



BOARD OF GOVERNORS

December 6, 2018

1:30 P.M.

Room 220

Blum Student Union



AGENDA

MISSOURI WESTERN STATE UNIVERSITY
BOARD OF GOVERNORS
December 6, 2018
1:30 P.M.
BLUM HALL, ROOM 220

PUBLIC SESSION

Presentation of "Imagine St. Joseph 2040" – Patt Lilly and Kylee Strough

Approval of the Minutes from the October 25, 2018, Finance Committee and Board Meetings and November 5, 2018 Special Board of Governors meeting

Reports of the Vice Presidents

- Academic Affairs (Doug Davenport)
- Student Affairs (Shana Meyer)
- University Advancement (Jerry Pickman)
- Financial Planning and Administration (Cale Fessler)

Financial Report

- Approval of October 31, 2018 Financial Report

Report of the Student Governor

Report of the President

Report of the Chair of the Board

Board Member Comments/Questions

A vote will be held to close the meeting pursuant to Missouri Statutes 610.021 (1), (2), (3) and (13) to consider legal, real estate, and personnel matters

EXECUTIVE SESSION

Personnel Items and Legal Matters

PUBLIC SESSION

Vote to Approve Personnel Recommendations

Adjournment

MINUTES, BOARD OF GOVERNORS
FINANCE COMMITTEE MEETING
MISSOURI WESTERN STATE UNIVERSITY
October 25, 2018

UNIVERSITY REPRESENTATIVES

Board Members Present

Paul Granberry, Student Governor
David Liehti
BG Greg Mason
Al Purcell

Faculty/Staff Members Present

Doug Davenport, Interim Provost and Vice President for Academic Affairs
Cale Fessler, Vice President for Financial Planning and Administration
Kent Heier, Assistant Director, Public Relations and Marketing
Carey McMillian, Associate Vice President for Financial Planning & Administration
Jomel Nichols, Director, Public Relations and Marketing
Jerry Pickman, Vice President for University Advancement
Kim Sigrist, Executive Associate to the President and Secretary to the Board of Governors
Robert Vartabedian, President

Others Present

Stephen Briggs, University Attorney
Rachel Dwiggin, BKD
Dustin Haywood, BKD

Dustin Haywood and Rachel Dwiggin from BKD, LLP presented the results of the University's FY18 audit. Included in their presentation was a summary of their audit approach and results; overview of the financial statements; and required communications, benchmarking analysis, and other matters.

The University was issued a clean, unmodified opinion for the FY18 audit.

There being no further discussion, the meeting adjourned

Respectfully submitted,

Kim Sigrist, Secretary
Board of Governors

APPROVED:

David Liehti, Chair
Board of Governors

MINUTES, BOARD OF GOVERNORS
MISSOURI WESTERN STATE UNIVERSITY
October 25, 2018

The meeting was called to order at 1:30 p.m. by Chair Dave Liechti in Room 220 of the Blum Student Union Building.

UNIVERSITY REPRESENTATIVES

Board Members Present

David Liechti –Chair
Debbie Smith – Vice Chair
Paul Granberry – Student Governor
Gen. Greg Mason
Al Purcell

Faculty and Staff Members Present

Bryan Adkins, Director of Physical Plant
Stacia Bensyl, Chair, Department of English & Modern Languages
Ben Caldwell, Dean of Graduate School/Professional Studies
Aubry Carpenter, Public Relations and Marketing Assistant
Doug Davenport, Associate Provost for Research and Planning
Cale Fessler, Vice President for Financial Planning and Administration
Tom Flaska, Event Technology Coordinator
Sara Freemyer, Director, Human Resources
Judy Grimes, Associate Vice President for Student Affairs & Dean of Students
Crystal Harris, Associate Dean, School of Nursing & Health Professions
Jennifer Hegeman, Chair, Computer Science, Math, and Physics
Logan Jones, Dean, Craig School of Business & Technology
Kent Heier, Assistant Director, Public Relations and Marketing
Tim Kissock, Risk Manager
Colleen Kowich, Director of Alumni Relations
Patti Long, Development Officer
Josh Looney, Director of Athletics
Steven Lorimor, Associate Professor, Chemistry and Faculty Senate President
Mark Mabe, Director, Information Technology Services
Gordon Mapley, Dean of Western Institute
Carey McMillian, Associate Vice President Financial Planning & Administration
Fred Nesslage, Manager of ITS – Networks and PC Support and Staff Association President
Jomel Nichols, Director of Public Relations and Marketing
Letha Nold, Chief Accountant, Director of Purchasing
Paul Orscheln, Associate Vice President for Enrollment Management
Jerry Pickman, Vice President for University Advancement & Exec. Director of the MWSU Foundation
Nicki Robertson, Benefits Coordinator, Human Resources
Kendy Scudder, Director, Campus Printing and Design Services
Kim Sigrist, Executive Associate to the President and Secretary to the Board of Governors
Melody Smith, Interim Assistant Dean, Western Institute
Yen To, Director of Assessment & Accreditation
Robert Vartabedian, President
Jill Voltmer, Chief, University Police
Zhao Zhang, Professor, Engineering Technology
Jinwen Zhu, Professor, Engineering Technology

Others Present

Steve Briggs, University Attorney
Rachel Duggins, BKD
Dustin Haywood, BKD

APPROVAL OF MINUTES

Chair Liechti asked for a motion to approve the minutes of the August 23, 2018 Finance Committee and Board of Governors meetings and the September 6 and October 8, 2018 Special Board meetings. Governor Purcell made a motion to approve the minutes as presented; Governor Mason seconded the motion. By voice vote, motion passed 4-0.

VICE PRESIDENT REPORTS

Dr. Doug Davenport, Interim Provost and Vice President for Academic Affairs

- 37 faculty members participated in the first of three General Studies Assessment Academy sessions
- Enrollment continues to increase for fall 2018; 5.5% increase in first-time freshman; 2.6% increase in overall enrollment; 2.0% increase in credit hours; 21.7% increase in dual credit enrollment; 42% increase in the number of students enrolled in 16 or more credit hours

Dr. Judy Grimes, Associate Vice President for Student Affairs and Dean of Students for Shana Meyer

- Thank you to the Vartabedians for hosting lunch for the International students on Saturday
- Shana Meyer, Vince Bowhay, Jessica Frogge are in Wichita, KS for the NASPA IV-West regional conference. Shana serves as the Regional Director and Vince Bowhay and Shana will present at the conference
- Baker Family Fitness Center patio is complete and games have been ordered
- Career Development Center held the 5th Annual Part-Time Job Fair on Sept. 19. Over 200 students were able to meet with 60 employers
- Residence halls are at 97% capacity and Joshua Maples has filled the position of Assistant Director of Resident Life
- Fraternity and Sorority recruitment has concluded with 27 accepted into fraternities and 45 choosing to join a sorority

Jerry Pickman, Vice President for University Advancement

- The Foundation year-end report was shared with the Board
- Eric Fuson and David Harris from the Art Department presented information about the Annual Visual Art Day that is made possible because of a \$5,000 Foundation grant. This year's workshop drew over 850 high school students and 48 faculty members from the 4-state area

Cale Fessler, Vice President for Financial Planning and Administration

- Jill Voltmer was introduced as the new Chief of University Police
- Human Resources and Academic Affairs in conjunction with representatives from Faculty Senate, Staff Association and IT are reviewing online applicant tracking software
- Members of University Police have completed various trainings, including 40-hour detective training, Critical Incident Training, accident training and Cleary training by the evening dispatcher

FINANCIAL REPORT

Dr. Fessler presented the unaudited financial report for the period ending September 30, 2018. Governor Purcell made a motion to approve the financial report as submitted. Governor Smith seconded the motion. By voice vote, motion passed 4-0.

Rachel Dwiggins of BKD provided an overview of the Fiscal Year 2018 Financial Audit. BKD offered an unmodified/clean audit with no material weaknesses and no findings with Student Financial Aid. Governor Mason made a motion to approve Fiscal Year 2018 Financial Audit as presented. Governor Purcell seconded. By voice vote, motion passed 4-0.

Steve Briggs, Board Counsel, presented the agreement with AGB Search to provide the president search consulting services. Calculation of fees will be figured using only the new president's first year base salary and includes a limited warranty should the new president leave for any reason in the first year. Governor Smith made a motion to accept the agreement with AGB Search as presented. Governor Mason seconded. By voice vote, motion passed 4-0.

STUDENT GOVERNOR'S REPORT

- A voter registration drive was conducted with collaboration between the Student Governor and the Student Government Association. 201 new students were registered to vote
- Working with Nathan Roberts, Director of Residential Life, to create a student laundry committee in hopes of updating the laundry facilities on campus for next school year

PRESIDENT'S REPORT

- Steve Johnston, our new Director of External Relations will officially begin his duties on January 1, 2019
- Athletic Hall of Fame banquet will be held on October 26th
- Space on campus (Spratt 211/212) is being renovated to house one of the region's largest privately owned print collections which is being donated to the University
- The St. Joseph Woodworking Guild and David Takes of Expressions Engraved are working on a new university mace
- We are working with Mosaic Life Care on a MoExcels grant request
- 25th Annual R. Dan Boulware Convocation on Critical Issues will take place on November 12th and 13th with guest speaker, Chris Wallace
- We have been invited to host the Freshman Legislative Tour on December 4th

REPORT OF THE CHAIR

Chair Liechti reported that Jennifer Dixon will serve as the Board of Governor representative on the Foundation Board. Thank you to Al Purcell for filling that role for several years.

An update on the President Search was given by Chair Liechti. The Search Committee had an initial meeting and procedures and confidentiality were discussed.

Chair Liechti provided the date of the next scheduled Board meeting, which will be Thursday, December 6, 2018 at 1:30 p.m.

EXECUTIVE SESSION – CLOSED

David Liechti, Chair
Board of Governors

MINUTES, BOARD OF GOVERNORS
MISSOURI WESTERN STATE UNIVERSITY
Special Meeting – November 5, 2018

The meeting was called to order at 3:00 p.m. by Chair Dave Liechti in the PDR of the Blum Student Union Building.

Board Members Present

David Liechti –Chair
Debbie Smith – Vice Chair
Jennifer Dixon
Gen. Greg Mason – by phone
Kayla Schoonover
Lee Tieman

Faculty and Staff Members Present

Jeanne Daffron, Executive Liaison to the Board for the Presidential Search
Doug Davenport, Interim Provost and Vice President for Academic Affairs
Jennie McDonald, Executive Administrative Associate, Academic Affairs
Kent Heier, Assistant Director, Public Relations and Marketing
Kim Sigrist, Executive Assistant to the President and Secretary to the Board of Governors

Others Present

Steve Briggs, University Attorney
Dr. Garry Owens, AGB
Kimberly Templeton, AGB

OATH OF OFFICE

Jennie McDonald, notary public, administered the Oath of Office to new Governors, Kayla Schoonover and Lee Tieman.

PRESIDENTIAL SEARCH

Dr. Garry Owens and Kimberly Templeton of AGB Search were introduced. They have spent the day meeting with a variety of constituents, gathering information to be used to draft the ad and leadership profile for the President's search. They shared some of the feedback they had received. Discussion followed and it was decided that the Board will weigh-in on the leadership profile and advertisement prior to it being published.

REPORT OF THE CHAIR

Chair Liechti provided the date of the next scheduled Board meeting, which will be Thursday, December 6, 2018, at 1:30 p.m. in Blum 220.

Gov. Smith made a motion to adjourn the meeting. Gov. Dixon seconded the motion. By voice vote, motion passed 6-0.

Respectfully submitted,

APPROVED:

Kim Sigrist, Secretary

David Liechti, Chair
Board of Governors

MEMORANDUM

TO: Dr. Robert Vartabedian, President

FROM: Dr. Doug Davenport, Interim Provost and Vice President for Academic Affairs

DATE: November 26, 2018

SUBJECT: Provost's Office Report to the Board of Governors for November/December

Office of the Provost and Vice President for Academic Affairs

The Winter 2018 Commencement will be held on December 15th at 11 a.m. in the Looney Fieldhouse. Graduating Master's students will be hooded in a ceremony at 7 p.m. in Fulkerson Center on Friday, December 14th and graduating nursing students will receive their pins in a ceremony at 8:30 a.m. on December 15th.

Meetings/Events Attended

Doug Davenport, Interim Provost

- Chief Academic Officers Meeting
- Governance Advisory Council (GAC)
- Faculty Senate
- Center for Franchise Development Open House
- Engineering Technology Department Advisory Board Meeting
- Development Council
- Kappa Delta Pi Honor Society Induction
- Alpha Chi Honor Society Induction
- R. Dan Boulware Convocation on Critical Issues
- Staff Association
- Engineering Technology Advisory Council (ETAC) Planning Meeting
- St. Joseph Small Business Summit
- GIS Day Panel
- St. Joseph Chamber of Commerce Economic Summit
- MCC Degree Pathways Partnership Meeting

STEVEN L. CRAIG SCHOOL OF BUSINESS & TECHNOLOGY

Dr. Logan Jones, Dean

Presentations/Conferences/Workshops

- Long Qiao attended the 50th Annual Geotechnical Engineering Conference at the University of Kansas in Lawrence, KS. This conference fulfilled continuing education requirements by the state licensure board of professional engineers to maintain and improve skills for professional development.
- Long Qiao attended the 2018 Live Webinar for the topic: Leaning Out. He also brought this webinar to his senior steel design class. The webinar presented the design of several landmark structures, including New York's World Trade Center from the perspective on innovative uses of steel and wind engineering.

Publications/Exhibitions/Peer Reviews

- Shensheng Tang had a peer-reviewed journal paper published in Computer Networks entitled "Easy Go: Low-cost and robust geographic opportunistic sensing routing in a strip topology wireless sensory network."
- Long Qiao's paper entitled "Comparative Study of Crack Detection Techniques Using Digital Processing to Monitor Structure Health and Safety," has been accepted for full-length submission to the 9th International Conference on Structural Health Monitoring of Intelligent Infrastructure (SHMII-9).

Student/Community Involvement/Successes

- The Lambda Chapter of Alpha Chi presented Compass Awards to faculty nominated by new inductees as their most influential professor. Logan Jones was nominated by a new inductee.
- Craig School of Business and Beta Gamma Sigma co-hosted guest speaker, Al Landes, President of Herzog Contracting Company. This event was opened to all students at Missouri Western.
- The Center for Franchise Development in the Steven L. Craig School of Business & Technology hosted an open house and ribbon cutting. Many members of the campus and community came out to support the event.
- Pam Klaus, Director of the Center for Franchise Development, announced the franchise store that will be awarded to a student who competes in the franchise competition will be an Auntie Anne's store. Since 2009, 28 graduates of the Franchise Development Center have opened or purchased more than 40 stores across the country.
- Craig School of Business hosted a Speed Networking event. This event gave students the opportunity to socialize in a structured environment with business leaders in our community.
- Bin Qiu, Finance Faculty, hosted Gerald Lau, Vice President of the Community Bank of Pleasant Hill, as a guest speaker to his class.
- Logan Jones, Perry Adkins, and Michael Kimmel attended the Economic Summit luncheon hosted by the Chamber of Commerce.
- Logan Jones and Christie Waggoner attended the Small Business Summit hosted by the Chamber of Commerce.
- Logan Jones met with CSB student leaders to discuss changes, opportunities, and receive input to improve students' campus experiences. This committee has been named Deans Student Advisory Council. They meet twice a semester.
- Craig School of Business hosted a Business High School Day. Over 200 students from surrounding high schools that showed interest in our business majors enjoyed campus tours, meeting faculty, and breakout sessions to learn about our core majors which are Marketing, Management, Accounting, and Supply Chain Management.
- Craig School of business attended the Academic Fair at Griffon Showcase. Approximately 175 prospective students signed up with 330 guests for a total of 505 guests on campus that day. Prospective students and guests can choose what they want to do, so they can personalize the event to fit their needs. They can visit with faculty, take a campus tour, learn about the honors program, see a residence hall, and learn about scholarships.
- Zhao Zhang is the faculty advisor for the Electronic Club. The Electronic Club hosted a banquet for its student members.
- Annette Weeks was part of a leadership panel hosted by Leadership Northwest Missouri in Trenton, MO. Dr. Tim Crowley facilitated the discussion with eighty-five regional professionals in attendance.
- The Center for Entrepreneurship recently hit the milestone of assisting over 500 clients. As a result 62 businesses have started-up or been retained with 305 jobs effected and \$15 million in estimated new sales.

- Through the assistance of the Center for Entrepreneurship, Butchart Flowers, a successful St. Joseph business that has been around since 1910, successfully transferred ownership from Gary Butchart to John and Michelle Leimbach. It had previously been family owned and operated for three generations. The buyers were able to utilize the Craig School of Business' Bradley Entrepreneur Loan Fund in conjunction with Pony Express Bank to secure financing to purchase the business.
- Phillip Frank, along with Annette Weeks, attended a training session put on by the Intercollegiate Studies Institute (ISI.org). The event included an all-day discussion forum for students at Missouri Southern University to discuss market principles, their evolution and future implications in domestic and global business. Training received provides opportunities for future sessions to be offered to MWSU students. Craig School of Business is scheduled to offer a similar seminar in fall 2019.

GRADUATE SCHOOL

Dr. Ben Caldwell, Dean

Accomplishments and Awards

- The Master of Science in Nursing program received final accreditation approval by the Commission on Collegiate Nursing Education (CCNE). The MSN program will be accredited for 10 years, extending until 2028.
- Andrea Keller, Admission and Advisement Coordinator for the School of Nursing and Health Professions, received a "Shout Out for Advisement Award". This award is sponsored by the Academic Advisement Committee, and award candidate were nominated by advisees and faculty for excellence in advising students.

Student Presentations

- Samantha Hoselton, MSN student, presented "A Retrospective Study Measuring BMI and Related Comorbidities Before and After Bariatric Surgery" at Sigma Theta Tau International Nursing Honor Society at the Rising Stars of Research and Scholarship Conference Indianapolis, Indiana.
- Denise Norton, current MSN student presented "Life After Death by PowerPoint" at the 22nd Annual Midwest Regional Nursing Educators Workshop: Innovations, Quality and Safety in Nursing Education and Practice Columbia, MO.
- Jennifer Utz, current MSN Health Care Leadership student, obtained her Certified Nurse Manager and Leader from the American Organization of Nurse Executives (AONE).
- Jessica Pavlisin, current MSN student, was accepted to present "Emotional Competence: Implications for Nurse Managers" at 2019 ANCC Pathway to Excellence Conference - Igniting P.O.W.E.R. at the Gaylord Palms Resort & Convention Center, Orlando, Florida on April 24-26, 2019.
- Six graduate students were inducted in the Missouri Lambda Chapter of the Alpha Chi Honor Fraternity – Melissa Anderson, Nicole Decker, Aaron Dowis, Douglas Lockard, Bobby Scott, and Lori Stark. Each Alpha Chi student inductee was allowed to nominate a faculty member for the Compass Award as their most influential faculty member. Graduate Faculty recognized with Compass Awards were Jason Baker, Julie Baldwin, Bob Bergland, Carolyn Brose, Paul Choi, Adrienne Johnson, Logan Jones, and Jonathan Rhoad.

LIBERAL ARTS AND SCIENCES

Dr. Murray Nabors, Dean

Presentations/Conferences/Workshops

- Mark Mills and three undergraduate students attended the 25th Annual Meeting of The Wildlife Society in Cleveland, OH. Mark presented a paper, coauthored with seven undergraduate students, summarizing the results of a 10-year survey of turtles on the MWSU campus.
- Csengele Barta presented her undergraduate research group's results at the international joint meeting of the American & Canadian Societies of Plant Biology and International Photosynthesis Research Society in Montreal Canada.
- Karen Koy attended the Geological Society of America Annual Meeting in Indianapolis, Indiana, where she gave a presentation on her research entitled "The Future Fossil Record of the Anthropocene."
- Michael Ducey presented a poster describing the "Missouri Regional Industrial Science and Engineering (MO-RISE) Networking and Employment Event" at the 2018 Midwest Regional Meeting of the American Chemical Society in Ames, IA.
- Jennifer Hegeman attended the first official meeting of the Computer Science Workgroup charged with formalizing the K-12 computer science curriculum in Jefferson City.
- Kaye Adkins participated in the 2018 annual conference of the Council of Programs in Technical and Scientific Communication, in Toronto. Adkins attended a workshop on preparing students to write in a content management system environment, a trend that has changed the field of technical communication. She presented as part of a panel, "Tacit Ignorance in Digital Natives." She also participated in the Program Administrator's Roundtable.
- Joachim Kibirige, along with co-author Alec Sithole, presented "How SMART Are Next Generation Science Standards? Key Findings from K-12 Education Teachers" at the 54th Annual Meeting of Missouri Academy of Science, Missouri S&T, Rolla, MO.
- Alec Sithole presented "TCD Measurements of Blood Velocities in Cerebral Arteries Under NSS Vagal Nerve Stimulation" at the 54th Annual Meeting of Missouri Academy of Science.

Publications/Exhibitions/Peer Reviews

- Undergraduate researcher Rachael Prawitz and research mentor Csengele Barta were featured in the July/August newsletter of the American Society of Plant Biologists, announcing winners of the Summer Undergraduate Research Fellowship competition.
- Kay Siebler's article "Black Feminists in Serialized Dramas" was published in the peer reviewed journal *The Journal of Television and Popular Media*.
- Gregory Stephens has the following recent publications:
 - His book "Trilogies as Cultural Analysis: Literary Re-imaginings of Sea Crossings, Animals, and Fathering" was published by *Cambridge Scholars Press*.
 - "Beyond the Romance of Resistance: Translating Stuart Hall, and Re-imagining Cultural Analysis," was published in *Culture in Focus*.
 - An essay "Integrative Ancestors redux-A Child's story from the past to the future" was published in the literary nonfiction domain, *Dreamers Creative Writing*.
 - A literary nonfiction, "Che's Boots: Discipline and the flawed hero" was published in *Intrpection*.
 - A monograph-length work "Three Birds Sing a New Song: A Puerto Rican trilogy about Dystopia, Precarity, and Resistance" has been published in *Intermezzo*.
- Alec Sithole along with co-authors Joachim Kibirige and Brian Bucklein published "Expectations, Challenges and Suggestions for Faculty Teaching Online Courses in Higher Education" in the *International Journal of Online Pedagogy and Course Design*.

- Alec Sithole published "Open Educational Resources and Prior Learning Assessment: Online Educational Programs" in *Enhancing Education through Open Degree Programs and Prior Learning Assessment*.

Student/Community Involvement/Successes

- Undergraduate students Rachael Prawitz, Mackenzie Helsel, Reid Brown and Alyssa Jones, from Csengele Barta's research group, presented research posters in the Undergraduate and Whole Plant: Environmental and Ecophysiology Sections of the international 2018 Plant Biology Meeting in Montreal Canada.
- Nine Biology and Chemistry students, two faculty members, and two academic Deans attended the Heartland Undergraduate Biochemistry (HUB) Forum held at the University of Kansas Medical Center. Graduate students and faculty members from the Biochemistry Department highlighted their research and gave tours of their labs, a high profile scientist gave a presentation, and undergraduates got a chance to showcase their collaborative research with faculty members during a poster session. Eight Missouri Western students presented four posters. MWSU undergraduate Merle Phillips won a 2nd place award for presenting his poster, which was coauthored by undergraduate student Jeremy Brown and research mentor Natalie Mikita.
- The Department of Chemistry hosted its monthly Potluck With the Professors event. The event, intended to connect students with the department and its faculty, was attended by more than 40 students.
- Joseph Kendall-Morwick and Evan Noynaert took a three-student (Steven Prine, Kaden Slater, William Wesp) programming team to the ICPC North Central Regional programming contest at Garmin International in Olathe, Kansas. The regional contest represents the geographic area of Minnesota, Wisconsin, Western Ontario, Manitoba, Iowa, North Dakota, South Dakota, Nebraska, Kansas, and the UP of Michigan.
- Twelve new National Writing Project Teacher Consultants were honored at the PLWP Certification Ceremony and Open Writing Marathon held at MWSU as the final event of the PLWP Invitational Summer Institute. Welcoming the new TCs were members of the PLWP Advisory Team: Susan Martens (MWSU), Amy Miller (MWSU), Dawn Terrick (MWSU), Dana Barnes (Westview Elementary in Excelsior Springs), Josie Clark (Bode Middle School, SJSD), Elisabeth Alkier (Bode Middle School, SJSD), and Christie Jackson (Elementary Curriculum Advisor, SJSD).
- Several PLWP Teacher Consultants also attended the Missouri Writing Projects Network's Leadership Retreat held in Boonville. Attendees participated in a cross-site writing marathon with Teacher Consultants from other National Writing Project sites in Missouri, professional development activities, and grant writing. Participants included PLWP Director Susan Martens with Elisabeth Alkier (Bode Middle School) Dana Barnes (Westview Elementary), and Jade Lewis (East Buchanan), as well as Elizabeth Hoskins (Bode Middle School, SJSD).
- MWSU Journalism students picked up national Columbia Scholastic Press Association awards for their work published in the Griffon News. Bailey Ketcham and Amaree Martin received second place for Doubletruck Page Design and honorable mention Sports Page Design. Kelsea Hall received third place for Feature Story. Morgan Doyle and Jessica Kopp received honorable mention for Feature Page Design.
- Alec Sithole was a science projects judge at the Global Learning and Observations to Benefit the Environment (GLOBE) Program (Sponsored by NASA, NSF, NOAA, U.S. Department of State).

Awards/Other

- The research proposal of Csengele Barta and undergraduate researcher Rachael Prawitz, "The role of isoprene in plant development", was funded by the highly competitive international Summer Undergraduate Research Fellowship Program of the American Society of Plant Biologists with \$6,000 provided for a student summer stipend, research consumables, and travel to the 2019 Plant Biology Meeting in San Jose, CA, to present project results.
- Csengele Barta received a "Publons 2018 Top Reviewer" Award for her peer-reviewing contributions to the International Journal of Molecular Sciences.
- Gary Clapp received the E. Ann Nalley Award for Volunteer Service to the American Chemical Society on. The award was presented at the Midwest Regional Meeting of the American Chemical Society in Ames, IA.
- Bill Church received the Alumni Association Distinguished Professor Award and was honored during two ceremonies, the first in the Fulkerson Center at the annual banquet and the second at the Homecoming Game.
- Undergraduate student Rachael Prawitz and research mentor, Csengele Barta were honored at the international 2018 Plant Biology Meeting in Montreal, Canada for being selected from hundreds of international applicants as winners of the 2018 Summer Undergraduate Research Fellowship Award.
- The Missouri governor recently signed a STEM Education and Computer Science bill allowing students to use a district-approved computer science course to fulfill one unit of mathematics, science or practical arts credit required for high school graduation. In response to the passage of this bill, the Missouri Department of Elementary and Secondary Education created a Computer Science Workgroup. Jennifer Hegeman has been appointed to this workgroup by Rusty Monhollon.

PROFESSIONAL STUDIES

Dr. Ben Caldwell, Dean

Presentations/Conferences

- Suzanne Kissock presented "Engaging Students in Applied Learning with Study Away Opportunities" at the American Association for Paralegal Education Conference in Newport, RI.
- Elizabeth Potts presented "Teaching collaboration skills using case studies as common experience" at the Teacher Education Division Conference in Las Vegas, NV. She also co-presented "Experienced teachers' use of reflection to improve their practice: Survey results" and "High-Leverage Practices: Implementation in the field by practitioners" with Jane Bogan and Joseph Hall (Wilmington College).
- Ollie Bogdon and Julie Thiele (Kansas State University) co-presented "Minding teachers' mindsets: Impact of professional development promoting a positive school climate for learners" at the Critical Questions in Education Symposium in Kansas City, MO.
- Ollie Bogdon and John Weis, NASA Education Specialist, presented NASA Lunar & Meteorite Sample Disks for Education workshop at the St. Joseph Museums and MWSU education students attended.
- Ollie Bogdon was selected as a Master Teacher to present at the Educator STEM Fest at Union Station in Kansas City, MO and MWSU education students also attended.
- Heather Kendall, Machel Skinner, Cristi Campbell and BSN student Drew Skinner led the discussion panel "Mental Health Simulation: The effects on nursing students' anxiety, ATI exam and NCLEX scores" at the Professional Nurse Educator Group Conference in Fort Wayne, IN.

Publications/Exhibitions/Peer Reviews

- Susan Bashinski published an article, "Positive Behavior Supports for Individuals Who Are Deafblind with CHARGE Syndrome," in the *Journal of Visual Impairment and Blindness* along with Dr. Susan Bruce (Boston College), Stevi Briggs (Bi-County Collaborative) and Andrea Covelli, Dr. Veronika Bernstein, Dr. Mary Zatta (all from the Perkins School for the Blind).
- Pi-Ming Yeh published an article entitled "The influences of family interaction and spiritual well-being on USA older people's depression and anxiety" in the *Health Aging Research Journal*.

Student/Community Involvement/Successes

- The Organization of Student Social Workers (OSSW) participated in the MWSU Homecoming parade. Information about the Walk for the Homeless was distributed.
- OSSW and the MWSU Social Work Program held the 7th Annual Walk for the Homeless event in downtown St. Joseph and approximately 150 people participated.
- The Social Work Program hosted a webinar "Behavior Health of Older Missourians: Current Trends, Screening & Intervention."
- The Social Work Program hosted MSW Field Day, a "meet and greet" event featuring six different MSW Programs from Park University, University of Missouri-Kansas City, University of Missouri-Columbia, University of Arkansas, Avila/SLU and the University of Kansas. This opportunity was made available to students across all disciplines with an interest in pursuing an MSW degree.
- PORTAL Showcase CJ/LS students Carly (Teater) Arducci and Nick Ross presented their summer research on Myanmar access to justice issues.
- The MWSU Legal Studies Association (LSA) sponsored the following events:
 - LSA collaborated with the MWSU Student Government Association to co-sponsor free legal clinics. Every Thursday afternoon in Blum Union, the Legal Aid of St. Joseph has an attorney on-site to advise students of legal rights, remedies and possible representation.
 - Trip to MINK Law Day in Kansas City to visit informational booths for nearly 100 law schools from across the country.
 - Transgender legal rights program for the community to train social workers and lawyers to assist transgender clients with ID document changes.
 - Family Law Rights and Responsibilities Program for students that was presented by a Legal Aid attorney.
 - "Dream A New World Into Reality" for National Coming Out Day and the final event in the ACLU 10 Days of Trans Demands Campaign.
 - Hosted attorneys and judges to provide a free transgender name change clinic to teach transgender persons how to get a gender marker change.

Awards/Accomplishments

- David Tushaus, Suzanne Kissock and Professor Emeritus Joanne Katz established the Legal Studies Justice for All scholarship for MWSU students.
- Cristi Campbell is a certified Handle With Care (HWC) trainer for teaching verbal de-escalation and person protection techniques in the healthcare setting. Second semester nursing students were HWC certified.
- Andrea Collins Keller received the Fall Advisor Shout-Out Award.

SCHOOL OF FINE ARTS

Dr. Bob Willenbrink, Founding Dean

Presentations/Workshops/Conferences/Seminars/Committees

- Rebecca Foley had artwork selected for the exhibit *Kansas City Society of Contemporary Photography: Current Works*, at the Jones Gallery in Kansas City, MO.
- Madeline Rislow and Amelia Nelson (Head Librarian, Nelson-Atkins Museum of Art) presented their work, "Local and Contemporary: Connecting Undergraduates to Today's Artists & Resources" at the Missouri Library Association Conference, Columbia, MO.
- Madeline Rislow gave an invited public lecture "Recycling Iconic Christian Art: Considering Michelangelo's Sistine Chapel as a Model for the Contemporary Precious Moments Chapel" at Berea College, Berea, KY.
- Kathy Liao presented her work at the Nerman Museum of Contemporary Art at Johnson County Community College. The JCCC faculty moderators are Misha Kligman, Assistant Professor, Fine Arts, and James Leiker, Professor and Chair, History and Political Science.
- Aaron Grant presented "Schubert's New Forms: Digressions in Schubert's Two-Part Expositions" at the National meeting of the Society for Music Theory in San Antonio, Texas.
- Morgan Mallory directed and choreographed *The Great American Trailer Park Musical* for Missouri Western State University.
- Morgan Mallory responded to *Electra* at University of Kansas on behalf of the Kennedy Center American College Theatre Festival.
- Morgan Mallory held a Dance Call Audition Workshop, which was in tandem with the Western Arts Society event.
- Jeff Stover served as Set/Projection Designer for *The Great American Trailer Park Musical* at Missouri Western. He is also designing the Set/Projections for the department production of *Short and Sweet*.
- Jeff Stover served as Executive Producer/Actor for the student film "The Eclipse" that was just accepted into the Fault Line Film Festival.

Publications/Exhibits/Performances

- Matt Hepworth-Reviewed six conference proposals as part of the User Experience Professionals Association (UXPA) peer-reviewed process of over 2,000 entries. The UXPA International Conference will be held in Scottsdale, Arizona. <http://uxpa2019.org/>
- Thomas Brecheisen screened "Loves Runs Through the Stomach," a UCLA graduate film where Thomas was the Visual Effects Supervisor and led a team of five students from his former school.
- Morgan Mallory was quoted in multiple newspapers regarding *The Great American Trailer Park Musical*. Copies available on request. She and the cast of *Trailer Park* also had a walk-on performance at the Homecoming football game.

Student/Community Involvement/Successes

- Student Indigo Gaydusek will be painting a "Griffon Wings" mural in Downtown St Joseph by Felix Square.
- Acacia Richardson painted one of the traffic boxes in the south end of St. Joseph and received a stipend for her work.
- Matt Hepworth conducted the Art Cards event during Visual Art Day, in which he recruited and trained eight student volunteers to fulfill defined leadership roles. Roles involved assisting with artistic demonstrations and coordinating the event flow, including: Sarah Acuff, Sam Cherry, Quinne Hibbler, P.K. Lombardi, Serena May, Regan Stanley, Calvin Tabor, and Liz Whitehorn.

- Matt Hepworth nominated Lindsey Davis (Morris) for Honors Student of the Year. Ms. Davis has maintained a 4.00 GPA from, in which she has fulfilled the President's Honor Roll each semester.
- Elise Hepworth served as an adjudicator for the KC Metro All-District Choir at Oak Park High School.
- Elise Hepworth conducted the Robidoux Chorale, a semi-professional choir, at Wyatt Park Christian Church.
- Nathanael May adjudicated the state piano finals for the Missouri Music Teachers Association at the University of Missouri-Columbia.
- Nathanael May adjudicated the state piano finals for the Kansas Music Teachers Association at the University of Kansas.
- Kristin Newbegin appeared in Lyric Opera Kansas City's production of *Madama Butterfly* at The Kauffman Center for the Performing Arts.
- Kristin Newbegin performed as Orange Girl in "Shout! The Mod Musical" for the Art Society Meeting in Potter Hall.
- A Guest Percussion Clinic given by Dr. Michael Compitello.
- The Enterprising Musician Speaker Series welcomed Amanda DeBoer Bartlett, the Founder/Director of *Omaha Under the Radar*.
- The Chamber Singers performed a joint concert with Kearney High School at First Presbyterian Church in St. Joseph.
- The Department of Music hosted the third annual Brass Day for junior high, high school, and college brass players.
- The Enterprising Musician Speaker Series welcomed Andrew Weathers, Producer at *Other Minds Records* and *Full Spectrum Records*.
- The MWSU Marimba Ensemble performed at the Downtown Noontime Concert at First Presbyterian Church in St. Joseph.
- The Opera Workshop presented a concert in Potter Hall.
- Wesley Sisk presented his junior tuba recital in Potter Hall.
- Rhonda Gierstorf presented her senior voice recital at First Presbyterian Church in St. Joseph.
- Morgan Mallory participated in student recruitment for the Study Away Fair.
- Morgan Mallory auditioned for two productions in the greater Kansas City area.

Awards/Other

- Thomas Brecheisen was awarded \$1,290 from Missouri Western Arts Society for Pluralsight.com training subscriptions.
- Jeff Stover was awarded a grant for Wireless Headset system from the Western Arts Society. He also was awarded a grant for a DMX system in the theatre.
- Cassie Kay Hoppas received a grant from the Western Arts Society to purchase several larger and full body dress forms for the Costume Shop.
- Matt Hepworth has actively recruited and retained 43 art students (avg. 11/year) and a grand total of 77 MWSU students (avg. 19/year) during a four-year span. Recruitment involves attending Showcase Days and Griffon Edge events, conducting personal outreach and local workshops, and responding to online requests for information from prospective students.
- Thomas Brecheisen was interviewed by the St. Joseph NewsPressNow.com for a piece that focuses on the 48-Hour Film Festival.
- Thomas Brecheisen completed Post Production of "The Eclipse," a faculty/student film shot over Summer 2018, where he participated as the Visual Effects and Editing Supervisor.

Calendar of Events

- 11/5-30 MWSU Juried Art Student Exhibition—Reception, November 9, 5-7 p.m.—Potter Hall Gallery
- 11/12 Guest Percussion/Commercial Music Clinic: Jim Riley – Potter 108 at 3:00pm
- 11/12 Percussion eXtravaganza – Potter Theatre at 7:30pm
- 11/13 Jazz Concert – Potter Theatre at 7:30pm
- 11/14 Winter Choir Concert – Potter Theatre at 7:30pm
- 11/27 Junior Recital: Kylah Bateman, clarinet – Potter 112 at 7:30pm
- 11/28 Senior Recital: Will Doyle, percussion – Potter Theatre at 7:30pm
- 11/29 Choir Concert with Raytown High School – Frederick Boulevard Baptist Church at 7:00 pm
- 11/29-12/2 *Short and Sweet*: An Evening of Short Plays and Films – Kemper Recital Hall
- 11/30 Faculty Lecture: Jon Robertson - Immersive Audio Recording – Potter 108 at 12:00pm
- 11/30 Choir Concert with Staley High School – First Presbyterian Church at 7:00pm
- 12/01 Golden Griffon Marching Band at Silver Dollar City – Branson, MO
- 12/01 Senior Recital: Jeremy Gonterman, trumpet and music technology – Potter Theatre at 3:00pm
- 12/01 Senior Recital: Kelsei Peppers, violin – Ashland UMC at 6:00pm
- 12/01 Norwegian Art Song Recital – Potter Theatre at 7:30pm
- 12/02 Wind Ensemble Concert – Potter Theatre at 3:00pm
- 12/03 Orchestra Concert – Potter Theatre at 7:30pm
- 12/06 President's Holiday Gala - Fulkerson Center at 7:30pm
- 12/5-7 Holiday Art Sale Potter Hall Gallery, Time: TBA

ADMISSIONS

Paul Orscheln, Associate Vice President of Enrollment Management & Student Retention

GO & Griffon Edge Programs

- Over 80 students and eight staff members participated in group interviews for Griffon Edge, Griffon Orientation and Griffon Ambassadors. Individual interviews will follow.

Counselor Relations

- Admissions representatives attended the MACRAO Conference. Dixie Williams, Associate Director served as President.
- Attended the 69th annual Missouri School Counselor Association Fall Conference. Over 1,200 members attended the three-day event.

Recruitment Activities

- Admissions is almost finished with high school visits, college fairs and community college visits for the Fall semester.
- Hosted 417 guests at the November 3 Griffon Showcase Day.
- Hosted special groups from the University of Kansas Math and Science Center, Atchison High School, Oak Park High School, Northeast Nodaway High School and Jefferson High School.

Student Ambassadors

- The student ambassadors gave tours to 529 students plus guests the month of October.
- The student ambassadors assisted with Convocation and special tours following the event.

- The student ambassadors helped with the MY SUCCESS Event which is designed for approximately 2,500 high school sophomores.
- Gave tours to 197 students who were on campus for the School of Business Visit Day.

Processing

- Admissions has admitted 3,526 new freshman students for Fall 2019.

FINANCIAL AID

Marilyn Baker, Director

	Month to Date As Of Nov 10			AY To Date As Of Nov 10		
	2016-17	2017-18	2018-19	2016-17	2017-18	2018-19
FAFSA's Received (Duplicated)	11411	13215	15082	12979	14459	15082
FAFSA's Received (Unduplicated)	5935	7220	7593	6371	7580	7593
Packaged Students	3903	4891	5668	5290	6243	5668
FAFSA's Selected for Verification	2020	2206	3124	2290	2435	3124
FAFSA's Verified By FAO	1151	1130	1465	1363	1299	1465
FASFA's Verified w/ Correction	877	865	916	1045	1007	916
Loans Certified (Duplicated)	3809	3746	3656	4755	4632	3656
Alternative	61	73	90	106	130	90
Subsidized	1681	1649	1588	2062	1996	1588
Unsubsidized	1900	1848	1797	2350	2263	1797
PLUS	167	176	181	237	243	181
Loans Certified (Unduplicated)	2235	2182	2154	2601	2527	2154
	Month to Date As Of Nov 10			AY To Date As Of Nov 10		
	2016-17	2017-18	2018-19	2016-17	2017-18	2018-19
Disbursed Funds	\$19,295,390	\$20,770,504	\$21,225,172	\$39,028,813	\$42,152,129	\$21,225,172
Student and Parent Loans	\$8,438,512	\$8,174,081	\$7,967,612	\$17,619,321	\$17,048,125	\$7,967,612
Federal Grants/Scholarships	\$4,522,211	\$4,631,337	\$4,671,270	\$8,754,859	\$9,482,384	\$4,671,270
State Grants/Scholarships	\$1,618,042	\$1,651,978	\$1,597,295	\$3,218,556	\$3,187,265	\$1,597,295
Inst/Foundation Scholarships	\$3,979,455	\$5,439,621	\$6,130,365	\$8,047,169	\$10,921,703	\$6,130,365
External Scholarships	\$737,169	\$873,487	\$858,630	\$1,388,907	\$1,512,651	\$858,630
Financial Aid Recipients	3,673	3,774	3,799	4,205	4,262	3,799

Financial Aid Statistics (as of November 10, 2018) for Academic Year 2018-19

- 5% increase in FAFSA applications (unduplicated), compared to November 2017.
- 15% increase in the number of financial aid recipients awarded financial aid, compared to November 2017.
- 2% decrease in federal student loan certifications, compared to November 2017.
- 2% increase in total funds disbursed for 2018-19 academic year, compared to November 2017.

Key Activities

- Disbursed \$21 million dollars in federal, state and institutional funds to students for the Fall 2018 semester.
- Conducted our annual High School Counselor Workshop for area high school counselors. Over 45 high school counselors representing 16 high schools from the Northwest Missouri and the Kansas City area attended.
- Participated in the Study Abroad Fair, helping students with potential financial aid.
- Midterm grade processing and reported unofficial withdrawals to the U.S. Department of Education.
- Conducted six area High School Nights (Lafayette, East Buchanan High School, North Platte High School, Gallatin High School, Park Hill South, and Mound City). In addition to these two financial aid staff members went to Central High School to assist students and parents with the 2019-20 FAFSA process.
- Represented the Financial Aid Office in the November 3 Missouri Western Showcase Day.
- Attended multiple Study Abroad trip meetings with faculty and students.
- Began importing 2019-20 financial aid application information from the U.S. Department of Education and have received over 1,600 applications for the 2019-20 academic year.

LIBRARY

Sally Gibson, Director of Library

The library offered several workshops this semester focused on helping students learn to evaluate information, locate resources, and understand the variety of databases and journals available through library subscriptions. The workshops offered included:

- Sorting Truth from Fiction
- Introduction to Library Research
- A Method for Evaluating Social Media
- Information Literacy and Social Justice

WESTERN INSTITUTE

Dr. Gordon Mapley, Dean & Executive Director

Dual/Concurrent Enrollment

- Stacy Turner attended the NACEP national conference in San Antonio, Texas on 11/4-11/6. NACEP is the National Alliance of Concurrent Enrollment Partnerships, the accrediting body for dual credit programs. Over 850 dual enrollment professionals were in attendance; 36 post-secondary schools in the state of Missouri were represented.

Conferences & Special Programs

- November 28 - Chamber Small Business Summit - 100 guests

MEMORANDUM

TO: Dr. Robert Vartabedian, President

FROM: Shana L. Meyer, Vice President for Student Affairs

DATE: November 26, 2018

SUBJECT: Report to the Board of Governors

Vice President's Office

10/25/18-12/5/18

Student Government Association has recently passed legislation to "gift" the Student Organization Awards Ceremony to Student Affairs. In the past, the event consisted of the SGA President & Vice President Inauguration, and honoring student organizations and advisors with awards for the year. With this opportunity, the Division is rebranding the event. The purpose of the Student Organization Awards Reception (SOAR) is to recognize the outstanding leadership and achievements of Missouri Western State University student organizations, students, advisors, and community supporters. Nominees will foster the MWSU values of Service, Quality, Enthusiasm, Freedom, Respect, and Courage. We will hold on to the past by continuing to award prestigious awards such as the Dean Hoff Outstanding Achievement Award and the Glenn Marion Community Service Award. We will also honor Dr. Vartabedian and his commitment to student affairs and student leaders by creating a new award to honor student organization presidents: the Dr. Robert A. Vartabedian Outstanding President's Award.

The Division of Student Affairs has sponsored Directors' meetings every other week. Moving forward, we will host Divisional meetings once a month, with Student Affairs Leadership Team meetings the remaining three weeks/month. Attendees are Shana Meyer, Judy Grimes, Isaiah Collier, Dave Brown, Nathan Roberts, and Vincent Bowhay. These members represent Student Affairs staff who are either a direct report to the Vice President or are our Assistant Deans, and who supervise at least one professional staff member.

We honored Veterans with a Veteran's Day luncheon on November 7 and a Pulse Group on November 9. Sargent Christopher Irvin spoke at the luncheon, and Veterans in attendance received a Missouri Western coin commissioned for the event.

Pulse groups are scheduled with a focus on various student demographics throughout the year. Each session is an opportunity for students to meet with the Vice President for Student Affairs to discuss issues important to the students; things they like on campus; things they would like to see changed; and needs we currently are not meeting. Seven students attended the

Veterans & Military Connected Pulse group; five were Veterans and two were military-connected students.

Some of the take-aways from the pulse group were a desire for service members to be included in events, with time considerations and other factors (like children) being taken into account. One student liked more intimate service member events, and did not like the feeling of being “paraded around.” Students discussed the importance of celebrating the meaning of holidays like Memorial Day or Veterans Day, not necessarily simply showcasing Veterans. The need for individuals who understand financial aid processes as they relate to Veterans could not be understated. Credit for military service is appreciated, yet there are still concerns that if accepted as electives, these “extra” classes may negatively affect the ability to receive aid. Students appreciate the concept of a Student Veterans Lounge on campus and desire a space that is similar to a USO.

Shana Meyer attended a meeting of the MIAA Institutions’ Vice Presidents for Student Affairs on November 15-16 in Tahlequah, Oklahoma. Northeastern State University was our host. Topics discussed included: Support Animal Impacts; Room Naming Policies; Student Health Services (integrated models and creative funding with community partners); Food Service Vendors; Bookstore vendors; Residency Requirements/Waivers; Campus Shuttle Services (and funding sources for them); Residence hall room humidity, condensation, mildew, mold; Campus Laundry; ADA accommodations and the need for documentation; and NCAA/Title IX educational requirements. We wrapped up our visit with a campus tour of Northeastern State’s facilities.

Our Division was shocked by the loss of one of our staff members, Stephanie Porter. Our thoughts and prayers go out to her husband, Danny, and her daughter, Decklyn.

Conferences/Meetings/Events Attended

- Football vs. Pittsburg State, October 27
- The Center for Franchise Development Open House, October 29
- Open Enrollment Session, October 30
- Student Affairs Potluck, November 15, 2018
- Awards Banquet meetings, November 1, November 8
- Griffon Showcase Day, November 3
- ADA Committee meeting, November 5
- AGB Open Forum, November 5
- AGB Listening Session with Cabinet, November 6
- Allied Arts Council Event Committee meeting, November 6, December 4
- Veterans’ Day Luncheon, November 7
- Pulse Group: Student Veterans, November 9
- Football vs. Lindenwood, November 10
- Student leader breakfast with Chris Wallace, November 13
- Convocation on Critical Issues, November 13

- Governance Advisory Council, November 13
- Events Committee Meeting, November 14
- Ready to Learn session: Student Government, November 14
- International Fair, November 14
- Hunger Banquet, November 14
- University closed, November 19-23
- Food Services Committee meeting, November 27
- NASPA National Board meeting, November 28-30
- Legislative Freshman Dinner, December 4
- Lunch with Nontraditional Students, December 5
- Board of Governors, December 6
- A multitude of 1-1 meetings with direct reports, President Vartabedian & Vice Presidents
- Weekly Cabinet & Dean's Council meetings; Student Affairs Directors' meetings monthly; SALT meetings 3 times a month
- Regular Allied Arts Board meetings, once/month

Associate Vice President for Student Affairs

Dr. Judy Grimes

Dr. Ben Caldwell and I chaired the November meeting of the International Strategic Enrollment Management Team (ISEM). We will also have our last meeting of the semester for that group on December 5. We had wonderful events and great attendance during International Week.

Events that I have attended include the November Ambassadors Luncheon, the November RISE luncheon (sponsored by Athletics), the Convocation on Critical Issues, the Convocation luncheon, the Veteran's Day luncheon, the Lindenwood/Western Football game and assisted with the Kiwanis booth at the Sugarplum Festival at the Albrecht-Kemper Museum of Art. Regular meetings included Admissions & Graduation, Student Affairs Leadership Team, the College Completion Team, Faculty Senate and Partners in Prevention. I have also had several meetings and conversations with students and their parents. I was privileged to receive the AVP/Senior Level Professional Award at the NAFSA IV-W conference in Wichita in late October. I attended several Webinars including one on "Academic Freedom & Free Speech," one on "A Data-Driven Approach: Measuring & Demonstrating the Impact of Student Affairs" and one on "Single Stop" a service that connects students with the many campus, local state and federal resources that they need to assist students as they progress towards a degree. I also attended the Human Rights Fair and the panel discussion on Myanmar. We continue working on updates to brochures and the website and to updates in assessment and strategic plans to ensure they complement the new campus strategic plan.

Title IX

Adam McGowan

On November 14 and 15 I attended the Heartland Campus Safety Summit, hosted by Jana's Campaign, at Johnson County Community College. This is day-and-a-half regional conference on preventing and responding to gender and relationship violence on college campuses. It is designed for key campus personnel from Missouri, Oklahoma, Arkansas, Kansas, Nebraska and Iowa. I attended sessions presented by partners from Husch Blackwell in Kansas City on where Title IX and campus obligations to address sexual misconduct stand at this time and Clery Act compliance, among others.

The keynote speaker from the first day was Brenda Tracey, RN, survivor and activist. Tracey has spent the last four years sharing her story of the sexual assault she survived in 1998. She has spoken to, and worked with, countless Athletic Departments around the country and is promoting her campaign of #SetTheExpectation. The focus of her campaign and her work is to shift the responsibility of rape culture to the 90% of men who do not commit sexual assaults by taking a pledge to make a change and increase their understanding of consent and repercussions for violent actions. She emphasizes working with football programs, both because her attackers were college football players and because nationally, the time between the beginning of school in the fall and Thanksgiving are when the largest number of sexual assaults are reported.

She also discussed her efforts working with the Big Sky Conference on developing a conference policy tying eligibility for athletics to behavior. Tracey also spoke about her role on the NCAA Commission to Combat Sexual Violence and the development of the NCAA Board of Governors Policy on Campus Sexual Violence and the Attestation form. I had the opportunity to speak with her for a few minutes and I shared our education and prevention efforts here with our Athletic Department, including the Teal Games from this past April during Sexual Assault Awareness Month. After the fall break, I will be meeting with Eric Kramer and Theresa Grosbach on beginning to plan for the Teal Games in April 2019 and looking to see if we can incorporate some of the suggestions from Tracey's Set The Expectation campaign.

The keynote address from the second day was by Patty Crawford, former Title IX Coordinator at Baylor University. Her talk addressed her experiences and lessons learned during her time at Baylor amidst the sexual assault scandal there. Her presentation focused on those experiences with the hope of helping other institutions with their responses to gender and relationship violence. Unfortunately I was unable to attend that presentation as I had to return to campus to speak with a couple of students prior to the fall break.

This year we have seen an unprecedented, at least in my time here, increase in the number of reports to my office. In my previous two years here at Missouri Western, we have averaged 44 reports over the entire year. At this point in this semester I have received 40. Not all of these reports will require investigation, very often survivors choose to report an incident without wanting to pursue a complaint and investigation out of fear of retaliation, not wanting to ruin

the life of another person, and for some are not ready to share their experience yet as they are working through their own healing. Other reports may be conduct that would not be a policy violation may still be something that I can address, or with supervisors or the Student Conduct Office, to prevent the behaviors that may turn into policy violations. Given our commuting student population, some reports may be for issues well outside the university and our jurisdiction to address those situations, but we still can and do offer support services to those students and help inform them of their rights.

At this point I am not sure how to explain the near 100% increase of reports from the last two years. Some explanations could be that the efforts of myself and other campus partners on awareness and education the last few years may be paying off in that individuals are more aware of their rights and know who I am and how to report. Also, this was the first year that I spoke with every incoming student, at least those in attendance, during Griffon Edge prior to the beginning of school. Another reason may be the attention of high profile cases around the country being in the media. Likely it is a combination of all those factors. I hope to further break down and assess these reports after the fall semester concludes.

It was mentioned during one of the sessions with Husch Blackwell that the Department of Education Office of Civil Rights (OCR) was expected to release their proposed regulation on addressing campus sexual assault and gender based violence prior to Thanksgiving, and did so Friday, November 16. Once released this guidance there will be a sixty (60) day public notice and comment period on the rules before the comments are considered and the rules go in to effect. We updated our Sexual Misconduct Policy this August and September in light of the suggested guidance last fall from OCR, and likely we will need to make other changes when these rules go into effect. Early indications were that the new rules will not stray far from what was suggested last fall, which only prompted some minor adjustments to our policy, but we will need to look at the proposal to determine any necessary changes.

Health & Wellness

Harold David Brown

Dr. Vincenza Marash, L.C.S.W., Ph.D., the Diversity and Women's Issues Counselor at the Counseling Center, presented at the Center for Academic Support's Level 1 Tutor Training, addressing "Working with Emotionally Distressed Students" on November 8.

Dave Brown, Assistant Dean of Health and Wellness & Counseling Center Director, attended a daylong conference entitled "Framing and Effectively Communicating about Sexual Violence in Missouri" in Columbia, Mo. on November 2. The seminar was presented by the Berkeley Media Studies Group and was sponsored by the Missouri Coalition Against Sexual and Domestic Violence and the University of Missouri Partners in Prevention. The discussion centered around Berkeley's five-year research project and the resulting recommendations for developing effective messages about sexual violence.

Michael Ritter, Accessibility Resource Coordinator, attended the AHEAD Start Academy for Disability Resource Personnel in St. Louis, MO from Oct. 24-27. AHEAD is the national Association for Higher Education and Disability.

The Baker Fitness Center Coordinator, Emily Garcia, completed CPR for the Professional Rescuer Instructor Certification.

Baker Fitness Center will have new adjustable benches in late February. This is part of ongoing projects and updates at the Center. A new security system needs to be put in place. The old one was assessed, and IMC determined it could not be repaired. A new one will be installed before the end of the fall semester, and new cameras will be added to the exterior of the building.

Intramural volleyball finished on October 30. The intramural 3 on 3 basketball tournament took place on November 1.

Career Development & Student Employment

Dr. Vincent Bowhay

Throughout this academic year, the Career Development Center (CDC) has focused on several goals: to reach students earlier, to help students communicate the value of their Missouri Western State University degree, and to ensure that students have the opportunity to develop skills through student employment and participation in workforce readiness educational opportunities and services. The end of the calendar year provides a great opportunity to reflect on what we have achieved in these areas and where we still need to go.

One of the Career Development Center's continuing goals is to develop systematic approaches to reaching students during their first and second academic years in order to inform and support the early decisions students make during their academic journey at MWSU. To help facilitate meaningful conversations about the careers students would find satisfaction in, and the MWSU degrees that lead to said careers, the CDC launched a vocational assessment called Traitify. This mobile-friendly, 90 second vocational assessment provides a report that features a student's ideal career based upon their individual personality and the MWSU degree that can lead to each opportunity listed. Over 1,000 MWSU students have completed the Traitify Career Personality Assessment since its implementation in August of this year.

One measure of how much impact our office has had over the fall semester is the growth in the number of students participating in on-campus student employment opportunities. Presently, 531 MWSU students participate in the Student Employment Program, working in various positions across campus. This is a new record high for the institution. Since July 1, 2018, the CDC has reviewed, edited, and approved 466 resumes and 75 cover letters.

Claudia Baer, Student Employment Coordinator, was reappointed to the national board of directors for the National Student Employment Association. While attending their annual conference in Milwaukee, WI in October, Claudia earned her Student Employment Essentials

(SEE) National Trainer Credentials. Claudia was also presented with two national awards at the conference, the 2018 Jim Campbell Rookie of the Year Award and the 2018 President's Innovation Award.

Throughout the month of November, Baer conducted site visits with each community partner that employs a MWSU student as a part of the Learn Serve Change the World program. Each site visit has given the Student Employment Program the chance to learn more about how our students gain valuable workforce skills while making an impact on campus and in the community.

Dr. Vincent Bowhay, Career Development Director, attended the NASPA IV-West Regional Conference in Wichita, KS October 23-25. While at the conference Vincent presented two sessions, "NASPA Book Club: Great Books for 2018" with Vice President Shana Meyer and "Collaborative Solutions for a Complex Problem: Helping Undecided Students Discover their Path."

Bowhay, Baer, and Jean Foster attended the 2018 Economic Summit luncheon on November 15. The event was hosted by the Chamber of Commerce.

Residential Life

Nathan Roberts

As students continue to change and grow while at Missouri Western, much of this is the result of the new experiences not only within the classroom but outside of it as well. The Residence Assistants (RAs) contribute to students' development by offering programs that are fun, expose them to new information, help them learn new skills or facilitate interactions between students.

On November 8, the RA's of Leaverton, Vaselakos, Beshears and Juda Halls, hosted an event, Friendsgiving, to provide a Thanksgiving Dinner for the residents of those halls. Other RA programs included celebrating Dia De los Muertos, watching Christmas and scary movies, playing board games, and how to make healthy snacks.

Residential Life Director, Nathan Roberts, hosted "Be prepared for the unexpected" on November 13. This event included information on how to handle potential emergencies and what supplies are needed in order to be prepared for a variety of situations.

The Spring 2019 only applications and the New Student Application for Fall 2019 for housing opened on November 1. As of November 15, Residential Life has 15 completed Spring 2019 applications and 62 completed Fall 2019 applications. In addition, as of November 14, Residential Life has over 1,190 residents bring it to 95% capacity.

Residential Life is currently taking applications for RA positions. The applications are due on November 30 and RA interviews will be held December 3 -7.

The residence halls closed for fall break starting November 17 and reopened a day early on Saturday, November 24 due to inclement weather. Students who needed to stay over break were able to do so for an additional fee.

Resident Hall Director, Mark Moultrup, attended the UMR-ACUHO conference in South Dakota the week of November 5. UMR-ACUHO is the Upper Midwest Region of the Association of College and University Housing Officers. This is a regional professional development organization for housing professionals.

International Center

Ann Rahmat

The Center participated in the Office of Admissions' Griffon Showcase Student Affairs Resources Fair on November 3. On November 9, Ann Rahmat and Fumi Matsumoto Cheever participated in the Kansas City International Educators meeting at the Johnson County Community College. The meeting agenda included immigration regulation and best practices. On November 10, the International Center took a group of 25 international and domestic students to a cultural trip to Kansas City. Students enjoyed lunch at a South Korean restaurant, tasted Middle Eastern sweets, and shopped at a few multicultural grocery stores.

Without doubt, the highlights of the semester were the Diwali celebration, the International Education week, and the Alternative Thanksgiving break. Those programming events provided multiple opportunities for students to expose to culture, engage, and connect in meaningful ways.

The Diwali: Celebration of Light on November 8 was presented by the Indian and Nepali Student Association. It was a learning experience that included games and dances as well as a taste of Indian cuisine and culture. The International Center, among a few units on campus, co-sponsored the event, and provided mentorship and guidance for student leaders in event management.

The week of November 12 was the International Week appreciation at Missouri Western. It is a unique week to spotlight and celebrate diversity and offers a global perspective. The highlight of the week is the annual International Education Fair on November 14 in Fulkerson Center. The three hour free admission event normally attracts over 500 visitors including students, faculty, staff and the general public. Visitors taste cuisine from around the world, observe cultural performances, as well as engage with students regarding their authentic international experience and perspective. Other events scheduled during the week are the International Open house on November 12, with an opportunity for hands-on how to make sushi, movie night featuring "Crazy Rich Asians" and a student panel discussion on the topic of relationship and marriage on November 13. The select student panel represented cultures from India, South

Africa, Malaysia and China who shared their perspective on relationship, wedding celebration, LGBT issues, and marriage expectations. The event was attended by 40-50 students and staff. The movie and student panel event was co-sponsored with the Center for Multicultural Education. The week ended with the World Harvest dinner as an opportunity to thank student participants, faculty and staff whom support, mentor and extend friendship to international students at Missouri Western.

Another highlight of the season is the Alternative Thanksgiving Break student travel opportunity. This is the second year the program has been offered. Selected students (both domestic and international) experienced cultural exploration in Washington, D.C., November 19-23. Students from 13 countries, including the United States, had the opportunity to travel, volunteer and eat together. A total of 29 students expressed an interest and the top 20 students were selected. A few of the activities were tours of the John F. Kennedy Center for the Performing Arts, and the Capitol. Students also visited the White House Visitor Center and volunteered service during a Thanksgiving public event.

The International Center will host the final International Cooking class. Students will have the opportunity to observe, engage, and taste traditional German Christmas cookies.

Ann Rahmat, Director of International Recruitment and Student Services, is scheduled to participate and engage in the American International Recruitment Council conference followed by the ICEF recruitment agent conference from December 4-12 in Miami, Florida.

Student Life & Leadership

Isaiah Collier

The Center for Student Involvement (CSI) and Student Affairs presented the Spotlight Series Program on October 17. The October's program featured Vice President of Student Affairs, Shana Meyer. The program is intended to give students a personal look into Missouri Western administrators who they may not be familiar with and learn more about the resources available to them. There was also a raffle to win a pair of Snapchat Glasses with the Griff Card program.

The CSI hosted a lunchtime trivia event on November 12. Students were invited to spin the Trivia Wheel in the Blum Lobby and answer a question pertaining to the Missouri Western Campus and Departments. Upon answering the question, students could pick up their prize and make their own Pumpkin Spiced latte at the CSI. Over 30 students participated and left with warm cups of coffee for the cold weather.

Students were asked to stop and take their picture for the annual Inspirations Through Affirmations Photo Booth program on November 14. With this annual event, students could choose from several uplifting back drops and write on boards positive affirmations about themselves. The program is designed to help students see themselves in a positive and complimentary way as finals approach and the stress of school may be higher than normal.

The CSI held a Holiday Decorative Bottle painting program in the Center on November 14. Students were provided blank and empty glass bottles to paint decoratively for their own personal use or for gifts to friends and family. They were provided paint, brushes, stickers and other decorative items to use for the craft.

The Center for Multicultural Education (CME) sponsored an interactive and informative trivia night program for students to learn about current LGBTQIA+ issues and LGBTQIA+ history on October 17. All students and staff were welcome. Twenty-five people attended with one team being a group of Tennis players and the coach. Another team was a group of faculty from the English and Modern Languages Department.

Students who attended the CME Ableism presentation on October 23 learned about the social construction of disability and how everyone has things in their life that make their day-to-day tasks easier, and that people may have impairments but they are disabled because of the physical and social environment. CME hopes to continue this Oppression series in the spring and focus on other diverse topics as Religious Oppression and Cultural Oppression.

The CME hosted two nights of Trap Yoga on October 29 and 30. A total of 35 students came out to enjoy Trap music and better themselves through stretching and yoga.

The Hunger Banquet on November 14 was a collaborative effort between the CME and GriffsGiveBack. The banquet is an awareness project highlighting hunger and poverty issues. Participants were given cards, at random, indicating whether they would be sitting in the High Income, Middle Income, or Lower Income sections. Each section was served food based upon their income level. Students were then told they could interact with students from other income levels and there were no rules on how they ate or shared their food. It was an eye-opening event letting students see how poverty affects a person's ability to get food and how they are or are not accepted in social situations.

The CME and the International Center co-hosted a movie night on November 13. The feature presentation was the 2018 hit movie, Crazy Rich Asians, with a discussion before the movie about stereotypes and how they affect every culture.

The Western Activities Council (WAC) hosted its 2nd Annual Fall Festival in Kelley Commons with the acoustic duo, The Icarus Account, leading things off with an hour long set starting at 6pm. The Fall Festival had a variety of activities for students such as pumpkin painting, caramel apples, S'mores building, photo booth, crafts and more for students to enjoy the evening with. About 70 students came through to enjoy the festivities.

WAC just wrapped up their annual competition, "The Voice of Missouri Western" on November 8. Student Kelsey McCluskey won the contest after four rounds of competition against 10 other competitors. Auditions began on October 25, with 17 students coming out to compete. Close to 60 people attended each night of competition with around 70 for the finale.

WAC's Light Up Western winter festival will be held this year on November 29. It will include several craft stations for making holiday stockings, cookies, and snowmen. There will be games, photo booth, music, and a special visit from Santa Claus. WAC will also be presenting the Noyes Home with wrapped gifts from their annual Light Up Western Toy Drive. Toys will be collected in Blum 207 up until the day of the festival.

The Nontraditional Student Services Center hosted its annual National Nontraditional Student Recognition Week, November 5 through the 9. Below are listed the events of the week:

November 5: Stress Free Monday—A representative of the Counseling Center spoke to students on the topic of Stress and Relaxation.

November 6: Thank You Tuesday—Students wrote Thank-You cards to their professors and they were hand delivered the next day.

November 7: Veteran's Luncheon—Student Veterans were honored in a lunchtime ceremony they were given commemorative coins especially made for MWSU Veteran.

November 8: Photo Thursday—students brought in childhood photos and a guessing game was played as to which photo belonged to which student.

November 9: Student Recognition Day—Lunch was served at the Center in recognition of nontraditional students' devotion to pursuing their educational goals.

Project: YOU is a leadership workshop series designed to help students learn and apply leadership skills to everyday life. The inaugural session, "Building Relationships" was presented by Madeleine Pasco on October 23. Marissa Steimel presented, "Putting Your Best Foot Forward" on October 30. The goal of these workshops is to entertain and educate participants in how to be more effective every day by building and maintaining strong relationships, both personally and professionally, and how to brand themselves in the most positive light every day. Dinner was provided for all participants, and students who brought in a flyer were entered into a raffle for a copy of a popular card game.

Student Services

Student Government Association

The SGA Vice President presided over a special constitutional convention session in which SGA's Constitution revisions were reviewed. It with great pleasure we report that Constitutional amendments were finally approved by the Senate. Of course, once complete, other needed changes were discovered. These changes must be voted on by the student body, which will occur in January.

SGA is interested in renovating the Blum Union basement into a recreational space. The Vice President researched Blum basement's history and uncovered photos of it as a recreational space, while the President reached out to Jeff Ellison of Ellison Auxier to visit the space for recommendations and a drawing of what a renovated space might look like.

Several members of SGA enjoyed breakfast with Convocation speaker, Chris Wallace. President Austen Hall, Vice President Evan Banks, Student Director of External Relations Engoma Fataki, and Student Governor Paul Granberry III were among those in attendance.

Student Government allocates dollars to student organizations and students for conference travel, operations, co-sponsorship and more. These financial applications are reviewed by the Financial Oversight Committee (FOC), chaired by the Director of Finance, Sean Peters. Most recently FOC approved:

- \$748.92 to the Missouri Western Shotgun Club to attend the ACUI Upper Midwest Conference Regional Championship.
- \$489.00 to Phi Mu Alpha Sinfonia to attend the Phi Mu Alpha Sinfonia Fraternity Province 19 Workshop.
- \$1200 for eight individuals (\$150.00 each) to attend the Missouri Music Educators Association Honor Choir.
- \$2000 for the Catholic Newman Center to attend the SEEK 2019 Conference.

GriffsGiveBack is overseen by Director Andrea Gordon. On November 14, GGB co-hosted the first Oxfam Hunger Banquet with the Center for Multicultural Education. Additionally, the Director:

- Restocked the Campus Cupboard
- Met with Maddie Pasco to discuss "Servicepalooza: A month of Service"
- Sent ads to the Griffon News
- Contacted local sponsors for "Operation Christmas Child" and
- Began planning for make-a-wish week.

Finally, Engoma Fataki, Student Director of External Relations met with Brett Esely to discuss a December 8 event for students in downtown Saint Joseph. Engoma oversees the External Relations Committee, who are helping to oversee the Third Thursday initiative. This project provides a shuttle from campus to downtown Saint Joseph to connect campus with downtown. Engoma rode with the Third Thursday Shuttle on the last Third Thursday to determine how many students rode the bus.

Memorandum

To: Dr. Robert A. Vartabedian, President
From: Jerry Pickman, Vice President for University Advancement
Date: November 26, 2018
Re: UNIVERSITY ADVANCEMENT BOARD OF GOVERNORS REPORT

Activities (arranged by area) since the last meeting of the Board of Governors includes the following:

Vice President

The 25th annual R. Dan Boulware Convocation on Critical Issues was held on November 12 and 13 featuring Chris Wallace, award-winning veteran journalist and host of *FOX News Sunday*. Approximately 110 guests attended a private "meet and greet" with Mr. Wallace at a reception in the Walter Cronkite Memorial on November 12. Mr. Wallace was presented with a miniature replica of the Walter Cronkite bust created by artist-in-residence, Eric Fuson. All guests were given a coin to commemorate the 25th anniversary of the Convocation. The following morning, Mr. Wallace met for a conversational breakfast with 20 student leaders. He then presented "A View from Washington" to approximately 2,500 community members, University students, and area high school students. Mr. Wallace ended his visit to Missouri Western with a luncheon with over 400 guests which included a moderated question and answer session. Comments from those who attended one or more of the events were overwhelmingly positive. Mr. Wallace mentioned his visit to St. Joseph during his interview with US President Donald Trump which aired on *Fox News Sunday* on November 18.

- Special Events and Meetings Attended:
 - Arts Society Annual Meeting
 - MWSU Football games
 - Small College Basketball Tournament
 - Gold Coat Luncheons
 - MWSU Foundation Investment Manager policy review meetings
 - Campus Printing and Design Services Open House
 - MWSU Foundation Board of Directors meeting
 - MWSU Foundation Investment Committee meeting
 - Athletic Hall of Fame Induction Ceremony
 - Meeting with SJSD Foundation
 - MoExcels Grant Proposal Presentation - Mosaic Life Care
 - AGB - Presidential Search Forum
 - AGB - Presidential Search meeting with Cabinet
 - R. Dan Boulware Convocation on Critical Issues events
 - Land Development Committee meeting with Tetrad
 - Donor/prospect visits

Alumni Relations (Colleen Kowich, Director of Alumni Relations)

- Chapters and Networks
 - Alumni Chapter and Network committees are currently meeting to plan activities for the winter and spring months. Activities include:

- Griffon Basketball w/short coaches meet & greets
February 9, 2019
Lindenwood University
 - Future Griffs at the Chocolate Factory
February 18, 2019
Rocky Mountain Chocolate Factory
 - Griffons Untapped
February 19, 2019
River Bluff Brewery
 - Griffons at 108
June 11, 2019
Room 108
- The Kansas City Chapter is working with Career Development Center Director, Dr. Vincent Bowhay to create a student/alumni career program in Kansas City. The program will be held during in Kansas City when student are on break.
- Admissions
 - The Alumni Association will once again sign postcards to newly admitted students. This is the third year of this program. We will expand into the Southeast Missouri area this year. Our coverage will now include Northwest Missouri, Kansas City, St. Louis and Southeast Missouri.
- Alumni Awards & Scholarship
 - Our award selection and scholarship selection chairs are currently reviewing criteria as well as nomination and selection processes for alumni awards and the Alumni Association scholarship. We review this information every few years.
- Trip to Greece - 2019
 - Dr. Jimmy Albright is coordinating our second alumni trip. This year, we will go to Greece from May 23-June 3. Over 40 people have expressed interest in this trip which includes a three day cruise of the Greek islands and visits to ancient sites like the Parthenon.
- Athletics
 - The Griffon Football team played in the Agent Barry Live United Bowl in Texarkana, Arkansas on December 1. The Alumni Association hosted a pre-game tailgate prior to the game

Development (Kim Weddle, Director of Development)

- Capital Campaign
 - Follow up visits are being made to solicit leadership gifts
- Major Giving
 - Chrissy McCan has secured a \$100,000 gift (\$25,000 each year for 4 years) designated to the Center for Franchise Development Collateral Loan Program from a generous alum.
- Annual Fund
 - End of Year appeal letter
 - will feature the Foundation's support of the annual Child Abuse Conference which brings students and professionals in the field together to discuss various topics including child abuse, human trafficking and child trauma.
 - a video about the conference will also be featured on social media
 - Fall Phone-A-Thon
 - Over \$20,000 in pledges secured.

- Last day of calling this calendar year was Nov. 14.
 - Reevaluating the effectiveness and ROI of the program
- Western League for Excellence
 - Strategizing new ways to secure more members
 - Looking at potential partnership with Ruffalo Noel Levitz similar to Major Giving Pipeline program
- R. Dan Boulware Convocation on Critical Issues
 - Over \$32,000 raised through sponsorships
- Ambassadors
 - Thanksgiving luncheon was held on November 15.
 - The program featured two non-traditional student scholarship recipients
- Missouri Western Arts Society
 - Members were invited to a private screening of student film "Eclipse"
- Planned Giving
 - A *Golden Opportunities* e-newsletter will be sent on November 20.
 - An announcement email encouraging year-end IRA distributions will be sent December 5.

Public Relations and Marketing (Jomel Nichols, Director of PR/Marketing)

- Publications
 - Presidential Search Position Profile. As part of the upcoming search for Missouri Western's next president, PR/Marketing created a comprehensive Position Profile comprised of information about the University and candidate requirements. This document will be used by the search firm in their recruiting efforts.
- Marketing
 - The PR/Marketing team is working with the Graduate School for a comprehensive marketing campaign to launch in 2019.
- Social Media
 - Griffs Salute to Service. To honor those who have served, during November, PR/Marketing featured veteran, retired and active duty students and alums, thanking them for their service.
- Community Outreach
 - Convocation on Critical Issues. On Nov. 13, the 25th annual R. Dan Boulware Convocation on Critical Issues brought award-winning journalist Chris Wallace to campus. The two-day event was comprised of a private reception, student breakfast, open-to-the-public presentation and Q&A luncheon. Approximately 3,000 students, employees and community members attended the various events.
 - Most-spirited Classroom Campaign. This annual campaign wrapped up with five classrooms winning a pizza party with Max the Griffon. This popular outreach efforts enables Missouri Western to build community pride at an early age as elementary classrooms decorate their classrooms in black and gold to win a pizza party and meet Max. Teachers use it as an opportunity to talk about college and planning for the future.

Campus Printing & Design Services (Kendy Scudder, Director of CP&DS)

- Chargeback Comparison
 - October 2017- #236 chargebacks: \$41,863

- October 2018- #431 chargebacks: \$40,744
- Completed Projects
 - International recruiting materials; R. Dan Boulware Convocation on Critical Issues materials; Centennial Capital Campaign Potter Hall project brochures; Student Health Fair materials; Homecoming materials; Alumni Banquet materials; Band Day t-shirts; Etiquette Dinner materials; *Sight and Sound* Potter event materials; *Trailer Park* theater show materials; Soccer, Volleyball and Football game day programs; Chemistry retractable banners; Athletic Hall of Fame Banquet materials; Basketball schedule cards and posters; and, Law Enforcement Academy graduation materials
- Projects in Progress
 - Department rack cards and posters; Winter Magazine; Admissions Tour Room wall graphic wraps; Human Resources hallway canvas prints; Presidential Search Prospectus Report; President's Holiday Card; Nurses Pinning Invitations; Commencement materials; Graduate Program Hooding programs; and, Arena Seating personalized labels
- CPDS hosted our second annual open house and it was a big success. We had an increase in attendance over last year -approximately 70 vs. 50 last year. We displayed some projects we have completed in the past year and answered questions about projects for customers.

MWSU Foundation (Andrew Molloy, Associate Executive Director and Chief Financial Officer)

- The MWSU Foundation's FY 2018 990 tax return was filed by the November 15th deadline with assistance from third party accounting firm CliftonLarsonAllen LLP.
- Student Excellence and Blake Scanlon funds totaling over \$21,000 were awarded on November 1st to sixty-three students. These funds will allow students to travel to various academic conferences around the nation and world for individual or group presentations. These presentations span throughout the remainder of 2018 and extend into 2019.
- The MWSU Foundation Board of Directors met on Wednesday, November 7 for the first quarterly meeting of FY 2019. The first quarter FY 2019 financial statements were presented and total assets of the Foundation have grown to over \$53.3 million. Grace Link '92, Pat Modlin '88, Gordon Robaska, and Matt Thrasher '95 were appointed to the Board of Directors for their first 3-year term.
- The MWSU Foundation Board of Directors has committed \$100,000 of Foundation funds to the matching grant proposal to the Missouri Department of Higher Education MoExcels grant program by the University's School of Nursing and Health Professions in conjunction with Mosaic Life Care to establish the Center for Excellence in Applied Healthcare Learning. This commitment is contingent on receiving the State matching funds.
- The following new members were voted to serve three year terms by the board of directors at the November 7 board meeting: Col. Grace Link, Gordon Robasaka, Pat Modlin, and Matt Thrasher.

MEMORANDUM

TO: Dr. Robert Vartabedian, President

FROM: Dr. Cale Fessler, Vice President for Financial Planning and Administration

DATE: November 27, 2018

RE: Report to the Board of Governors – December Meeting

Activities (organized by area) since the last Board of Governors meeting, include the following:

Vice President

Key Activities & Projects

- State Data to Jeff City
- Respond to State Chief of Operations Officer data request on Facilities Operations/Management

Conferences/Meetings/Events Attended

- Conducted one on one meetings with area Directors
- Attended Cabinet meetings
- Attended weekly Athletic Media Luncheons
- Attended Alumni Reception & Banquet
- Participated in Homecoming Festivities-Parade, Arts-Beats-Treats, Tailgate & attended MWSU Football Game
- Interviewed by the Griffon News
- Attended Innovation Stockyard meeting
- Met with SGA President & Vice President

Financial Services, Carey McMillian, Associate Vice President

Key Projects & Activities

- The Bursar Department processed 2nd Financial Aid Disbursement loans for the fall semester, processed the past due letters and is in the process of registering students for the spring 2019 semester.
- The Purchasing Department has processed multiple bids including bids carpet installation for Spratt 211, Admissions tour room wrap, engineering consulting services for Remington-Agenstein mechanical upgrade, and an autoclave laboratory sterilizer
- The Athletic Accountant completed the Federal Athletic Equity in Athletic Disclosure Act Report.

- The Associate VP of Financial Planning completed and submitted the State of Missouri Institutional Revenue and Expenditure report for fiscal year 2020 budget cycle.
- The Accounting Department worked with BKD to finalize the June 30, 2018 financial statement. The audit received an unqualified (clean) opinion on the statements.

The Fixed Asset Accountant is in the process of printing out inventory sheets to be sent out to every department. One-third of the University inventory is completed by the FA Accountant and the other two-thirds is completed by the Director of each department and returned to the Accounting Office for verification.

Human Resources, Sara Freemyer, Director

Key Activities & Projects

Recruiting

- Human Resources and Academic Affairs in conjunction with representatives from faculty senate, staff association and information technology have reviewed online applicant tracking software. Implementation of the software will begin in January 2019.
- October NEW employees: 3 staff, 1 staff transferred to a new position
- November no NEW employees were hired
- Faculty Recruitment has begun with 13 faculty positions posted for AY 2019-20.

Benefits & Wellness

- Multiple open enrollment meetings were held October 30-31 with 340 employees attending.
- A FREE flu shot clinic held on October 2-3 for all employees; 180 employees participated.
- A MOSERS Pre-Retirement Seminar was held on October 3; 25 employees attended.
- A Medicare Lunch & Learn was held on October 9; 21 employee attended.

Other

- Sara Freemyer and Shelley Scott attended the *MOKA Ellucian regional conference*. Insight on new features for HR/Finance modules and Banner 9 were topics of interest.
- Sara Freemyer and Nicki Robertson attended the Missouri-CUPA-HR conference. Topics of discussion focused on legal updates, benefit trends, campus security, and diversity/inclusion. This conference also presents us with networking opportunities with other higher education HR professionals.

Information Technology Services, Mark Mabe Director

Key Activities & Projects

- Banner 8 INB users officially converted to using Banner 9 Admin Pages on November 1, 2018.
- The project to enhance the security authentication processes used to access our automated systems remains in the test phase.
- Plans continue to be developed for the upgrade of the campus-wide wireless network system.
- Equipment has been purchased to enhance the wireless network system in Griffon Hall.
- An enhanced version of the School Dude trouble ticket system used by Physical Plant, IMC, and ITS has been implemented.
- Training services provided by Ellucian for Salary and Budget Planning have been completed.

Physical Plant, Bryan Adkins, Director

Key Activities & Projects

- Director continues to work on Energy Conservation possibilities including Remington/Agenstein Hood and HVAC Upgrades as well as investigating new technology to help reduce the cost of operating all RTU and Chillers across campus.
- Physical Plant has completed first phase renovation of the Spratt Hall Art Gallery second phase will continue with a storage area for prints not on display and new carpet in the Gallery area.
- Physical Plant has installed new hand rails at the main entrance to Wilson Hall, this was an ADA compliance area of concern.
- Robin Yarnell will be retiring December 1, 2018. Robin began with the University on November 1, 2004

Police Department, Jill Voltmer, Chief of Police
Key Activities & Projects

- A part time officer has been hired to help alleviate overtime costs and the expense of an off duty officer.
- Attended the monthly Opioid task force meeting & Drug Free Coalition meeting.
- Attended Diversity Committee Meeting
- Participated in the regional CIT meeting and the Events committee meeting
- Preparations have begun for Winter Commencement.
- Provided Police support for Convocation including security for the new art exhibit.
- Participated in departmental training on report writing and investigator training put on by Platte County.

Risk Management, Tim Kissock, Director
Key Activities & Projects

- The Behavioral Intervention team continues to meet each week. There has been an increase of referrals to the committee this year.
- The Risk Manager is a member to the Local Emergency Planning Committee. This group meets monthly to discuss and coordinate response to local emergencies.

Missouri Western State University
Statement of Cash Position
October 31, 2018

Fund	10/31/2018 Available Balance	10/31/2017 Available Balance	10/31/2016 Available Balance
Operating, Auxiliary, Agency & Payroll	\$ 12,830,036	\$ 14,665,542	\$ 18,675,765
Auxiliary System Revenue Bond Funds	300,000	760,000	760,000
Loan Funds	82,483	80,000	515,361
TOTAL FUNDS INVESTED	<u>\$ 13,212,519</u>	<u>\$ 15,505,542</u>	<u>\$ 19,951,126</u>

Missouri Western State University
Schedule of Funds Invested
October 31, 2018

OPERATING FUND	YIELD	AMOUNT	BANK
Checking Account	2.33%	12,140,256	Citizens Bank
Miscellaneous Petty Cash/Change Funds	2.33%	5,150	Citizens Bank
Total Operating Fund		<u>12,145,406</u>	
 AUXILIARY			
Checking Account	2.33%	<u>621,761</u>	Citizens Bank
 AGENCY FUND			
Checking Account	2.33%	<u>62,869</u>	Citizens Bank
 TOTAL OPERATING, AUXILIARY & AGENCY FUNDS		<u><u>12,830,036</u></u>	
 AUXILIARY SYSTEM REVENUE BONDS SERIES 2008			
 Repair & Replacement Reserve			
Checking Account	2.33%	<u>300,000</u>	Citizens Bank
 TOTAL AUXILIARY SYSTEM REVENUE BOND FUNDS		<u><u>300,000</u></u>	
 INSTITUTIONAL LOAN FUND			
Checking Account	2.33%	82,483	Citizens Bank
 TOTAL LOAN FUNDS		<u><u>82,483</u></u>	
 TOTAL FUNDS INVESTED		<u><u>13,212,519</u></u>	

Average Interest Rate

October 2018 - 2.33%

October 2017 - 1.33%

**Missouri Western State University
Educational and General Services
Budget and Activity Report
October 31, 2018**

	FY19 Budget	FY19 Actual	FY18 Actual	FY17 Actual
Revenues:				
Students Fees	34,491,239	17,304,380	17,402,346	15,508,281
Interest Income	280,000	76,416	47,568	32,137
Athletic Receipts	27,000	5,856	1,389	2,498
Auxiliary Reimbursement	600,000	200,000	100,000	100,000
Miscellaneous Income	140,000	31,704	18,134	36,277
State Appropriation	<u>20,609,352</u>	<u>6,869,784</u>	<u>6,869,784</u>	<u>7,549,208</u>
Total Operating Revenues	<u>56,147,591</u>	<u>24,488,140</u>	<u>24,439,221</u>	<u>23,228,401</u>
Expenditures:				
Salary	28,319,778	8,606,025	8,524,158	8,689,567
Fringe Benefits	10,203,665	2,974,600	2,842,090	2,827,231
Student Labor	776,845	198,815	174,554	205,447
Operating	6,847,303	3,674,807	4,064,070	2,615,278
Scholarships	9,000,000	5,470,530	4,869,676	3,425,746
Capital	400,000	238,762	156,245	165,252
Travel	<u>600,000</u>	<u>313,380</u>	<u>289,850</u>	<u>295,457</u>
Total Operating Expenditures	<u>56,147,591</u>	<u>21,476,919</u>	<u>20,920,643</u>	<u>18,223,978</u>
Operating Reserves (in millions)	9/30/2018 10.2			

Missouri Western State University
Auxiliary Services
Budget and Activity Report
October 31, 2018

	FY19 Budget	FY19 Actual	FY18 Actual	FY17 Actual
Revenues:				
Students Fees	1,550,000	795,086	798,869	788,692
Food Service	3,850,000	2,162,731	2,009,893	1,832,893
Bookstore Commissions	225,000	124,576	121,790	115,019
Residential Hall Rentals	6,290,000	3,459,391	3,270,174	2,988,269
Conferences & Special Programs	350,000	102,284	86,617	76,240
Vending	30,000	7,481	5,425	6,737
Athletic Receipts	40,000	19,840	18,848	31,166
Federal Interest Rebate	265,000	0	132,320	135,245
Interest Income	30,000	23,065	16,203	10,829
Total Auxiliary Revenues	<u>12,630,000</u>	<u>6,694,453</u>	<u>6,460,138</u>	<u>5,985,090</u>
Expenditures:				
Salary	1,077,978	360,524	334,922	380,019
Fringe Benefits	531,340	157,397	143,539	163,621
Student Labor	330,830	58,103	58,417	94,880
Operating	2,922,292	731,757	604,836	697,810
Debt Service	3,550,519	2,284,044	2,621,202	2,612,291
Food Service	3,553,500	433,656	748,949	1,101,037
Capital	644,141	22,016	72,285	176,094
Travel	19,400	3,699	946	5,797
Total Auxiliary Expenditures	<u>12,630,000</u>	<u>4,051,197</u>	<u>4,585,095</u>	<u>5,231,548</u>
	9/30/2018			
Auxiliary Reserves (in Millions)	5.2			

MEMORANDUM

TO: Dr. Robert Vartabedian, President

FROM: Paul Granberry, Student Governor

DATE: December 6, 2018

SUBJECT: Report to the Board of Governors

Student Governor Report

The Student Laundry Committee will be on track to submit a bid request for vendors by the beginning of next semester, in hopes of implementing updates to the facilities by the next academic school year.

Also, Student Government Association is gaining traction to amend its constitution, the last time it was updated was May 4, 2017.

Report of the President
Thursday, December 6, 2018

1. Welcome to our new governing board members: Kayla Schoonover and Lee Tieman
2. On December 1 we participated in the Agent Barry Live United Bowl in Texarkana, Arkansas
3. On December 4 we hosted the Freshman Legislative Tour on our campus
4. We are awaiting the outcome of our 1.2 million dollar MoExcels (workforce development) grant submission.
5. The Eickhorst Print Collection will be on display for our Holiday Luncheon December 10.
6. Many upcoming end-of-the semester events:
 - a. Holiday luncheon: Monday, December 10 from 11:00 a.m. – 1:00 p.m. (Fulkerson)
 - b. Masters Hooding: Friday, December 14 at 7:00 p.m. (Fulkerson)
 - c. Nurses Pinning: Saturday, December 15 at 8:30 a.m. (Fulkerson)
 - d. Commencement: Saturday, December 15 at 11:00 a.m. (Looney Arena)