and compensation	31,622,172	33,176,722	32,076,774	31,737,754	31,737,754
Fringe benefits	11,588,149	11,888,105	11,412,612	11,271,318	11,271,318
Supplies and services	13,616,617	12,951,174	12,960,743	13,583,195	13,583,195
Travel	738,741	1,567,626	1,206,776	1,115,985	1,115,985
Utilities	760	2,538,909	2,512,590	2,507,422	2,507,422
Scholarships	17,827,662	20,528,214	20,203,353	20,157,658	20,157,658
TOTAL OPERATING EXPENSES	75,394,101	82,650,750	80,372,848	80,373,332	80,373,332
OPERATING GAIN / (LOSS)	(28,049,345)	(31,727,642)	(29,871,263)	(29,867,473)	(29,867,473)
NON-OPERATING REVENUES (EXPENSES)					
State appropriations	21,609,352	21,609,352	21,609,352	19,811,069	18,775,759
Grants	8,741,276	8,741,276	8,741,276	8,755,839	8,755,839
Gifts	-	1,674,900	1,896,296	2,201,275	3,401,275
Investment income	330,000	201,276	200,576	200,576	200,576
Interest on capital related debt	(1,884,238)	(1,884,238)	(1,884,238)	(1,884,238)	(1,884,238)
Capital	(1,292,071)	(1,053,656)	(1,251,284)	(1,947,356)	(1,947,356)
Other	(950,000)	(740,000)	(1,899,824)	97,000	97,000
NET NON-OPERATING REVENUES	27,504,319	28,548,910	27,412,154	27,234,165	27,398,855
INCOME (LOSS) BEFORE TRANSFERS	(545,026)	(3,178,732)	(2,459,109)	(2,633,308)	(2,468,618)
TRANSFERS IN (OUT)					
Debt service	(256,074)	(10,191)	-	-	-
Other	600,000	-	-	-	-
TOTAL TRANSFERS IN (OUT)	343,926	(10,191)	-	-	-
INCREASE (DECREASE) IN NET POSITION	\$ (201,100)	\$ (3,188,923)	\$ (2,459,109)	\$ (2,633,308)	\$ (2,468,618)

Missouri Western State University
Combined Budget (Revised)
For the Year Ending June 30, 2020

	Educational &				Plant	TOTAL - ALL FUNDS
	General	Auxiliary	Restricted			
OPERATING REVENUE						
Student Tuition and Fees	\$ 34,973,821	\$ 620,315	\$ 218,308		\$	35,812,444
Less: Institutional scholarships	-	-				-
Less: Other scholarship allowances	-	-				-
Federal grants and contracts	-	-	619,883			619,883
State grants and contracts	-	-	861,105			861,105
Non-governmental grants and contracts	-	-	436,762			436,762
Sales and service of educational departments	269,048	-				269,048
Auxiliary enterprises:	-	-				-
Athletics	-	768,214				768,214
Less: Scholarship allowances	-	-				-
Housing	-	6,242,026				6,242,026
Less: Scholarship allowances	-	-				-
Food service	-	4,427,709				4,427,709
Less: Scholarship allowances	-	-				-
Bookstore	-	193,065				193,065
Less: Scholarship allowances	-	-				-
Other auxiliary enterprises	-	639,493				639,493
Less: Scholarship allowances	-	-				-
Other operating revenues	196,110	-		\$ 40,000		236,110
TOTAL OPERATING REVENUES	35,438,979	12,890,822	2,136,058	40,000		50,505,859

Missouri Western State University
Combined Budget (Revised)
For the Year Ending June 30, 2020

	Educational &				
	General	Auxiliary	Restricted	Plant	TOTAL - ALL FUNDS
OPERATING EXPENSES					
Salaries and compensation	27,690,028	3,299,653	748,073		31,737,754
Fringe benefits	9,789,108	1,336,204	146,006		11,271,318
Supplies and services	7,775,857	5,576,309	231,029		13,583,195
Travel	606,622	441,127	68,236		1,115,985
Utilities	1,419,613	1,086,549	1,260		2,507,422
Scholarships	8,634,373	2,699,997	8,823,288		20,157,658
Depreciation	-	-			-
TOTAL OPERATING EXPENSES	55,915,601	14,439,839	10,017,892	-	80,373,332
OPERATING GAIN / (LOSS)	(20,476,622)	(1,549,017)	(7,881,834)	40,000	(29,867,473)
NON-OPERATING REVENUES (EXPENSES)					
State appropriations	18,775,759	-			18,775,759
Grants	-	-	8,755,839		8,755,839
Gifts	2,883,273	375,376	117,626	25,000	3,401,275
Investment income	154,076	46,500			200,576
Interest on capital related debt	-	-		(1,884,238)	(1,884,238)
Capital	(310,578)	(378,860)	(1,007,918)	(250,000)	(1,947,356)
Other	-	222,000	-	(125,000)	97,000
NET NON-OPERATING REVENUES	21,502,530	265,016	7,865,547	(2,234,238)	27,398,855
INCOME (LOSS) BEFORE TRANSFERS	1,025,908	(1,284,001)	(16,287)	(2,194,238)	(2,468,618)
TRANSFERS IN (OUT)					
Debt service	(481,340)	(3,523,173)		4,004,513	-
Other	81,847	(245,824)	(36,023)	200,000	-
Transfer to Aux from E&G	-	-			-
TOTAL TRANSFERS IN (OUT)	(399,493)	(3,768,997)	(36,023)	4,204,513	-
INCREASE (DECREASE) IN NET POSITION	\$ 626,415	\$ (5,052,998)	\$ (52,310)	\$ 2,010,275	\$ (2,468,618)

Missouri Western State University
Comparison of Budget to Actual
For the Year Ending June 30, 2020
(Unaudited / Unadjusted)

Attachment #3

Educational & General				
	Revised Budget	Actual	Difference	%
OPERATING REVENUE				
Student Tuition and Fees	\$ 34,973,821	\$ 36,571,458	\$ 1,597,637	105%
Federal grants and contracts	-	-	-	
State grants and contracts	-	15,497	15,497	
Non-governmental grants and contracts	-	-	-	
Sales and service of educational departments	269,048	378,639	109,591	141%
Auxiliary enterprises:			-	
Athletics	-	-	-	
Housing	-	-	-	
Food service	-	-	-	
Bookstore	-	-	-	
Other auxiliary enterprises	-	-	-	
Other operating revenues	196,110	404,276	208,166	206%
TOTAL OPERATING REVENUES	35,438,979	37,369,870	1,930,891	105%
OPERATING EXPENSES				
Salaries and compensation	27,690,028	26,508,596	(1,181,432)	96%
Fringe benefits	9,789,108	8,933,690	(855,418)	91%
Supplies and services	7,775,857	6,362,872	(1,412,985)	82%
Travel	606,622	451,703	(154,919)	74%
Utilities	1,419,613	1,156,882	(262,731)	81%
Scholarships	8,634,373	8,688,060	53,687	101%
TOTAL OPERATING EXPENSES	55,915,601	52,101,803	(3,813,798)	93%
OPERATING GAIN / (LOSS)	(20,476,622)	(14,731,933)	5,744,689	72%
NON-OPERATING REVENUES (EXPENSES)				
State appropriations	18,775,759	18,775,759	-	100%
Grants	-	-	-	
Gifts	2,883,273	4,349,776	1,466,503	151%
Investment income	154,076	143,627	(10,449)	93%
Interest on capital related debt	-	-	-	
Capital	(310,578)	(230,343)	80,235	74%
Other	-	-	-	
NET NON-OPERATING REVENUES	21,502,530	23,038,819	1,536,289	107%
INCOME (LOSS) BEFORE TRANSFERS	1,025,908	8,306,886	7,280,978	810%
TRANSFERS IN (OUT)				
Debt service	(481,340)	(361,005)	120,335	75%
Other	81,847	(3,400,000)	(3,481,847)	-4154%
TOTAL TRANSFERS IN (OUT)	(399,493)	(3,761,005)	(3,361,512)	941%
INCREASE (DECREASE) IN NET POSITION	\$ 626,415	\$ 4,545,881	\$ 3,919,466	

Missouri Western State University
Comparison of Budget to Actual
For the Year Ending June 30, 2020
(Unaudited / Unadjusted)

Attachment #3

	Auxiliary			
	Revised Budget	Actual	Difference	%
OPERATING REVENUE				
Student Tuition and Fees	\$ 620,315	\$ 558,641	\$ (61,674)	90%
Federal grants and contracts	-	-	-	
State grants and contracts	-	-	-	
Non-governmental grants and contracts	-	-	-	
Sales and service of educational departments	-	-	-	
Auxiliary enterprises:				
Athletics	768,214	809,583	41,369	105%
Housing	6,242,026	5,536,169	(705,857)	89%
Food service	4,427,709	4,058,675	(369,034)	92%
Bookstore	193,065	173,077	(19,988)	90%
Other auxiliary enterprises	639,493	390,031	(249,462)	61%
Other operating revenues	-	-	-	
TOTAL OPERATING REVENUES	12,890,822	11,526,176	(1,364,646)	89%
OPERATING EXPENSES				
Salaries and compensation	3,299,653	3,180,822	(118,831)	96%
Fringe benefits	1,336,204	1,257,348	(78,856)	94%
Supplies and services	5,576,309	4,972,310	(603,999)	89%
Travel	441,127	451,508	10,381	102%
Utilities	1,086,549	1,079,696	(6,853)	99%
Scholarships	2,699,997	2,611,942	(88,055)	97%
TOTAL OPERATING EXPENSES	14,439,839	13,553,626	(886,213)	94%
OPERATING GAIN / (LOSS)	(1,549,017)	(2,027,450)	(478,433)	131%
NON-OPERATING REVENUES (EXPENSES)				
State appropriations	-	-	-	
Grants	-	-	-	
Gifts	375,376	366,366	(9,010)	98%
Investment income	46,500	39,461	(7,039)	85%
Interest on capital related debt	-	-	-	
Capital	(378,860)	(378,614)	246	100%
Other	222,000	126,619	(95,381)	57%
NET NON-OPERATING REVENUES	265,016	153,832	(111,184)	58%
INCOME (LOSS) BEFORE TRANSFERS	(1,284,001)	(1,873,618)	(589,617)	146%
TRANSFERS IN (OUT)				
Debt service	(3,523,173)	(3,507,523)	15,650	100%
Other	(245,824)	3,400,000	3,645,824	-1383%
TOTAL TRANSFERS IN (OUT)	(3,768,997)	(107,523)	3,661,474	3%
INCREASE (DECREASE) IN NET POSITION	\$ (5,052,998)	\$ (1,981,141)	\$ 3,071,857	

Missouri Western State University
Comparison of Budget to Actual
For the Year Ending June 30, 2020
(Unaudited / Unadjusted)

Attachment #3

	Restricted			
	Revised Budget	Actual	Difference	%
OPERATING REVENUE				
Student Tuition and Fees	\$ 218,308	\$ 249,691	\$ 31,383	100%
Federal grants and contracts	619,883	981,639	361,756	158%
State grants and contracts	861,105	857,134	(3,971)	100%
Non-governmental grants and contracts	436,762	424,365	(12,397)	97%
Sales and service of educational departments			-	
Auxiliary enterprises:			-	
Athletics			-	
Housing			-	
Food service			-	
Bookstore			-	
Other auxiliary enterprises			-	
Other operating revenues		827	827	
TOTAL OPERATING REVENUES	2,136,058	2,513,656	377,598	118%
OPERATING EXPENSES				
Salaries and compensation	748,073	769,448	21,375	103%
Fringe benefits	146,006	138,286	(7,720)	95%
Supplies and services	231,029	236,703	5,674	102%
Travel	68,236	39,048	(29,188)	57%
Utilities	1,260	1,089	(171)	86%
Scholarships	8,823,288	10,300,601	1,477,313	117%
TOTAL OPERATING EXPENSES	10,017,892	11,485,175	1,467,283	115%
OPERATING GAIN / (LOSS)	(7,881,834)	(8,971,519)	(1,089,685)	114%
NON-OPERATING REVENUES (EXPENSES)				
State appropriations			-	
Grants	8,755,839	10,567,448	1,811,609	121%
Gifts	117,626	160,659	43,033	100%
Investment income			-	
Interest on capital related debt			-	
Capital	(1,007,918)	(1,093,188)	(85,270)	108%
Other			-	100%
NET NON-OPERATING REVENUES	7,865,547	9,634,919	1,769,372	122%
INCOME (LOSS) BEFORE TRANSFERS	(16,287)	663,400	679,687	-100%
TRANSFERS IN (OUT)				
Debt service			-	
Other	(36,023)	(124,295)	(88,272)	345%
TOTAL TRANSFERS IN (OUT)	(36,023)	(124,295)	(88,272)	345%
INCREASE (DECREASE) IN NET POSITION	\$ (52,310)	\$ 539,105	\$ 591,415	

Missouri Western State University
Comparison of Budget to Actual
For the Year Ending June 30, 2020
(Unaudited / Unadjusted)

Attachment #3

	Plant			
	Revised Budget	Actual	Difference	%
OPERATING REVENUE				
Student Tuition and Fees				
Federal grants and contracts				
State grants and contracts				
Non-governmental grants and contracts				
Sales and service of educational departments				
Auxiliary enterprises:				
Athletics				
Housing				
Food service				
Bookstore				
Other auxiliary enterprises				
Other operating revenues	\$ 40,000	\$ 38,796	\$ (1,204)	
TOTAL OPERATING REVENUES	40,000	38,796	(1,204)	
OPERATING EXPENSES				
Salaries and compensation			-	
Fringe benefits			-	
Supplies and services			-	
Travel			-	
Utilities			-	
Scholarships			-	
TOTAL OPERATING EXPENSES	-	-	-	
OPERATING GAIN / (LOSS)	40,000	38,796	(1,204)	
NON-OPERATING REVENUES (EXPENSES)				
State appropriations			-	
Grants			-	
Gifts	25,000	24,278	(722)	
Investment income			-	
Interest on capital related debt	(1,884,238)	(1,588,549)	295,689	84%
Capital	(250,000)	(674,651)		
Other	(125,000)	(105,950)	19,050	85%
NET NON-OPERATING REVENUES	(2,234,238)	(2,344,872)	314,017	105%
INCOME (LOSS) BEFORE TRANSFERS	(2,194,238)	(2,306,076)	312,813	105%
TRANSFERS IN (OUT)				
Debt service	4,004,513	3,868,528	(135,985)	97%
Other	200,000	124,295	(75,705)	62%
TOTAL TRANSFERS IN (OUT)	4,204,513	3,992,823	(211,690)	95%
INCREASE (DECREASE) IN NET POSITION	\$ 2,010,275	\$ 1,686,747	\$ 101,123	

Missouri Western State University
Comparison of Budget to Actual
For the Year Ending June 30, 2020
(Unaudited / Unadjusted)

Attachment #3

	Total			
	Revised Budget	Actual	Difference	%
OPERATING REVENUE				
Student Tuition and Fees	\$ 35,812,444	\$ 37,379,790	\$ 1,567,346	104%
Federal grants and contracts	619,883	981,639	361,756	158%
State grants and contracts	861,105	872,631	11,526	101%
Non-governmental grants and contracts	436,762	424,365	(12,397)	97%
Sales and service of educational departments	269,048	378,639	109,591	141%
Auxiliary enterprises:				
Athletics	768,214	809,583	41,369	105%
Housing	6,242,026	5,536,169	(705,857)	89%
Food service	4,427,709	4,058,675	(369,034)	92%
Bookstore	193,065	173,077	(19,988)	90%
Other auxiliary enterprises	639,493	390,031	(249,462)	61%
Other operating revenues	236,110	443,899	207,789	188%
TOTAL OPERATING REVENUES	50,505,859	51,448,498	942,639	102%
OPERATING EXPENSES				
Salaries and compensation	31,737,754	30,458,866	(1,278,888)	96%
Fringe benefits	11,271,318	10,329,324	(941,994)	92%
Supplies and services	13,583,195	11,571,885	(2,011,310)	85%
Travel	1,115,985	942,259	(173,726)	84%
Utilities	2,507,422	2,237,667	(269,755)	89%
Scholarships	20,157,658	21,600,603	1,442,945	107%
TOTAL OPERATING EXPENSES	80,373,332	77,140,604	(3,232,728)	96%
OPERATING GAIN / (LOSS)	(29,867,473)	(25,692,106)	4,175,367	86%
NON-OPERATING REVENUES (EXPENSES)				
State appropriations	18,775,759	18,775,759	-	100%
Grants	8,755,839	10,567,448	1,811,609	121%
Gifts	3,401,275	4,901,079	1,499,804	144%
Investment income	200,576	183,088	(17,488)	91%
Interest on capital related debt	(1,884,238)	(1,588,549)	295,689	84%
Capital	(1,947,356)	(2,376,796)	(429,440)	122%
Other	97,000	20,669	(76,331)	21%
NET NON-OPERATING REVENUES	27,398,855	30,482,698	3,083,843	111%
INCOME (LOSS) BEFORE TRANSFERS	(2,468,618)	4,790,592	7,259,210	-194%
TRANSFERS IN (OUT)				
Debt service	-	-	-	0%
Other	-	-	-	0%
TOTAL TRANSFERS IN (OUT)	-	-	-	0%
INCREASE (DECREASE) IN NET POSITION	\$ (2,468,618)	\$ 4,790,592	\$ 7,259,210	

Missouri Western State University
Schedule of Funds Invested
6/30/2020

OPERATING FUND	YIELD	AMOUNT	BANK
Checking Account	0.50%	12,301,832	Citizens Bank
Miscellaneous Petty Cash/Change Funds	0.00%	<u>4,850</u>	Campus Locations
<i>TOTAL OPERATING, AUXILIARY & AGENCY FUNDS</i>		<u><u>12,306,682</u></u>	
 AUXILIARY SYSTEM REVENUE BONDS			
Escrow Bond Refunding Account	0.00%	5,582	Commerce Bank
Repair & Replacement Reserve	0.50%	<u>300,000</u>	Citizens Bank
<i>TOTAL AUXILIARY SYSTEM REVENUE BOND FUNDS</i>		<u><u>305,582</u></u>	
 INSTITUTIONAL LOAN FUND			
Checking Account	0.50%	<u>82,483</u>	Citizens Bank
<i>TOTAL LOAN FUNDS</i>		<u><u>82,483</u></u>	
 TOTAL FUNDS INVESTED		 <u><u>\$ 12,694,747</u></u>	

Average Interest Rate

June 2020 - .50%

June 2019 - 2.38%

1. New Investments - done to keep bank balance lower and/or higher interest rates
2. The bank balance may exceed 50% for up to 90 days. CDARS could be more than 50% because of FDIC coverage.
3. The FNMA of 4.43% is a forward purchase agreement. This allows the issuer to lock-in a fixed earnings rate. The risk of locking into a rate is that interest rates rise. In our case, this has obviously proved advantageous. Guaranteed Investment Contract (GIC)
Bank of America agreed at bond issuance to guarantee over the life of the bonds.
4. .30 basis points covered in the bank contract

Missouri Western State University
Statement of Cash Position
June 30, 2020

Fund	06/30/2020 Available Balance	06/30/2019 Available Balance	06/30/2018 Available Balance
Operating, Auxiliary, Agency, Payroll & Petty Cash	\$ 12,312,264	\$ 8,613,962	\$ 9,650,317
Auxiliary System Revenue Bond Funds	300,000	300,000	300,000
Loan Funds	82,483	82,483	80,992
TOTAL FUNDS INVESTED	<u>\$ 12,694,747</u>	<u>\$ 8,996,445</u>	<u>\$ 10,031,309</u>

Statement of Cash Position

POTTER HALL AND FULKERSON CENTER AIR UNIT REPLACEMENTS

Project Background:

Air Units for Potter Hall and Fulkerson Center need replacing as they are outdated and are no longer efficient. Missouri Western State University has standardized all HVAC heating and cooling units on campus by purchasing its units directly from Daikin Applied Americas Inc.

Project Summary:

Equipment purchased from Thermal Mechanics, Inc. a member of Daikin group in Lenexa, KS

Fulkerson Center

\$132,066

- Air Cooled Chiller (Model AGZ150E)
- Trailblazer AGZ cooled Scroll Chiller
 - Check, test and factory start up
 - One (1) year parts warranty
 - Additional four (4) years parts only extended compressor warranty (5-year total)

Potter Hall

\$239,373

- Applied Vision Indoor Air Handling Unit
 - Standard warranty one (1) year parts only
 - Check, test and start-up
- Air Cooled Condensing Unit (Model RCS045D)
 - Check, test and factory start up
 - One (1) year parts warranty
 - Additional four (4) years parts only extended compressor warranty (5-year total)
- Air Handling Unit (Heating only)
 - Standard warranty one (1) year parts only
 - Check, test and start-up
- Air Handling Unit (Return fan only)
 - Standard warranty one (1) year parts only
 - Check, test and start-up

Pricing was obtained from Thermal Mechanics, Inc. a member of Daikin utilizing OMNIA Partners Cooperative Purchasing Contract based in Franklin, TN. OMNIA Partner contracts are competitively solicited by a thorough Request for Proposal (RFP), evaluated and awarded by OMNIA Partners. Missouri Western State University is a participating member of OMNIA Partners. Using the OMNIA Partners Cooperative Purchasing Contract is allowed as an alternative to the formal bid process under state purchasing guidelines. However, the labor portion was formally bid and Thermal Mechanics, Inc. a member of Daikin used these figures in their pricing calculation.

Project Labor:

Labor to install equipment was formally bid (FB21-007) for Fulkerson Center and Potter Hall. The formal bid was sent to twelve (12) vendors with three submitted bids.

IHP Industrial, Inc.
St. Joseph, MO

Fulkerson Center	\$ 20,500
Potter Hall	\$ no bid
Both Jobs	\$ no bid

P1 Group, Inc.
St. Joseph, MO

Fulkerson Center	\$ 22,784
Potter Hall	\$ 62,467
Both Projects	\$ 81,121

The Waldinger Corporation
St. Joseph, MO

Fulkerson Center	\$ 26,000
Potter Hall	\$ 84,000
Both Jobs	\$109,000

P1 Group, Inc. submitted the lowest bid for both projects with a cost of \$81,121. Thermal Mechanics, Inc. a member of Daikin incorporates the cost of the labor from P1 Group, Inc. in their pricing. Thermal Mechanics, Inc. a member of Daikin will manage the project on the two (2) sites to include design, scheduling, ordering and close-out. Included in Thermal Mechanics, Inc. a member of Daikin price is all of the necessary labor for the demolition of the old units, installation of the new units, including ductwork, electrical, mechanical, controls, rigging, and roof penetrations.

Project Totals:**EQUIPMENT AND INSTALLATION**

Thermal Mechanics, Inc.	Fulkerson Center	\$ 132,066
<u>Thermal Mechanics, Inc.</u>	<u>Potter Hall</u>	<u>\$ 239,373</u>
TOTAL		<u>\$ 371,439</u>

The Administration recommends acceptance of the quote of \$132,066 for Fulkerson Center and \$239,373 for Potter Hall from Daikin Applied Americas, Inc. who provided us pricing from OMNIA Partners Cooperative contract for a total of \$371,439.

The Administration also recommends that a \$37,143.90 (approximately 10%) contingency budget be approved to cover any unforeseen costs.

Total amount requested for this project of Potter Hall and Fulkerson Center air unit replacements requested is \$371,439 and \$37,143.90 totaling \$408,582.90. This will be paid for through the University Plant funds for Fulkerson Center and Potter Hall accounts.

MEMORANDUM

To: MWSU Board of Governors
From: Hannah Berry, Student Governor
Date: August 12, 2020
Subject: Report to Board of Governors

Report of the Student Governor

The past few weeks preparing for fall semester have brought about many changes and challenges for students and faculty. While students and faculty alike have committed to flexibility this fall, there is still uncertainty for students with regard to class format, educational quality, University standing, and possible changes this school year due to Covid-19 concerns. Students were still receiving new and/or updated information regarding their class formats and requirements through this past weekend.

This semester will continue to bring about new challenges alongside learning opportunities. It will be a continued learning process for faculty and students, on a case by case basis because each student and faculty member have different health, safety, and educational priorities. One predominant change is students are relying more on technology for communication and collaboration than before.

I am working alongside the Student Government Association (SGA) to create an avenue for student suggestions, questions, and concerns given this semester's changes and unknowns. SGA is excited for this semester to continue, and striving for better ways to serve our fellow Griffons. A listening ear and flexibility are going to shape SGA's plans for this semester, as students are going to continue to have diverse needs.



Report of the Interim President to the Board of Governors

August 20, 2020

Introduction

I am very honored to have been given the opportunity to serve Missouri Western State University as Interim President and am deeply grateful to the confidence in me expressed by the Board of Governors to fulfill these duties. From the moment I arrived at MWSU slightly over eight months ago, I have felt a strong affinity with the singular mission of the University and an instant connection to our entire campus community. Our shared focus on our students and their success, our desire to further strengthen our relationships within the public and private sectors, our pursuit of innovative collaborations in secondary and post-secondary education, business, and industry, and our commitment to serving the Saint Joseph community and surrounding region resonate deeply with each of us as members of our University. I am incredibly proud to be part of the Griffon family.

The past year has placed challenges in our paths which only months ago would have been unimaginable. In the arena of higher education, we have faced many difficult situations and made many tough (and sometimes painful) decisions in order to ensure that MWSU is well-positioned for future success. Addressing the COVID-19 pandemic has been a singularly demanding task; beginning several months ago and continuing in the present, we have worked to create a safe, healthy, academically rigorous and engaging collegiate environment. As arduous as this past year has been, our undeterred efforts have laid a foundation in which the University will not only survive but will thrive as an educational institution of the highest caliber. Missouri Western is moving forward, stronger and with sure purpose.

As we begin this first week of the 2020-2021 academic year, I am pleased to provide several updates and notable highlights in the following areas.

MWSU's COVID-19 Response Plan

The heavy lifting in developing the University's COVID-19 Response plan occurred under President Wilson's leadership, was primarily stewarded by COS/VP Strategic Initiatives and Legal Cravens, and included strong contributions from many diverse groups across campus. The [Coronavirus COVID-19 Response](#) plan provides the blueprint by which the University has been and is now working in order to open campus for the fall semester. Further, we have been and continue to be engaged in ongoing monitoring of new guidelines and updated information about the virus from local and national public health agencies in order to make appropriate adjustments to our plan as necessary.

With the arrival of students and the return of faculty to our campus, we now are moving into a monitoring position regarding our campus community. We have accessed CARES funding for additional COVID-19 supply purchases (e.g., PPE, cleaning supplies, plexiglass stands, hand sanitizers, etc.) to assist in our maintenance of sanitary standards and to support COVID-19 related personnel (e.g., COVID Response Coordinator, Contact Tracers, COVID Response Data Task Force) who will work to monitor the campus and ensure we are in contact with our local

health agencies as both necessary and appropriate. I will have more details to share as this next step is finalized and fully implemented.

Academic Year Beginnings

Fall Enrollments

As of the week prior to the start of campus, overall fall enrollments were down in 7.8% in Head Count (HC) and 8.6% in Student Credit Hours (SCH). Notably of concern is the precipitous drop in new student enrollment, which is down 26.1% in HC. Despite these grim numbers, there are some slivers of silver lining to observe. First, while down, our overall fall enrollment in both HC and SCH does not appear to be as negatively impacted by the COVID-19 pandemic as compared to some of our sister institutions. In fact, our current enrollment is still above the decline that was projected as part of the budgeting process last spring. In fact, other than new freshmen, the enrollment declines among our other ranks are much lower if not negligible (e.g., returning seniors were +.3% and returning juniors were -2.8%). New retention initiatives such as concentrating efforts to contact spring semester students who had not enrolled for fall, reaching out to students who had not completed applications, and contacting students to assist in arranging payment plans for their fall bills, have clearly had a positive impact on our fall enrollment. Furthermore, late in-person registration days added during the first week of August netted an additional +75 students for our fall class.

These enrollment numbers indicate a clear need for both innovative recruitment and focused retention efforts. It is my intent to ensure that initiatives to address both areas are implemented, and I will provide updates in both areas as we move forward through the academic year.

All Employee Kick-Off and Plan Week Activities

Our all employee kick-off event on Monday, August 10 set the stage for staff, faculty, and administrators to focus on final preparations for a successful launch of the academic year. Given our COVID-19 environment, the kick-off was presented virtually. My message to the campus community drew upon our [Strategic Plan](#) as the compass which provides us our true north as we move forward together. Additionally, I shared a video of several MWSU students sharing their thoughts about why they chose MWSU as their university. My intent in using this video was to provide a positive reminder about the most important aspect of our university, namely our students, and around which all members of our MWSU community can unite. The video was positively received and I am confident the message resonated with all. Wonderfully crafted by the very talented folks in our Marketing and Communications department, I invite you to watch our students share their thoughts about MWSU as they [Describe MWSU in One Word](#). Faculty and staff then engaged (again, virtually) in a series of professional development sessions organized by the Faculty Senate and in various college and department meetings.

Students' Return to Campus

Students' return to campus also underwent significant COVID-19 required revision. Despite the many challenges the pandemic continues to present, procedures, protocols, and practices from our COVID-19 Response plan were successfully implemented as students moved into the

residence halls, experienced Griffon Edge, and prepared for their first day of classes on Monday August 17. I was very pleased to participate as a Griffon Greeter as our students moved into their residence halls and established their “second homes” on our campus.

Campus Initiatives

I have been tasked with staying the course and providing a sense of stability and clear direction as implementation of initiatives created in the previous year are underway. Of our many campus initiatives, I am highlighting three of our centers as they illustrate very clearly the powerful relevancy that Missouri Western State University has to our greater community and to our region’s economic health.

Center for Service

Dr. Gary Clapp officially began his tenure as Director of our Center for Service as of August 1, 2020. As the Board is well aware, the Center for Service will function as the vehicle through which our students and our greater community can connect via applied learning projects. These student projects will further engage MW with the public and private sectors which make up the heart of our Saint Joseph and regional community. For example, we have confirmed 19 local community service learning partnerships and have another 10 currently in the works. Due to the current COVID-19 circumstances, many organizations are not opening their doors for volunteers on site, but we are working to determine more opportunities for virtual service. This summer, six students “beta-tested” our system, performing virtual community service learning projects for the American Red Cross. Finally, the Center for Service has also received generous financial support from several community and alumni donors in recent months.

Center for Entrepreneurship

Annette Eisiminger Weeks, Center Director, and Dr. Gary Clapp’s proposal was awarded a prestigious Heartland Challenge Grant offered through the Ewing Marion Kauffman Foundation. The grant, totaling \$73,500 will support the launch of the Regional Economic Vitality Consortium to expand their entrepreneurship education program across a 23-county region in Northeast Kansas and Northwest Missouri. This work will contribute to the Ewing Marion Kauffman Foundation’s mission of creating solutions that empower people to be successful.

Center for Workforce Development

The Center for Workforce Development has launched in-demand workforce training and advanced education opportunities to meet our regional employers’ workforce needs. As part of its opening, the Center is currently offering three free courses which focus on creativity and innovation. By completing all three courses, learners will have the opportunity to enroll in a fourth course, Innovation in Teams and Organizations. Learners who complete all four courses will earn the recognized Certificate in Creativity and Innovation. Additionally, further exploration of grant funding through state and local agencies is underway to enhance our enrollments and create partnerships with local and regional business and industry.

Community Engagement and Relations

I am committed to increasing our engagement in and relationships with our greater community. I am working to connect with others across various entities and in a variety of contexts to promote and enhance our University.

UMKC Medical School Collaboration

I have been working Drs. Baker, Mills, and Eckdahl from our Biology Department and Steve Waldman of the UMKC team to assist UMKC's collaboration with Mosaic Life Care in establishing the January 2021 cohort of medical students in Saint Joseph. These students will complete a two-and-one-half year medical program, which is focused on rural primary care medicine, while residing in Saint Joseph. MWSU has a minimum of five (5) guaranteed spots per year for our graduates in the program. We are also exploring potential co-use/lease of laboratory spaces in our Biology Department.

Governor Parson's Round Table event at NWMSU

MWSU was invited to attend Governor Parson's first Round Table concerning campus openings among higher ed institutions in the current pandemic. Held at NWMSU on August 3, 2020, I was able to share with the Governor our plan and efforts moving forward and to highlight some of our challenges we face as we look to provide a safe and healthy environment in which to deliver a high quality education in these restrictive conditions. Provost Davenport and VP Morrison also attended and provided input from their respective areas to the Governor.

Weekly Local Community Conference Call on COVID-19 Conditions

In conversation with Patt Lilly, President and CEO of the Saint Joseph Chamber of Commerce, I was invited to represent MWSU in a weekly conference call to discuss the current COVID-19 situation in Saint Joseph and Buchanan County. Local leaders on this call represent several key offices including that of the Mayor, City Council, Mosaic Health System, the City of Saint Joseph Health Department, the Chamber, the Saint Joseph School District, and the Saint Joseph Police Department. The opportunity to converse with these leaders and to share MW's COVID-19 response efforts is very helpful.

Innovation Stockyard Board Meeting

I had several conversations with members of this board prior to attending the August 6, 2020 Innovation Stockyard Board Meeting. At that meeting, a strategic planning process was proposed, to which I will be a participant. As we work to establish the direction of the Incubator, I am very pleased to represent MW at the table during these discussions. Further, Dr. Gary Clapp will also be an invited guest to these sessions, deepening the engagement between MW and the Incubator.

Financial Situation

As the Board is aware, the University remains in a state of Financial Emergency. While we have seen some improvement in our overall cash position, thanks in very large part to the dedicated

work of President Wilson and VP Morrison (please see his report for more detail) and to the bridge loan from the Foundation, we are nonetheless still dealing with financial stress. We are projecting, at this point in time, a budget deficit of approximately \$4 million. Major factors which will impact the movement of that deficit number include additional reductions in state appropriations (either due to the state's COVID-19-related economic situation or to ramifications from the recently passed Medicaid expansion) and final student enrollment numbers (here impacted by the reverberations of COVID-19 to include reductions in student enrollment and housing, and the impact of postponed sports and delayed championships). Taking the above into consideration, we are maintaining a position of budgetary oversight among all units on campus and continuing our budget education efforts so as to promote greater understanding of both our current financial situation and the University's budgeting processes and realities.

Summary

The challenges we have been facing show little sign of abatement. Staying true to our strategic plan, focusing on our mission of serving our students and promoting their achievements, and working together so that we are all pulling in the same direction forward are the essential strategies which will lead to our stability and our success in the coming months. I believe our united efforts can be cultivated to achieve these goals.

To: Board of Governors

From: Kim Weddle, Executive Director of Advancement and Alumni Relations

Dr. Crystal Harris, Interim Dean, College of Science and Health

Re: Naming of new simulation lab

Date: August 6, 2020

In 2019, Missouri Western received \$557,744 through MDHE's MoExcels workforce initiative to establish a Center of Excellence in Applied Health Care Learning (CEAHL). The initiative included expanding classroom sizes and simulation laboratory space, enhancing technology in the labs and promoting job exploration opportunities to high school and college students.

One of the major requirements to qualify for the grant was the availability of matching funds. Mosaic Life Care, Mosaic Life Care Auxiliary, the Mosaic Life Care Foundation and the MWSU Foundation provided these matching funds. This partnership will increase the number of graduates receiving a Bachelor of Science in Nursing degree from Missouri Western by 15%.

The simulation lab, located in Murphy Hall, Rm. 101, is now complete and the lab will be available for community use to provide education and job exploration opportunities for visiting high school students and employees of community partners.

Mosaic Life Care Auxiliary gave its largest gift ever (\$200,000) towards the match and it is our desire to recognize their generosity.

In compliance with the current Naming Policy and in recognition of Mosaic Life Care Auxiliary's donation, we request the Board of Governors approve naming the new lab the "Mosaic Life Care Auxiliary Community Lab."

ETHICS RESOLUTION

A RESOLUTION OF THE BOARD OF GOVERNORS, MISSOURI WESTERN STATE UNIVERSITY, TO ESTABLISH A PROCEDURE TO DISCLOSE POTENTIAL CONFLICTS OF INTEREST AND SUBSTANTIAL INTERESTS FOR SPECIAL INTERESTS FOR GOVERNORS AND CERTAIN UNIVERSITY OFFICIALS.

BE IT RESOLVED BY THE BOARD OF GOVERNORS, MISSOURI WESTERN STATE UNIVERSITY, AS FOLLOWS:

Section 1. Declaration of Policy. The proper operation of government requires that public officials and employees be independent, impartial and responsible to the people; that government decisions and policy be made in the proper channels of the governmental structure; that public office not be used for personal gain; and that the public have confidence in the integrity of its government. In recognition of these goals, there is hereby established a procedure for disclosure by Governors and certain employees of private financial or other interests in matters affecting the university.

Section 2. Conflicts of Interest.

a. All Board members, as well as employees, must comply with section 105.454 of Missouri Revised Statutes on conflicts of interest as well as any other state law governing official conduct.

b. Any member of the Board of Governors who has a "substantial or private interest" in any matter proposed or pending before such Board must disclose that interest to the secretary of such Board and such disclosure shall be recorded in the minutes of the Board. Substantial or private interest is defined as ownership by the individual, his spouse, or his dependent children, whether singularly or collectively, directly or indirectly of: (1) 10% or more of any business entity; of (2) an interest having a value of \$10,000 or more; or (3) the receipt of a salary, gratuity, or other compensation or remuneration of \$5,000 or more, per year from any individual, partnership, organization, or association within any calendar year.

Section 3. Disclosure Reports. Each Board Member, the University President and the Vice President for Financial Planning and Administration (Chief Purchasing Officer) shall disclose the following information by May 1 of each year if any such transactions occurred during the previous calendar year.

a. For such person, and all persons within the first degree of consanguinity or affinity of such person, the date and the identities of the parties to each transaction with a total value in excess of five hundred dollars, if any, that such person had with the university, other than compensation received as an employee or payment of any tax, fee or penalty due to the political subdivision, and other than transfers for consideration to the university.

b. The date and the identities of the parties to each transaction known to the person with a total value in excess of five hundred dollars, if any, that any business entity in which such person had a substantial interest, had with the university, other than payment of any tax, fee or penalty due to the university or transactions involving payment for providing utility service to the political subdivision, and other than transfers for no consideration to the university.

c. The university president and the vice president for financial planning and administration also shall disclose by May 1 of each year for the previous calendar year the following information:

1. The names and addresses of each of the employers of such person from whom income of one thousand dollars or more was received during the year covered by the statement;

2. The name and address of each sole proprietorship that he owned; the name, address, and general nature of the business conducted of each general partnership and joint venture in which he was a partner or participant; the name and address of each partner or co-participant for each partnership or joint venture unless such names and addresses are filed by the partnership or joint venture with the secretary of state; the name, address and general nature of the business conducted of any closely held corporation or limited partnership in which the person owned ten percent or more of any class of the outstanding stock or limited partnership units; and the name of any publicly regulated stock exchange or automated quotation system in which the person owned two percent or more of any class of outstanding stock; limited partnership units or other equity interests;

3. The name and address of each corporation for which such person served in the capacity of a director, officer, or receiver.

Section 4. Filing of Reports.

a. The financial interest statements shall be filed at the following times, but no person is required to file more than one financial interest statement in any calendar year;

1. Every person required to file a financial interest statement shall file the statement annually not later than May 1 and the statement shall cover the calendar year ending the immediately preceding December 31; provided that any board member may supplement the financial interest statement to report additional interest acquired after December 31 of the covered year until the date of filing of the financial interest statement.

2. Each person appointed a university governor or university president or university vice president for financial planning and administration shall file the statement within thirty days of such appointment or employment;

b. Financial disclosure reports giving the financial information required in Section 3 shall be filed with the university and the Missouri Ethics Commission. The reports shall be available for public inspection and copying during normal business hours.

Section 5. Filing of Resolution. A certified copy of this resolution, adopted prior to September 15th, shall be sent within ten days of its adoption to the Missouri Ethics Commission.

Section 6. Effective Date. This resolution shall be in full force and effect from and after the date of its passage and shall remain in effect until amended or repealed by the Board of Governors.

Lee Tieman
Chair, Board of Governors
Missouri Western State University

Date

Betsy Wright
Secretary
Board of Governors
Missouri Western State University

Date