



BOARD OF GOVERNORS

Finance Committee Meeting

June 25, 2020

12:00 P.M.

Blum Student Union Rm 220

Board of Governors Meeting

1:30 P.M.

Blum Student Union Rm 220



Missouri Western State University
4525 Downs Drive, St. Joseph MO 64507
www.missouriwestern.edu

Office of the President

AGENDA

BOARD OF GOVERNORS FINANCE COMMITTEE MEETING June 25, 2020

BLUM UNION, ROOM 220
12:00 p.m.

Notice is hereby given that Missouri Western State University's Board of Governors will convene a virtual Finance Committee Meeting beginning at 12:00 p.m. on Thursday, June 25, 2020. The virtual meeting will originate from Blum 220 on the main campus of Missouri Western State University, St. Joseph, Missouri. The meeting will also be livestreamed at griff.vn/JuneFinance.

Note: Due to social distancing requirements, attendance in the Blum 220 will be limited to Board members and required personnel.

FY21 Budget

As May Arise



AGENDA

MISSOURI WESTERN STATE UNIVERSITY
BOARD OF GOVERNORS

June 25, 2020 - 1:30 P.M. BLUM UNION, ROOM 220

Notice is hereby given that Missouri Western State University's Board of Governors will convene a virtual Board meeting beginning with its Public Session at 1:30 p.m. on Thursday, June 25, 2020. The virtual meeting will originate from Blum 220 on the main campus of Missouri Western State University, St. Joseph, Missouri. The meeting will also be livestreamed at griff.vn/BOGJune25.

Note: Due to social distancing requirements, attendance in the Board Room will be limited to Board members and required personnel.

PUBLIC SESSION

Approval of April 29, 2020 Board Meeting Minutes
Approval of May 28, 2020 Special Board Meeting Minutes

Division Reports

- Academic & Student Affairs (Doug Davenport)
- Athletics (Josh Looney)
- Communications (Jomel Nichols)
- Financial Planning and Administration (Darrell Morrison)

Financial Report

- May 2020 Update
- Tuition and Fees 2020-2021
- Approval of Fiscal Year 2021 Budget
- Approval of Contracts
 - RFQ20-093 Benefit Consulting Services
 - Athletic Medical Bid

Report of the Student Governor

Report of the President

Board By-laws

Other Business

Report of the Chair

- Election of Officers
- Future Board Dates

Board Member Comments/Questions

A vote will be held to close the meeting pursuant to Missouri Statutes 610.021 (2), (3), and (14) to consider real estate, personnel, and other matters protected by law. This virtual meeting in executive session will also originate from Blum 220 on the main campus of Missouri Western State University.

EXECUTIVE SESSION

Personnel Matters

PUBLIC SESSION

Vote to Approve Personnel Recommendations

Adjournment

MINUTES, BOARD OF GOVERNORS
MISSOURI WESTERN STATE UNIVERSITY
April 29, 2020

Due to COVID-19 and social distancing requirements, attendance in the Board Room was limited to Board members and required personnel. Some Board members and Cabinet members were in attendance virtually through Zoom (noted below). The public session of the Board meeting was livestreamed on YouTube at [griff.vn/April2020BOG](https://www.youtube.com/watch?v=griff.vn/April2020BOG). The highest number of views during the meeting was 292.

The meeting was called to order at 1:35 p.m. by Chair Debbie Smith (via Zoom) in Room 220 of the Blum Student Union Building and virtually via Zoom/YouTube.

UNIVERSITY REPRESENTATIVES

Board Members Present

Debbie Smith – Chair (virtually)

Lee Tieman – Vice Chair

Rick Ebersold (virtually)

Al Landes

David Liechti

Greg Mason (virtually)

Kayla Schoonover

Faculty and Staff Members Present

Sarah Cravens, Vice President of Strategic Initiatives and Legal & Chief of Staff

Cori Criger, Instructional Technology Director

Doug Davenport, Provost and Vice President of Academic Affairs

Tom Flaska, Event Technology Coordinator

Steve Johnston, Director of External Relations (virtually)

Josh Looney, Vice President of Intercollegiate Athletics (virtually)

Shana Meyer, Vice President of Student Affairs (virtually)

Darrell Morrison, Vice President for Financial Planning and Administration

Jomel Nichols, Director of Public Relations and Marketing (virtually)

Todd Simpson, Vice President of Univ. Advance. & Exec. Dir. of the Missouri Western Foundation (virtually)

Matthew Wilson, President

Betsy Wright, Executive Associate to the President and Secretary to the Board of Governors

Others Present

(not listed individually - open livestream via YouTube)

APPROVAL OF MINUTES

Chair Smith asked for a motion to approve the minutes of the February 27, 2020 Finance Committee and Board of Governors meeting. Governor Landes made a motion to approve the minutes as presented; Governor Ebersold seconded the motion. By voice vote, motion passed 7-0.

Chair Smith asked for a motion to approve the minutes of the March 5, 2020 Special Board of Governors meeting. Governor Liechti made a motion to approve the minutes as presented; Governor Schoonover seconded the motion. By voice vote, motion passed 7-0.

DIVISION REPORTS

Doug Davenport, Provost and Vice President for Academic Affairs

- Campus response to COVID-19
 - Despite extreme challenges, the University was innovative and led the way with a unified approach to serve students and maintain integrity of academics
 - Gave faculty choices in providing the spring culminating experience (how to handle, whether to require)
 - All faculty were asked to provide additional learning material as an information “bridge” which allowed students to gain additional knowledge related to the course
 - Grading options were provided to students with respect to final grade (Letter grade, Credit, Incomplete, Withdraw)
 - 4,200 requests came through the Registrar’s office for CR grades (from 48 % of undergraduate students); 21 % of graduate students opted for at least one class with the CR option
 - Spring commencement has been rescheduled for Sunday, September 20, 2020 (Family weekend)
 - Spring graduates were sent a care package from the office of Academic Affairs with the cap and gown, diploma cover, tokens from the Alumni office
- Question was asked if there were issues with students not having a computer or internet. Dr. Davenport explained that’s why the options were given up front, as we didn’t know how many or who would have issues
- Positive comment from Board to Dr. Davenport for taking a lead step in planning a commencement in the Fall; positive feedback already received from graduates in response to this.

FINANCIAL REPORT

Darrell Morrison, VP for Finance & Administration, presented the financial documents for the period ending April 15, 2020. VP Morrison provided a PowerPoint presentation with original FY20 budget, two revisions to the budget, and a current revised budget. In response to the financial impact COVID-19 has had on state revenue, MWSU is predicting a \$1.7 million withhold from state appropriations for the rest of FY20. COVID-19 has affected Housing budget and Food Services budget as students moved out of the dorms immediately after Spring Break and some students requested refunds.

Discussion ensued about the budget that was presented to the Board to approve a year ago and the specifics of the cash balances of the University over the last few years. Board members asked questions and made comments about year to year audited budgets, when the decline in financial condition could be seen to have commenced, and what may have been contributing factors. VP Morrison and Pres. Wilson clarified various matters about necessary changes in budgeting practices beginning in FY20 due to previously unbudgeted items. VP Morrison further

briefed the Board with a refresher on factors contributing to the current state of financial emergency: decline in student enrollment, increase in university expenses, increase in unfunded discounts given as scholarships, among many others. The Board was also informed regarding budget adjustments the University has made to attempt to make up ground on the current year budget deficit which has been accentuated by the challenges of COVID-19: hiring freeze, travel freeze, P-Cards suspended, reduction in force, and general budget cuts, among others.

VP Morrison briefed the Board regarding state appropriations for next year, which are anticipated to be cut by 10-20%. Budget cuts will be proposed for FY21 accordingly.

Chair Smith asked for a motion to approve the financial report as presented. Governor Landes made a motion to approve the report as presented; Governor Schoonover seconded the motion. By voice vote, motion passed 7-0.

PRESIDENT'S REPORT

President Wilson opened his remarks to the Board with appreciation to all those (faculty, public, etc.) for voicing their opinions professionally throughout the academic review process. He realizes lives have been disrupted in light of COVID-19 and expresses gratitude to the Board and congratulations to the graduates.

President Wilson briefed the Board about the federal stimulus package, also known as CARES Act grants and how approximately \$1.8 million will be passed directly to eligible MWSU students. Additionally, approximately \$1.8 million will be designated to cover University losses in relation to COVID-19.

President Wilson commented that higher education is at a crossroads and MWSU, like many other universities across the nation, faces many challenges. The University must respond by being strategic, proactive and innovative. MWSU needs to put students first, continue to focus on statewide applied learning and make the University valuable to the community.

President Wilson referenced the budget report and the need to align our revenue with expenses. Undergraduate enrollment has dropped 977 students in the past 10 years but faculty levels have increased.

President Wilson proposed five strategic recommendations; (1) eliminating or not filling senior leadership positions to save approximately \$600,000; (2) a savings of approximately \$500,000 from the general fund from support for Athletics; (3) a projected savings over several years, of approximately \$5,000,000, from academic program phase-out or redesigns; (4) moving forward with new and distinctive degrees; and (5) adoption of Core 42 for all students, along with other programmatic adaptations.

The Board was briefed further about strategic recommendation of program phase-outs, redesigns, and initiations. President Wilson explained that the University needs to align revenue with expenses by making adjustments to align program offerings with current enrollment. He briefly reviewed the process whereby the Academic Review Board made a recommendation to the Provost who then made a recommendation to the President. President Wilson noted that recommends a three year teach-out for majors, rather than two years as originally proposed,

and there will be consortial agreements with other institutions to facilitate these. He noted adjustments made after the feedback period, such as two chemistry degrees redesigned, HIM degree retained, Bachelor of Music degree, Secondary Education redesigned and housed in the Education Department, and a Technical Communication minor.

Questions were posed for both President Wilson and Provost Davenport regarding topics such as the number of students affected, past and future practices for program review, ramifications for accreditation, short and long term effect on budget, potential for long and short term revision, etc. President Wilson noted in particular that accreditors would want to know that the University has a plan for moving forward that will be sustainable, and indicated that he and the Provost have been in communication with the HLC and will continue to work with them. Further discussion and comments were made from the Board in support of President Wilson's strategic recommendations.

Chair Smith asked for a motion to approve the President's strategic recommendation regarding academic program phase-outs, redesigns, combinations, and initiations. Governor Ebersold made a motion to approve the recommendation as presented; Governor Landes seconded the motion.

A roll call vote was held:

Governor Smith: Yea
Governor Tieman: Yea
Governor Ebersold: Yea
Governor Mason: Yea
Governor Liechti: Yea
Governor Schoonover: Yea

The motion passed 7-0.

REPORT OF THE CHAIR

Chair Smith made her remarks about that the problems the university is facing isn't just Missouri Western State University, but all across the nation. Chair Smith then gave a couple brief examples of other universities. She reiterated how important and beneficial it is that we have a plan going forward.

Chair Smith announced the following Board member appointments:

Nominating Committee – Kayla Schoonover and Al Landes
Foundation Board – Next Board Chair to make the appointment
Innovation Stockyard Board – Al Landes

Chair Smith provided the date of the special Board meeting, which will be Thursday, May 28, 2020 at 1:30pm and the regularly scheduled Board meeting, which will be on Thursday, June 25, 2020 at 1:30pm.

There being no additional Board comments or questions, Chair Smith asked for a motion to meet in executive session, pursuant to Missouri Statutes 610.021 (2), (3), and (14) to consider

real estate, personnel, and other matters protected by law. Governor Schoonover made a motion to meet in executive session; Governor Liechti seconded the motion. By voice vote, motion passed 7-0.

EXECUTIVE SESSION – CLOSED

REGULAR SESSION RE-CONVENED

There being no further business, Governor Smith asked for a motion to adjourn the meeting; Governor Landes made the motion to adjourn the meeting; Governor Liechti seconded the motion. By voice vote, motion passed 7-0.

Respectfully submitted,

Betsy Wright, Secretary

APPROVED:

Debbie Smith, Chair
Board of Governors

MINUTES, BOARD OF GOVERNORS
MISSOURI WESTERN STATE UNIVERSITY
May 28, 2020

Due to COVID-19 and social distancing requirements, attendance in the Board Room was limited to Board members and required personnel. Some Board members were in attendance virtually through Zoom (noted below). The public session of the Board meeting was livestreamed on YouTube at [griff.vn/May2020BOG](https://www.youtube.com/watch?v=griff.vn/May2020BOG). The average number of views during the meeting was 97.

The meeting was called to order at 1:35 p.m. by Chair Debbie Smith (via Zoom) in Room 220 of the Blum Student Union Building and virtually via Zoom/YouTube.

UNIVERSITY REPRESENTATIVES

Board Members Present

Debbie Smith – Chair (virtually)

Lee Tieman – Vice Chair

Rick Ebersold

Al Landes

David Liechti

Greg Mason (virtually)

Kayla Schoonover

Faculty and Staff Members Present

Sarah Cravens, Vice President of Strategic Initiatives and Legal & Chief of Staff

Cori Criger, Instructional Technology Director

Doug Davenport, Provost and Vice President of Academic Affairs

Tom Flaska, Event Technology Coordinator

Steve Johnston, Director of External Relations

Josh Looney, Vice President of Intercollegiate Athletics

Darrell Morrison, Vice President for Financial Planning and Administration

Jomel Nichols, Director of Public Relations and Marketing

Matthew Wilson, President

Betsy Wright, Executive Associate to the President and Secretary to the Board of Governors

Others Present

(not listed individually - open livestream via YouTube)

RATIFICATION OF BOARD POLLS

Chair Smith asked for a motion to ratify the two Board Polls that were conducted on March 31, 2020 (Bookstore Renovation and Wilson Hall Roof Replacement) Governor Liechti made a motion to approve the board poll; Governor Landes seconded the motion. By voice vote, motion passed 7-0.

APPROVAL OF CONTRACTS

Darrell Morrison, Vice President for Financial Planning and Administration, presented bid RFP20-092 Storage Array Replacement. Administration recommends acceptance of the bid from ConvergeOne of \$128,012.53. Governor Ebersold made a motion to approve RFP20-092 Storage Array Replacement; Governor Schoonover seconded the motion. Motion passed by voice vote 7-0.

VP Morrison presented bid RFQ20-093 Benefit Consulting Services asking for the Board's support to table bid RFQ20-093. VP Morrison will present this to the Board at a future meeting. No motion was taken and the Board was in approval of tabling RFQ20-093.

COVID-19 PLANNING

President Wilson started his remarks by expressing his gratefulness and appreciation to faculty and staff as they have worked through COVID-19. President Wilson briefly explained to the Board that in higher education across the nation thousands of positions are being laid off. Missouri Western State University had to furlough and lay off positions on campus as COVID-19 has affected student population on campus and many positions require student interaction that isn't there.

President Wilson briefed the Board that the plan for fall 2020 is to return to campus as "cautious normal." The administration is making contingency plans with the idea that we will be back with some degree of change. Health and safety of faculty, staff, students, and guests are of high importance. MWSU continues to allow staff to work remotely and Zoom is utilized for meetings, as this assists in depopulating campus and thus minimizing potential spread of the virus. A survey is out to faculty and staff to gather their preferences for a working environment in the fall.

Tuesday was the first day of summer semester and the university enrollment is down 5.3% for the summer term. Two weeks ago projected returning student enrollment for fall semester was down 15%; as of Tuesday it is down 7%. President Wilson expressed his gratitude to everyone who has removed barriers and assisted students in enrolling.

Universities in the U.S. are seeing a 15% to 30% projected decrease in enrollment for fall 2020. MWSU is currently projected down 15% in new student enrollment, in line with higher ed across the nation.

Thirty students live in the residence halls at the moment. On June 8, sixty NCAA student-athletes will move on to campus for summer training and additional groups will move in at designated dates throughout summer.

Because of COVID-19 issues in the spring semester, MWSU applied a 40% credit to many residential students' accounts either for fall tuition and/or housing. This resulted in more than a million dollar loss to the university. Federal CARES Act money has been applied for and \$1.8 million has been distributed to students and the university is waiting for \$1.8 million that will offset losses due to COVID.

President Wilson briefed the Board on a workforce development program MWSU is considering implementing. This program would include about 200 short courses that would cost up to about \$700 per course paid for by the individual. The partnership would allow current students and the community to take these courses at their own pace and earn a certificate of completion. The Board expressed support of this program and the idea to partner with local businesses to encourage workforce development opportunities.

TUITION & FEES FY2020-2021

VP Morrison presented the Board with proposed Tuition & Required Fees, Room & Board rates for 2020-2021 (see attached slides). VP Morrison briefed the Board on three proposals to increase tuition & required fees and room & board. For the upcoming year the University under SB 389 – Higher Education Student Funding Act (HESFA) will be allowed the following tuition increase to the current tuition rate of \$217.72/credit hour for FY20:

- HESFA CPI – 2.3%
- Allowed the full CPI increase of 2.3% or \$173.16

Administration recommends an increase to \$220 per credit hour (in-state, undergraduate) as allowed by SB 389. This will be an increase to students of an average of roughly 1%. Additionally the administration recommends a restructuring of mandatory fees, and increasing program fees, laboratory fees, and course fees. In the proposed fee structure, on-line tuition would be reduced to match the normal tuition rate with a technology fee added to account for online programming costs, mandatory fees would all be converted to a per credit hour basis (removing credit-hour caps and flat fees), etc. The administration recommends a room rate increase of 5% (based on residence hall). Board rate increases will range from 2.8%-3.5% (based on meal plan).

Governor Liechti made a motion to approve the 2020-2021 tuition, required fees, room and board rates as recommended by administration; Governor Schoonover seconded the motion. Motion passes by voice vote 7-0.

BENEFITS

President Wilson advised the Board he was tabling this item at this time. No discussion.

BOARD COMMITTEES

Sarah Cravens, Vice President for Strategic Initiatives and Legal & Chief of Staff, addressed the Board about Board committees and potential amendments to Article IV and Article VII of the Board by-laws. VP Cravens proposed to the Board a potential amendment to Article IV on Committees and Consultants (see attached) to address the Board's interest in having more committees to focus more on issues subject to the Board's oversight. VP Cravens explained the design of the committee structure in the draft by-laws and explained that the committees would be subject to the same rules and procedures as the Board. Board members were in support of forming committees as they were presented in the proposed amended Article IV and Article VII on by-laws. The Board members discussed the provisions on amendment of by-laws discussed their preference to waive the requirement of thirty days written notice in order to vote on the

by-law amendment at the June meeting (29 days away). Governor Liechti made a motion to waive the thirty day notice requirement in Article VII Section 1; Governor Landes seconded the motion. Motion passes by voice vote 7-0.

OTHER BUSINESS

President Wilson presented the Board with an organization chart for administration (see attached) and explained what the structure would look like going forward. No Board action is needed to approve. The Board expressed support of the organizational chart.

Provost and VP of Academic Affairs, Doug Davenport, presented the Board with an organizational chart for academic affairs (see attached). VP Davenport explained to the Board the organizational structure will go into effect on July 1, 2020. This reorganized structure will reduce the number of departments and use a three college model: College of Liberal Arts, College of Business and Professional Studies, and College of Science and Health. No Board action is needed -- this was primarily informational. The Board expressed support of the organizational chart.

REPORT OF THE CHAIR

Chair Smith provided the date of the next regularly scheduled Board meeting, which will be Thursday, June 25, 2020 at 1:30 p.m. with a finance committee meeting prior to the Board meeting at 12:00.

There being no additional Board comments or questions, Chair Smith asked for a motion to meet in closed session, pursuant to Missouri Statutes 610.021 (2), (3), and (14) to consider real estate, personnel, and other matters protected by law. Governor Landes moved to meet in closed session; Governor Ebersold seconded the motion. By voice vote, motion passed 7-0.

CLOSED SESSION – CLOSED

REGULAR SESSION RE-CONVENED

There being no further business, Governor Smith asked for a motion to adjourn the meeting. Governor Tieman made a motion to adjourn the meeting; Governor Ebersold seconded. By voice vote, motion passed 7-0.

Respectfully submitted,

Betsy Wright, Secretary

APPROVED:

Debbie Smith, Chair
Board of Governors

Board of Governors

FY2020-2021 Tuition and Fees Proposal May 28, 2020



Formulating Tuition and Fees

- Higher Education Student Funding Act (HESFA)
- Operational Needs
- Contractual Obligations



In State Undergraduate Tuition Rate FY2020-2021

- Higher Education Student Funding Act (HESFA) – Senate Bill 389
 - ✓ Determines Allowable increase to In State Undergraduate Tuition and Fees
 - ✓ Based on the state universities tuition and fees and CPI
- Allowable increase for FY2020-2021
 - ✓ State average tuition and fees for FY2019-2020 was \$7,528.57
 - ✓ CPI to be used for FY2021 is 2.3%
 - ✓ MWSU's tuition and fees for FY2019-2020 was \$7,100
 - ✓ Allowed the full CPI increase of 2.3% or \$173.16
- Additional Allowable increase for FY2020-2021
 - ✓ If State Appropriations decreased from FY2017-2018 to FY2018-2019
 - ✓ MWSU's state appropriations stagnant from FY2017-2018 to FY2018-2019



FY2020-2021 Undergraduate In State Tuition and Fees Proposal (Per HESFA Guidelines)

Tuition	Fiscal Year 2019-2020		Fiscal Year 2020-2021		
	(Current)	(Proposal #1)	(Proposal #2)	(Proposal #3)	
Per Semester Credit Hour					
Undergraduate Resident	\$ 217.72	\$ 223.50	\$ 220.00	\$ 220.00	
Mandatory Fees					
Max Experience (per cr)	(12 hr. cap) [No cap]	5.00	5.00	5.00	5.00
SGA Fee (per cr)	(12 hr. cap) [No cap]	30 / 50*	30 / 50*	3.75	3.75
Facilities Access Fee (per cr)	(12 hr. cap) [No cap]	12.50	12.50	12.00	12.00
Instr Support & Technology Fee (per cr)	(12 hr. cap) [No cap]	1.60	1.60	1.68	1.68
Instr Support & Technology Fee - Online (per cr)	(12 hr. cap) [No cap]	-	-	-	75.00
Yearbook Fee	(9 hr. min) N/A	5.00	5.00	-	-

* 30.00 (1-11 cr. hrs.), 50.00 (12 and up cr. hrs.)
 ** 50.00 (1-11 cr. hrs.), 75.00 (12 and up cr. hrs.)



FY2020-2021 Example In State Student (Per HESFA Guidelines)

Credit Hours	Fiscal Year 2019-2020		Fiscal Year 2020-2021		
	(Current)	(Proposal #1)	(Proposal #2)	(Proposal #3)	
30					
Undergraduate Resident Tuition	6,531.60	6,705.00	6,600.00	6,600.00	
Max Experience (per credit hour)	120.00	120.00	150.00	150.00	
SGA Fee (per credit hour)	100.00	100.00	112.50	112.50	
Facilities Access Fee (per credit hour)	300.00	300.00	360.00	360.00	
Instructional Support & Technology Fee (per credit hour)	38.40	38.40	50.40	50.40	
Student Support Fee (per credit hour)	150.00	150.00	180.00	180.00	
Yearbook	10.00	10.00	-	-	
	\$ 7,250.00	\$ 7,423.40	\$ 7,452.90	\$ 7,452.90	
Less Student Support Fee (per credit hour)	150.00	150.00	180.00	180.00	
	\$ 7,100.00	\$ 7,273.40	\$ 7,272.90	\$ 7,272.90	

*HESFA Cap - \$7,273.16



Formulating Tuition and Fees

- Higher Education Student Funding Act (HESFA)
- Operational Needs
- Contractual Obligations



FY2020-2021 Tuition Rate Proposal

Tuition

Per Semester Credit Hour	Fiscal Year 2019-2020	Fiscal Year 2020-2021		
	(Current)	(Proposal #1)	(Proposal #2)	(Proposal #3)
Undergraduate Resident	\$ 217.72	\$ 223.50	\$ 220.00	\$ 220.00
Undergraduate Resident - Online	289.00	295.00	295.00	220.00
Undergraduate Non-Resident	449.05	460.97	453.75	454.00
Undergraduate Non-Resident - Online	394.00	402.17	398.12	454.00
Undergraduate Resident - Law Academy	264.00	271.00	266.76	285.00
Undergraduate Non-Resident - Law Academy	264.00	271.00	266.76	300.00
Graduate and Professional Resident	359.39	368.93	363.15	363.00
Graduate and Professional Resident - Online	394.00	402.17	398.12	363.00
Graduate and Professional Non-Resident	643.39	660.47	650.12	650.00
Graduate and Professional Non-Resident - Online	436.00	447.57	440.56	412.00
Graduate MBA - Online	500.00	500.00	500.00	500.00
Graduate Prairie Lands Program	289.00	296.67	292.02	292.00



FY2020-2021 Mandatory Fees Proposal

Mandatory Fees

		Fiscal Year 2019-2020	Fiscal Year 2020-2021		
		(Current)	(Proposal #1)	(Proposal #2)	(Proposal #3)
Max Experience (per cr)	(12 hr. cap) [No cap]	\$ 5.00	\$ 5.00	\$ 5.00	\$ 5.00
SGA Fee (per cr)	(12 hr. cap) [No cap]	30 / 50*	30 / 50*	3.75	3.75
Facilities Access Fee (per cr)	(12 hr. cap) [No cap]	12.50	12.50	12.00	12.00
Instr Support & Technology Fee (per cr)	(12 hr. cap) [No cap]	1.60	1.60	1.68	1.68
Instr Support & Technology Fee - Online (per cr)	(12 hr. cap) [No cap]	-	-	-	75.00
Student Support Fee (per cr)	(12 hr. cap) [No cap]	50 / 75**	50 / 75**	6.00	6.00
Yearbook Fee	(9 hr. min) N/A	5.00	5.00	-	-

* 30.00 (1-11 cr. hrs.), 50.00 (12 and up cr. hrs.)

** 50.00 (1-11 cr. hrs.), 75.00 (12 and up cr. hrs.)



FY2020-2021 Example In State Student

Credit Hours	9	Fiscal Year 2019-2020	Fiscal Year 2020-2021		
		(Current)	(Proposal #1)	(Proposal #2)	(Proposal #3)
Undergraduate Resident Tuition		1,959.48	2,011.50	1,980.00	1,980.00
Max Experience (per cr)		45.00	45.00	45.00	45.00
SGA Fee (per cr)		30.00	30.00	30.00	30.00
Facilities Access Fee (per cr)		112.50	112.50	108.00	108.00
Instructional Support & Technology Fee (per cr)		14.40	14.40	15.12	15.12
Student Support Fee (per credit hour)		50.00	50.00	54.00	54.00
		\$ 2,211.38	\$ 2,263.40	\$ 2,232.12	\$ 2,232.12
Credit Hours	15				
Undergraduate Resident Tuition		3,265.80	3,352.50	3,300.00	3,300.00
Max Experience (per credit hour)		60.00	60.00	75.00	75.00
SGA Fee (per credit hour)		50.00	50.00	56.25	56.25
Facilities Access Fee (per credit hour)		150.00	150.00	180.00	180.00
Instructional Support & Technology Fee (per cr)		19.20	19.20	25.20	25.20
Student Support Fee (per credit hour)		75.00	75.00	90.00	90.00
		\$ 3,620.00	\$ 3,706.70	\$ 3,726.45	\$ 3,726.45



FY2020-2021 Example In State Online

Credit Hours	9	Fiscal Year 2019-2020	Fiscal Year 2020-2021		
		(Current)	(Proposal #1)	(Proposal #2)	(Proposal #3)
Undergraduate Resident Tuition		2,601.00	2,655.00	2,655.00	1,980.00
Instructional Support & Technology Fee (per credit hour)		-	-	-	675.00
		\$ 2,601.00	\$ 2,655.00	\$ 2,655.00	\$ 2,655.00
Credit Hours	15				
Undergraduate Resident Tuition		4,335.00	4,425.00	4,425.00	3,300.00
Instructional Support & Technology Fee (per credit hour)		-	-	-	1,125.00
		\$ 4,335.00	\$ 4,425.00	\$ 4,425.00	\$ 4,425.00



FY2020-2021 Program Fees

Program Fees

Per Semester Credit Hour	Fiscal Year 2019-2020	Fiscal Year 2020-2021		
	(Current)	(Proposal #1)	(Proposal #2)	(Proposal #3)
Craig School of Business	\$ 48.45	\$ 49.00	\$ 53.00	\$ 56.00
Criminal Justice and Legal Studies	30.00	31.00	33.00	34.00
Education	40.55	41.00	45.00	47.00
Engineering Technology	46.00	47.00	51.00	53.00
Military Science	30.00	31.00	33.00	34.00
Law Enforcement Academy	N/A	N/A	N/A	N/A
Communications	30.60	32.00	34.00	35.00
Psychology	30.60	32.00	34.00	35.00
Theatre/Cinema	60.85	61.00	61.00	63.00
Humanities	31.15	32.00	34.00	35.00
Fine Arts	44.60	45.00	48.00	50.00
Biology	33.45	35.00	37.00	38.00
Chemistry	33.45	35.00	37.00	38.00
Computer Science/Math/Physics	33.45	35.00	37.00	38.00
School of Nursing	47.55	49.00	53.00	56.00
Honors College	29.15	30.00	30.00	31.00



FY2020-2021 Laboratory Fees

Laboratory Fees

Per Individual Lab course	Fiscal Year 2019-2020	Fiscal Year 2020-2021		
	(Current)	(Proposal #1)	(Proposal #2)	(Proposal #3)
Biology Lab Fee	\$ 80.00	\$ 80.00	\$ 80.00	\$ 80.00
Chemistry Lab Fee	100.00	100.00	100.00	100.00
Criminal Justice Lab Fee	40.00	40.00	40.00	40.00
Psychology Applied Learning Lab Fee	20.00	20.00	-	-
Geography Lab Fee	45.00	45.00	45.00	45.00
HPR Virtual Lab Fee	100.00	100.00	100.00	100.00
Nursing Lab/Supplies	200.00	200.00	200.00	200.00
Physics Lab Fee	25.00	25.00	25.00	25.00
PTA Lab Fee	40.00	40.00	40.00	40.00



FY2020-2021 Course Fees

Course Fees	Fiscal Year 2019-2020		Fiscal Year 2020-2021	
	(Current)	(Proposal #1)	(Proposal #2)	(Proposal #3)
Per Individual course				
Developmental Course Fees	\$ 95.00	\$ 95.00	\$ 100.00	\$ 100.00
Computer Assisted Course Fees	35.00	35.00	-	-
Computer Intensive Course Fees	45.00	45.00	-	-
Coop Teaching Fees	100.00	100.00	100.00	100.00
Criminal Justice Applied Learning Fees	2.00	2.00	10.00	10.00
Course Material Fees	10.00	10.00	10.00	10.00
Entrepreneurship Mindset Fee	50.00	50.00	50.00	50.00
HIM Jr. PPE Fee	86.00	86.00	86.00	86.00
HIM Sr. PPE Fee	13.00	13.00	13.00	13.00
Japan Study Abroad Fee	500.00	500.00	500.00	500.00
Journalism Technology Fee	50.00	50.00	50.00	50.00
Materials & Technology Fee	100.00	100.00	-	-
Materials Postage Fee	45.00	45.00	45.00	45.00
MIM Simulation Fee	50.00	50.00	50.00	50.00
MIN Course Fee	38.00	38.00	38.00	38.00
Music Equipment Fee	50.00	50.00	50.00	50.00
Music Major General Fee	100.00	100.00	100.00	100.00
Music Major Instruction Fee	100.00	100.00	100.00	100.00
Music Material/Concert Fee	25.00	25.00	25.00	25.00



FY2020-2021 Course Fees

Course Fees	Fiscal Year 2019-2020		Fiscal Year 2020-2021	
	(Current)	(Proposal #1)	(Proposal #2)	(Proposal #3)
Per Individual course				
Nursing & Testing Fee	235.00	235.00	235.00	235.00
PHIM Fee	38.00	38.00	38.00	38.00
PTA Participation Fee (various)	15 / 120 / 215	15 / 120 / 215	15 / 120 / 215	15 / 120 / 215
RN-BSN Course Fee	38.00	38.00	38.00	38.00
Scuba Supplemental Fee	250.00	250.00	250.00	250.00
Teaching Supervision Fee	450.00	450.00	450.00	450.00
TK20 Fee	110.00	110.00	110.00	110.00
Applied Music Fee	100.00	100.00	100.00	100.00
Art Materials Fee - Painting/Print (various)	60 / 150	60 / 150	60 / 150	60 / 150
Art Materials Fee - Graphic Design	20.00	20.00	20.00	20.00
Art Materials Fee - Photography (various)	70 / 80	70 / 80	70 / 80	70 / 80
Art Materials Fee - Drawing 2-3D (various)	20 / 50 / 60	20 / 50 / 60	20 / 50 / 60	20 / 50 / 60
Art Materials Fee - Sculpture (various)	40 / 50 / 60	40 / 50 / 60	40 / 50 / 60	40 / 50 / 60
Art Materials Fee - Art History	20.00	20.00	20.00	20.00
Art Materials Fee - Ceramics	80.00	80.00	80.00	80.00
Art Materials Fee - Art Supply (various)	20 / 40	20 / 40	20 / 40	20 / 40
Art Materials Fee - Interactive	80.00	80.00	80.00	80.00
Software	10.00	10.00	10.00	10.00
HPR Fee	10.32	10.32	-	-
Law Academy Fee	217.72	220.00	224.00	229.00
Griffon Edge Fee				

Formulating Tuition and Fees

- Higher Education Student Funding Act (HESFA)
- Operational Needs
- Contractual Obligations



FY2020-2021 Housing Fees

Housing Fees	Fiscal Year 2019-2020		Fiscal Year 2020-2021	
	(Current)	(Proposal #1)	(Proposal #2)	(Proposal #3)
Fall and Spring semesters:				
Scanlon Hall*	\$ 2,392.00	\$ 2,416.00	\$ 2,460.00	\$ 2,512.00
Scanlon Hall (Single, based upon availability)	3,232.00	3,264.00	3,325.00	3,394.00
Leaverton Hall**	2,741.00	2,768.00	2,820.00	2,878.00
Vaselakos Hall**	2,741.00	2,768.00	2,820.00	2,878.00
Beshers Hall***	3,491.00	3,526.00	3,592.00	3,666.00
Juda Hall****	3,491.00	3,526.00	3,592.00	3,666.00
Vartabedian Hall*****	3,594.00	3,630.00	3,698.00	3,774.00
Summer Housing (per week)	95.00	96.00	100.00	100.00
Housing Deposit (applied to account)	100.00	100.00	100.00	100.00
Room Buyouts*				
Scanlon Hall	700.00	700.00	700.00	700.00
Leaverton Hall	1,000.00	1,000.00	1,000.00	1,000.00
Vaselakos Hall	1,000.00	1,000.00	1,000.00	1,000.00

* Floors 1-3 -- First Time/First Year Freshmen only; Floor 4 - Open

**First Year Freshmen through Seniors

***Sophomores through Seniors and/or 21 years of age

****Sophomores through Seniors

*****Sophomores through Seniors

*Room buyout is paying to occupy both sides of a double occupancy suite and is allowed based upon availability and generally only in the Spring semesters



FY2020-2021 Board Fees

Board Plans	Fiscal Year 2019-2020		Fiscal Year 2020-2021	
	(Current)	(Proposal #1)	(Proposal #2)	(Proposal #3)
Fall and Spring semesters:				
All Access + \$100 Flex Plan	\$ 1,892.00	\$ 1,958.00	\$ 1,958.00	\$ 1,958.00
15 meals + \$300 Flex Plan	2,018.00	2,089.00	2,089.00	2,089.00
10 meals + \$500 Flex Plan	2,206.00	2,284.00	2,284.00	2,284.00
Declining Balance Flex Plan #1*	925.00	950.00	950.00	950.00
Declining Balance Flex Plan #2*	1,750.00	1,800.00	1,800.00	1,800.00
Commuter Plans:				
55 meal block	380.00	392.00	392.00	392.00
55 meal block + \$100 Flex Plan	491.00	506.00	506.00	506.00
25 meal block	190.00	196.00	196.00	196.00
25 meal block + \$100 Flex Plan	270.00	279.00	279.00	279.00
\$500 Flex Plan	500.00	500.00	500.00	500.00
Faculty/Staff Meal Plans:				
40 meal block	186.00	190.00	190.00	190.00
20 meal block	96.00	99.00	99.00	99.00
10 meal block	50.00	52.00	52.00	52.00

* Available only to students in Vartabedian Hall



Questions/Comments



Motion to Approve



Current Bylaws

Article IV - Committees and Consultants

Section 1. Committees

(a) Standing Committees. A standing executive committee may be created by the Board to serve at the discretion of the Board.

(b) Ad Hoc Committees. The chair may create such ad hoc committees as he or she deems necessary, to serve as [sic] the discretion of the Chair and to have such powers and perform as may be assigned to it [sic].

Section 2. Consultants

The Board may appoint consultants, or hire professionals, as it deems necessary.

NEW PROPOSED Article IV

Article IV. Committees and Consultants

Section 1. Establishment of Committees.

There shall be standing and ad hoc committees appointed annually by the Chair of the Board. The Chair of the Board shall be an ex officio member of each committee if not otherwise a member of that committee and may vote in the absence of any one of the committee members. Vice Presidents of the University shall serve as non-voting staff liaisons to Board standing committees as suggested by the subject matter of each issue referred to a standing committee and as assigned by the Chair. Membership on a committee need not be limited to members of the Board. *(Appointments are left to the sound discretion of the Chair, but generally non-members should not outnumber members.)* The Chair of the Board may fill vacancies in the membership of any committee as needed. The committees are:

(a) Academic and Student Engagement Committee:

- Membership: This committee shall consist of at least three voting Board members, one of whom will serve as Chair of the committee. The Chair of the Board may appoint such other members as helpful to facilitate the work of the committee and shall at that time designate each as either a voting or non-voting member.
- Meetings: The committee shall meet at least twice per year, and more often as needed.
- General committee charge: This committee shall be responsible for addressing matters pertaining to academics and student life as well as athletics. While the day-to-day operations of the University in these areas remain the primary responsibility of the President and University administration, the standing committee of the Board will focus on general oversight of strategic plan objectives and university goals within these areas, and consider overall implications related to long-range planning, budget, operations, and external relations. It will work to ensure that the Board is informed in these areas.
- Chair's charge: The Chair may at any time charge the committee with specific matters for consideration, appropriate to its subject matter.

(b) Personnel, Finance, and Operations Committee:

- Membership: This committee shall consist of at least three voting Board members, one of whom will serve as Chair of the committee. The Chair of the Board may appoint such other members as helpful to facilitate the work of the committee and shall at that time designate each as either a voting or non-voting member.
- Meetings: The committee shall meet quarterly, and more often as needed.
- General committee charge: This committee shall be responsible for addressing matters pertaining to the human resources of the University, budget and finance, and other operations matters (including, e.g., facilities, risk, information technology, etc.). While day-to-day management and operations of the University in these areas remain the primary responsibility of the President and University administration, the standing committee of the Board will focus on general oversight of strategic plan objectives and university goals within these areas and consider overall implications related to long-range planning. The committee may also advise the Board on specific matters related to bids, contracts, budgets, and other related matters that come before the Board. This committee shall have the authority to engage outside vendors to validate the University's annual financial statement or to provide advice in the review of financial statements prepared by the administration.
- Chair's charge: The Chair may at any time charge the committee with specific matters for consideration, appropriate to its subject matter.

(c) Policy and Bylaws Committee:

- Membership: This committee shall consist of at least three voting Board members, one of whom will serve as Chair of the committee. The Board secretary and University counsel shall serve as liaisons to the policy and bylaws committee. The Chair of the Board may appoint such other members as helpful to facilitate the work of the committee and shall at that time designate each as either a voting or non-voting member.
- Meetings: The committee shall meet twice per year, and more often as needed.
- General committee charge: Subject to the Board's approval, this committee shall establish and periodically revise its policies and procedures. It shall also periodically review the adequacy of the Board's bylaws and handbook. The committee will work to ensure that the Board adheres to its policies. This committee shall also review and recommend to the Board new and updated University policies and bylaws.

(d) Ad Hoc Committees:

- The Chair of the Board may, from time to time, appoint ad hoc committees as the Chair deems desirable. Each ad hoc committee shall consist of three voting members of the Board and shall report to the Board on the matters they are charged to investigate or act upon. The Chair of the Board may appoint such other members as may be helpful to facilitate the work of any of these ad hoc committees, and shall at the time of appointment designate each as either voting or non-voting members of their respective committees.

Section 2. Committee Authority.

Each committee shall have and may exercise such powers and authority of the Board as are specified herein, except as prohibited by applicable law. No committee shall have or may exercise any power or authority that may not be exercised by the Board.

Section 3. Committee Meetings and Procedures.

Each committee shall determine the time and place of meetings and the notice required thereof. A majority of the members of a committee shall constitute a quorum for the transaction of business at any meeting of a committee; however, if less than a majority of the committee members are present, those members present may adjourn the meeting from time to time without further notice and may continue the business of the meeting at the date and time designated for the adjourned meeting and provided a quorum is then present. Except as otherwise set forth herein, the act of a majority of the committee members present at a meeting at which a quorum is present shall be the act of the committee. Each committee shall keep minutes of its meetings and submit reports and recommendations to the Board as necessary. Each committee may adopt reasonable rules for its own governance not inconsistent with these Bylaws, the relevant statutes of the State of Missouri, or with rules adopted by the Board. In the absence of such rules, each committee shall conduct its business in the same manner as the Board conducts its business as set forth in these Bylaws.

Section 4. Consultants

The Board may appoint consultants, or hire professionals, as it deems necessary.

Article VII – Amendments of Bylaws

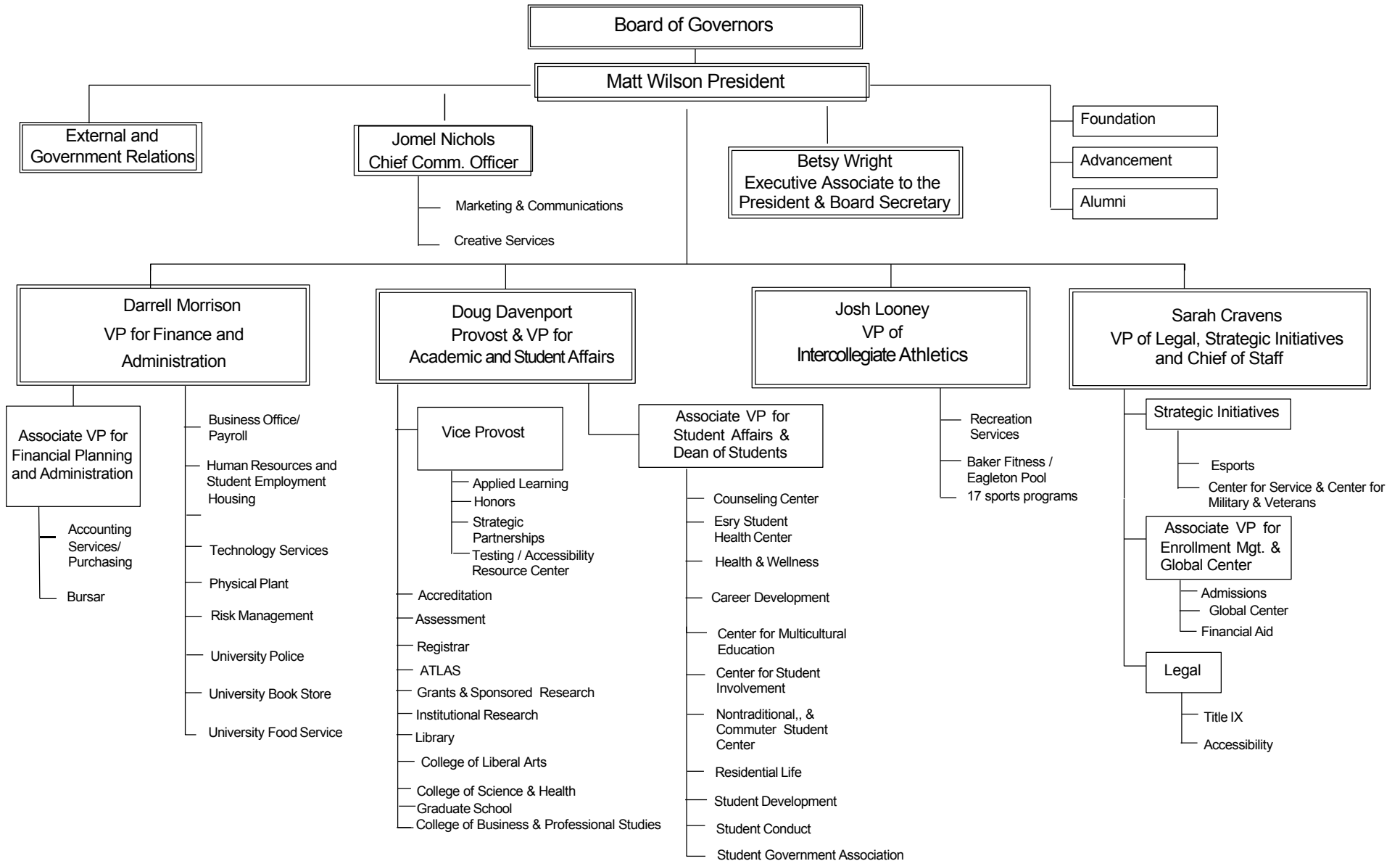
Section 1. Amendment of Bylaws

These bylaws may be amended and/or repealed by the affirmative vote of two-thirds of the members, provided written notice is given to each Board member thirty (30) days in advance, and said amendment(s) is discussed at least one meeting of the Board prior to the meeting of the Board at which said amendment(s) is voted upon.

~~Section 2. Review of the Bylaws~~

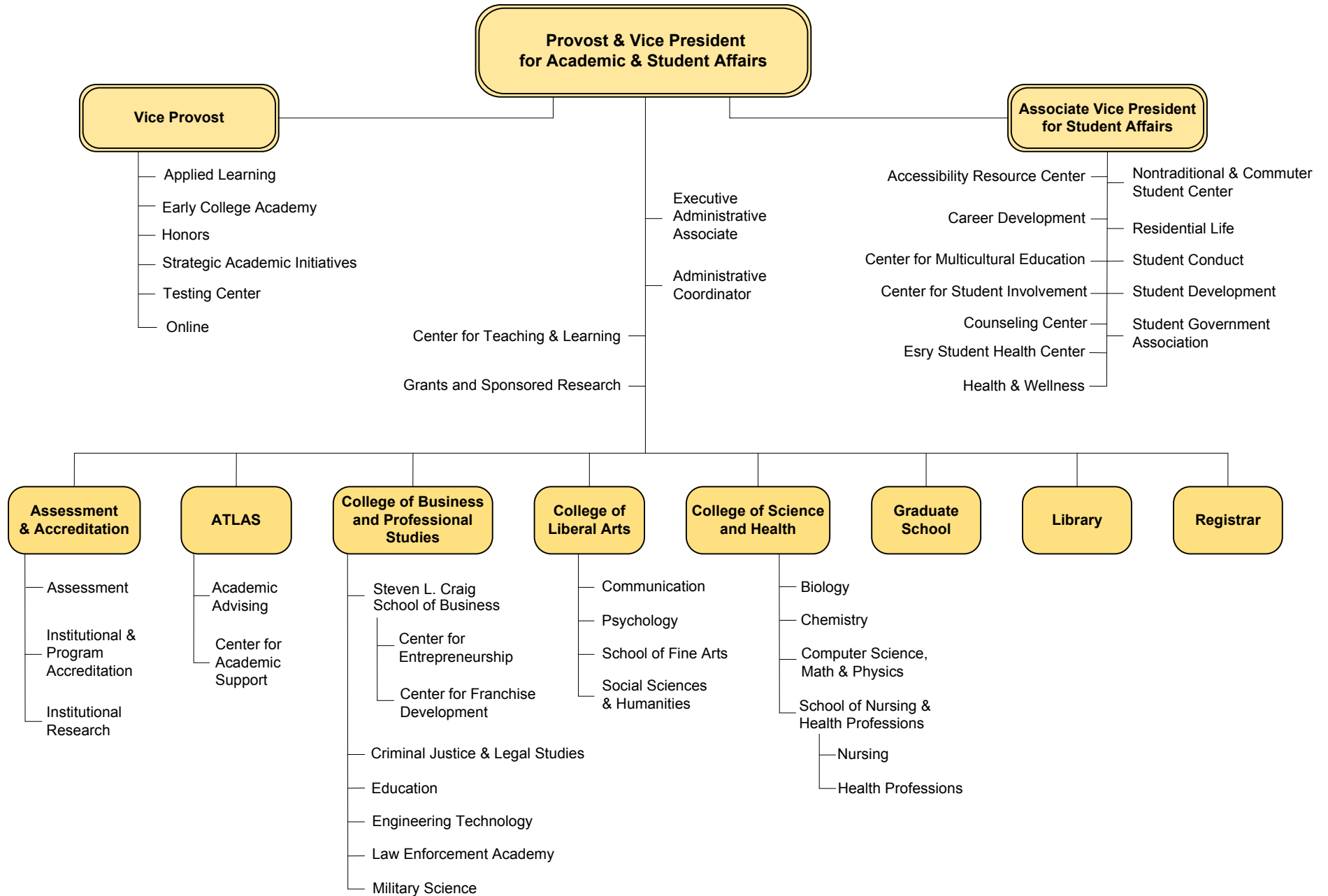
~~The chair may appoint an ad hoc committee to review these bylaws.~~ [Remove this section if adopting new proposed Article IV. Section 1(c)]

Missouri Western State University 2020-2021



MISSOURI WESTERN STATE UNIVERSITY

ACADEMIC AFFAIRS 2020 - 2021



MEMORANDUM

TO: Matthew Wilson, President

FROM: Dr. Doug Davenport, Provost and Vice President for Academic Affairs

DATE: June 15, 2020

SUBJECT: Provost's Report to the Board of Governors

Responding to COVID-19

The significant challenges of COVID-19 required massive changes on the part of the Division of Academic Affairs in order to successfully conclude AY 2019-20. This was only possible through the collaborative efforts of the faculty and staff all across the institution.

Since the report of April 2020, academic departments and units have provided a variety of services and outreach in response to COVID-19. The following is a selection of those efforts...

- The Law Enforcement Academy responded to a request from the Commissioner of Higher Education and resumed operations in order to complete the training class for area law enforcement agencies. Following Peace Officer Standards and Training (POST) and CDC guidelines to protect against COVID-19 exposure, the LEA successfully completed training for Class #52. All 21 of the cadets eligible to take the Missouri Peace Officer Exam, passed. 18 cadets have been hired by area agencies and one cadet that is not yet 21 has been offered a conditional position with an area Sheriff's Office.
- The library continues to provide services and resources virtually. On May 12th the library began curbside pick-up for physical materials. Students and faculty can request items from the collection and the items are delivered to their car. The library continues to locate books in electronic format for students who desire or need the ebook.
- Rachel Lundy, Special Collections Librarian, is documenting COVID-19 stories. The goal of the project is to collect a record of personal experiences from the MWSU community. Students, faculty, staff, and alumni are encouraged to share their stories.
<http://libguides.missouriwestern.edu/archives/COVID19>
- The MWSU Alpha Chi Lambda chapter (sponsored by the Honors Program) created the "No Conference Conference," providing MWSU students with a mechanism for sharing their conference presentations that would have taken place at various venues this Spring. This program contains links to all of the submissions.
<https://drive.google.com/file/d/1CIOKzLXjZu2MZiHuEynXRdbx4X9TnfTe/view>
- Elise Hepworth served as guest facilitator for a national effort in developing teaching methods and practices for music educators during COVID-19. The event was hosted by Derrick Fox, University of Nebraska-Omaha.

- Elise Hepworth is serving as Chair of the National Choral Collegiate Organization's task force for expanding choral pedagogy during COVID-19. Recommendations are to be published nationally on August 1, 2020.

College of Liberal Arts and Sciences/School of Fine Arts

Presentations/Workshops/Conferences/Seminars/Committees

- Matt Hepworth was commissioned to lead UX/UI design and research for early prototype iterations of the Kooos mobile application concept, in partnership with affiliates of the Wharton School of Business at the University of Pennsylvania. The month-long project started in June and involved a demographic analysis of American and Chinese markets and personas, concept definition and defined research methods and project goals, competitor analysis of online delivery services and mobile apps, designing a lo-fidelity prototype of defined user tasks, and designing a final, hi-fidelity prototype to provide for early app development.
- Elise Hepworth served as a guest lecturer for a national webinar hosted by Steve Weiss Music on cultivating a culture of community among musicians and students during COVID-19.
- Dominic DeBrincat reviewed *The Litchfield Law School: Guiding the New Nation* by Paul DeForest Hicks for the Spring 2020 issue of *Connecticut History Review*.

Publications/Exhibitions/Peer Reviews

- Shauna Hiley published a paper entitled "Determination of Copper and Faraday's Constant Using a Simple Electrochemical Cell" in the journal "Chemical Educator". The paper describes work done with students in CHE 321, Quantitative Analysis.
- Gary Clapp published an article in TheEvolutionMag.com. The article "Is Your Tested Cannabis Laboratory Safe?" provides critical guidance to Missouri's emerging hemp, CBD, and cannabis industry on establishing testing laboratories that comply with strict FDA and industry standards.
- Kelly Henry published a piece on The Art of Autism website entitled "Welcome to Our Quarantine" and subsequently wrote a version of the piece for ImpactADHD.org titled "Is Your Quarantine Like Ours?"
- Teddi Dekka published, "A Potential for Improving Honors Retention with Degree Planning", appearing in the current issue of "Honors in Practice", a publication of the National Collegiate Honors Council.

Student/Community Involvement/Successes

- Matt Hepworth initiated, coordinated, and finalized a student-led design competition in partnership with the Joyce Raye Patterson Activity Center (JRP), downtown St. Joseph, MO. The JRP committee selected the logo design of Jamie Christmas, B.F.A. Graphic Design. Jamie was granted \$100 and a legally binding contract that served as a continuation of the logo design process. As project coordinator, discussions included design services related to identity development, distributing a creative brief for project directives, establishing client-designer expectations, and facilitating communication between committee and designer.
- Missouri Western student Leo Derr and former Assistant Professor Dan Stasko, published a paper in RSC Advances. The paper "Mechanistic insights into the acetate-accelerated synthesis of crystalline ceria nanoparticles" describes their collaborative work with University of Nebraska faculty member Chin Li Cheung.
- Chemistry Staff member Victoria Sample and MWSU Environmental Safety Coordinator Craig Darrough worked with Stewartsville High School to complete a laboratory and chemical storeroom safety audit. The results of the audit will help improve

the educational experience of students and provide safety and waste disposal guidance to their science faculty.

- Teddi Deka and Regina Young distributed Griffon Proud yard signs to the incoming class of 2024 students as part of the New Student Initiative event.
- Matt Hepworth was invited to the National Juried Exhibit "June Group Art Exhibit," at the Jones Gallery in Kansas City, MO for the month of June. The exhibit features a 3-story exhibition curated by gallery owner, David Jones, of artists exhibited throughout the U.S. Three mixed-media assemblages, "Lung Rust," "Dead Enders," and "Wind Scar" were featured.
- Matt Hepworth volunteered to attend the inaugural Global Visit at Missouri Western. The MWSU Global Visit provided live sessions for prospective international students to interact with faculty, hosted by the Unibuddy online application.
- Zoë Jones, Convergent Journalism major and Editor-in-Chief of the Griffon News, was elected as Vice President of the Missouri College Media Association for the 2020/2021 academic year.

Faculty Awards

- Yipkei Kwok has been awarded \$5000 in Google Cloud Platform Credits for his research proposal titled: *Assessing the Room for Improvement of State-of-the-Art Cache Schemes for Content Delivery Networks*.

Faculty Recognition/Accomplishments

- Natalie Mikita was nominated as a Women of Excellence Emerging Leader. Natalie and all of the other nominees will be recognized during the Women of Excellence Ceremony televised on KQ2 Thursday, June 18th, at 11 am and 6 pm.
- Jeff Woodford is serving as Chair-Elect for the Kansas City section of the American Chemical Society. The Kansas City section serves the approximate 700 members of the society within the region spanning St. Joseph, Kansas City, and Warrensburg.
- At the request of the St. Joseph Chamber of Commerce and the City of St. Joseph, Gary Clapp has been providing statistical analysis of COVID-19 cases within the city and county. His analysis has been regularly featured in the Chamber's daily COVID-19 reports and in the St. Joseph News Press.
- Teddi Deka was honored with the Distinguished Service Award for service to Region IV, Great Plains as Alpha Chi Lambda Chapter sponsor.
- Elise Hepworth is a quarter finalist for a GRAMMY national music educator of the year award (June 2020).

Other

- Kelly Henry was a guest speaker on the podcast "Building Buchanan" based on her article that appeared on The Art of Autism website. The two-part podcast was titled "Quarantine Life".
- The Psychology department is utilizing their Facebook page to feature MWSU Psychology Alumni to promote the field of Psychology and associated occupations.
- Matt Hepworth, Teresa Harris, James Carviou and Shawna Harris collaborated regarding interdisciplinary opportunities between the department of Art and the department of Communication and Journalism. They evaluated viable courses, prerequisites and skills, and formulated a curriculum redesign draft of new and existing courses based on a 4-year sequence, with a cohesive integration of a UX/UI pedagogical course sequence.

College of Professional Studies

Presentations/Conferences/Seminars

- David Tushaus presented "Legal Aid Clinics: Pre and Post Covid" at the International Webinar: Changing Discourse on Global Legal Education: Pre-Post COVID that was hosted by India's Virtual Law School.

Publications

- Pi-Ming Yeh published the article "Path Analysis Testing the Development of Personality and Psychological Well-being Model" in the *Western Journal of Nursing Research*.
- Elizabeth Potts and Susan Bashinski published an article "More data, less time: Ten teacher-friendly data collection tools for use during instruction" in the Midwest Symposium for Leadership in Behavior Disorders *RETHINKING Behavior*.
- Justin Kraft co-authored "Examination of coach and player perceptions of recovery and exertion" published in the *Journal of Strength and Conditioning Research*.

Student/Community Involvement/Successes

- Makenzie Hon (HIM Class of 2020) was awarded Outstanding Student for 2020 by the Missouri Health Information Management Association (MoHIMA).
- Courtney Simmons, RHIA, CCS, COC, CPC (HIM Class of 2015) was named the 2020 Rising Star by the MoHIMA.
- Eight Nursing students received 2020 Nursing Fellowship Scholarships of \$10,000 each from Mosaic Life Care Foundation: Jennifer Buch, Kourtney Chaney, Shelby Gaines, Jaileigh Hamlin, Lauren Hill, Alyssa Hough, Ashley Moeck and Holly Poppa.
- The Department of Education celebrated the newest members of the Xi Omega Chapter of Kappa Delta Pi (an international honor society in education) via social distance. Students recognized were Rachel Brockett, Lynden Matthews and Aria Vice.
- Mosaic Life Care continues to use the renovated space in the School of Nursing and Health Professions to offer required training due to their reduced available space as a result of COVID-19.
- The Youth Alliance is using the Murphy 101 Community Lab for skills practice in their nursing assistant program. Students are also receiving tours of MWSU and information on educational opportunities.

Grant Awarded

- Stephanie Stewart was awarded a grant for "Navigating the Parkinson's Journey" through the Parkinson's Foundation Nurse Faculty Grants.

Honors Program

- The Honors Program hosted a Virtual Honors Award Ceremony on May 7, 2020. Graduating Seniors awarded General Studies Honors medals were Maggie Archer (Early Childhood Education), Raegan Britt (Nursing), Jacob Christian (Philosophy), Lindsey Davis (Graphic Design), Noelia Depietro (Biology), Emily Frazier (Biology), Rachel Green (Public Relations), Nick Hanlan (Biology), Robbie McCammon (Account and Finance), Emily McCrary (Business & Supply Chain Management), Alexis Meyer (Digital Animation), Alex Morehead (Computer Science), Lauryn Muir (Psychology), Valerie Nierman (Biology), Andy Peterson (Biology Health Science), Rebecca Prest (Biochemistry & Molecular Biology), Allie Reinkemeyer (Social Work), Jacqueline Riley (General Studies), Abigail Rinehart (Nursing), Kamryn Smith (Graphic Design), Western Smith (Finance), Rebecca Wheeler (Cinema) and Isaac Whitman (Wildlife Conservation & Management) received General Studies Honors medals.

- Graduating Seniors awarded Majors Honors medals (faculty sponsors listed in parentheses) were Rachel Green (Dr. Bob Bergland, Dr. Chris Bond) and Taylor Robinson (Dr. Ben England, Dr. Stacey Rieck).
- Faculty receiving Most Influential Professor awards from graduating students included Perry Adkins; Dr. Jason Baker; Thomas Brecheisen; Peter Britton; Dr. Teddi Deka; Grey Endres; Teresa Harris; Dr. Elise Hepworth; Dr. Shauna Hiley; Dr. Heather Kendall; Dr. Jon Mandracchia; Dr. Mark Mills; Dr. Jeff Poet; Jeff Stover; Dr. Corey White and Latha Varghese.
- Dr. Pam Clary was recognized by the Student Honors Organization (SHO) as the faculty member with outstanding contributions to the Honors Program.
- Seth Frye was set to represent the MWSU Honors Program at the Great Plains Honors Council Conference in Wichita, KS this spring. Although the conference did not take place, his poster entitled, "Morality by the Numbers: Look at Comprehensive Criminal Justice Reform through Rule Utilitarianism" won a John Britt Poster Award for outstanding scholarly work by honors students from National Collegiate Honors Council member institutions. His poster was submitted for the award by Dr. Teddi Deka (Psychology Department, Honors Program) and sponsored by Dr. Jason Costanzo (Philosophy and Religion Department. The Britt Award is a cash prize and an engraved plaque for each of the winning students.

MEMORANDUM

TO: Board of Governors

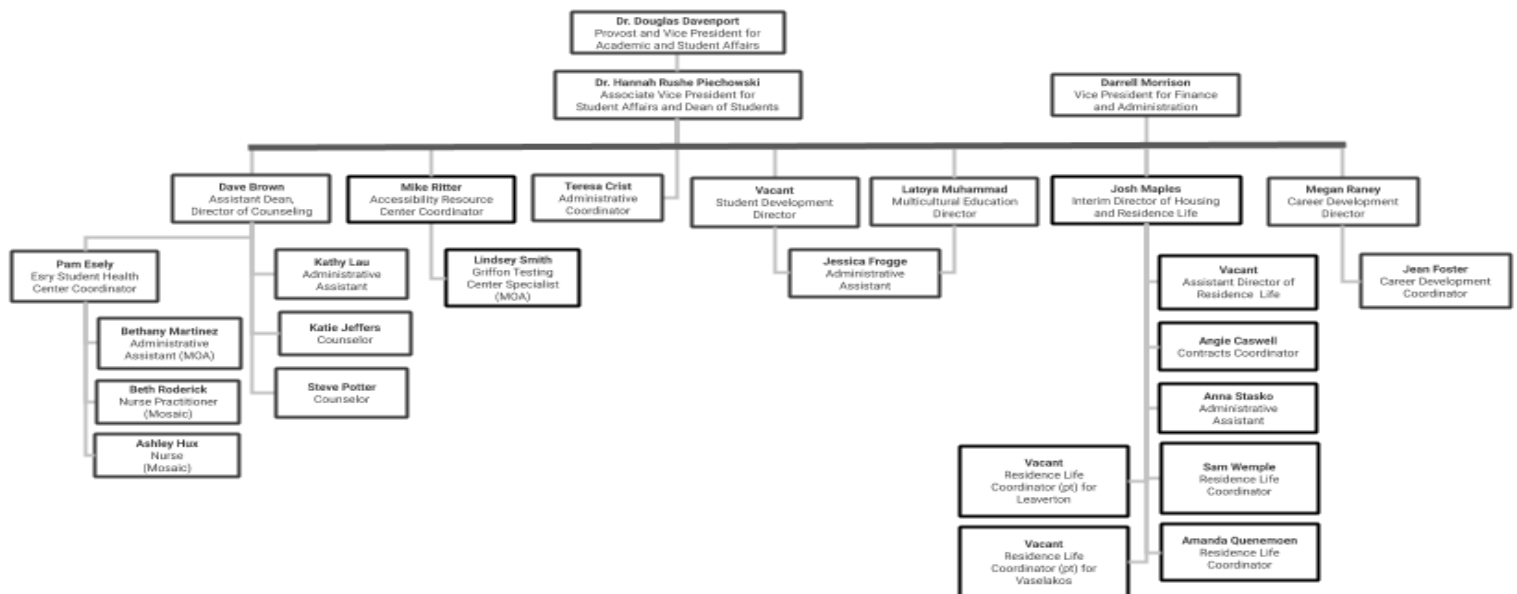
FROM: Dr. Hannah Rushe Piechowski
Associate Vice President for Student Affairs and Dean of Students

DATE: June 15, 2020

SUBJECT: Report to the Board of Governors

People and Campus

- The Division of Student Affairs now reports to Dr. Doug Davenport, Provost and Vice President for Academic and Student Affairs. Simultaneously, Recreation Services is now reporting to Dr. Josh Looney, Vice President for Intercollegiate Athletics and Title IX services is reporting to Sarah Cravens, Vice President for Strategic Initiatives & Chief of Staff. Dr. Hannah Piechowski and Darrell Morrison will co-supervise Housing and Residence Life, formerly called Residential Life. An updated Student Affairs Organizational Chart of professional staff can be seen here:



- With this organizational change come several position and department updates:
 - Dr. Hannah Piechowski**, Associate Vice President for Student Affairs and Dean of Students, is serving as the Advisor for the Student Government Association, Western Activities Council, and MWSU's National Panhellenic Council. Dr. Piechowski will also coordinate Student Development in the absence of a

Director, which includes fraternity and sorority life, student organizations, and the non-traditional and commuter center.

- **Minerva Correa-Torres**, Executive Administrative Associate for Student Affairs, transitioned to serve in the new Center for Workforce Development effective June 5, 2020.
- The department of Residential Life is now the **Department of Housing and Residence Life**. This change serves to delineate the facilities, contracts, and billing operations from the residential education operations, and to honor the dual-reporting nature of the department.
- **Josh Maples** has been named Interim Director of Housing and Residence Life as of June 1. Additionally, Josh has been appointed as the NASPA IV-West Technology Knowledge Community Coordinator. NASPA is the National College Student Educators professional association.
- Residence Hall Directors will now be titled **Residence Life Coordinators (RLC)**. Residence Life Coordinators will also be focusing on a specific area of resident education. The Leaverton and Vaselakos RLCs will focus on Diversity, Equity, and Inclusion; Scanlon will focus on the First Year Experience; and the Vartabedian and Suites RLC will focus on the Second and Third Year Experience.
- In partnership with Athletics, **Leah Stinger** has been hired as a part-time Residence Life Coordinator and Assistant Coach for Women's Soccer.
- **Jean Foster**, Administrative Assistant for Career Development, has received a title adjustment to Career Development Coordinator in recognition of her expanded responsibilities.
- **Dave Brown**, Assistant Dean and Director of the Counseling Center, will be retiring at the end of July.
- **Ann Stasko**, Administrative Assistant for Housing and Residence Life, will be leaving Missouri Western for new opportunities. Her last day is June 19.
- **Mike Ritter** has been invited to be a co-presenter at the national AHEAD conference this summer.
- **Hannah Berry**, junior economics major and previous SGA judicial leader, [was appointed as Student Governor by Governor Mike Parson](#). Her appointment is subject to confirmation by the Missouri Senate when they return to session.

Student Experience

- **Blum Union** remains open as students are continuing to use the computers located on the second floor and in the Blum Academic Resource Center (BARC). The hours of the Campus Cupboard have been adjusted so that food is available to students all summer.
- **Student Government Association (SGA):**
 - On April 20, 2020, Nathan Scott and Ariana Reed were inaugurated as President and Vice President of the Student Government Association, respectively. The Executive Board was then appointed and confirmed, which includes:
 - Director of Finance - Sean Peters

- Director of Student involvement - Jashira Boldin
- Director of Public Relations - Connor Peters
- Director of External Relations - Konnor Buczek
- Secretary of the Senate/Chief of Staff - Briana Reed
- Griffs Give Back Director - Luke Armstrong
- Konnor Buczek, Director of External Relation for SGA, drafted a [2020 Action Plan](#) for the All In Democracy challenge. This action plan completed the [Missouri Western profile](#) and allows for recognition on the Washington Monthly Honor Roll for voter registration and engagement.
- **Career Development Center** services are seeing continued use during the socially-distant summer. The Handshake platform had 20 new employers and 115 jobs approved. Traitfy registered five new users and Big Interview had a new page uploaded.
- **Housing and Residence Life** welcomed 38 student athletes to summer housing. Arrival of students was spaced out over four hours to ensure a socially distant check-in process.

Strengths and Stewardship

- The **Campus Cupboard** received a \$2,000.00 donation through the MWSU Foundation in collaboration with the Craig School of Business. The funds will be used to purchase a refrigerator and freezer for the cupboard. The cupboard will be able to offer perishable items for the first time since its opening in 2015.
- The **Emergency Scholarship Fund** received roughly \$5,000.00 from donors through the Foundation. The scholarship is designed for students who are in danger of withdrawing due to unanticipated, temporary financial hardships resulting from emergency or crisis situations. With the additional donations, seven students have been able to receive a one time award of at least \$500.00. More information can be found at <https://www.missouriwestern.edu/finaid/emergency-scholarship-fund/>.

Telling Our Story, and Programs and Partnerships

- The **Career Development Center** has launched several new methods of engaging students and promoting their services, including a Coffee & Careers video series and a “[What Can I Do With This Major](#)” web page with social media postings. Additionally, Megan Raney, Career Development Director, was interviewed for a News-Press Feature titled “[Unemployment climbing in area](#)”.
- The **Career Development Center** has partnered with Northwestern Mutual for a Facebook Live / Zoom presentation: [How To Ace Your Virtual Interview | Working at Northwestern Mutual](#). The presentation has had 86 views. Additionally, Career Development partnered with the Nursing Program (Julie Baldwin & Heather Knedall) on May 19, for two Zoom Seminars titled “Career Coaching: Planning for your Career in Nursing,” 24 students attended.

REPORT OF THE VICE PRESIDENT FOR INTERCOLLEGIATE ATHLETICS
June 15, 2020 (as of June 15, 2020)

Griffon Athletics, the MIAA and NCAA Division II have made significant changes over the past three months to address financial and health challenges presented by COVID-19. On the financial side, the NCAA passed one-year emergency legislation to decrease the maximum dates of competition across all Division II sports (e.g. baseball teams may play a maximum of 40 games in 2020-21, instead of the previously-legislated 50 games). On June 15th, MIAA CEOs passed a series of structural changes to regular season and conference championship formats aimed at additional cost savings – MWSU VP of Intercollegiate Athletics **Josh Looney** chaired this task force on behalf of the MIAA with Griffon soccer student-athlete **Mackenzie O'Neill** representing MIAA student-athletes on the committee. With many Division II institutions utilizing athletics to assist in stabilizing enrollments, these adjustments were made to further athletics' return on investment to the institution during what will be a disruptive year for higher education across the country.

Addressing return to play health concerns brought on by COVID-19, the department has been highly engaged with national, state and local health guidelines to usher in the safe return of student-athletes to campus and competition. Head Athletic Trainer **Blaise Kriley** has implemented protocols, in conjunction with physicians at Mosaic Life Care, that exceed local policies as well as NCAA and USCAH national guidelines. The first phase of student-athletes arrived on campus June 8th with incremental increases projected in early July and mid-August.

Despite the financial and health challenges presented by COVID-19, MWSU Athletics has enjoyed several unexpected victories during the pandemic – primarily with academics and fundraising leading the way. Overcoming an interrupted and distanced academic semester, Griffon student-athletes posted record academic marks for the fifth consecutive semester. On the fundraising front, season ticket renewals and general Gold Coat Club giving is at its highest level entering June than at any point in more than a decade. A snapshot of major happenings in Athletics over the past two months is listed below.

Programs & Partnerships

- **Gold Coat Club at 98% of Goal after First Month.** Griffon Athletics launched its 2020 Gold Coat Campaign in early May and has seen encouraging support through season-ticket renewals for the 2020-21 academic year. Despite concerning fundraising forecasts due to COVID-19, the 2020 Gold Coat Drive is on pace to eclipse any drive over the past decade. The Gold Coat Campaign will continue throughout the summer. However, after one month, the formal drive has generated the following results (as of June 15th):

Total Dollars Raised:	\$195,659 (98% of goal)
Of the Dollars Above:	\$49,892.25 is new money
Non-Renewal Dollars Lost:	\$5,275 (14 non-renewals)
Total Members to Date:	271
New Members:	57

- **Chiefs Training Camp.** Griffon Athletics has worked closely with Chiefs officials over the past three months on COVID-19 contingency planning for the 2020 Training Camp. In May, the city of St. Joseph and Buchanan County – with philanthropic support from RS Electric and Ideker, Inc. – successfully completed an on-campus dirt-work project to construct a large grass berm along the north edge of the Chiefs practice fields. Utilizing and moving nearly 83,000 cubic yards of soil from MWSU’s campus, the grass berm is projected to accommodate more than 3,000 spectators for future events hosted at the Mosaic Training Fields.
- **Fundraising Complete for Thomas Eagleton Pool Timing Board.** In partnership with Central High School, Bishop Leblond High School and Savannah High School, fundraising was completed to install a timing board at the Thomas Eagleton Pool. The pool is home to the three high school teams and previously held swimming events without a visible timing board. Financing for the board was raised through 100% external sources. The board is scheduled to be installed prior to the 2020-21 high school swim season. Eagleton Pool is closed for summer with re-opening planned for early August.

Student Experience

- **MWSU Student-Athletes Post Fifth Straight Record-Breaking GPA.** For a fifth consecutive semester, Missouri Western student-athletes broke the department's previous academic records. The athletic department's cumulative GPA was 3.22 following the spring 2020 semester, eclipsing the previous high of 3.15 following the fall 2019 semester. It was the highest cumulative GPA ever recorded by student-athletes at MWSU, aided by a semester GPA of 3.45. Fifteen of the department's 16 active teams achieved a GPA of 3.0 or higher. The only team under 3.0 had a 2.92 following the spring semester. That made the first time in Griffon Athletics history every team had at least a 2.90 cumulative GPA.

Cumulative Team GPAs Following 2019-20:

• Tennis	3.76	
• Soccer	3.63	
• Women’s XC:	3.60	
• Softball	3.46	
• Volleyball:	3.41	
• Golf (W)	3.40	
• Baseball	3.30	
• Women’s T&F		3.28
• Basketball (M)	3.20	
• Golf (M)	3.12	
• Basketball (W)	3.09	
• Men’s T&F	3.07	
• Men’s XC:	3.02	
• Football:	2.92	

- **“Phase I” Student-Athletes Return to Campus for Voluntary Summer Workouts.** Nearly 80 of MWSU’s 400+ student-athletes returned to campus on June 8th to begin

voluntary summer workouts. Nearly 75% of the returning student-athletes were football student-athletes. Griffon Athletics based its Phase I return to campus plan on exceeding state and local health policy, as well as guidelines outlined by the NCAA's Core Principles of Resocialization of Collegiate Sport and the U.S. Council for Athletes' Health safety framework. Phase I workouts were limited to returning student-athletes split into groups of no more than 20 athletes per session. The Herzog Weight Room has been re-arranged to allow for social distancing and other requirements outlined in St. Joseph's Reopening Plan for Fitness Centers. In partnership with Residence Life, housing adjustments were made in Vartabedian Hall to safely accommodate Phase I returners. COVID-19 daily screening and testing protocol is being led by the athletic training staff in partnership with Mosaic Life Care and public health officials. MWSU Athletics has traditionally seen close to 150 student-athletes train on campus over the summer months in previous years. Phase II, which could potentially invite additional student-athletes to campus, is tentatively set for July 6th pending successful completion of Phase I.

- **Record: 94 Griffons Receive MIAA Newcomer Academic Awards.** The MIAA released its final academic honors for the 2019-20 academic year which included 94 Missouri Western first-year and transfer student-athletes. All 94 Griffons were named to the MIAA Academic Honor Roll while 11 also received MIAA Academic Excellence awards. The achievement of Academic Honor Roll was accomplished by more than 1,000 MIAA student-athletes. To be recognized on the Academic Honor Roll, one must have a grade point average used by the institution for purposes of NCAA academic certification of 3.00 at the certifying member institution. The 94 academic honorees is an all-time high for the department, topping the previous total of 79 set in 2018-19.

People and Campus

- **Women's Lacrosse Recruiting.** Despite COVID-19 restricting off-campus recruiting since mid-March and on-campus recruiting from mid-March through June 1st, recruitment efforts for MWSU's new women's lacrosse program have not stalled. Head coach **Rachel Benzing** has built a roster currently consisting of 22 commits across 10 states and Canada (Missouri – 8, Illinois – 3, Maryland – 2, Minnesota – 2, Georgia – 1, Nebraska – 1, New Hampshire – 1, New York – 1, Virginia – 1, West Virginia – 1, and Manitoba, CA – 1). Roster and revenue projections are currently outpacing Year 1 targets.

Telling our story

- **MWSU Athletics Hall of Fame Room Completion.** Thanks to a major gift from Rogers Pharmacy in August 2019, Griffon Athletics is set to unveil its physical Hall of Fame space in July. Located inside the Crawford Den in the Rogers Pharmacy Hall of Fame Room at Spratt Stadium, the space will showcase and preserve the stories and accomplishments of the 122 current inductees along with other great moments in MWSU Athletics history. Senior Associate Athletic Director **Brett Esely** has spearheaded the project alongside Advent – an experience and design firm based in Nashville, TN. The project, funded exclusively by private donations, will be officially dedicated prior to the 2020-21 academic year with a ribbon-cutting date to be determined.

- **Griffon Athletics Recognized by National Association of Collegiate Marketing Administrators.** Two digital marketing pieces produced by Griffon Athletics were recognized by the National Association of Collegiate Marketers of America as part of their 2019-20 "Best of Awards" during a ceremony during their digital convention as announced on May 27. Pieces recognized included: "Force Change," 2018-19 year in review as part of the Fan Engagement Video category along with "Fight on 50," 1970s football intro video. Both pieces were recognized as the Bronze Medal winner in their respective categories. Both of these pieces were produced by Executive Producer, Video and Digital Media **Ryan Menley**. With these recognitions, 34 MWSU Athletics marketing pieces over the last decade have been recognized by NACMA. Over 900 entries were received for the 16 different types of marketing and promotional categories. Missouri Western competes in Group III which consists of all NCAA Division II, III, NAIA and junior college entries.

Strength & Stewardship

- **Two Griffons among Finalists for MIAA Fall Student-Athlete of the Year.** Griffon football's **Shawn Rouse** was one of five finalists for the MIAA Fall Male Student-Athlete of the Year while Griffon volleyball's **Ali Tauchen** was one of five finalists for the female award. The awards are the association's highest honor in 2019-20 for student-athletes in their respective seasons. Missouri Western joined Pittsburg State as the only two MIAA members to have both female and male finalists for the fall season.
- **MIAA Network Revenue Increase.** Griffon Athletics set streaming revenue records, thanks in large part to an increase in basketball and football viewership, netting \$14,200.45 through the MIAA's digital media contract with Blue Frame Network. The net revenue ranked third among 14 MIAA institutions, marking the first time MWSU has produced revenue in the top three.

Upcoming Events

- **Charity Golf Classic Rescheduled.** The Charity Dinner Party/Auction begins Saturday, Aug. 15 from 6 - 10 p.m. with the annual Charity Social Dinner Party and Auction being held in the newly renovated banquet room and sports bar area of the St. Jo Frontier Casino. Several activities highlight the evening including dinner, beverages, games, a raffle drawing and live entertainment. The evening also includes a one-of-a-kind list of silent and live auction items of sports memorabilia, game day experiences, and pub décor. New this year, mobile bidding will be available on most items, so place bids wherever you are!! Each participant/sponsor in the tournament receives two tickets to the party. For persons not playing in the tournament, tickets are available for \$25 at the door the night of the event.

Golf action gets underway on Monday, Aug. 24 with a 10:00 a.m. shotgun start at St. Joseph Country Club. Each player receives a great tee gift, a VanZinos BBQ lunch, beverages and a Griffon Nike Dry Fit Polo Shirt. Over \$3,000 in prizes will be up for grabs including a contest on every hole and six hole-in-one contests.

- **Golden Griffs Rescheduled.** The 2020 News-Press Now Golden Griffon Awards will be held Monday, August 31st at 6:30 pm at the historic Missouri Theatre in downtown St. Joseph. The Golden Griffons celebrate the top athletes from each team vying for the honor of Male and Female Student-Athlete of the Year. This event was rescheduled from April due to COVID-19.

Memorandum

To: Missouri Western State University Board of Governors

From: Jomel Nichols, Chief Communications Officer, Marketing and Communications

Date: June 15, 2020

Re: Board of Governors Report

As we wrap up a most-unusual semester, we continue to adapt our messaging and channels in light of changing internal and external factors. We have shifted the focus from stories of resilience and perseverance to stories of hope for the future, looking ahead to when we can welcome students back to campus and continue our important mission of education.

Student Engagement

The most impactful messages are first-hand stories from our own students, giving an authentic voice to how Missouri Western has impacted their lives. Fortunately, we were able to collect these stories and videos when we had students on campus in the fall. We have been posting them as static posts and video vignettes across social and digital platforms, including [Facebook](#) and [Twitter](#), linked to the [website](#) where a library of student stories is housed. We continue to roll these stories out across digital, social and traditional media platforms.

In the age of social distancing, opportunities to connect with students and prospective students have shifted almost exclusively to the virtual sphere. Social media presence and engagement is more important than ever before. We have seen considerable increases in most areas of social media metrics as of June 1, compared to the six months prior:

- Facebook: Total Fans 14K (4.7%↑), Engagement 80K (66.3%↑), Impressions 5.4 M (9.2%↑), Brand awareness: 2.6K (288%↑)
- Instagram: Total Followers 4.2K (8.5%↑), Engagement 9.8K (26.5%↑), Impressions 722K (36.1%↓), Brand awareness: 171 (307%↑)
- Twitter: Total Followers 8.6K (3.9%↑), Engagement 5K (12.8%↓), Brand awareness: 1.1K (66.5%↑)
- LinkedIn: Total Followers 19K (0%↑), Engagement 2K (92.2%↑), Impressions 71k (120.1%↑).

Our broadcast media mentions for the fiscal year through May 31 (3,485) are 3 percent over the same time period last year (3,396), including coverage in the Kansas City market.

People

In our role as the communications hub for the University, we have been very busy with all the changes caused by COVID-19 as well as the program review process. Our team worked with University leadership to convey timely information to the campus and community as well as maintained web content to keep people informed. We are also working to build pride and morale within and outside the campus community with a new series of [Griffon Proud social media posts](#) and web content. We have also shifted content and focus of the Griffon Weekly e-newsletter for employees. This weekly email newsletter has been enjoying record-breaking open rates, achieving its highest open rate ever of 77% last week.

Partnerships

We subscribe to a culture of continuous improvement, and always seek to do things better and smarter through collaboration and technology. This has never been more important than now, when we face unprecedented challenges in terms of resources. We continue to work to find innovative ways to support our campus partners in a variety of ways:

Admissions and Recruiting. While we have always worked to integrate marketing with the recruiting efforts of the Admissions team, with so many uncertainties in fall enrollment, we have increased our involvement in several initiatives:

- Volunteering and social media marketing for Proud Griffon yard sign distribution to incoming students and their families.
- Enhanced social media collaboration, including providing access to technology solutions for social media content management for Alumni Relations and Admissions.
- Digital creative assets to aid recruiters who have had to shift to virtual models for recruiting.
- Targeted campaigns specifically designed for [the current COVID-19 reality](#) as well as targeted campaigns [highlighting the many degrees offered](#).
- Adapting the Griffon Orientation (GO) program to a [virtual format](#).

IT and Web. Marketing and IT have been working together on a content development and implementation plan for revising the entire University website in light of program changes and academic restructuring that will be effective July 1. We have also been enhancing the site's search engine optimization and will be launching a new content management plan for the coming academic year.

Programs

We have worked with several academic units on web content and promotion for new program features and partnerships, including [Nursing](#), [HPER](#), Computer Science, [Health Information Management](#), the [Center for Excellence in Applied Healthcare Learning](#), and Education. We are also working with each academic area on updated marketing materials and website content. Beyond academics, we have been working on marketing materials, promotion and web updates for new programs and features as well as branded assets for many campus units, including [Admissions](#), [Early College Academy](#), [Center for Service](#), [Center for Military and Veterans Services](#) and Craig School of Business.

Stewardship

Declines in state appropriation, enrollment uncertainty and the economic impact COVID-19 have certainly added to the University's financial concerns. We have continued to shift marketing efforts to targeted, measurable and generally less expensive digital channels. We converted the [University magazine](#) to a 100% online format for Spring and will likely do the same for the Fall issue. We continue to evaluate personnel, processes and expenditures as the University works to pare down expenses across the board.

MEMORANDUM

TO: Matthew Wilson, President

FROM: Darrell Morrison, Vice President for Finance & Administration

DATE: June 15, 2020

SUBJECT: Report to the President for Finance & Administration

Financials

- FY21 Budget preparation is on track for Board presentation and approval at the upcoming Board of Governors meeting.
- Governor Parsons announced another state budget cut of approximately \$1M for FY20. We have communicated to the campus and adjusted budgets accordingly.
- Completed RFQ search for University Benefits Consultant.

Partnerships ~Around Campus

- Esports construction has begun with demolition work underway and renovations to begin soon. The Esports area will be completed and fully functional for fall 2020. The work for Esports has been and will continue to be predominately completed by MWSU employees.
- Work is progressing as scheduled on the Barnes & Noble Book Store in the Hearn Center. Barnes & Noble will begin interior design and layout of the store the first part of July with an anticipated opening date of mid-July.
- Policies and procedures have been put into place with extra precautions taken to assure our staff remain safe as well as ensuring we meet the needs of students as we prepare for their return in the fall. Through a generous donation by an anonymous donor several disinfectants and sanitizers have been purchased.
- Dorm cleanup continues in preparation of students arriving in August.

People and Campus

- Campus business has returned to more normalcy with many campus employees returning to their offices. Social distancing guidelines are continuing to be followed as are other safety measures.

- Providing employee guidance with COVID-19 regulations (i.e. COVID sick/family leave, remote work approvals).
- Tracking all COVID sick/family leave for federal reimbursements.
- Conducted exit appointments and assisting employees with questions on separation of employment (i.e. benefit discussions, collection of university property, unemployment questions).
 - Layoffs in April (11 employees)
 - Layoffs in May (11 employees)
 - Retrenchment in May (34 non-tenured faculty)
 - Resignations/Retirement/Non-Renewal of Contracts for April, May and June (18 employees)

Tech Support

- Argos Reporting Solution for report writers training was held mid-May via Zoom. The training provided is to help staff better utilize the Banner system for finance and budget reporting.
- Implemented general person information module of Banner Self-Service 9. The module allows self-update of mail, telephone, and email records for employees and students in Banner
- Began file storage and security changes in response to updates of University organizational structure.
- Staff continues to offer support to faculty and students who require assistance with online classes during the summer session.
- Transitioned seven human resource forms to an electronic format for employees and supervisors (absence report, voluntary salary deferral agreement, health savings account payroll deductions form, paid parental leave request form, direct deposit, tuition reduction agreement, and personnel action form).
- Several companies are offering free training due to the COVID pandemic (i.e. Banner, FFCRA, CARES, Title IX, e-Verify, COVID response, etc.).

Student Success

- We continue to do our best to make connections with students and their families by being a resource for them and helping them navigate whatever challenges they might be facing. We are GRIFFON PROUD!!!



Missouri Western State University
4525 Downs Drive, St. Joseph MO 64507
www.missouriwestern.edu

June 22, 2020

To: Missouri Western State University Board of Governors

From: Darrell R. Morrison, Vice President for Finance and Administration

Subject: Financial Information – Board Meeting, June 25, 2020

Please find the following financial documents for the period ending May 31, 2020 for your review:

- Attachment #1 – “Budget Changes”
 - This document reflects the current reconciliation of changes made to the total University budget for fiscal year 2020.
- Attachment #2 – “Combined Budget (Revised)”
 - Summary by fund type of the total revised University budget for fiscal year 2020.
- Attachment #3 – “Comparison of Budget to Actual”
 - A comparison of the University’s revised budget to actual revenues and expenditures as of January 31, 2020 for fiscal year 2020.
- Attachment # 4 – “Schedule of Funds Invested”
- Attachment #5 – “Statement of Cash Position”

Also Included is an updated Tuition and Fee sheet for your approval. I have corrected an error from the previous version and have added other fees.

You will also find in your packet a copy of the proposed budget for Fiscal Year 2020-2021 which we will be discussing in our Finance Committee meeting and recapping again in the regular meeting.

Thank you for your attention to these documents and let me know if you have any questions or concerns.

Missouri Western State University
Budget Changes
For the Year Ending June 30, 2020
(As of May 31, 2020)

Attachment #1

	Educational & General					
	Original	Revision #1	Revision #2	Revision #3	Current Revised	Updated Change [Inc/(Dec)]
OPERATING REVENUE						
Student Tuition and Fees	\$ 34,674,756	\$ 34,823,479	\$ 34,929,318	\$ 34,973,821	\$ 34,973,821	\$ -
Federal grants and contracts	-	-	-	-	-	-
State grants and contracts	-	-	841	-	-	-
Non-governmental grants and contracts	-	-	-	-	-	-
Sales and service of educational departments	-	263,650	268,318	269,048	269,048	-
Auxiliary enterprises:						
Athletics	25,000	-	-	-	-	-
Housing	-	-	-	-	-	-
Food service	-	-	-	-	-	-
Bookstore	-	-	-	-	-	-
Other auxiliary enterprises	-	-	-	-	-	-
Other operating revenues	100,000	206,575	174,741	196,110	196,110	-
TOTAL OPERATING REVENUES	34,799,756	35,293,704	35,373,218	35,438,979	35,438,979	-
OPERATING EXPENSES						
Salaries and compensation	29,356,610	28,953,073	27,843,339	27,690,028	27,690,028	-
Fringe benefits	10,852,677	10,349,209	9,858,407	9,789,108	9,789,108	-
Supplies and services	6,979,821	7,312,634	7,611,942	7,775,857	7,775,857	-
Travel	700,000	1,004,150	746,800	606,622	606,622	-
Utilities	-	1,423,166	1,405,787	1,419,613	1,419,613	-
Scholarships	9,000,000	8,860,280	8,549,727	8,634,373	8,634,373	-
TOTAL OPERATING EXPENSES	56,889,108	57,902,512	56,016,002	55,915,601	55,915,601	-
OPERATING GAIN / (LOSS)	(22,089,352)	(22,608,808)	(20,642,784)	(20,476,622)	(20,476,622)	-
NON-OPERATING REVENUES (EXPENSES)						
State appropriations	21,609,352	21,609,352	21,609,352	19,811,069	18,775,759	(1,035,310)
Grants	-	-	-	-	-	-
Gifts	280,000	1,664,900	1,896,296	1,683,273	2,883,273	1,200,000
Investment income	-	152,776	154,076	154,076	154,076	-
Interest on capital related debt	-	-	-	-	-	-
Capital	(400,000)	(453,656)	(281,684)	(310,578)	(310,578)	-
Other	-	-	-	-	-	-
NET NON-OPERATING REVENUES	21,489,352	22,973,372	23,378,040	21,337,840	21,502,530	164,690
INCOME (LOSS) BEFORE TRANSFERS	(600,000)	364,564	2,735,256	861,218	1,025,908	164,690
TRANSFERS IN (OUT)						
Debt service	-	(10,191)	(481,340)	(481,340)	(481,340)	-
Other	600,000	-	(1,923,813)	81,847	81,847	-
TOTAL TRANSFERS IN (OUT)	600,000	(10,191)	(2,405,153)	(399,493)	(399,493)	-
INCREASE (DECREASE) IN NET POSITION	\$ -	\$ 354,373	\$ 330,103	\$ 461,725	\$ 626,415	\$ 164,690

Missouri Western State University
Budget Changes
For the Year Ending June 30, 2020
(As of May 31, 2020)

	Original	Revision #1	Revision #2	Revision #3	Current Revised	Updated Change [Inc/(Dec)]
OPERATING REVENUE						
Student Tuition and Fees	\$ 1,550,000	\$ 616,293	\$ 558,433	\$ 620,315	\$ 620,315	-
Federal grants and contracts	-	-	-	-	-	-
State grants and contracts	-	-	-	-	-	-
Non-governmental grants and contracts	-	2,100	-	-	-	-
Sales and service of educational departments	-	-	-	-	-	-
Auxiliary enterprises:						
Athletics	40,000	430,900	520,400	768,214	768,214	-
Housing	6,500,000	7,069,159	6,823,673	6,242,026	6,242,026	-
Food service	3,850,000	4,757,351	4,454,209	4,427,709	4,427,709	-
Bookstore	225,000	220,000	194,135	193,065	193,065	-
Other auxiliary enterprises	-	139,000	742,186	639,493	639,493	-
Other operating revenues	380,000	559,270	-	-	-	-
TOTAL OPERATING REVENUES	12,545,000	13,794,073	13,293,036	12,890,822	12,890,822	-
OPERATING EXPENSES						
Salaries and compensation	1,378,516	3,336,603	3,346,389	3,299,653	3,299,653	-
Fringe benefits	536,001	1,339,425	1,354,734	1,336,204	1,336,204	-
Supplies and services	6,601,744	5,603,488	5,313,749	5,576,309	5,576,309	-
Travel	12,125	536,860	433,360	441,127	441,127	-
Utilities	-	1,114,983	1,106,043	1,086,549	1,086,549	-
Scholarships	-	2,840,272	2,825,964	2,699,997	2,699,997	-
TOTAL OPERATING EXPENSES	8,528,386	14,771,631	14,380,239	14,439,839	14,439,839	-
OPERATING GAIN / (LOSS)	4,016,614	(977,558)	(1,087,203)	(1,549,017)	(1,549,017)	-
NON-OPERATING REVENUES (EXPENSES)						
State appropriations	-	-	-	-	-	-
Grants	-	-	-	-	-	-
Gifts	-	10,000	-	375,376	375,376	-
Investment income	50,000	48,500	46,500	46,500	46,500	-
Interest on capital related debt	-	-	-	-	-	-
Capital	(292,071)	-	(369,600)	(378,860)	(378,860)	-
Other	-	210,000	222,000	222,000	222,000	-
NET NON-OPERATING REVENUES	(242,071)	268,500	(101,100)	265,016	265,016	-
INCOME (LOSS) BEFORE TRANSFERS	3,774,543	(709,058)	(1,188,303)	(1,284,001)	(1,284,001)	-
TRANSFERS IN (OUT)						
Debt service	(3,774,543)	(3,518,469)	(3,523,173)	(3,523,173)	(3,523,173)	-
Other	-	-	1,800,000	(245,824)	(245,824)	-
TOTAL TRANSFERS IN (OUT)	(3,774,543)	(3,518,469)	(1,723,173)	(3,768,997)	(3,768,997)	-
INCREASE (DECREASE) IN NET POSITION	\$ -	(4,227,527) \$	(2,911,476) \$	(5,052,998) \$	(5,052,998) \$	-

Missouri Western State University
Budget Changes
For the Year Ending June 30, 2020
(As of May 31, 2020)

Attachment #1

	Original	Revision #1	Revision #2	Revision #3	Current Revised	Updated Change [Inc/(Dec)]
OPERATING REVENUE						
Student Tuition and Fees				218,308	\$ 218,308	\$ -
Federal grants and contracts		529,867	\$ 529,867	619,883	619,883	-
State grants and contracts	\$ 1,032,449	1,032,449	1,032,449	861,105	861,105	-
Non-governmental grants and contracts	273,015	273,015	273,015	436,762	436,762	-
Sales and service of educational departments						-
Auxiliary enterprises:						-
Athletics						-
Housing						-
Food service						-
Bookstore						-
Other auxiliary enterprises						-
Other operating revenues						-
TOTAL OPERATING REVENUES	-	1,835,331	1,835,331	2,136,058	2,136,058	-
OPERATING EXPENSES						
Salaries and compensation	887,046	887,046	887,046	748,073	748,073	-
Fringe benefits	199,471	199,471	199,471	146,006	146,006	-
Supplies and services	35,052	35,052	35,052	231,029	231,029	-
Travel	26,616	26,616	26,616	68,236	68,236	-
Utilities	760	760	760	1,260	1,260	-
Scholarships	8,827,662	8,827,662	8,827,662	8,823,288	8,823,288	-
TOTAL OPERATING EXPENSES	-	9,976,607	9,976,607	10,017,892	10,017,892	-
OPERATING GAIN / (LOSS)	-	(8,141,276)	(8,141,276)	(7,881,834)	(7,881,834)	-
NON-OPERATING REVENUES (EXPENSES)						
State appropriations						-
Grants	8,741,276	8,741,276	8,741,276	8,755,839	8,755,839	-
Gifts				117,626	117,626	-
Investment income						-
Interest on capital related debt						-
Capital	(600,000)	(600,000)	(600,000)	(1,007,918)	(1,007,918)	-
Other						-
NET NON-OPERATING REVENUES	-	8,141,276	8,141,276	7,865,547	7,865,547	-
INCOME (LOSS) BEFORE TRANSFERS	-	-	-	(16,287)	(16,287)	-
TRANSFERS IN (OUT)						
Debt service						-
Other			(76,187)	(36,023)	(36,023)	-
TOTAL TRANSFERS IN (OUT)	-	-	(76,187)	(36,023)	(36,023)	-
INCREASE (DECREASE) IN NET POSITION	\$ -	\$ -	\$ (76,187)	\$ (52,310)	\$ (52,310)	\$ -

Missouri Western State University
Budget Changes
For the Year Ending June 30, 2020
(As of May 31, 2020)

	Plant				
	Original	Revision #1	Revision #2	Revision #3	Current Revised
					Updated Change [Inc/(Dec)]
OPERATING REVENUE					
Student Tuition and Fees					
Federal grants and contracts					
State grants and contracts					
Non-governmental grants and contracts					
Sales and service of educational departments					
Auxiliary enterprises:					
Athletics					
Housing					
Food service					
Bookstore					
Other auxiliary enterprises					
Other operating revenues					
TOTAL OPERATING REVENUES					
	-	-	\$	40,000	40,000
				40,000	
OPERATING EXPENSES					
Salaries and compensation					
Fringe benefits					
Supplies and services					
Travel					
Utilities					
Scholarships					
TOTAL OPERATING EXPENSES					
	-	-	-	-	-
OPERATING GAIN / (LOSS)					
	-	-	-	40,000	40,000
NON-OPERATING REVENUES (EXPENSES)					
State appropriations					
Grants					
Gifts				25,000	25,000
Investment income					
Interest on capital related debt					
Capital					
Other					
	\$	(1,884,238)	\$	(1,884,238)	(1,884,238)
		(950,000)	(2,121,824)	(125,000)	(125,000)
		(2,834,238)	(4,006,062)	(2,234,238)	(2,234,238)
		(2,834,238)	(4,006,062)	(2,194,238)	(2,194,238)
NET NON-OPERATING REVENUES					
INCOME (LOSS) BEFORE TRANSFERS					
	-	-			-
TRANSFERS IN (OUT)					
Debt service					
Other					
		3,518,469	4,004,513	4,004,513	4,004,513
		200,000	200,000	200,000	200,000
		3,518,469	4,204,513	4,204,513	4,204,513
TOTAL TRANSFERS IN (OUT)					
	-	-			-
INCREASE (DECREASE) IN NET POSITION					
	\$	\$	198,451	2,010,275	2,010,275

Missouri Western State University
Budget Changes
For the Year Ending June 30, 2020
(As of May 31, 2020)

Attachment #1

	Original	Revision #1	Revision #2	Revision #3	Current Revised	Updated Change [Inc/(Dec)]
OPERATING REVENUE						
Student Tuition and Fees	\$ 36,224,756	\$ 35,439,772	\$ 35,487,751	\$ 35,812,444	\$ 35,812,444	\$ -
Federal grants and contracts	-	529,867	529,867	619,883	619,883	-
State grants and contracts	-	1,032,449	1,032,449	861,105	861,105	-
Non-governmental grants and contracts	-	273,015	273,856	436,762	436,762	-
Sales and service of educational departments	-	265,750	268,318	269,048	269,048	-
Auxiliary enterprises:	-	-	-	-	-	-
Athletics	65,000	430,900	520,400	768,214	768,214	-
Housing	6,500,000	7,069,159	6,823,673	6,242,026	6,242,026	-
Food service	3,850,000	4,757,351	4,454,209	4,427,709	4,427,709	-
Bookstore	225,000	220,000	194,135	193,065	193,065	-
Other auxiliary enterprises	-	139,000	742,186	639,493	639,493	-
Other operating revenues	480,000	765,845	174,741	236,110	236,110	-
TOTAL OPERATING REVENUES	47,344,756	50,923,108	50,501,585	50,505,859	50,505,859	-
OPERATING EXPENSES						
Salaries and compensation	31,622,172	33,176,722	32,076,774	31,737,754	31,737,754	-
Fringe benefits	11,588,149	11,888,105	11,412,612	11,271,318	11,271,318	-
Supplies and services	13,616,617	12,951,174	12,960,743	13,583,195	13,583,195	-
Travel	738,741	1,567,626	1,206,776	1,115,985	1,115,985	-
Utilities	760	2,538,909	2,512,590	2,507,422	2,507,422	-
Scholarships	17,827,662	20,528,214	20,203,353	20,157,658	20,157,658	-
TOTAL OPERATING EXPENSES	75,394,101	82,650,750	80,372,848	80,373,332	80,373,332	-
OPERATING GAIN / (LOSS)	(28,049,345)	(31,727,642)	(29,871,263)	(29,867,473)	(29,867,473)	-
NON-OPERATING REVENUES (EXPENSES)						
State appropriations	21,609,352	21,609,352	21,609,352	19,811,069	18,775,759	(1,035,310)
Grants	8,741,276	8,741,276	8,741,276	8,755,839	8,755,839	-
Gifts	-	1,674,900	1,896,296	2,201,275	3,401,275	1,200,000
Investment income	330,000	201,276	200,576	200,576	200,576	-
Interest on capital related debt	(1,884,238)	(1,884,238)	(1,884,238)	(1,884,238)	(1,884,238)	-
Capital	(1,292,071)	(1,053,656)	(1,251,284)	(1,947,356)	(1,947,356)	-
Other	(950,000)	(740,000)	(1,899,824)	97,000	97,000	-
NET NON-OPERATING REVENUES	27,504,319	28,548,910	27,412,154	27,234,165	27,398,855	164,690
INCOME (LOSS) BEFORE TRANSFERS	(545,026)	(3,178,732)	(2,459,109)	(2,633,308)	(2,468,618)	164,690
TRANSFERS IN (OUT)						
Debt service	(256,074)	(10,191)	-	-	-	-
Other	600,000	-	-	-	-	-
TOTAL TRANSFERS IN (OUT)	343,926	(10,191)	-	-	-	-
INCREASE (DECREASE) IN NET POSITION	\$ (201,100)	\$ (3,188,923)	\$ (2,459,109)	\$ (2,633,308)	\$ (2,468,618)	\$ 164,690

Missouri Western State University
 Combined Budget (Revised)
 For the Year Ending June 30, 2020
 (As of May 31, 2020)

	Educational & General	Auxiliary	Restricted	Plant	TOTAL - ALL FUNDS
OPERATING REVENUE					
Student Tuition and Fees	\$ 34,973,821	\$ 620,315	\$ 218,308		\$ 35,812,444
Less: Institutional scholarships	-	-	-		-
Less: Other scholarship allowances	-	-	-		-
Federal grants and contracts	-	-	619,883		619,883
State grants and contracts	-	-	861,105		861,105
Non-governmental grants and contracts	-	-	436,762		436,762
Sales and service of educational departments	269,048	-	-		269,048
Auxiliary enterprises:	-	-	-		-
Athletics	-	768,214	-		768,214
Less: Scholarship allowances	-	-	-		-
Housing	-	6,242,026	-		6,242,026
Less: Scholarship allowances	-	-	-		-
Food service	-	4,427,709	-		4,427,709
Less: Scholarship allowances	-	-	-		-
Bookstore	-	193,065	-		193,065
Less: Scholarship allowances	-	-	-		-
Other auxiliary enterprises	-	639,493	-		639,493
Less: Scholarship allowances	-	-	-		-
Other operating revenues	196,110	-	-	\$ 40,000	236,110
TOTAL OPERATING REVENUES	35,438,979	12,890,822	2,136,058	40,000	50,505,859

Missouri Western State University
Combined Budget (Revised)
For the Year Ending June 30, 2020
(As of May 31, 2020)

	Educational & General	Auxiliary	Restricted	Plant	TOTAL - ALL FUNDS
OPERATING EXPENSES					
Salaries and compensation	27,690,028	3,299,653	748,073		31,737,754
Fringe benefits	9,789,108	1,336,204	146,006		11,271,318
Supplies and services	7,775,857	5,576,309	231,029		13,583,195
Travel	606,622	441,127	68,236		1,115,985
Utilities	1,419,613	1,086,549	1,260		2,507,422
Scholarships	8,634,373	2,699,997	8,823,288		20,157,658
Depreciation	-	-			-
TOTAL OPERATING EXPENSES	55,915,601	14,439,839	10,017,892	-	80,373,332
OPERATING GAIN / (LOSS)	(20,476,622)	(1,549,017)	(7,881,834)	40,000	(29,867,473)
NON-OPERATING REVENUES (EXPENSES)					
State appropriations	18,775,759	-			18,775,759
Grants	-	-	8,755,839		8,755,839
Gifts	2,883,273	375,376	117,626	25,000	3,401,275
Investment income	154,076	46,500			200,576
Interest on capital related debt	-	-		(1,884,238)	(1,884,238)
Capital	(310,578)	(378,860)	(1,007,918)	(250,000)	(1,947,356)
Other	-	222,000	-	(125,000)	97,000
NET NON-OPERATING REVENUES	21,502,530	265,016	7,865,547	(2,234,238)	27,398,855
INCOME (LOSS) BEFORE TRANSFERS	1,025,908	(1,284,001)	(16,287)	(2,194,238)	(2,468,618)
TRANSFERS IN (OUT)					
Debt service	(481,340)	(3,523,173)		4,004,513	-
Other	81,847	(245,824)	(36,023)	200,000	-
Transfer to Aux from E&G	-	-			-
TOTAL TRANSFERS IN (OUT)	(399,493)	(3,768,997)	(36,023)	4,204,513	-
INCREASE (DECREASE) IN NET POSITION	\$ 626,415	\$ (5,052,998)	\$ (52,310)	\$ 2,010,275	\$ (2,468,618)

Missouri Western State University
Comparison of Budget to Actual
For the Year Ending June 30, 2020
(As of May 31, 2020)

Attachment #3

	Educational & General			
	Revised Budget	Actual	Difference	%
OPERATING REVENUE				
Student Tuition and Fees	\$ 34,973,821	\$ 35,731,393	\$ 757,572	102%
Federal grants and contracts	-	-	-	
State grants and contracts	-	-	-	
Non-governmental grants and contracts	-	-	-	
Sales and service of educational departments	269,048	323,081	54,033	120%
Auxiliary enterprises:			-	
Athletics	-	-	-	
Housing	-	-	-	
Food service	-	-	-	
Bookstore	-	-	-	
Other auxiliary enterprises	-	-	-	
Other operating revenues	196,110	324,817	128,707	166%
TOTAL OPERATING REVENUES	35,438,979	36,379,291	940,312	103%
OPERATING EXPENSES				
Salaries and compensation	27,690,028	24,118,705	(3,571,323)	87%
Fringe benefits	9,789,108	8,219,534	(1,569,574)	84%
Supplies and services	7,775,857	5,966,090	(1,809,767)	77%
Travel	606,622	448,340	(158,282)	74%
Utilities	1,419,613	1,050,622	(368,991)	74%
Scholarships	8,634,373	8,683,114	48,741	101%
TOTAL OPERATING EXPENSES	55,915,601	48,486,405	(7,429,196)	87%
OPERATING GAIN / (LOSS)	(20,476,622)	(12,107,114)	8,369,508	59%
NON-OPERATING REVENUES (EXPENSES)				
State appropriations	18,775,759	18,582,215	(193,544)	99%
Grants	-	-	-	
Gifts	2,883,273	1,603,218	(1,280,055)	56%
Investment income	154,076	137,710	(16,366)	89%
Interest on capital related debt	-	-	-	
Capital	(310,578)	(207,729)	102,849	67%
Other	-	-	-	
NET NON-OPERATING REVENUES	21,502,530	20,115,414	(1,387,116)	94%
INCOME (LOSS) BEFORE TRANSFERS	1,025,908	8,008,300	6,982,392	781%
TRANSFERS IN (OUT)				
Debt service	(481,340)	(361,005)	120,335	75%
Other	81,847	400,000	318,153	489%
TOTAL TRANSFERS IN (OUT)	(399,493)	38,995	438,488	-10%
INCREASE (DECREASE) IN NET POSITION	\$ 626,415	\$ 8,047,295	\$ 7,420,880	

Missouri Western State University
Comparison of Budget to Actual
For the Year Ending June 30, 2020
(As of May 31, 2020)

Attachment #3

	Auxiliary			
	Revised Budget	Actual	Difference	%
OPERATING REVENUE				
Student Tuition and Fees	\$ 620,315	\$ 558,477	\$ (61,838)	90%
Federal grants and contracts	-	-	-	
State grants and contracts	-	-	-	
Non-governmental grants and contracts	-	-	-	
Sales and service of educational departments	-	-	-	
Auxiliary enterprises:				
Athletics	768,214	654,600	(113,614)	85%
Housing	6,242,026	5,537,124	(704,902)	89%
Food service	4,427,709	4,060,745	(366,964)	92%
Bookstore	193,065	168,833	(24,232)	87%
Other auxiliary enterprises	639,493	525,599	(113,894)	82%
Other operating revenues	-	-	-	
TOTAL OPERATING REVENUES	12,890,822	11,505,378	(1,385,444)	89%
OPERATING EXPENSES				
Salaries and compensation	3,299,653	2,952,831	(346,822)	89%
Fringe benefits	1,336,204	1,161,397	(174,807)	87%
Supplies and services	5,576,309	4,645,876	(930,433)	83%
Travel	441,127	582,841	141,714	132%
Utilities	1,086,549	944,851	(141,698)	87%
Scholarships	2,699,997	2,612,027	(87,970)	97%
TOTAL OPERATING EXPENSES	14,439,839	12,899,823	(1,540,016)	89%
OPERATING GAIN / (LOSS)	(1,549,017)	(1,394,445)	154,572	90%
NON-OPERATING REVENUES (EXPENSES)				
State appropriations	-	-	-	
Grants	-	-	-	
Gifts	375,376	270,960	(104,416)	72%
Investment income	46,500	38,567	(7,933)	83%
Interest on capital related debt	-	-	-	
Capital	(378,860)	(378,614)	246	100%
Other	222,000	126,619	(95,381)	57%
NET NON-OPERATING REVENUES	265,016	57,532	(207,484)	22%
INCOME (LOSS) BEFORE TRANSFERS	(1,284,001)	(1,336,913)	(52,912)	104%
TRANSFERS IN (OUT)				
Debt service	(3,523,173)	(3,507,523)	15,650	100%
Other	(245,824)	(400,000)	(154,176)	163%
TOTAL TRANSFERS IN (OUT)	(3,768,997)	(3,907,523)	(138,526)	104%
INCREASE (DECREASE) IN NET POSITION	\$ (5,052,998)	\$ (5,244,436)	\$ (191,438)	

Missouri Western State University
Comparison of Budget to Actual
For the Year Ending June 30, 2020
(As of May 31, 2020)

Attachment #3

	Restricted			
	Revised Budget	Actual	Difference	%
OPERATING REVENUE				
Student Tuition and Fees	\$ 218,308	\$ 235,173	\$ 16,865	100%
Federal grants and contracts	619,883	551,902	(67,981)	89%
State grants and contracts	861,105	845,535	(15,570)	98%
Non-governmental grants and contracts	436,762	424,082	(12,680)	97%
Sales and service of educational departments			-	
Auxiliary enterprises:			-	
Athletics			-	
Housing			-	
Food service			-	
Bookstore			-	
Other auxiliary enterprises			-	
Other operating revenues		827	827	
TOTAL OPERATING REVENUES	2,136,058	2,057,519	(78,539)	96%
OPERATING EXPENSES				
Salaries and compensation	748,073	595,017	(153,056)	80%
Fringe benefits	146,006	122,038	(23,968)	84%
Supplies and services	231,029	216,785	(14,244)	94%
Travel	68,236	19,172	(49,064)	28%
Utilities	1,260	943	(317)	75%
Scholarships	8,823,288	9,846,493	1,023,205	112%
TOTAL OPERATING EXPENSES	10,017,892	10,800,448	782,556	108%
OPERATING GAIN / (LOSS)	(7,881,834)	(8,742,929)	(861,095)	111%
NON-OPERATING REVENUES (EXPENSES)				
State appropriations			-	
Grants	8,755,839	9,816,830	1,060,991	112%
Gifts	117,626	129,812	12,186	100%
Investment income			-	
Interest on capital related debt			-	
Capital	(1,007,918)	(737,755)	270,163	73%
Other			-	100%
NET NON-OPERATING REVENUES	7,865,547	9,208,887	1,343,340	117%
INCOME (LOSS) BEFORE TRANSFERS	(16,287)	465,958	482,245	-100%
TRANSFERS IN (OUT)				
Debt service			-	
Other	(36,023)	(124,295)	(88,272)	345%
TOTAL TRANSFERS IN (OUT)	(36,023)	(124,295)	(88,272)	345%
INCREASE (DECREASE) IN NET POSITION	\$ (52,310)	\$ 341,663	\$ 393,973	

Missouri Western State University
Comparison of Budget to Actual
For the Year Ending June 30, 2020
(As of May 31, 2020)

Attachment #3

	Plant			
	Revised Budget	Actual	Difference	%
OPERATING REVENUE				
Student Tuition and Fees				
Federal grants and contracts				
State grants and contracts				
Non-governmental grants and contracts				
Sales and service of educational departments				
Auxiliary enterprises:				
Athletics				
Housing				
Food service				
Bookstore				
Other auxiliary enterprises				
Other operating revenues	\$ 40,000	\$ 38,796	\$ (1,204)	
TOTAL OPERATING REVENUES	40,000	38,796	(1,204)	
OPERATING EXPENSES				
Salaries and compensation			-	
Fringe benefits			-	
Supplies and services			-	
Travel			-	
Utilities			-	
Scholarships			-	
TOTAL OPERATING EXPENSES	-	-	-	
OPERATING GAIN / (LOSS)	40,000	38,796	(1,204)	
NON-OPERATING REVENUES (EXPENSES)				
State appropriations			-	
Grants			-	
Gifts	25,000	24,278	(722)	
Investment income			-	
Interest on capital related debt	(1,884,238)	(1,521,345)	362,893	81%
Capital	(250,000)	(393,955)		
Other	(125,000)	(105,950)	19,050	85%
NET NON-OPERATING REVENUES	(2,234,238)	(1,996,972)	381,221	89%
INCOME (LOSS) BEFORE TRANSFERS	(2,194,238)	(1,958,176)	380,017	89%
TRANSFERS IN (OUT)				
Debt service	4,004,513	3,868,528	(135,985)	97%
Other	200,000	124,295	(75,705)	62%
TOTAL TRANSFERS IN (OUT)	4,204,513	3,992,823	(211,690)	95%
INCREASE (DECREASE) IN NET POSITION	\$ 2,010,275	\$ 2,034,647	\$ 168,327	

Missouri Western State University
Comparison of Budget to Actual
For the Year Ending June 30, 2020
(As of May 31, 2020)

Attachment #3

	Total			
	Revised Budget	Actual	Difference	%
OPERATING REVENUE				
Student Tuition and Fees	\$ 35,812,444	\$ 36,525,043	\$ 712,599	102%
Federal grants and contracts	619,883	551,902	(67,981)	89%
State grants and contracts	861,105	845,535	(15,570)	98%
Non-governmental grants and contracts	436,762	424,082	(12,680)	97%
Sales and service of educational departments	269,048	323,081	54,033	120%
Auxiliary enterprises:				
Athletics	768,214	654,600	(113,614)	85%
Housing	6,242,026	5,537,124	(704,902)	89%
Food service	4,427,709	4,060,745	(366,964)	92%
Bookstore	193,065	168,833	(24,232)	87%
Other auxiliary enterprises	639,493	525,599	(113,894)	82%
Other operating revenues	236,110	364,440	128,330	154%
TOTAL OPERATING REVENUES	50,505,859	49,980,984	(524,875)	99%
OPERATING EXPENSES				
Salaries and compensation	31,737,754	27,666,553	(4,071,201)	87%
Fringe benefits	11,271,318	9,502,969	(1,768,349)	84%
Supplies and services	13,583,195	10,828,751	(2,754,444)	80%
Travel	1,115,985	1,050,353	(65,632)	94%
Utilities	2,507,422	1,996,416	(511,006)	80%
Scholarships	20,157,658	21,141,634	983,976	105%
TOTAL OPERATING EXPENSES	80,373,332	72,186,676	(8,186,656)	90%
OPERATING GAIN / (LOSS)	(29,867,473)	(22,205,692)	7,661,781	74%
NON-OPERATING REVENUES (EXPENSES)				
State appropriations	18,775,759	18,582,215	(193,544)	99%
Grants	8,755,839	9,816,830	1,060,991	112%
Gifts	3,401,275	2,028,268	(1,373,007)	60%
Investment income	200,576	176,277	(24,299)	88%
Interest on capital related debt	(1,884,238)	(1,521,345)	362,893	81%
Capital	(1,947,356)	(1,718,053)	229,303	88%
Other	97,000	20,669	(76,331)	21%
NET NON-OPERATING REVENUES	27,398,855	27,384,861	(13,994)	100%
INCOME (LOSS) BEFORE TRANSFERS	(2,468,618)	5,179,169	7,647,787	-210%
TRANSFERS IN (OUT)				
Debt service	-	-	-	0%
Other	-	-	-	0%
TOTAL TRANSFERS IN (OUT)	-	-	-	0%
INCREASE (DECREASE) IN NET POSITION	\$ (2,468,618)	\$ 5,179,169	\$ 7,647,787	

Missouri Western State University
Schedule of Funds Invested
5/31/2020

OPERATING FUND	YIELD	AMOUNT	BANK
Checking Account	1.55%	11,430,514	Citizens Bank
Miscellaneous Petty Cash/Change Funds	0.00%	4,900	Campus Locations
TOTAL OPERATING, AUXILIARY & AGENCY FUNDS		<u>11,435,414</u>	
 AUXILIARY SYSTEM REVENUE BONDS			
Escrow Bond Refunding Account	0.00%	5,582	Commerce Bank
Repair & Replacement Reserve	1.55%	300,000	Citizens Bank
TOTAL AUXILIARY SYSTEM REVENUE BOND FUNDS		<u>305,582</u>	
 INSTITUTIONAL LOAN FUND			
Checking Account	1.55%	82,483	Citizens Bank
TOTAL LOAN FUNDS		<u>82,483</u>	
 TOTAL FUNDS INVESTED		 <u><u>\$ 11,823,479</u></u>	

Average Interest Rate

January 2020 - 1.55%

January 2019 - 2.39%

Missouri Western State University
Statement of Cash Position
May 31, 2020

Fund	05/31/2020 Available Balance	05/31/2019 Available Balance	05/31/2018 Available Balance
Operating, Auxiliary, Agency, Payroll & Petty Cash	\$ 11,435,414	\$ 9,650,317	\$ 12,471,107
Auxiliary System Revenue Bond Funds	305,582	300,000	760,000
Loan Funds	82,483	80,992	82,483
TOTAL FUNDS INVESTED	\$ 11,823,479	\$ 10,031,309	\$ 13,313,590

Statement of Cash Position

Missouri Western State University
Fall 2020 Tuition and Fees

	Fiscal Year 2019-2020	Fiscal Year 2020-2021
Tuition		
Per Semester Credit Hour		
Undergraduate Resident	\$ 217.72	\$ 220.00
Undergraduate Resident - Online	289.00	220.00
Undergraduate Non-Resident	449.05	454.00
Undergraduate Non-Resident - Online	394.00	454.00
Undergraduate Resident - Law Academy	264.00	285.00
Undergraduate Non-Resident - Law Academy	264.00	300.00
Graduate and Professional Resident	359.39	363.00
Graduate and Professional Resident - Online	394.00	363.00
Graduate and Professional Non-Resident	643.39	650.00
Graduate and Professional Non-Resident - Online	436.00	412.00
Graduate MBA - Online	500.00	500.00
Graduate Prairie Lands Program	289.00	292.00
Mandatory Fees		
Max Experience (per credit hour)	5.00	5.00
SGA Fee (per credit hour)	30.00 / 50.00*	3.75
Facilities Access Fee (per credit hour)	12.50	12.00
Instructional Support & Technology Fee (per credit hour)	1.60	1.68
Instructional Support Fee - Online (per credit hour)	-	75.00
Student Support Fee (per credit hour)	50.00 / 75.00**	6.00
Yearbook Fee	5.00	-
* 30.00 (1-11 cr. hrs.), 50.00 (12 and up cr. hrs.)		
** 50.00 (1-11 cr. hrs.), 75.00 (12 and up cr. hrs.)		
Program Fees		
Per Semester Credit Hour		
Craig School of Business	\$ 48.45	\$ 56.00
Criminal Justice and Legal Studies	30.00	34.00
Education	40.55	47.00
Engineering Technology	46.00	53.00
Military Science	30.00	34.00
Law Enforcement Academy	11.32	N/A

Missouri Western State University
Fall 2020 Tuition and Fees

	Fiscal Year 2019-2020	Fiscal Year 2020-2021
Communications	30.60	35.00
Psychology	30.60	35.00
Theatre/Cinema	60.85	63.00
Humanities	31.15	35.00
Fine Arts	44.60	50.00
Biology	33.45	38.00
Chemistry	33.45	38.00
Computer Science/Math/Physics	33.45	38.00
School of Nursing	47.55	56.00
Honors College	29.15	31.00
Health Professions	47.55 or 40.55	45.00

Laboratory Fees

Per Individual Lab course		
Biology Lab Fee	\$ 80.00	\$ 80.00
Chemistry Lab Fee	100.00	100.00
Criminal Justice Lab Fee	40.00	40.00
Psychology Applied Learning Lab Fee	20.00	-
Geography Lab Fee	45.00	45.00
HIF Virtual Lab Fee	50.00	50.00
Nursing Lab/Supplies	200.00	200.00
Engineering Technology	-	30.00
Physics Lab Fee	25.00	25.00
PTA Lab Fee	40.00	50.00

Course Fees

Per Individual course		
Developmental Course Fees	95.00	\$ 100.00
Computer Assisted Course Fees	35.00	-
Computer Intensive Course Fees	45.00	-
Coop Teaching Fees	100.00	100.00
Criminal Justice Applied Learning Fees	2.00	-
Course Material Fees	10.00	10.00
Entrepreneurship Mindset Fee	50.00	50.00
HIM Jr. PPE Fee	86.00	86.00
HIM Sr. PPE Fee	13.00	13.00

Missouri Western State University
Fall 2020 Tuition and Fees

	Fiscal Year 2019-2020	Fiscal Year 2020-2021
Japan Study Abroad Fee	500.00	500.00
Journalism Technology Fee	50.00	50.00
Materials & Technology Fee	100.00	100.00
Materials Postage Fee	45.00	45.00
MIM Simulation Fee	50.00	50.00
MIN Course Fee	38.00	38.00
Music Equipment Fee	50.00	50.00
Music Major General Fee	100.00	100.00
Music Major Instruction Fee	100.00	100.00
Music Material/Concert Fee	25.00	25.00
Nursing & Testing Fee	235.00	235.00
PHIM Fee	38.00	38.00
PTA Participation Fee (various depending on course)	15.00 / 120.00 / 215.00	15.00 / 120.00 / 215.00
RN-BSN Course Fee	38.00	38.00
Scuba Supplemental Fee	250.00	250.00
Teaching Supervision Fee	450.00	450.00
TK20 Fee	110.00	110.00
Applied Music Fee	100.00	100.00
Art Materials Fee -Painting/Print (various depending on course)	60.00 / 150.00	60.00 / 150.00
Art Materials Fee - Graphic Design	20.00	20.00
Art Materials Fee - Photography (various depending on course)	70.00 / 80.00	25.00/70.00 / 80.00
Art Materials Fee -Drawing 2-3D (various depending on course)	20.00 / 50.00 / 60.00	20.00 / 50.00 / 60.00
Art Materials Fee - Sculpture (various depending on course)	40.00 / 50.00 / 60.00	40.00 / 50.00 / 60.00
Art Materials Fee - Art History	20.00	20.00
Art Materials Fee - Ceramics	80.00	80.00
Art Materials Fee - Art Supply (various depending on course)	20.00 / 40.00	20.00 / 40.00
Art Materials Fee - Interactive Software	80.00	80.00
HPER Fee	10.00	10.00
Law Academy Fee	10.32	-
Griffon Edge Fee	217.72	229.00

Housing Fees

Fall and Spring semesters:

Scanlon Hall *	\$ 2,392.00	\$ 2,512.00
Scanlon Hall (Single, based upon availability)	3,232.00	3,394.00
Leaverton Hall**	2,741.00	2,878.00

	Fiscal Year 2019-2020	Fiscal Year 2020-2021
	2,741.00	2,878.00
	3,491.00	3,666.00
	3,491.00	3,666.00
	3,594.00	3,774.00
	95.00	100.00
	100.00	100.00
	700.00	700.00
	1,000.00	1,000.00
	1,000.00	1,000.00

Beshears Hall***

Vartabedian Hall*****

Housing Deposit (applied to account)

Scanlon Hall

Vaselakos Hall

****First Year Freshmen through Seniors**

***Sophomores through Seniors

^Room buyout is paying to occupy both sides of a double occupancy

Spring semesters

Fall and Spring semesters:

15 meals + \$300 Flex Plan

Declining Balance Flex Plan #1*

Commuter Plans:

55 meal block + \$100 Flex Plan

25 meal block + \$100 Flex Plan

Faculty/Staff Meal Plans:

20 meal block

10 meal block

1,892.00 \$

2,018.00	2,089.00
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925.00	950.00
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491.00	506.00
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270.00	279.00
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96.00	99.00
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50.00	52.00
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Missouri Western State University
Fall 2020 Tuition and Fees

Fiscal Year 2019-2020 Fiscal Year 2020-2021

Declining Balance Accounts:

\$950 Declining Balance Flex Account Available to Juniors, Seniors or students living in Vartabedian Hall.

\$1,800 Declining Balance Flex Account Available to Sophomores, Juniors, Seniors or students living in Vartabedian Hall.

Other Fees

Housing Deposit	\$	100.00	\$	100.00
Graduation Fee		10.00 / 40.00 / 80.00		10.00 / 40.00 / 80.00
Late Graduation Fee		25.00		25.00
Payment Plan Fee		50.00		50.00
Payment Late Fee		100.00		100.00
Non-sufficient Funds Fee		25.00		25.00
International Application Fee		50.00		50.00
International Orientation Fee		80.00		80.00
Graduate Application Fee		45.00		45.00
Nursing Application Fee		30.00 / 100.00		30.00 / 100.00
Duplicate Diploma Fee		25.00		25.00
Duplicate Diploma Fee with cover		35.00		35.00
Transcript Fee		10.00		10.00
Matriculation Fee		30.00		30.00
New Student Registration Fee		120.00		120.00
Parking Permit - Student		-		25.00
Parking Permit - Employees		20.00		25.00
Parking Permit Replacement		10.00		10.00
Parking Permit - Restricted (limited number)		-		200.00
Identification Card replacement		10.00		10.00

RFQ20-093 BENEFIT CONSULTING SERVICES

Missouri Western State University requested qualifications from Benefit Consulting Firms to provide professional services to include the renewal negotiation with all benefit vendors and to provide evaluation of insurance options. Missouri Western State University advertised in two newspapers for two days and sent the specifications to fourteen (14) firms. A committee was appointed to review the responses received from eight (8) Benefit Consulting firms. The committee reviewed each submission and narrowed the list to four (4) firms that aligned with our needs and were invited to make presentations. The firms were:

CBIZ

Kansas City, MO 64112

\$ 120,000

GALLAGHER BENEFIT SERVICES, INC.
Springfield, MO 65806

\$ 135,000

HUB INTERNATIONAL
Kansas City, MO 64114

\$ 102,000

USI INSURANCE SERVICES
Kansas City, MO 64112

\$ 120,000

*All pricing is based upon three-year contract

A committee reviewed all proposals and asked for presentations. The committee evaluated and scored the finalist on various criteria. CBIZ met or exceeded our requirements per the RFQ. CBIZ's presentation was a very positive proposal. CBIZ is an exceptionally large organization with a local and Kansas City presence. They have considerable experience working with Higher Education benefit consulting. CBIZ is familiar with the local healthcare market having other local government clients. Our current vendor HUB International, submitted a proposal which is lower, however, the University believes it is time to move in a new direction with a different customer service approach. The chosen consultant will assist in managing and determining our overall health care benefit package that is currently costing over \$4,000,000 per year.

Based upon the committee's review of the information, the Administration recommends the selection of CBIZ as Benefit Consultants as described in the Request for Qualifications with annual pricing of \$40,000 making the three-year total of \$120,000.

These services will be paid from a Human Resources Department account.

Final Evaluation Matrix: Average scores are presented. Higher scores indicate higher performance. Total Points: 35																								
	HUB						USI						CBIZ						GALLAGHER					
RFQ: Benefits Consultant Presentation -	INDV 1	INDV 2	INDV 3	INDV 4	Total	Avg	INDV 1	INDV 2	INDV 3	INDV 4	Total	Avg	INDV 1	INDV 2	INDV 3	INDV 4	Total	Avg	INDV 1	INDV 2	INDV 3	INDV 4	Total	Avg
Knowledgeable about broker responsibilities	1	1	1	2	5	1.25	3	3	3	3	12	3	3	3	3	3	12	3	2	2	3	3	10	2.5
Knowledgeable about local/regional healthcare	3	2	2	3	10	2.5	3	3	3	3	12	3	5	5	5	5	20	5	3	3	1	2	9	2.25
Knowledgeable about industry challenges and how to prepare University to meet them (1 - 5)	2	2	2	3	9	2.25	4	4	4	4	16	4	4	4	4	4	16	4	3	3	2	3	11	2.75
Creativity in options/solutions suggested to	2	2	1	3	8	2	3	3	3	3	12	3	3	3	3	3	12	3	3	3	3	3	12	3
Ability to provide strong service to University	2	2	2	2	8	2	4	4	4	4	16	4	5	4	5	4	18	4.5	4	3	4	4	15	3.75
Strong data analytic products and services to	2	2	1	3	8	2	5	5	5	5	20	5	4	4	5	4	17	4.25	4	4	4	4	16	4
Subtotal	12	11	9	16	48		22	22	22	22	88		24	23	25	23	95		19	18	17	19	73	
	\$34,000						\$40,000						\$40,000						\$45,000					
Annual Costs - 7 points (1 - 7)	7	6	5	6	24	6	6	5	5	5	21	5.25	6	5	5	5	21	5.25	5	4	4	4	17	4.25
GRAND TOTAL	19	17	14	22	72	2.6	28	27	27	27	109	3.9	30	28	30	28	116	4.1	24	22	21	23	90	3.2

FB21-003 ATHLETIC MEDICAL INSURANCE 2020-2021

Invitations for bid were advertised in two newspapers and sent to ten (10) vendors. Bids were received from three (3) Insurance vendors for Athletic Medical Insurance 2020-2021. Vendors were asked to provide MWSU with premium costs for an aggregate insurance plan with a \$0 deductible.

Bid results are as follows:

Dissinger Reed Overland Park, KS 66210	Policy Aggregate Deductible	\$155,000
	Aggregate Stop Loss Premium	\$ 20,276
	TPA/Administrative Fee	<u>\$ 24,000</u>
	TOTAL	\$199,276
 First Agency, Inc. Kalamazoo, MI 49009	 Policy Aggregate Deductible	 \$231,179
	 Aggregate Stop Loss Premium	 \$ 18,235
	 TPA/Administrative Fee	 <u>\$ 25,718</u>
	 TOTAL	 \$275,132
 Orchestrate HR Dallas, TX 75244	 Policy Aggregate Deductible	 \$170,000
	 Aggregate Stop Loss Premium	 \$ 29,500
	 TPA/Administrative Fee	 <u>\$ 15,000</u>
	 TOTAL	 \$214,500

The Administration recommends acceptance of the bid from Dissinger Reed.

Funding for the insurance will come from the Athletic Insurance and Medical Fund.

REPORT OF THE PRESIDENT
June 25, 2020 (Thursday)

As the University strategically moves forward with its financial alignment and new initiatives, we sincerely appreciate the Board of Governors' continued efforts, assistance, and consideration especially in light of the additional challenges presented by COVID-19. If the University is united in purpose and continues on an innovative path way forward, it can overcome localized and industry-wide challenges. Focusing on the future, I have included several updates on our efforts and measures taken to move forward.

PROGRAMS & PARTNERSHIPS

- **Workforce Development.** Missouri Western will launch the Center for Workforce Development on July 1, 2020. The Center for Workforce Development will provide non-credit courses that are relevant to today's workplace, completely online and at students' own pace. Annette Weeks will be the executive director of both the Center for Entrepreneurship and the new Center for Workforce Development.

Courses will cover a wide variety of subjects to include computer applications, business, leadership, entrepreneurship, GED prep, and career development. Also, the Center will offer exam prep courses and certifications such as cybersecurity, agile project management, data analytics, human resource management, Six Sigma and lean management.

For a long time, area employers have been expressing a need for more training opportunities for their employees. We are excited that we will be able to meet that need in a convenient and affordable way. With so many people experiencing employment disruptions due to COVID-19, this is the perfect time to provide basic skills training and continuing education courses to enhance their skills and offer a better chance of getting a new job or a promotion.

Whether someone is looking to expand their skill set, earn professional credits, or learn something new, the online professional development courses and certificates will align perfectly with a busy schedule. Courses are self-paced and online, accessible from anywhere, and available on mobile.

STUDENT EXPERIENCE

- **Summer and Fall Semesters.** The summer 2020 semester kicked off on May 26th with enrollments down just 5.3% in comparison with the summer 2019 semester. This is encouraging given that our enrollments for the fall 2019 semester were down about the same. Fall semester enrollments for returning students are down by around 8% at this point. New student applications have been tracking about 16% down for several months now. We continue to work on the yield of prospective students.

For fall, we look forward to welcoming students back to campus for an exceptional fall semester of teaching, learning, and engaging on campus. For incoming students, we have made adjustments to help ease the process of applying for and attending college. Admissions process changes recently implemented include waiving ACT and SAT testing admission requirements, extending automatic scholarship deadlines to Aug. 31 and delaying housing deposits until fall. The Admissions Office also has expanded its online visit, orientation and campus tour options.

As Missouri Western seeks to reopen responsibly for the fall semester, it plans on offering a range of in-person, online, and mixed-format courses. Based on the experience from spring semester, Missouri Western will remain flexible in order to serve and accommodate students and employees based on the guidelines issued by the CDC, state authorities and local officials. We are prepared to quickly adapt to changing circumstances, if needed, to meet the needs of our campus community so students should rest assured. Also, we are committed to delivering a high-quality education while supporting vulnerable students, staff, faculty and others who may not be comfortable physically returning to campus.

- **Esports.** Since the announcement of the esports program at Missouri Western, our director (Christian Konczal) has received hundreds of expressions of interest from current and prospective students. Tryouts for our four varsity teams were recently held including: Rocket League (May 27-29), League of Legends (June 1-3), Overwatch (June 4-6), and Fortnite (June 8-10). We look forward to kicking off the season in the fall with our student athletes, coaches, and team managers.

Having an esports program is unique to the area, and local high schools are adding their own esports programs, which provides additional recruiting opportunities. In addition to the monies pledged by our Student Government Association, we have separately raised approximately \$400,000 over the past several months to assist the University in distinguishing itself in this area.

Esports is seeing unprecedented growth in popularity, engagement, and cultural relevance in terms of playing and watching. COVID-19 has only enhanced popularity. It is estimated that there are over 2.5 billion gamers worldwide. Missouri Western students requested the addition of esports. The press conference to announce the program and introduce the new director at Missouri Western drew about 150 students, which is an unprecedented number of students attending a University press conference. The job prospects in esports range from business management to communication to computer science to music to health care. Esports is widely accessible and an equalizer. Gamers play esports for the fun, thrill of competition, and ability to connect with others. Video games can teach logical thinking, strategy, and problem-solving while multiplayer games help participants hone communication and team collaboration skills.

- **Campus Cupboard.** A generous donor has agreed to repurpose designated funds from the Craig School of Business to support the Campus Cupboard. A refrigerator, an upright freezer and additional food supplies will be purchased with these funds.
- **Welcome event.** Admissions, Alumni Board members, and other campus community members passed out yard signs to new incoming Griffons on campus and in Kansas City.

PEOPLE AND CAMPUS

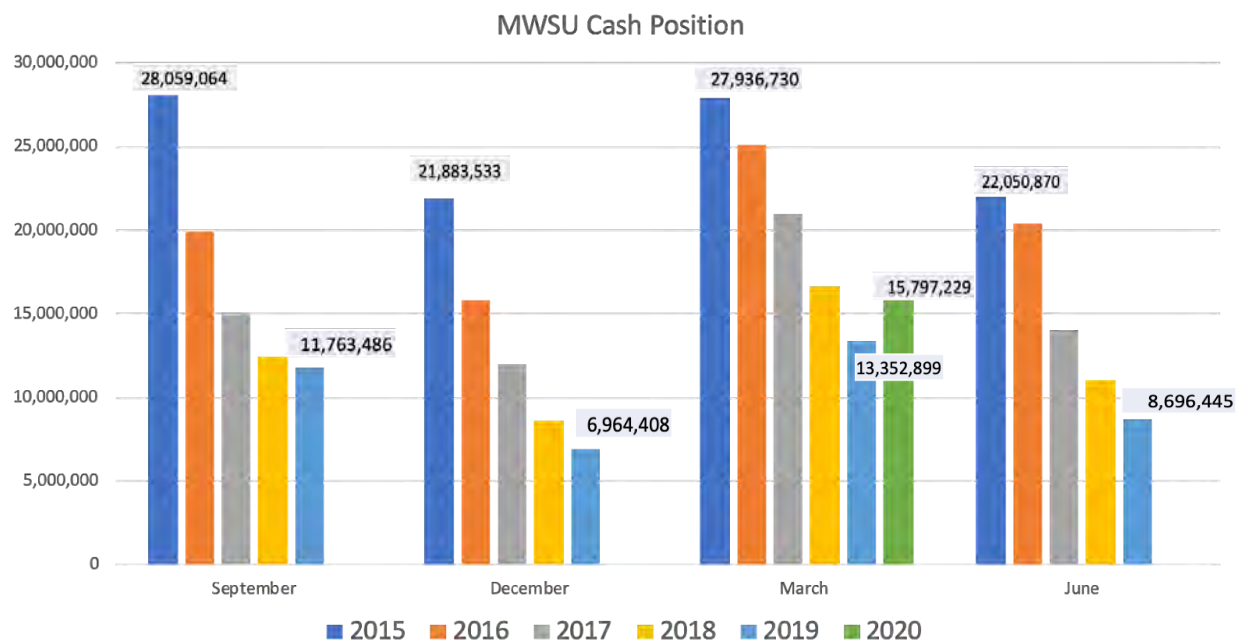
- **Convocation postponed.** Our annual Convocation on Critical Issues featuring Michael Morell, former acting director and deputy director of the Central Intelligence Agency, originally scheduled for Oct. 1, 2020 has been postponed to September 30, 2021, because of concerns about the COVID-19 pandemic. Our hope is to have a fall semester that's as close to normal as possible, but we know adjustments will need to be made. Given the capacity crowds we attract for this annual event, this is one adjustment that seems appropriate. This was a difficult decision, but it was made based on feedback from our speaker, organizers, and others. We look forward to welcoming Mr. Morell to St. Joseph and hearing his insights about national security, populism, and American leadership in the world a year later when the safety and health risks associated with this virus have further subsided.
- **Presidential Task Force on Equity and Inclusion.** As Missouri Western aspires to educate future and current leaders who can effectively impact a complex and often fractured world, it is essential that we bring together a diverse community. Also, it is important that we recognize the importance of inclusion and belonging. To encourage learning and maintain civility within our society, we must always strive to interact with mutual respect. As a University community, we can embrace the spirit that defines a respectful culture while proactively working to foster a climate supportive of all of our members.

In the past, the University has regularly taken steps to make our community better and develop a more inclusive environment. At the same time, there is much work to be done especially as our society struggles with rancor, marginalization, and discrimination. We need to explore a range of inquiries and undertake a host of initiatives that will result in a more open and inclusive campus.

As a result, I am convening a University-wide task force. I will invite a group consisting of faculty, staff, students, and alumni to explore specific areas and make recommendations about how Missouri Western can make further progress toward the above goals. Together we can take steps to ensure that everyone has the opportunity to grow and thrive on our campus.

STRENGTH & STEWARDSHIP

- **COVID-19.** We continue working to overcome our budget deficit and strengthen the University for the future. Unfortunately, COVID-19 has presented additional financial challenges for the University this fiscal year in the following respects among others.
 - ***Loss of \$3.0 million in State Funding.*** In April, we learned that the State of Missouri would withhold \$1.8 million from Missouri Western this fiscal year (\$600,000 per month from our monthly state allocation for the months of April, May, and June). In June, we were informed that the State of Missouri would withhold our entire appropriation for the month (\$1.2 million). Losing nearly 14% of our annual state appropriation during the last three months of the fiscal year has required additional countermeasures.
 - ***Legislative impact – \$4 million to \$6 million loss.*** For the next fiscal year, the General Assembly passed a budget that cuts 10% from our budget (absent offsetting federal support). It is projected that the General Assembly budget is not balanced due to lower state revenues, and that we could lose up to 20% of our annual appropriation depending on state revenues. This would total over \$4 million. In addition, in the original House budget, Missouri Western was slated to have an additional \$1 million added to its core. Also, efforts to secure over \$1 million funding for Scanlon Hall renovations were very promising. Unfortunately, the public health crisis sidetracked funding in both of these regards.
 - ***Partnerships on hold.*** Due to reduced state funding to K-12, plans for an Early Childhood Center have effectively been put on hold. This potential collaboration with the local school district would have brought a reliable revenue stream and heightened interest in the University.
 - ***CARES Act*** – The University has received about \$1.8 million to offset expenses incurred due to the COVID-19 pandemic. These funds will help the University cover losses suffered with respect to the residence halls and other expenditures.
- **Financial progress.** To help turn around our finances and weather the COVID-19 storm, the University has taken measures over the past 11 months to reduce expenses. This past year, countermeasures have made positive gains as evidenced by the chart included below – specifically looking at an apples-to-apples comparison as of March 31, 2019 and March 31, 2020. This is the first year-on-year increase in cash position for at least five years. The figures are uniformly delineated as of dates specific to ensure accurate comparison as of September 30th, December 31st, March 31st, and June 30th each year.



- While the measures taken have been and will continue to be helpful, the gravity of the amassed challenges has necessitated personnel adjustments, the phasing out of under-enrolled programs, and other countermeasures. In terms of a progress update, the following moves will positively impact our financial position going forward including:
 - ***\$5.2 million in staffing savings on top of planned \$5 million adjustment to faculty staffing.*** In addition to the faculty staffing adjustments announced on April 29, 2020, it is important to note that about 70 administrative and staff positions have been eliminated/vacated over the past year due to our financial struggles and the impact of COVID-19. Only six new positions have been added, and all of these directly relate to increasing students and attracting new revenue to the University.

In calculating annual expense savings, these staffing adjustments and our hiring frost will yield nearly \$5.2 million after factoring in the new positions. Senior leadership positions impacted by the adjustments include the following:

- [May 2020] Eliminated Associate V.P. of Enrollment Management position
- [Apr. 2020] Eliminated three Cabinet positions: V.P. for Advancement; V.P. for Student Affairs; and Director of External Relations.
- [Apr. 2020] Reconfigured the Executive Director of Center for Service position into a dual role involving administration and teaching.
- [Oct. 2019] Eliminated the positions of Dean of the Western Institute, Dean of the College of Fine Arts and Associate Dean of Nursing through academic and departmental restructuring.
- [Aug. 2019] Shifted Graduate School Dean position to a part-time role.

- [Aug. 2019 to present] Due to the University's financial condition, we have not filled these positions -- Chief Information Officer, Associate Vice President of Finance, Assistant Registrar, Controller, Assistant Dean of Student Development, Director of Residence Life & Housing and Director of Alumni Relations.
 - Other senior administrators and staff were hired to replace others who had held the same position before them. Such actions were taken without any significant budgetary impact.
 - ***Additional countermeasures.*** These include reducing operating budgets, downscaling of discretionary spending, greater efficiencies, reducing travel, eliminating the print shop, phasing out of the Western Institute, reduced costs related to our Northland campus, reformulation of our approach to scholarships, and new initiatives designed to attract students among other things.
- ***Foundation support.*** Many of the cost-cutting measures and new revenue initiatives will take time to bear fruit. This reality combined with the financial state of the University have necessitated an extraordinary request to the MWSU Foundation for support to help bridge us to the future. Strategic assistance to help the University cover its operating expenses is forthcoming before June 30, 2020. Additionally, we are grateful to the Foundation for its assistance with university fundraising efforts including the MWSU/YWCA Charity Golf Classic, fiscal year 2021 Athletics Gold Coat Drive, Arts Society Membership Renewals, Spring Donor Direct Mail Appeal, and Western League for Excellence renewals.
- ***Advancement and Alumni.*** Educating, developing support for new initiatives, and ongoing fundraising have been prioritized even during the COVID-19 era. Due to our recent reorganization of the leadership team, I have been meeting weekly with the team and actively involved with the organization. Several highlights of recent events including:
 - \$200,000 from an anonymous donor. This is an unrestricted donation to be applied towards esports, other new initiatives, or other areas of need within the University;
 - US Bank recently presented the University with a \$75,000 unrestricted donation from an anonymous trust that it manages. In addition, we also were just made aware of another grant from the US Bank Foundation in the amount of \$5,500.
 - New campaign directed towards alumni and friends with a military affiliation asking for support of our new Center for Military and Veterans Services.
 - Over \$10,000 raised to date from alumni and friends in response to our spring direct mail appeal that was mailed on April 7. We continue to receive gifts almost daily from this appeal. A majority of these gifts are unrestricted.
- ***Alumni Update***
 - The Alumni Board met for their spring retreat on June 13. Mary Workman '75 was voted in as President and Lai-Monte' Hunter '99 as Vice President for FY21. Angie Springs '02 was recognized for her 9 years of service as she terms off the board.
 - Alumni Award recipients were also chosen and they will be recognized at the Alumni Awards Banquet during Homecoming week.

Current Bylaws – Articles IV & VII

Article IV - Committees and Consultants

Section 1. Committees

(a) Standing Committees. A standing executive committee may be created by the Board to serve at the discretion of the Board.

(b) Ad Hoc Committees. The chair may create such ad hoc committees as he or she deems necessary, to serve as [sic] the discretion of the Chair and to have such powers and perform as may be assigned to it [sic].

Section 2. Consultants

The Board may appoint consultants, or hire professionals, as it deems necessary.

Article VII – Amendments of Bylaws

Section 1. Amendment of Bylaws

These bylaws may be amended and/or repealed by the affirmative vote of two-thirds of the members, provided written notice is given to each Board member thirty (30) days in advance, and said amendment(s) is discussed at least one meeting of the Board prior to the meeting of the Board at which said amendment(s) is voted upon.

Section 2. Review of the Bylaws

The chair may appoint an ad hoc committee to review these bylaws.

NEW PROPOSED Article IV

Article IV. Committees and Consultants

Section 1. Establishment of Committees.

There shall be standing and ad hoc committees appointed annually by the Chair of the Board. The Chair of the Board shall be an ex officio member of each committee if not otherwise a member of that committee and may vote in the absence of any one of the committee members. Vice Presidents of the University shall serve as non-voting staff liaisons to Board standing committees as suggested by the subject matter of each issue referred to a standing committee and as assigned by the Chair. Membership on a committee need not be limited to members of the Board. (*Appointments are left to the sound discretion of the Chair, but generally non-members should not outnumber members.*) The Chair of the Board may fill vacancies in the membership of any committee as needed. The committees are:

(a) Academic and Student Engagement Committee:

- Membership: This committee shall consist of at least three voting Board members, one of whom will serve as Chair of the committee. The Chair of the Board may appoint such other members as helpful to facilitate the work of the committee and shall at that time designate each as either a voting or non-voting member.
- Meetings: The committee shall meet at least twice per year, and more often as needed.
- General committee charge: This committee shall be responsible for addressing matters pertaining to academics and student life as well as athletics. While the day-to-day operations of the University in these areas remain the primary responsibility of the President and University administration, the standing committee of the Board will focus on general oversight of strategic plan objectives and university goals within these areas, and consider overall implications related to long-range planning, budget, operations, and external relations. It will work to ensure that the Board is informed in these areas.
- Chair's charge: The Chair may at any time charge the committee with specific matters for consideration, appropriate to its subject matter.

(b) Personnel, Finance, and Operations Committee:

- Membership: This committee shall consist of at least three voting Board members, one of whom will serve as Chair of the committee. The Chair of the Board may appoint such other members as helpful to facilitate the work of the committee and shall at that time designate each as either a voting or non-voting member.
- Meetings: The committee shall meet quarterly, and more often as needed.
- General committee charge: This committee shall be responsible for addressing matters pertaining to the human resources of the University, budget and finance, and other operations matters (including, e.g., facilities, risk, information technology, etc.). While day-to-day management and operations of the University in these areas remain the primary responsibility of the President and University administration, the standing committee of the Board will focus on general oversight of strategic plan objectives and university goals within these areas and consider overall implications related to long-range planning. The committee may also advise the Board on specific matters related to bids, contracts, budgets, and other related matters that come before the Board. This committee

shall have the authority to engage outside vendors to validate the University's annual financial statement or to provide advice in the review of financial statements prepared by the administration.

- Chair's charge: The Chair may at any time charge the committee with specific matters for consideration, appropriate to its subject matter.

(c) Policy and Bylaws Committee:

- Membership: This committee shall consist of at least three voting Board members, one of whom will serve as Chair of the committee. The Board secretary and University counsel shall serve as liaisons to the policy and bylaws committee. The Chair of the Board may appoint such other members as helpful to facilitate the work of the committee and shall at that time designate each as either a voting or non-voting member.
- Meetings: The committee shall meet twice per year, and more often as needed.
- General committee charge: Subject to the Board's approval, this committee shall establish and periodically revise its policies and procedures. It shall also periodically review the adequacy of the Board's bylaws and handbook. The committee will work to ensure that the Board adheres to its policies. This committee shall also review and recommend to the Board new and updated University policies and bylaws.

(d) Ad Hoc Committees:

- The Chair of the Board may, from time to time, appoint ad hoc committees as the Chair deems desirable. Each ad hoc committee shall consist of three voting members of the Board and shall report to the Board on the matters they are charged to investigate or act upon. The Chair of the Board may appoint such other members as may be helpful to facilitate the work of any of these ad hoc committees, and shall at the time of appointment designate each as either voting or non-voting members of their respective committees.

Section 2. Committee Authority.

Each committee shall have and may exercise such powers and authority of the Board as are specified herein, except as prohibited by applicable law. No committee shall have or may exercise any power or authority that may not be exercised by the Board.

Section 3. Committee Meetings and Procedures.

Each committee shall determine the time and place of meetings and the notice required thereof. A majority of the members of a committee shall constitute a quorum for the transaction of business at any meeting of a committee; however, if less than a majority of the committee members are present, those members present may adjourn the meeting from time to time without further notice and may continue the business of the meeting at the date and time designated for the adjourned meeting and provided a quorum is then present. Except as otherwise set forth herein, the act of a majority of the committee members present at a meeting at which a quorum is present shall be the act of the committee. Each committee shall keep minutes of its meetings and submit reports and recommendations to the Board as necessary. Each committee may adopt reasonable rules for its own governance not inconsistent with these Bylaws, the relevant statutes of the State of Missouri, or with rules adopted by the Board. In the absence of such rules, each

committee shall conduct its business in the same manner as the Board conducts its business as set forth in these Bylaws.

Section 4. Consultants

The Board may appoint consultants, or hire professionals, as it deems necessary.

PROPOSED AMENDMENT TO ARTICLE VII

Article VII – Amendments of Bylaws

Section 1. Amendment of Bylaws

These bylaws may be amended and/or repealed by the affirmative vote of two-thirds of the members, provided written notice is given to each Board member thirty (30) days in advance, and said amendment(s) is discussed at least one meeting of the Board prior to the meeting of the Board at which said amendment(s) is voted upon.

~~Section 2. Review of the Bylaws~~

~~The chair may appoint an ad hoc committee to review these bylaws.~~
