



Missouri Western State University
4525 Downs Drive, St. Joseph MO 64507
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Office of the President

AGENDA

**BOARD OF GOVERNORS
FINANCE COMMITTEE MEETING
October 25, 2018**

BLUM UNION - PDR
Noon

FY18 Financial Audit

As May Arise



AGENDA

MISSOURI WESTERN STATE UNIVERSITY
BOARD OF GOVERNORS
October 25, 2018
1:30 P.M.
BLUM HALL, ROOM 220

PUBLIC SESSION

Approval of the Minutes from the August 23, 2018, Finance Committee and Board Meetings and September 6, 2018 and October 8, 2018 Special Board of Governors meetings

Reports of the Vice Presidents

- Academic Affairs (Doug Davenport)
- Student Affairs (Shana Meyer)
- University Advancement (Jerry Pickman)
- Financial Planning and Administration (Cale Fessler)

Financial Report

- Approval of September 30, 2018 Financial Report
- Approval of the FY18 Audit

Report of the Student Governor

Report of the President

Report of the Chair of the Board

Board Member Comments/Questions

A vote will be held to close the meeting pursuant to Missouri Statutes 610.021 (1), (3) and (13) to consider legal and personnel matters

EXECUTIVE SESSION

Personnel Items and Legal Matters

PUBLIC SESSION

Vote to Approve Personnel Recommendations

Adjournment

MINUTES, BOARD OF GOVERNORS
FINANCE COMMITTEE MEETING
MISSOURI WESTERN STATE UNIVERSITY
August 23, 2018

UNIVERSITY REPRESENTATIVES

Board Members Present

Jennifer Dixon
Paul Granberry, Student Governor
David Liechti
BG Greg Mason
Al Purcell
Debbie Smith

Faculty/Staff Members Present

Doug Davenport, Interim Provost and Vice President for Academic Affairs
Cale Fessler, Vice President for Financial Planning and Administration
Sara Freemyer, Director, Human Resources
Kent Heier, Assistant Director, Public Relations and Marketing
Carey McMillian, Associate Vice President for Financial Planning & Administration
Shana Meyer, Vice President for Student Affairs
Jomel Nichols, Director, Public Relations and Marketing
Jerry Pickman, Vice President for University Advancement
Nicki Robertson, Benefits Coordinator
Kim Sigrist, Executive Associate to the President and Secretary to the Board of Governors
Robert Vartabedian, President

Others Present

Stephen Briggs, University Attorney
Heather Jenkins, Truss
Kurt Wolfe, Truss

Kurt Wolfe with Truss gave an overview of the employee health insurance renewal process. After taking the plan to market and negotiations with Blue Cross Blue Shield, the University's contribution for the 2019 employee health insurance will be 0%. Employee's contributions for the HSA and Base PPO plans will have a 0% increase. Employees who elect the HMO or Buy-up plans will see increases to their contributions. Plan design will not change.

Doug Davenport, Interim Provost and Vice President for Academic Affairs gave an update on the enrollment outlook. Freshman enrollment continues to show an increase and an increase in the overall head count is still anticipated

Cale Fessler, Vice President for Financial Planning and Administration briefly discussed the refunding of the auxiliary system revenue bonds that will be presented to the Board for action at the regular Board meeting.

There being no further discussion, the meeting adjourned.

Respectfully submitted,

Kim Sigrist, Secretary
Board of Governors

APPROVED:

David Liechti, Chair
Board of Governors

MINUTES, BOARD OF GOVERNORS
MISSOURI WESTERN STATE UNIVERSITY
August 23, 2018

The meeting was called to order at 1:30 p.m. by Chair Dave Liechti in Room 220 of the Blum Student Union Building.

UNIVERSITY REPRESENTATIVES

Board Members Present

David Liechti –Chair
Debbie Smith – Vice Chair
Jennifer Dixon
Paul Granberry – Student Governor
Gen. Greg Mason
Al Purcell

Faculty and Staff Members Present

Bryan Adkins, Director of Physical Plant
Ben Caldwell, Dean of Graduate School/Professional Studies
Aubry Carpenter, Public Relations and Marketing Assistant
Jeanne Daffron, Special Consultant to Academic Affairs
Doug Davenport, Associate Provost for Research and Planning
Cale Fessler, Vice President for Financial Planning and Administration
Tom Flaska, Event Technology Coordinator
Sara Freemyer, Director, Human Resources
Sally Gibson, Director of Library
Crystal Harris, Associate Dean, School of Nursing & Health Professions
Kent Heier, Assistant Director, Public Relations and Marketing
Diane Holtz, Editor, Missouri Western Magazine, and Coordinator
Colleen Kowich, Director of Alumni Relations
Patti Long, Development Officer
Josh Looney, Director of Athletics
Mark Mabe, Director, Information Technology Services
Gordon Mapley, Dean of Western Institute
Shana Meyer, Vice President for Student Affairs
Andrew Molloy, Associate Executive Director and Chief Financial Officer of the MWSU Foundation
Jomel Nichols, Director of Public Relations and Marketing
Paul Orscheln, Associate Vice President for Enrollment Management
Jerry Pickman, Vice President for University Advancement & Exec. Director of the MWSU Foundation
Nicki Robertson, Benefits Coordinator, Human Resources
Kendy Scudder, Director, Campus Printing and Design Services
Kim Sigrist, Executive Associate to the President and Secretary to the Board of Governors
Melody Smith, Interim Assistant Dean, Western Institute
Steve Van Dyke, Graphic Design Coordinator
Robert Vartabedian, President
Kim Weddle, Director of Development
Bob Willenbrink, Dean, School of Fine Arts

Others Present

Matthew Brimble, SGA
Steve Briggs, University Attorney
Chris Collier, Hilltop Securities
Reagan Holliday, Hilltop Securities
Zach McNulty, St. Joseph News Press
Tracy Shafton, Gilmore & Bell
Chrissie Simpson, Gilmore & Bell

OATH OF OFFICE

Jennie McDonald, notary public, administered the Oath of Office to new Board of Governor, Jennifer Dixon and new Student Board of Governor, Paul Granberry, III.

APPROVAL OF MINUTES

Chair Liechti asked for a motion to approve the minutes of the July 2, 2018 Finance Committee and Board of Governors meeting. Governor Dixon made a motion to approve the minutes as presented; Governor Mason seconded the motion. By voice vote, motion passed 5-0.

Ratification of Board Poll

Chair Liechti asked for a motion to ratify the Board Poll that was conducted on May 8, 2018 and May 29, 2018. Governor Purcell made a motion ratify the poll; Governor Smith seconded the motion. By voice vote, motion passed 5-0.

VICE PRESIDENT REPORTS

Dr. Doug Davenport, Interim Provost and Vice President for Academic Affairs

- Implementation of the new strategic plan, Pathways to Excellence, begins this fall. Focus will be placed on establishing a Center for Teaching and Learning and implementing recruiting and hiring practices to increase diversity
- The University has nineteen new faculty members
- Dr. Gordon Mapley was recognized for his recent Department of Defense Patriot award which was given at the 139th Airlift Wing.

Dr. Shana Meyer, Vice President for Student Affairs

- Dr. Judy Grimes, Associate Vice President for Student Affairs and Dean of Students has been awarded the Senior Level Student Affairs Professional Award from the National Association of Student Personnel Administrators (NASPA)
- Student Government Association has been working on the following initiatives: Downtown Third Thursdays; Bike Share program; Ridership program with City Transit
- Career Development and Student Employment have added 51 new on-campus positions and 278 new off-campus employment opportunities on Griffons4Hire. Online Traitify Career Personality Assessments became available in the Career Development Center in July.
- Currently have 1,246 housing contracts for the fall semester. Residential Life has two positions posted and are in the screening phase.
- 94 international students (14 exchange students) are enrolled for the fall (32 new).

Jerry Pickman, Vice President for University Advancement

- The Admissions recruiting publications were presented to the Board

Cale Fessler, Vice President for Financial Planning and Administration

- End of the fiscal year processes, including the financial audit have been ongoing
- Human Resources and TRUSS have been working to finalize the 2019 health insurance renewal
- Looney Arena renovations have been completed, including floor resurfacing, new seating and fresh paint
- The search for the new University Police Chief continues. Finalists have been on campus for interviews

FINANCIAL REPORT

Dr. Fessler presented the unaudited financial report for the period ending June 30, 2018. Governor Dixon made a motion to approve the financial report as submitted. Governor Purcell seconded the motion. By voice vote, motion passed 5-0.

Dr. Fessler provided an overview of the proposed 2019 Employee Health Insurance Renewal that was presented in detail by TRUSS at the Finance Committee meeting. Governor Smith made a motion to approve 2019 Employee Health Insurance Renewal as presented. Governor Purcell seconded. By voice vote, motion passed 5-0.

Dr. Fessler gave an overview of the 2008 Series Bond Refunding that will secure lower interest rates and maintain refunding flexibility with a private placement with Capital One Public Funding, LLC. Governor Purcell made a motion to approve the 2008 Series Bond Refunding. Governor Smith seconded. By voice vote, motion passed 5-0

STUDENT GOVERNOR'S REPORT

Paul Granberry took the opportunity to introduce himself to the Board

PRESIDENT'S REPORT

- We were pleased to have Gov. Mike Parson and the First Lady on campus again on August 14 for Chiefs Training Camp and a luncheon with the Vartabedians
- Kansas City Chiefs Training Camp has drawn one of the larger crowds this year
- Two important searches going on: University Police Chief and the Director of External Relations
- Yuriy Litvinski has been hired as the new Track and Cross Country Coach and Theresa Grosbach has joined Athletics as the new Associate Athletic Director / Senior Woman Administrator.
- Missouri Western Athletics along with Hillyard, Inc. will host the Small College Basketball Hall of Fame induction ceremony and tournament at the Civic Arena, November 2-4

Other Business

Conflict of Interest Ordinance

Gov. Smith made a motion to re-adopt the Conflict of Interest Ordinance; Gov. Mason, seconded. By voice vote, motion passed 5-0

REPORT OF THE CHAIR

Chair Liechti provided the date of the next scheduled Board meeting, which will be Thursday, October 25, 2018 at 1:30 p.m.

There being no additional Board comments or questions, Chair Liechti asked for a motion to meet in executive session, pursuant to Missouri Statutes 610.021 (1), (2) (3) and (13) to consider legal and personnel and real estate matters. Governor Purcell moved to meet in executive session; Governor Dixon seconded the motion. By voice vote, motion passed 5-0.

EXECUTIVE SESSION – CLOSED

REGULAR SESSION RE-CONVENED

President Vartabedian presented personnel items and Governor Dixon made a motion to approve the personnel items as submitted. Governor Purcell seconded the motion. By voice vote, motion passed 5-0.

Professor Emeritus:

Dr. Daniel Trifan History & Geography

Faculty Resignations:

Dr. Ana Bausset Department of English and Modern Languages (eff. 8/7/18)
Jill Morsbach School of Nursing and Health Professions (eff. 6/30/18)

There being no further business, Governor Smith made a motion to adjourn the meeting; Governor Dixon seconded the motion. By voice vote, motion passed 5-0.

Respectfully submitted,

Kim Sigrist, Secretary

APPROVED:

David Liechti, Chair
Board of Governors

MINUTES, BOARD OF GOVERNORS
MISSOURI WESTERN STATE UNIVERSITY
Special Meeting – September 6, 2018

The meeting was called to order at 10:30 a.m. by Chair Dave Liechti in Room 220 of the Blum Student Union Building.

Board Members Present

David Liechti –Chair
Debbie Smith – Vice Chair
Jennifer Dixon
Gen. Greg Mason (by phone)
Al Purcell
Paul Granberry – Student Governor

Faculty and Staff Members Present

Bryan Adkins, Director of Physical Plant
Ben Caldwell, Dean of Graduate and Professional Studies
Brian Cronk, Chair, Department of Psychology
Jeanne Daffron,
Doug Davenport, Associate Provost for Research and Planning
Cale Fessler, Vice President for Financial Planning and Administration
Tom Flaska, Event Technology Coordinator
Sara Freemyer, Director, Human Resources
Crystal Harris, Interim Associate Dean, School of Nursing & Health Professions
Kent Heier, Assistant Director, Public Relations and Marketing
Josh Looney, Director of Athletics
Steve Lorimor, Associate Professor, Chemistry/Faculty Senate President
Gordon Mapley, Dean of Western Institute
Carey McMillian, Associate VP for Financial Planning and Administration
Shana Meyer, Vice President for Student Affairs
Murray Nabors, Dean of Liberal Arts and Sciences
Fred Nesslage, Manager of ITS/Staff Association President
Jomel Nichols, Director of Public Relations and Marketing
Evan Noynaert, Assistant Professor, Computer Science
Paul Orscheln, Associate Vice President for Enrollment Management
Peggy Payne, Director of Admissions
Jerry Pickman, Vice President for University Advancement
Shelley Scott, Human Resources Recruiting Specialist
Kim Sigrist, Executive Assistant to the President and Secretary to the Board of Governors
Edwin Taylor, Chair, Economics, Political Studies & Sociology
Dixie Williams, Associate Director of Admissions
Bob Willenbrink, Dean, School of Fine Arts

Others Present

Vanessa Alonso, KQ2
Evan Banks, Vice President, Student Government Association
Steve Briggs, University Attorney
Zach McNulty, St. Joseph News-Press/KNPN

Other Business

Presidential Search Committee

Chair Liechti opened the meeting by naming the Board members who will serve on the Presidential Search Committee:

Dave Liechti – Search Committee Chair
Al Purcell
Debbie Smith

Dr. Jeanne Daffron will serve as the executive liaison for the process. Chair Liechti led a discussion regarding the composition of the search committee with hopes of keeping the committee size manageable, with all areas (students, faculty, staff, administration, and community) represented. Discussion followed regarding potential search committee members.

A motion was made by Governor Purcell to authorize Chair Liechti to reach out to 5-9 community members and the other represented constituent groups to form the search committee. Motion seconded by Governor Dixon. Motion passed 5-0

Search Firm RFQ

Chair Liechti recommends the University move forward and issue an RFQ to explore the cost and benefits of hiring a search firm to lead the President search.

Gov. Purcell made a motion to hire a search firm and send an RFQ to begin the process. Gov. Dixon seconded the motion. Discussion followed. Roll call vote was held.

Purcell – Yes
Dixon – Yes
Smith – Abstain
Mason – Yes
Liechti – Yes

Motion passed 4-0-1

REPORT OF THE CHAIR

Chair Liechti provided the date of the next scheduled Board meeting, which will be Thursday, October 25, 2018, at 1:30 p.m. in Blum 220.

Gov. Purcell made a motion to adjourn the meeting. Gov. Dixon seconded the motion. By voice vote, motion passed 5-0.

Respectfully submitted,

Kim Sigrist, Secretary

APPROVED:

David Liechti, Chair
Board of Governors

MINUTES, BOARD OF GOVERNORS
MISSOURI WESTERN STATE UNIVERSITY
Special Meeting - October 8, 2018

The meeting was called to order at 3:00 p.m. by Chair Dave Liechti in Room 220 of the Blum Student Union Building.

Board Members Present

David Liechti –Chair
Debbie Smith – Vice Chair (by phone)
Jennifer Dixon
Gen. Greg Mason
Al Purcell
Paul Granberry – Student Governor

Faculty and Staff Members Present

Mike Cadden, English and Modern Languages
Jeanne Daffron, Executive Liaison to the Board for the Presidential Search
Doug Davenport, Interim Provost and Vice President for Academic Affairs
Tom Flaska, Event Technology Coordinator
Jennifer Hegeman, Chair, Computer Science, Math and Physics
Kent Heier, Assistant Director, Public Relations and Marketing
Josh Looney, Director of Athletics
Carey McMillian, Associate VP for Financial Planning and Administration
Shana Meyer, Vice President for Student Affairs
Fred Nesslage, Manager of ITS
Jerry Pickman, Vice President for University Advancement
Kim Sigrist, Executive Assistant to the President and Secretary to the Board of Governors

Others Present

Steve Briggs, University Attorney
Zach Barrett, St. Joseph News-Press/KNPN
Brian Shewell

SEARCH FIRM PRESENTATIONS

A Request for Qualifications (RFQ19-051) was issued on September 13, 2018. Four firms were invited to present in-person or through video conference to the Board. The following firms were given 10 – 15 minutes to present, followed by 15 – 20 minutes for questions/answers:

- 1) AGB Search – Dr. Garry Owens (in person) and Dr. Rod McDavis and Ms. Kimberly Templeton via video
- 2) William Fund and Associates - Mr. Willie Fund via video
- 3) Greenwood/Asher & Associates – Betty Asher and Ann Bailey via video
- 4) Academic Search – Dr. Pamela Balch (in person) and Dr. Sidney Ribeau via video

Following the presentations, the Board discussed and ranked each firm. Gov. Purcell made a motion to give the Board Chair the ability to negotiate a search contract with AGB Search. Motion was seconded by Gov. Dixon.

Discussion followed. Motion was called to question and a roll call vote was held.

Smith – Yes
Purcell – Yes
Mason – Yes
Dixon – Yes
Liechti – Yes

Motion passed 5-0

REPORT OF THE CHAIR

Chair Liechti provided the date of the next scheduled Board meeting, which will be Thursday, October 25, 2018, at 1:30 p.m. in Blum 220.

Gov. Mason made a motion to adjourn the meeting. Gov. Dixon seconded the motion. By voice vote, motion passed 5-0.

Respectfully submitted,

Kim Sigrist, Secretary

APPROVED:

David Liechti, Chair
Board of Governors

MEMORANDUM

TO: Dr. Robert Vartabedian, President

FROM: Dr. Doug Davenport, Interim Provost and Vice President for Academic Affairs

DATE: October 15, 2018

SUBJECT: Provost's Office Report to the Board of Governors for October

Office of the Provost and Vice President for Academic Affairs

General Studies Assessment Academy

The General Studies Assessment Academy is an initiative established by the Faculty Senate Ad Hoc General Studies Assessment Committee, which worked throughout the 2017-2018 academic year to formalize an assessment process for our General Studies curriculum. The purpose of the Academy is to continue this endeavor by helping to refine our institutional learning goals into measurable student learning outcomes and formalize the assessment process. A total of 37 faculty participated in the first of three General Studies Assessment Academy sessions sponsored by the Office of Academic Affairs on September 25th.

Enrollment

We are pleased to report that enrollment continues to increase in key areas for fall 2018. This includes:

- 5.5% increase in first-time freshmen
- 2.6% increase in overall enrollment
- 2.0% increase in credit hours
- 21.7% increase in dual credit enrollment
- 42% increase in the number of students enrolled in 16 or more credit hours

Leadership St Joseph

President Vartabedian and Interim Provost Davenport hosted the Leadership St. Joseph Class of 2018 on the Missouri Western campus on October 11th. President Vartabedian shared insights on public speaking and Interim Provost Davenport presented an overview of the University strategic plan, *Pathways to Excellence*. Marissa Steimel, Events & New Student Program Coordinator, then shared information with the class regarding Griffon Edge and the afternoon concluded with a campus scavenger hunt.

Meetings/Events Attended

Doug Davenport, Interim Provost

- Metropolitan Community College Chancellor Inauguration
- Steven L. Craig School of Business & Technology Executive Council
- Chief Academic Officers Statewide Meeting
- Department/School Meetings – CJLSSW, SNHP, EPSS, HG/PR, PSY, ART, MUS
- Coffee with the Provost Monthly Events
- Western Reception Diagnostic Correctional Center Site Visit
- Council on Public Higher Education in Missouri (COPHE) Meeting
- Coordinating Board for Higher Education (CBHE) Meeting
- Centennial Capital Campaign Potter Hall Reveal Event

- Meeting with President of North Central Missouri College, Dr. Lenny Klaver, to discuss opportunities for new collaborations on degree programs
- Governance Advisory Council (GAC)
- Faculty Senate
- Missouri Mathematics Pathways Regional Transfer Meeting
- School of Nursing and Health Professions Advisory Council Meeting
- Community Alliance – Presentation of MWSU Strategic Plan
- General Studies Assessment Academy Events
- WI/IMC Staff Meetings
- Chief of Police Candidate Interviews
- Staff Association
- Board of Governors Meetings
- MWSU Homecoming Parade
- Joint Chairpersons Meeting

STEVEN L. CRAIG SCHOOL OF BUSINESS & TECHNOLOGY

Dr. Logan Jones, Dean

Presentations/Conferences/Workshops

- Annette Weeks presented to the Lebanon, MO Rotary Club. The topic was "Building and Entrepreneur Ecosystem."
- Logan Jones attended AACSB Accreditation Conference in Washington D.C.
- Logan Jones attended MidAmerica Business Dean's Association (MABDA) Annual Conference in Chicago, IL.
- Shiva Nandan presented a paper entitled "Enhancing Global Brand Equity Through Strategic CSR and Across-Sector Alliances: A Stakeholder Perspective" at the Atlantic Marketing Conference in New Orleans, LA.
- Bin Qiu was on a guest panel at the Financial Management Conference (FMA) in San Diego, CA.
- Christi Waggoner attended NACADA: The Global Community for Academic Advising Annual Conference in Phoenix, AZ.
- Shensheng Tang, Engineering Technology, and his student, John O'Rourke, did two poster presentations at the MWSU PORTAL showcase event. Poster 1 Title: Traffic Modeling of an Integrated 5G/WiFi Network with Generally Distributed User-Dwell Times. Poster 2 Title: Transition to 5G Technology – An Overview of 5G.
- Dalong Ma presented at the Academy of Management Meeting: Entrepreneurship Division in Chicago, Illinois. The topic was "Chinese Entrepreneurs' Perception of Social Media Marketing." *Academy of Management Proceedings, 20067.*

Publications/Exhibitions/Peer Reviews

- Dalong Ma had a paper accepted in *The Journal of Entrepreneurship* entitled "Persistence Decisions: It's Not Just About the Money."
- Brett Luthans had an article published in the *Journal of Management Education* entitled "Refining Grit in Academic Performance: The Mediational Role of Psychological Capital."

Student/Community Involvement/Successes

- Beta Gamma Sigma, business honors organizations, recognized the chapter of Missouri Western State University as the Highest Honors Chapter for 2017-2018 academic year. BGS will be recognized at the AACSB events and regional deans' conferences this coming year.

- CSB students Ryley Crabtree and Liam Roach were selected by Beta Gamma Sigma to attend their annual leadership conference.
- Faculty of Craig School of Business and Engineering Technology met with leadership of Herzog to take a tour of their facilities. After the tour, the faculty discussed internships, externships, and guest speakers from their company to address MWSU students.
- Pam Klaus represented CSB&T at the Western Warm Up held on the first day of classes.
- Engineering Technology was on site for STEM-related educational programs at the Sound of Speed Airshow in August.

GRADUATE SCHOOL

Dr. Ben Caldwell, Dean

Student Presentations

- Master of Science in Nursing student Samantha Hoselton presented a poster entitled "A Retrospective Study Measuring BMI and Related Comorbidities Before and After Bariatric Surgery" at a Sigma Theta Tau International Nursing Honor Society at the Rising Stars of Research and Scholarship Conference in Indianapolis, IN.
- Master of Science in Nursing students presented posters at The University of Kansas Health System Department of Nursing Research Council's 11th Annual Nursing Science Symposium focusing on EBP and Quality Improvement "Smashing Silos: Interdisciplinary Collaboration." Bethany Dreier, Kelley Madget, Katherine Mick and Nicole Wise presented a poster entitled "4th Grade Challenge: From Apples to Muscles." Ashley Brewer, Shelby Harmon and Tricia Sherlock-Dunham presented a poster entitled "Outcomes of Independent vs. Cooperative Testing."

Graduate Education Week

- October 15-19 is Graduate Education Week. The Graduate School will sponsor several activities aimed at both undergraduates and graduate students.
 - A Graduate Education information table will be provided for all students to investigate graduate education in general as well as provide information about graduate programs offered at Missouri Western. The information table will be presented in the Blum Union from 11:00 AM – 1:00 PM Monday, October 15, and Thursday, October 18.
 - A panel discussion entitled "So You're Thinking About Going to Graduate School" will be held Tuesday, October 16, from 1:00-2:30 PM in the Blum Union Junior College room. A panel of faculty will take questions and provide advice for students wanting to learn more about graduate school.
 - A Graduate Student Appreciation Coffee Hour will be held for current graduate students on Monday, October 15, from 4:30-6:15 PM in the Remington Hall Atrium by Einstein Brothers Bagels, and Wednesday, October 17, from 4:30-6:15 PM in Popplewell Hall by The POD (1st floor). Graduate students will receive a voucher for purchases at Einstein's or The POD, and have an opportunity to chat with the Dean of the Graduate School, Dr. Ben Caldwell.

LIBERAL ARTS AND SCIENCES

Dr. Murray Nabors, Dean

Presentations/Conferences/Workshops

- Jeff Poet gave an invited talk, "So You Think You Can Count?" as part of the Colloquium Series hosted by the Computer Science and Math Department at Benedictine College in Atchison, KS.
- Jennifer Hegeman attended the Dana Center Mathematics Workshop on Transfer and Applicability held at Metropolitan Community College in Lee's Summit.
- Prairie Lands Writing Project Director Susan Martens (MWSU) and Co-Director Josie Clark (SJSD) presented "Engaging Place, Empowering Writers: The Writing Marathon" at the Write to Learn Conference in Osage Beach, MO.
- Susan Martens and Amy Miller presented a session at the National Writing Project Midwest Conference in Madison, WI entitled "The Writing Marathon: Celebrating 25 Years."
- Kaye Adkins presented at the IEEE (Institute of Electrical and Electronic Engineers) Professional Communication conference in Toronto; the conference is international, with attendees from North America, Europe, and Asia. Adkins was part of a panel that discussed the use of portfolios for evaluation of technical communication programs and of graduating students. Adkins explained the Missouri Western Technical Communication portfolio program, which has been in existence for over 20 years. The program was presented as a model for other programs.
- Mike Cadden presented the paper "Character Backstory as Rhetorical Gesture in Children's Fiction" at the Children's Literature Association Conference in San Antonio, TX.

Publications/Exhibitions/Peer Reviews

- Susan Martens, assistant professor of English, published short works of creative nonfiction, "'Papa Legba/ St. Peter on Frenchman Street" and "Harmonic Convergence, Café Rose Nicaud" in the collection "Writing in Good Company in New Orleans" in *Louisiana Literature*, vol. 35, no. 1. She also served as Retreat Leader at the New Orleans Writing Marathon Retreat, hosted by the Southeastern Louisiana Writing Project and was featured on the National Writing Project Radio program, "Celebrating the New Orleans Writing Marathon."
- Mike Cadden published the article "Rhetorical Technique in the Young Adult Verse Novel" in *The Lion and the Unicorn: A Critical Journal of Children's Literature*, vol. 42, no. 2, April 2018.
- Marianne Kunkel's book of poems, *Hillary, Made Up*, was published by Stephen F. Austin State University Press. She launched her new book with a reading and signing at the Wyeth-Tootle mansion in St. Joseph.
- Jon Mandracchia and former graduate, Ashley Sylvara, published "An Investigation of Gatekeeper Training and Self-Efficacy for Suicide Intervention among College/University Faculty" in *Crisis: The Journal of Crisis Intervention and Suicide Prevention*.

Student/Community Involvement/Successes

- Five math students presented posters on summer projects Jeff Poet mentored at the PORTAL Showcase. Yipkei Kwok sponsored a student project at the PORTAL Showcase also.
- Jennifer Hegeman took three pre-service secondary mathematics teachers to the Women in Science and Entrepreneurship Networking Breakfast held at MWSU.
- Amy Miller coordinated the popular High School Writing Day event at MWSU, which brought approximately 200 high school students and their teachers from 17 area schools to our campus for a day of writing workshops, lunch, and an open mic session. Terrance Sanders (Frontier STEM High School) served as Emcee. Volunteer workshop presenters included

Dawn Terrick, Patsy Brost, Joe Marmaud, Reilly Maloney (East Buchanan High School), and Vickey Meyer (SJSD) as well as MWSU faculty members Meredith Katchen, Marianne Kunkel, Kaye Adkins, Bill Church, Michael Charlton, Bob Bergland, and Bob Nulph. English undergraduate students Michael Cullinane, Alexandria Null, Tiffany Rice, Brooke Howe, Lena Ashford, and Mandee Greer served as MWSU student guides and assistants.

- Prairie Lands Writing Project Director Susan Martens (MWSU) facilitated a Writing Retreat for area teachers at Conception Abbey in Conception, MO. Marianne Kunkel (MWSU) served as Guest Editor.
- The MWSU Department of Chemistry hosted the first annual Medical Lab Science Night in Agenstein Hall. The Department partnered with Mosaic Life Care, North Kansas City Hospital, St. Luke's Hospital, and Encompass Medical Group to provide hands on activities, information, and the opportunity to interact with practicing Medical Lab Scientists. The goal of the event is to increase awareness about Medical Lab Science as a career. Over 50 people including MWSU students as well as high school students, parents and counselors from the region attended the event.

PROFESSIONAL STUDIES

Dr. Ben Caldwell, Dean

Presentations/Conferences

- Adrienne Johnson and Susan M. Bashinski, along with Mr. Ryan Rumpf, Director of ELL Curriculum for Missouri DESE, co-presented a session "Identifying, Supporting, and Reclassifying English Learners with Disabilities" at the Federal Programs Conference, sponsored by the Missouri Department of Elementary and Secondary Education, in Osage Beach, MO.
- Susan M. Bashinski presented a session, "Gestural Development: The Central Thread to Communication and Language Development Over the Course of 15 Years," at the Clinical Research Augmentative and Alternative Communication Conference in St. Louis, MO.
- Kip Smilie co-presented "Criticizing Critical Thinking in Chaucer's Friar's and Summoner's Tales" at the Mid-America Medieval Association Annual Meeting in Lawrence, KS with Dr. Ethan Smilie (College of the Ozarks).
- Regan Dodd participated with other renowned faculty experts in the NCAA Division II FAR Fellows Institute at the NCAA Headquarters in Indianapolis, IN. She was selected among 24 other renowned athletics representatives to develop an enhanced understanding of the roles and critical functions of a Division II Faculty Athletics Representative (FAR).
- Serving as President of Missouri Association of Faculty Senates, Suzanne M. Kissock hosted and represented faculty representatives from Missouri public universities and the Commissioner of Higher Education at the Missouri Association of Faculty Senates in Jefferson City, MO.
- Grey Endres held a workshop "Missouri Skills on Supervision" in Kansas City, MO for area social workers.

Publications/Exhibitions/Peer Reviews

- Haruka Konishi, along with Dr. Laura Froyen, Dr. Lori Skibbe and Dr. Ryan Bowles (all from Michigan State University), published "Family context and children's early literacy skills: The role of marriage quality and emotional expressiveness of mothers and fathers" in the *Early Childhood Research Quarterly*.
- Kip Smilie published an article with Dr. Ethan Smilie (College of the Ozarks) entitled "Physical Possibilities: Pedagogical Presence in Chaucer" in *Postmedieval: A Journal of Medieval Cultural Studies*.

Student/Community Involvement/Successes

- Jennifer Botello's students in EDU 360 are applying their learning as part of their teacher preparation coursework by partnering with Parkway and Ellison Elementary schools to tutor students who need special help in reading.
- The Student American Corrections Association (SACA) RSO attended the Missouri Corrections Association and Missouri Probation and Parole Conference (MCA/MPPOA) in Lake Ozark, MO. On the way to the conference, this group of seven students (Victoria Burgos, Angela Dennis, Valeria De Le Fuentes, Kaitlyn Garrett, Ana Vega, Trevor Stark and Sarah Wilson) toured the Division of Youth Services Juvenile Facility in Waverly, MO. Students participated in the Firearms Simulator Training, Poster Presentation, Investigations Competition and attended a variety of workshops. Angela Dennis took third place in the poster competition and MWSU students took first place in the Investigations Competition (student category).
- The SACA RSO took 11 students to the Juvenile Corrections Complex in Topeka, KS for a tour.
- The MWSU Organization of Student Social Workers (OSSW) assisted United Way as volunteers for the Sound of Speed Air Show held at Rosecrans in St. Joseph, MO. Jana Frye and Pam Clary assisted the group with this event.
- OSSW held Change for Change and collected \$1,100. All monies go toward the Downtown Health Services, who provide services for the homeless population. Jana Frye and Pam Clary assisted the group with this event.
- The MWSU Social Work Program provided Continuing Education Units (CEUs) to area professionals at the "Assisting Transgender Clients with Gender Marker Changes" presentation at MWSU.

SCHOOL OF FINE ARTS

Dr. Bob Willenbrink, Founding Dean

Presentations/Workshops/Conferences/Seminars/Committees

- Paul Hindemith, Kristin Newbegin, and Morgan Mallory presented a 50-minute session on "What your directors wish you knew about Musical Theatre" at the National Opera Association West Central Regional Conference at Tabor College in Hillsboro, KS.
- Paul Hindemith presented a 90-minute session entitled "Diction, Languages, and Text Analysis for Soloists and Ensembles" for secondary music teachers at the Saint Joseph School District Professional Development day.
- Morgan Mallory responded to *Macbeth* at Johnson County Community College on behalf of the Kennedy Center American College Theatre Festival.
- Teresa Harris had mixed media pieces, *My Father's Daughter: House* and *Birdman 1* that were accepted at the Academy of Fine Arts' Annual Juried Art Exhibition in Lynchburg, Virginia. The juror was Laura McManus, Curator of Education at the Maier Museum of Art at Randolph College in Lynchburg, Virginia.
- Matt Hepworth initiated an applied learning illustration project in partnership with the Griffon Yearbook for Level I and II illustration students in ART 315 and 375 for Fall 2018. The project is coordinated by Bethany Vonseggern, Editor-in-Chief, and consists of original artwork for each divider page of major sections: Griffon Life (Student Life), Academics, Athletics, Organizations, Student Portraits, Faculty Portraits, and Index; and also include a short story or poem per layout.
- Matt Hepworth coordinated an applied learning opportunity with Anali Kratz Mathies, Public Services Assistant at the Rolling Hills Consolidated Library. The partnership also includes

public libraries and local resources, including: Books Revisited, St. Joseph Public Library (downtown and East Hills), Washington Park Library, and Carnegie Branch Library. The opportunity involves creating and obtaining a high quality collection of art journals, magazines, and periodicals to be used for Illustration and 2-Dimensional Design courses. Quality of materials was evaluated by format size, paper type, and subject matter amongst several subscriptions. An ongoing collection will consist of a bi-annual donation and an ongoing status report of materials to be delivered to the Department of Art.

- Madeline Rislow presented "Meaning in Motion: Containing and Transporting the Relics of St. John the Baptist in Late Medieval and Early Modern Genoa" at the Mid-America Medieval Association Conference, Lawrence, KS.
- Madeline Rislow and Alexis Carr (senior, Studio Art major and Art History minor) presented "A Missouri 'Masterpiece': Considering the Precious Moments Chapel as a New Sistine Chapel" at the MWSU PORTAL Showcase.

Publications/Exhibits/Performances

- Morgan Mallory played the title character and was assistant choreographer in *The Unsinkable Molly Brown* at the Metropolitan Ensemble Theatre in Kansas City in June.
- Morgan Mallory was choreographer for *Legally Blonde* at Rockhurst High School.
- Toby Lawrence produced, directed, and was the teacher of record for the Summer TCD internship film shoot titled "The Eclipse." He submitted the film "for consideration" to the *Sundance International Film Festival* that will be held in January 2019.
- Thomas Brecheisen was the Visual Effects Supervisor for the following films: Feature Film "The Way You Look Tonight," Produced by John Cerrito, July-October 2018, and the Missouri Western State University Cinema Production of "The Eclipse," Directed by Toby Lawrence, June-October 2018.
- Thomas Brecheisen was the Visual Effects Artist for the Oblivion Entertainment production of "Crossover," Directed by James Horton, June-October 2018.
- Thomas Brecheisen was the Director, Filmmata Film production of "Falling for Destiny," Produced by Matt Walker, June-October 2018 (Currently in Post Production).
- Kathy Liao was featured in a podcast interview on Hello Atelier!
<http://www.phonicalia.com/episodes/hello-atelier-031/> Hello Atelier explores what it means to be a working artist. They take you into the studios of designer of all different mediums to learn about their inspiration, their design process and the personal stories behind their art. Hello Atelier is a partner of the Flatland KC and KCPT under Arts and Culture. (<https://www.flatlandkc.org/>)
- Kathy Liao has two pieces of work included in the exhibition at Steele Gallery at Gage Academy of Fine Arts in Seattle, WA. The title of the exhibition is "The Figure: In Paint and Line" curated by Koplin Del Rio and Prographica galleries and has been available for viewing last month.
- Kathy Liao has three pieces of work included in the "REALITY" juried exhibition at Leedy Voulkos Art Center in Kansas City. The Exhibition is juried by Erin Dziedzic (curator at the Kemper Museum of Art) and Marcus Cain (HR Block Art Space). The show runs through the end of this month. There is a special critique with the artists the last Saturday of this month from 12-2pm in their gallery.
- Kathy Liao had one of her works featured in the exhibition "Documented: Perspective on Migration and Creation," an exhibition featuring a transdisciplinary showcase of program, initiatives, art and scholarship that explores the intersections between migration, immigration, and creative identity. The Exhibit was at the Haricombe Gallery at the KU Libraries. (<https://lib.ku.edu/documented-perspectives-migration-and-creation>)

- Matt Hepworth exhibited at the Albrecht-Kemper Art Museum for the second biennial "Perspectives: Biennial Missouri Western Faculty Exhibition." The exhibition presents the *naturEscapes, Urbanization Therapy*, a series of collage and pencil on canvas.
- Matt Hepworth submitted his work to the national juried exhibit "Inspiration" at the Webster Arts Center. Webster Arts is a non-profit arts center that hosts national juried exhibitions in its 2000 square-foot gallery, a nationally ranked juried art fair, a plein air competition, an autumn music series, and other community events.
- Kathy Liao is exhibiting this month in Concord, MA. The exhibition entitled "In Her Own Image: Self-Portraits by Women 1900 - 2018" at the Concord Center for the Visual Arts in Concord, MA. She will be exhibiting with an incredible roster of artists including Joan Brown, Susanna Coffey, Lois Dodd, Ann Gale, Anne Harris, Catherine Kehoe, and many more. <http://www.concordart.org/exhibitions/in-her-own-image-womens-self-portraiture-1900-2017>
- Elise Hepworth published "Finding Motivation for Music Advocacy" in the Missouri Schools Music state quarterly journal.
- Paul Hindemith's article "A Case for Musical Theatre in the Voice Studio" appeared in the fall edition of the Missouri Music Teachers' Association NOTES e-newsletter that came out Sept. 12.
- Nathanael May was interviewed for an in-depth case study of his international music festival, soundSCAPE. The title of the case study is: *soundSCAPE: Competitive Advantage in Diversity*, and asks students to create diversity initiatives for the festival in light of the festival's competitive advantages. More information is available here: <https://www.esm.rochester.edu/iml/store/product/soundscape-competitive-advantage-in-diversity/>

Student/Community Involvement/Successes

- Morgan Mallory became a member of the Young Friends of the MET Guild.
- Morgan Mallory participated as talent/host in a fundraising brunch for the Metropolitan Ensemble Theatre.
- Morgan Mallory was a volunteer for the Kansas City Fringe Festival, and worked 18 hours for them ushering, doing box office, and house managing.
- Morgan Mallory guest taught "Musical Theatre Dance" for Marla Heeler in Saint Joseph.
- Morgan Mallory was part of an original reading of a film "welcome ^back to missouri" in Kansas City.
- Morgan Mallory was part of a staged script reading of Smokefall in Kansas City.
- Elise Hepworth attended the Missouri Choral Directors Association annual board meeting as Collegiate and University Resource Chair in Jefferson City, MO.
- Elise Hepworth attended the Missouri Music Educators Association semi-annual board meeting as Advancing Music Education Chair in Osage, MO at Tan-Tar-A Resorts.
- Elise Hepworth hosted Kansas City, MO school district music teachers at MWSU for their professional development day. She also hosted the District #1 All-District Choir auditions at MWSU which was attended by 300 students.
- Elise Hepworth organized and held the annual MWSU choral retreat for new and returning students.
- Elise Hepworth, Paul Hindemith, and Kristin Newbegin performed in *Kantorei*, Kansas City's fall concert, a professional choral ensemble.
- Paul Hindemith was an auditor for tenors for the Missouri State High School Athletic Association's auditions for the Northwest District Honor Choir.
- Paul Hindemith facilitated a visit by guest artists Dr. Sharon Campbell (Univ. Nebraska - Kearney), Dr. Anne Jennifer Nash (Concordia College, Moorhead MN), and Dr. Sylvia Stoner

(Skidmore College). The group presented a masterclass to the voice area on movement techniques in art song before presenting an enhanced recital entitled "Sister -- show me Eternity," which involved a quartet of student performers (Austin Carter, Julianna McCarroll, Garret Peterson, and Anna Snow).

- Kristin Newbegin performed as Orange Girl in Missouri Western State University's fall production of "Shout! The Mod Musical". The show ran August 10-12 and September 7-9. The cast also gave three performances at the Trails West Festival.
- Kristin Newbegin performed with KC VITAS Chamber Choir in their summer series concerts. This included performances that premiered national and international vocal ensemble works. Newbegin also premiered a solo vocal work for voice and cello. The summer series culminated in a recording session to produce a new album to be released this fall.
- Kristin Newbegin performed with pianist Ruth Krusemark in recital. This recital was part of First Presbyterian Church's Downtown Recital Series.

Awards/Other

- Teresa Harris was awarded a juror's award (\$700.00) for her work at the Academy of Fine Arts' Annual Juried Art Exhibition in Lynchburg, Virginia.
- Matt Hepworth was nominated for a third year in a row to serve as a registered reviewer of conference proposal submissions for the User Experience Professionals Association (UXPA) International Conference in Scottsdale, Arizona. As a UXPA member, he has been assigned to review a minimum of six submitted proposals as part of the UXPA peer-reviewed process of over 2,000 entries. <http://uxpa2019.org/>
- Student Acacia Richardson's work was selected by St. Joe Allied Arts to paint the traffic box in South St Joe. It is a public mural project. It is competitive and there is a \$1,500 honorarium for the artist.

Calendar of Events

- 10/12-10/20 The Great American Trailer Park Musical – Potter Hall
- 10/1-10/26 Potter Hall Gallery Exhibit: Kansas City Society for Contemporary Photography "Archive"
- 10/18-11/25 Potter Hall Gallery Exhibition by Kathy Liao opening in Concord, MA
- 10/18, 6-8 pm, Opening Reception for "In Her Own Image: Self-Portraits by Women 1900 – 2018"
- 11/29-12/2 Short and Sweet: An evening of short plays and films – Kemper Recital Hall

ADMISSIONS

Paul Orscheln, Associate Vice President of Enrollment Management & Student Retention

GO & Griffon Edge Programs

- Griffon Orientation (GO) for the spring semester will be held on January 8, 2019.

Recruitment Activities

- Admissions hosted the St. Joseph Regional College Fair. Nineteen high schools brought 974 students to campus to visit with us and 60 other colleges and universities.
- Admissions Counselors have now completed five weeks of college fairs. Counselors will do 150 fairs this year along with high schools visits, community college visits and our campus tours/visits.
- Hosted 351 guests at the Griffon Showcase Day.
- Hosted 116 elementary, middle and high school counselors for the Northwest Missouri School Counselor Association Fall Meeting.

- Hosted special groups from Park Hill High School, Oak Park High School, Putnam County High School, KCCaps Program, Frontier STEM and Lee's Summit High School.

Student Ambassadors

- The student ambassadors gave tours to 469 students plus guests during the month of September.
- The student ambassadors assisted with the Regional College Fair and special tours following the college fair.

Processing

- To date, 2,007 new freshmen students have been admitted for fall 2019.

FINANCIAL AID

Marilyn Baker, Director

	Month to Date As Of Oct 10			AY To Date As Of Oct 10		
	2016-17	2017-18	2018-19	2016-17	2017-18	2018-19
FAFSA's Received (Duplicated)	11083	12949	14826	12979	14459	14826
FAFSA's Received (Unduplicated)	5818	7126	7503	6371	7580	7503
Packaged Students	3781	4799	5593	5290	6243	5593
FAFSA's Selected for Verification	1966	2146	3089	2290	2435	3089
FAFSA's Verified By FAO	1114	1090	1430	1363	1299	1430
FASFA's Verified w/ Correction	851	832	887	1045	1007	887
Loans Certified (Duplicated)	3639	3569	3502	4755	4632	3502
Alternative	60	64	85	106	130	85
Subsidized	1610	1576	1529	2062	1996	1529
Unsubsidized	1812	1765	1716	2350	2263	1716
PLUS	157	164	172	237	243	172
Loans Certified (Unduplicated)	2155	2100	2117	2601	2527	2117
	Month to Date As Of Oct 10			AY To Date As Of Oct 10		
	2016-17	2017-18	2018-19	2016-17	2017-18	2018-19
Disbursed Funds	\$18,173,957	\$19,812,481	\$20,460,636	\$39,028,813	\$42,152,129	\$20,460,636
Student and Parent Loans	\$7,807,892	\$7,551,988	\$7,433,439	\$17,619,321	\$17,048,125	\$7,433,439
Federal Grants/Scholarships	\$4,352,758	\$4,581,395	\$4,560,111	\$8,754,859	\$9,482,384	\$4,560,111
State Grants/Scholarships	\$1,537,978	\$1,572,147	\$1,587,950	\$3,218,556	\$3,187,265	\$1,587,950
Inst/Foundation Scholarships	\$3,821,414	\$5,285,478	\$6,077,167	\$8,047,169	\$10,921,703	\$6,077,167
External Scholarships	\$653,915	\$821,473	\$801,969	\$1,388,907	\$1,512,651	\$801,969
Financial Aid Recipients	3,554	3,712	3,762	4,205	4,262	3,762

Financial Aid Statistics (as of October 10, 2018) for Academic Year 2018-19

- Five percent increase in FAFSA applications (unduplicated), compared to October 2017.
- Sixteen percent increase in the number of students awarded financial aid, compared to October 2017.
- Slight increase in federal student loan certifications, compared to October 2017.
- Three percent increase in total funds disbursed for 2018-19 academic year, compared to October 2017.

Key Activities

- Disbursed \$20,460,636 in federal, state and institutional funds to students for the Fall 2018 semester, compared to \$19,618,412 in the Fall 2017 semester.
- Completed and submitted the 2017-18 Federal FISAP & 2019-20 Application for Federal Funds, as required by the Federal Government.
- Conducted nine Satisfactory Academic Progress (SAP) Seminars for students who fell below our SAP standards for the first time.
- Conducted eight Debt Management Seminars for first-time freshmen student loan borrowers.
- Presented financial aid information at seven High School Nights for parents and students: North Platte High School, Savannah High School, Benton High School, East Buchanan, Staley High School in North Kansas City, Lafayette High School and St. Joseph Christian School.
- Hosting a Financial Aid Workshop for area High School Counselors. Over 50 high school counselors have registered to attend.
- Participated in the October Showcase Day and conducted three presentations for prospective students and parents.
- Preparing our Banner system for the 2019-20 academic year, since the 2019-20 FAFSA (Free Application for Federal Student Aid) is now available. Created and sent multiple posters and communications to students, indicating the 2019-20 FAFSA is now available.
- The Financial Aid Office will host nine 2019-20 FAFSA Completion events in October and November.

LIBRARY

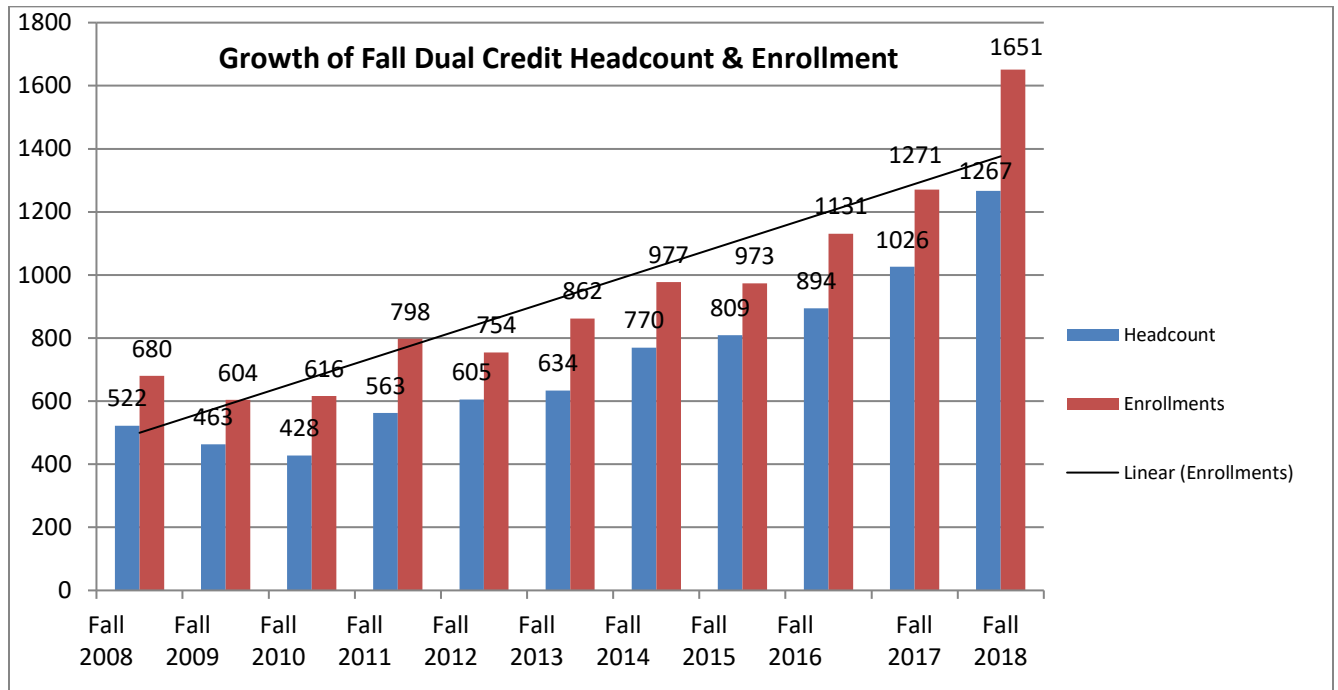
Sally Gibson, Director of Library

- The library hosted an open house for students and faculty on Tuesday, September 11, from 9 am to 12 pm and on Wednesday, September 12, from 1 pm to 4 pm. Eighty-seven students participated.
- The 22nd Annual Reading of Challenged and Banned Books was held on campus. Readers selected from a variety of titles including *To Kill a Mockingbird*, *Invisible Man*, *Two Boys Kissing*, and *Paper Towns*.
- Sally Gibson was appointed to the MOBIUS Board of Directors for a one-year term.

WESTERN INSTITUTE

Dr. Gordon Mapley, Dean & Executive Director

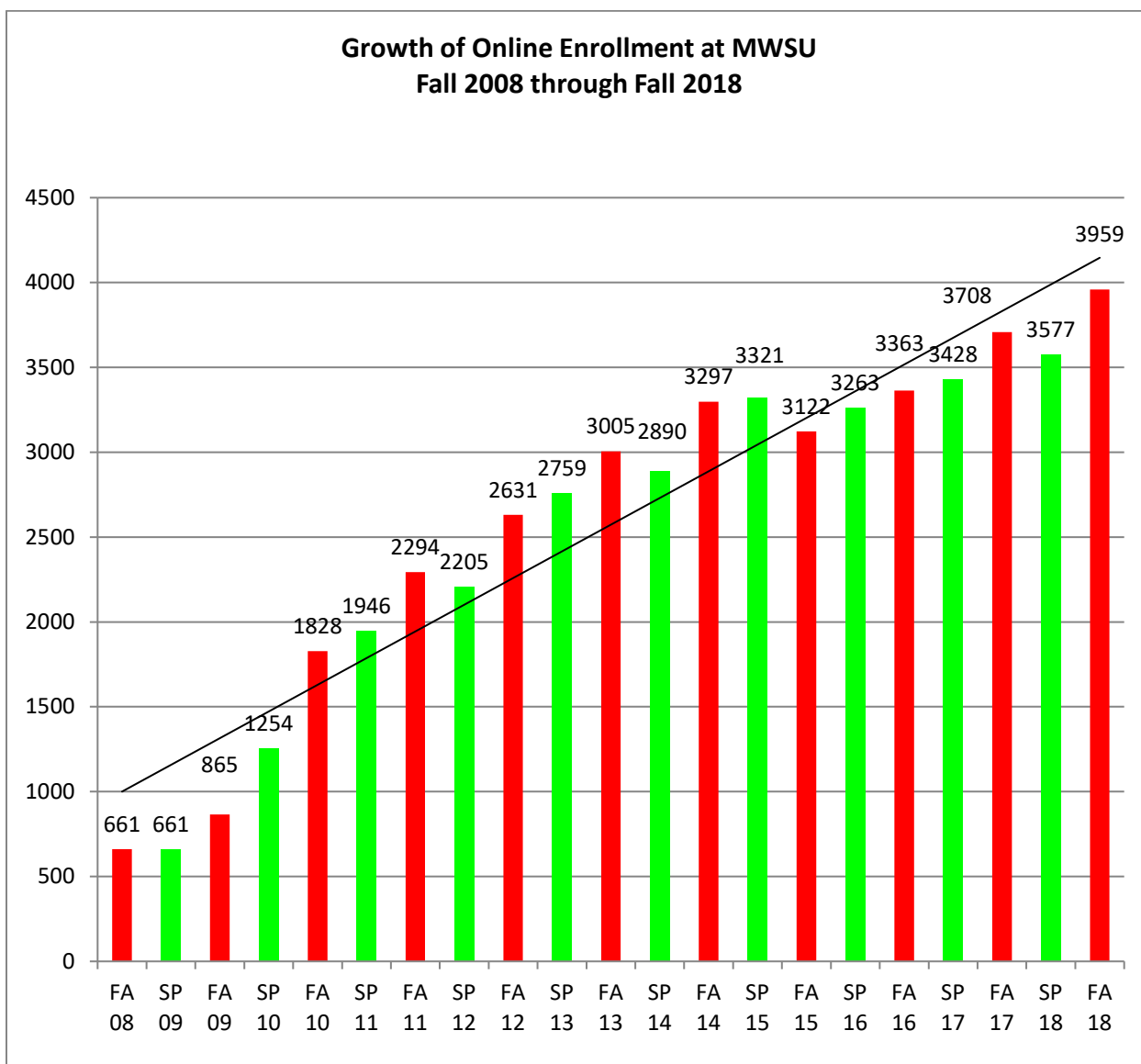
Dual Credit



- Dual credit enrollments for Fall 2018 increased 30%, with headcount increasing by 23%
- Six new high schools and one new technical school have joined the dual credit program: Concordia, Fairfax, Faith Christian Academy, Richmond, St. Michael the Archangel, McLouth (Kansas) and Northwest Technical School.

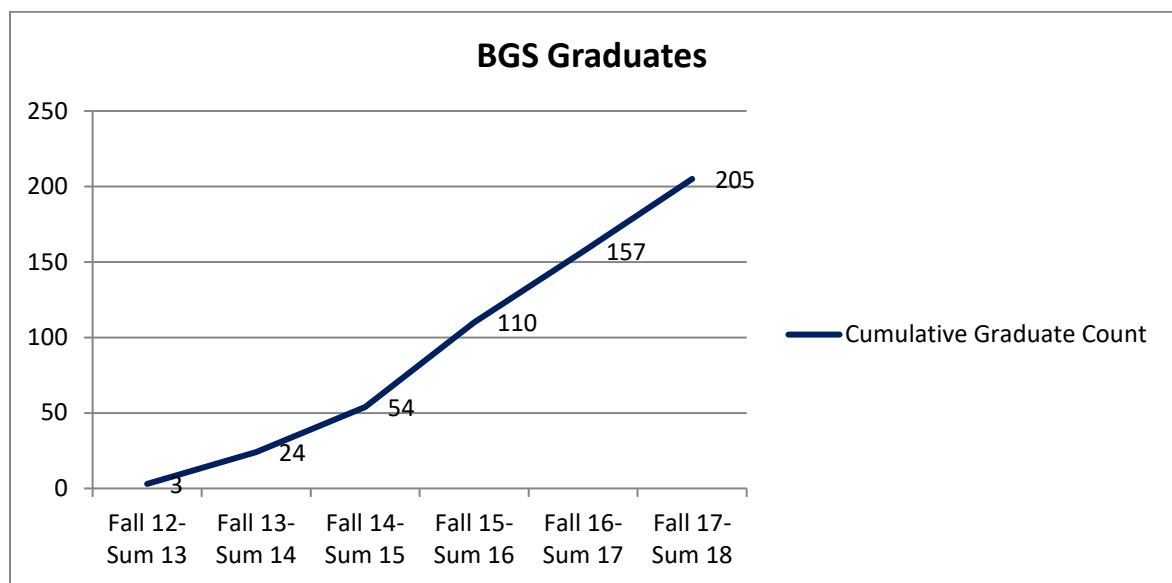
Online Learning

- Online enrollments increased by 7% from Fall 2017 to Fall 2018.



Completion Degrees

- Total BGS Graduates (through Summer 2018) – 205
- The revised BST degree is attracting several students, including members of the military.



Tuition Discount Partnership with Regional Hospitals

- To grow enrollment and serve the community, the University has developed partnerships with four regional hospitals, including Mosaic Life Care.
- Since Fall 2013 a total of 217 full-time and part-time employees have participated in the program. Approximately half of the participants were not current MWSU students when they joined the program, supporting the value of the program as a recruitment initiative. Seventy-four of the participants have earned baccalaureate or graduate degrees from MWSU.

Partnership with the Air National Guard 139th

- This semester, airmen at the 139th Air National Guard Base are taking MAT 110 – Contemporary Problem Solving.
- Additional general education courses will be offered each semester to assist airmen in completing an associate's degree through the Community College of the Air Force. It is hoped that many will then pursue a baccalaureate degree at MWSU.

WRDCC

- Our WRDCC Educator of the Year for 2018 is James Turner. James is key to the continued success of the WRDCC Diagnostic Education Services.

Study Away

- Two students have been awarded full scholarships to one of our exchange partner schools, Xidian University in China. Caleb Farmer and Tanner Martine began their studies this fall and plan to spend a full year at the university.
- A Study Away Fair was held on October 3 over the lunch hour in the Blum commons. Thirteen faculty, staff members, and students had tables and displays to promote upcoming trips and to talk directly with students about travel study.
- Dr. Gilbert Wong spoke at an informational session. Dr. Wong will be the host for our Criminal Justice, Legal Studies, and Social Work students who travel to Hong Kong this spring.
- Eleven Study Away trips are in the works or under discussion for the 2018-2019 academic year.

Conferences & Special Programs

- August 6-14, Chiefs Training Camp, 250 guests in residence halls
- August 10, St. Joseph School District Learning Sessions, 100 guests
- August 18, Meet the Griffs Night, 500 guests
- August 20, General Session, 400 guests
- August 20, President's Annual Picnic, 300 guests
- September 6, United Way, 250 guests
- September 10-11, Mosaic Life Care Training, 208 guests
- September 13, Stifel Client Appreciation Dinner, 350 guests
- September 19, Part-Time Job Fair, 200 guests
- September 20, Allied Arts Council Board Meeting, 25 guests
- September 21, Thompson Center Training, 400 guests
- September 22, RiverSong, 300 guests
- September 22, Savannah Class of 1968 Reunion, 69 guests
- September 25, Student Wellness Fair, 500 guests
- September 28, Commerce Bank Investment Summit, 112 guests
- October 5, Josten's Yearbook Conference, 120 guests

MEMORANDUM

TO: Dr. Robert Vartabedian, President

FROM: Shana L. Meyer, Vice President for Student Affairs

DATE: October 15, 2018

SUBJECT: Report to the Board of Governors

Vice President's Office

8/24/18-10/25/18

While Fall & Homecoming are here, it was not that long ago that the Division was welcoming students to campus. A lot has happened in two months!

The Residence Halls opened to over-capacity, and two months later, remain at 97% occupied. Many members of the Division assisted with Griffon Edge activities; Shana Meyer presented, "Introverts Unite!" multiple times on August 24. Two Non-traditional student Orientation sessions were held, Wednesday, August 22 and Saturday, August 25. Students heard from representatives across campus, as well as from current non-traditional students. Topics on the agenda included financial aid, transfer credit, computing resources, academic advising, and more.

On September 14, Shana Meyer represented Missouri Western as a University delegate for the Fort Hays State University Presidential Inauguration of Dr. Tisa Mason. Meyer served as the Assistant Vice President for Student Affairs under Dr. Mason's leadership when both were previously at Fort Hays State.

The Food Services Operations Committee is comprised of representatives from across campus. The group meets monthly to discuss food service operations across campus, with topics ranging from dining centers to equipment to catering and everything in between. The committee met on September 18. Topics of discussion were student use of dining dollars; Aramark job postings; Starbucks operations; equipment needs; and catering menu needs. We additionally talked about House Bill 1744, which passed last session. It states, "*Public institutions of higher education are prohibited from requiring students to purchase a meal plan when a student has a medical documented food allergy, sensitivity, or dietary issue.*" Food service director Stephen Kerr has worked with Residence Life Director Nathan Roberts with 4 students to change to a dining dollar plan; release them from their contract; or work with them on dining menus to address dietary needs.

The Division of Student Affairs continues to offer Ready to Learn sessions, which are ongoing onboarding sessions for faculty, staff, and students. The first of the semester was offered on September 19: Civility in the Classroom, presented by Dave Brown. The second was offered October 4: Supporting Students and Campus Safety. Additional sessions will be offered throughout the rest of the semester & in the spring.

Pulse groups are opportunities for students to have lunch with the Vice President for Student Affairs to discuss topics & issues that concern them, as well as how to improve the college experience. Students receive free meals and prizes for participating. Pulse groups are scheduled for:

Transfer Students	Thursday, September 27
Nontraditional / Parenting Students	Tuesday, October 9
Student Veterans & Military Connected	Friday, November 9
Students of Color	Tuesday, January 29, 2019
Residence Life Students	February 12, 2019
Fraternity & Sorority Life Students	March 7, 2019
Commuter Students	April 4, 2019

Shana Meyer, Vince Bowhay, Jessica Frogge, and Judy Grimes are all in Wichita, Kansas at the NASPA IV-West regional conference. Shana serves as the Regional Director, and Jessica is the Assistant to the Regional Director. After attending Board meetings, Bowhay & Meyer will present at the conference. Judy will receive her award as Outstanding AVP for our Region. Congratulations, Dr. Grimes!

Finally, I received notification that a chapter I co-authored was accepted for publication and will be printed next year.

Freeman, J. P. & Meyer, S. W. (2019). Free speech: How are extremists utilizing college campuses? In M.T. Miller & D. V. Tolliver, III (Eds.). *Exploring the technological, societal, and institutional dimensions of college student activism*. Hershey, Pennsylvania: IGI Global.

Conferences/Meetings/Events Attended

- Nontraditional Student Orientation, August 22 & August 25
- Griffon Edge Taco Night, August 22
- Griffon Edge Welcome, August 23
- Griffon Edge Presentation, August 24
- New Student Convocation, August 26
- Western Warm-Up, August 27
- FSL Barbeque, August 29
- Presidents' Leadership Council, September 5, October 3
- Board of Governor's meeting & BOG Finance meeting, September 6
- Student Government Retreat, September 8

- Partners in Prevention breakfast, September 11
- Multiple Griff Life Meetings, September 11
- New Executives Welcome, September 11
- Sorority Recruitment Events, September 11, September 12
- Women of the Future student organization meeting, September 11
- Western Activities Council Game Night, September 12
- Hall Director and Assistant Director of Res Life interviews, September 6, 10, 13
- Fort Hays State University Presidential Inauguration, September 14
- Starbucks Grand Opening, Wednesday, September 19
- Part-time Job Fair, September 19
- Student Affairs Support Staff Meeting, Thursday, September 20
- Family Weekend Events: Midwest Dueling Pianos, August 21 & Pasta with the President, Planetarium Shows, September 22
- Griffon Edge/Griffon Orientation Review, September 24
- Student Health Fair, September 26
- Pulse Group, Commuter Students, September 27
- Homecoming informational, September 27
- Together We Fly Luncheon, October 2
- Griff Life MIPS A Zoom Conference, October 3
- Western Activities Council, October 3
- Hispanic Heritage Banquet, October 3
- Twenty Years Later: the Sheppard Legacy Webinar, October 4
- Aramark Client Appreciation, October 4
- Faculty Senate, October 4
- Griffon Showcase Day, October 6
- Forever Griffons Luncheon, October 7
- BOG Search Firm Selection Meeting, October 8; BOG Search Committee Meeting, October 9
- Homecoming Cirque du Champ event, October 8
- Homecoming Cirque du Griffon Feud, October 9
- Griff Life meeting, October 10
- Panhellenic Meeting, October 11, 2018
- Homecoming Alumni Awards Banquet; Homecoming Final Acts Pep Rally, October 12
- Homecoming Parade, October 13
- Homecoming Football Game, October 13
- Volleyball Game with the Division of Student Affairs, October 16
- Luncheon with Michael Donovan, Executive Director, Missouri Arts Council, October 17
- Spotlight Session, October 17
- NASPA Region IV-W Annual Board Meeting & Conference, Wichita, KS, October 22-25
- Weekly 1-1 meetings with direct reports & President Vartabedian
- Weekly Cabinet meetings; Student Affairs Directors' meetings every other week
- Regular Allied Arts Board meetings, September 20, October 18

Associate Vice President for Student Affairs

Dr. Judy Grimes

Dr. Ben Caldwell and I chaired our September and October meetings of the International Strategic Enrollment Management Team (ISEM). Also the ISEM: Student Support Services group met in both September and October to focus on support services (particularly language support) for exchange students and international students. This latter group consists of several faculty members and staff from the Student Success Center and the Center for Academic Support. We are pleased again this year to be joined on our campus by students representing over 30 countries who add so much to our campus and our community.

Two of our international students were presented with Student Leadership Awards at the Homecoming Banquet on October 12. The "International Student of the Year" was Sanhith Chinta from India who received a Master's Degree in Information Technology Assurance Administration in May and the "Graduating Student of the Year" was Dianah Hidzir, Public Relations major, from Malaysia (who also was chosen to give the address at the May 2018 graduation ceremony). Sanhith is current doing his Optional Practical Training (OPT) at Northwest Health Services.

Meetings I have attended include: the Chamber of Commerce New Executives Reception at the Albrecht Kemper Museum, a presentation by the Lt. Governor on Proposition D, the Chinese Autumn Festival, the Hispanic Heritage Banquet, Ambassadors Luncheon, the RISE luncheon (sponsored by Athletics), the Gold Coat Barbecue and the Homecoming Banquet. Regular meetings include Admissions & Graduation, Student Affairs Director's, Governance Advisory Council, the College Completion Team as well as Faculty Senate and the Student Government Association. I also regularly meet with the Vice President for Student Affairs, Assistant Dean of Health & Wellness and the Director and Asst. Director of the International Center. Dave Brown, the Director of Counseling, and I met with faculty from Social Work to discuss the possibility of having a senior level intern beginning in the Spring to work out of the Counseling Center to assist students in accessing the many campus and community resources in a variety of areas including housing, food, child care, transportation, health care, etc. I also met with the DART group (Disrupted Attendance Response Team) which works to provide support for students with short-term challenges that make class participation difficult. I have also had several meetings with students and occasionally their parents.

We are working on updates to brochures and the website and to updates in assessment and strategic plans to ensure they complement the new campus strategic plan. I attended the United Way kick off breakfast as well as one of the informational luncheons. This particular luncheon focused on services that are provided through United Way and other partners such as Legal Aid and the YWCA in support of those affected by domestic violence. I also attended several football games as well as soccer and volleyball and the opening of an exhibit in Potter Hall. I had the pleasure of being interviewed by two of our exchange students as part of an assignment for their business communication class. Other meetings included Partners in

Prevention, presentations by candidates for Residence Hall positions, the opening of our campus Starbucks and Study Missouri (which focuses on international students who come to this State).

Title IX

Adam McGowan

Trainings from beginning of semester

From August 20 to 25 I presented eight training sessions for various campus groups, and I briefly spoke at two additional orientation sessions for non-traditional students. On August 20 I spoke with 75 Resident Advisors and Desk Assistants during their annual RA Training. I focused on their roles in prevention, intervention, and response to issues of sexual misconduct. I also covered basic information on the Family Educational Records Protection Act (FERPA) as it relates to student issues.

I spoke with 34 faculty members on August 22, across two breakout sessions during annual faculty plan days. This talk emphasized the role of faculty members as responsible employees and their reporting responsibilities; how they can support students who may be involved in sexual misconduct processes; and summarized the sexual misconduct policy grievance processes and how they differ depending on who is involved (student or employee). I also covered coming changes to the Sexual Misconduct Policy in light of proposed guidance by the Department of Education last September. I also asked for volunteers to serve as investigators and discussed upcoming plans for the year.

On August 23, Isaiah Collier, Assistant Dean for Student Development and I presented a program called "College Relationships 101" to all incoming students participating in Griffon Edge. We presented four sessions to approximately 250 students per session. The plan for this presentation was to take some of the topics covered in the mandatory online training component and expand on the information from those trainings. We chose to address the topics of communication and consent; the impact of alcohol consumption on our ability to communicate; and bystander intervention. In our attempts to make the information engaging and keep the attention of such large groups we asked for about ten volunteers from each session to participate in a couple games during the presentation. The first game addressed non-verbal communication and asked students to work in partnership to have one student write down the name of the other student who was unable to communicate verbally.

I spoke to approximately 30 new international and exchange students on August 24. I covered information about the Missouri Western State University Sexual Misconduct Policy; what is prohibited conduct under the policy and where students can go to receive help and support or to make complaints among other topics. I had students discuss scenarios that they or their friends may see during their time here and discuss how they could intervene and where they could go to find help. This is the third consecutive fall where I spoke with this group of students.

Last September the Department of Education Office for Civil Rights proposed new guidance on how Universities should address sexual violence on their campuses. In light of that updated guidance, and in light of forthcoming proposed rulemaking by the Department of Education, I made some updates to Missouri Western's Sexual Misconduct Policy and Procedures. These changes included better defining some of the complaint resolution procedures like clarifying the type and information contained in notification letters to someone accused of violating the Sexual Misconduct Policy; the process for the parties to comment on draft investigative reports; and the timeline for completing investigations. It is expected that the Department of Education will release their proposed rulemaking on sexual misconduct in education sometime this fall, which may lead to further updates to our own policies and procedures. At this point, it is unclear when that proposed rulemaking will be released.

I presented the Ready To Learn series session on the "Behavioral Intervention Team: Supporting Student and Campus Safety" along with other members of the committee to faculty and staff on October 4. Other committee members there to participate were Risk Manager Tim Kissock, Counseling Center Director Dave Brown, MWSU Police Chief Jill Voltmer and Director of Residential Life Nathan Roberts. The session focused on the history and purpose of behavioral intervention teams, how information and concerns can be reported to our team, what our team does with that information and how we respond. We discussed the Early Intervention process for classroom behaviors and the current discussions on expanding that reporting structure beyond the classroom. We also discussed campus safety issues and when someone should inform the BIT about a student versus when they should call the police during an emergency situation. Ten people were in attendance.

On October 11, I accompanied four staff members to the Title IX Foundations: Basic Training for Sexual Misconduct Investigations at Husch Blackwell in Kansas City. The four staff members who volunteered to serve as potential investigators should they be needed were: Theresa Grosbach, Associate Director for Athletics for Student Success and Senior Woman Administrator; Emily Garcia, Baker Fitness Center Coordinator; Mark Moultrup, Residence Hall Director; and Paul Hindemith, Assistant Professor in the Department of Music. Two other Student Affairs staff members from the Career Development Center and another faculty member offered to attend but had scheduling conflicts with that date. The training covered basic information on conducting sexual misconduct investigations such as interview techniques and report writing. Following this training, I will be conducting monthly meeting and skill building sessions with everyone who has been trained to conduct these types of investigations.

Health & Wellness

Harold David Brown

A total of 15 individuals, representing many departments across campus, attended the September and October Partners in Prevention campus coalition meetings. The meetings are a requirement for Missouri Western's participation in the state-wide Partners in Prevention coalition, which is comprised of 23 universities and colleges across Missouri. The local group typically meets the second Tuesday of each month and works to develop, coordinate, and support campus prevention activities.

A group of senior social work students is working to partner with the counseling center to organize a campus chapter of Active Minds. Active Minds, which recently celebrated its 15th year, is a student-driven organization which seeks to encourage fellow students to learn about, talk about, and seek help for mental health issues just as they would for a physical issue, without shame or silence. The local group has already contacted active chapters at Missouri Science and Technology-Rolla, and the University of Missouri-Columbia.

Dr. Vincenza Marash, L.C.S.W., Ph.D., Diversity and Women's Issues Counselor, attended a professional lecture entitled "The Necessary Explosive Reaction to the Feminine" in Roeland Park, KS, sponsored by the Kansas City Friends of Jung, on September 28.

Dr. Marash also attend a professional lecture entitled "Psychoanalysis and the Broken Mind," sponsored by the Greater Kansas City-Topeka Psychoanalytic Center on Monday evening, October 15.

The Esry Student Health Center and the St. Joseph Health Department had a health education and safety table in Blum Union on September 4 and October 2 during the lunch hour. Once a month, information on safe sex and health services that are available to students is displayed. Approximately 25-30 students stopped by each day for free items and education.

The Esry Health Center staff attended a PEACE Meeting with the St. Joseph Health Department on September 11 and October 9. PEACE is the acronym for People Establishing AIDS/HIV/STI/HEPATITIS Care & Education. Northwest Health Services, City of Saint Joseph Health Department, Westside Clinic, Social Welfare Board and community volunteers make up the current membership.

Health Center staff participated in a Pyramed Webinar on September 12 over the Electronic Health Record Updates. The webinar provided information on working with the Communication Tools including Alerts, Secure Messaging & Tasks within the health center management software.

Health Center staff participated in the Lewermark, "My SSP Webinar (International Student Support Program)" on September 13. My SSP provides 24/7 remote mental health and acculturation support to international students via the use of technology. Students are able to

access self-directed digital content in addition to connecting with clinical advisors that speak their language and understand their culture.

The Recreation Services Director met with Shana Meyer and Judy Grimes about some changes that might help the Looney Complex run much more smoothly. Some of the items are already being done but we will change the existing forms to accommodate new procedures our student employees follow every evening. By having this new reporting form we will obtain better information. We will also post the booking schedule for the facilities in the arena and small gymnasium instead of just at the front desk. This will also help in eliminating any issues pertaining to who has the facility at a specific time.

All the games that were ordered for the Baker Family Fitness Center patio are in place and the sign recognizing SGA (who helped with funding the project), is in place on the side of the building. It looks nice and is a place where students can congregate for some fun. This area can also be used for football game days, intramural events, student activities and much more.

Recreation Services staff have been helping students with homecoming events. Assistance included judging events such as the spirit and the sign competition. The students seem to be much more organized this year in requesting equipment early and coming to get it a couple days before its needed. Kudo's to the students.

Career Development & Student Employment

Vince Bowhay

"Employers are seeking candidates who have and can articulate skills necessary to transition into and operate effectively in the workplace" (Lawhead, Bouldin, & Simpson, 2016, p. 112). Missouri Western's Career Development Center (CDC) is uniquely positioned to help students succeed both in college and throughout their lives. Since our last board report, the CDC staff have passionately worked to provide excellent services, educational events, and to remove the barriers that prevent students from engaging in meaningful work.

The mission of the CDC is to personalize and humanize the student employment experience, to create intentional work environments that support learning, to help students overcome employment obstacles, and provide students with the skills they need to successfully launch themselves into the workforce after graduation. The CDC connects students to employment opportunities through our on-campus jobs portal Griffons4Hire. Since July 1, 110 employers have posted 336 positions for MWSU students and alumni. To further our efforts to connect MWSU students to employers, CDC student and professional staff members have reviewed, edited, and approved 406 resumes and 68 cover letters during the same time period. We are especially proud of the fact that MWSU is home to 518 student employees, a record for the campus.

The CDC held the 5th Annual Part-Time Job Fair on September 19. This event was designed to help connect MWSU students with employers who offer part-time employment both on and off

campus. Over 200 students were able to meet with 60 employers throughout the two-hour event. Several employers did on-site interviews resulting in immediate job offers.

In July, the CDC began offering the online Traitify Career Personality Assessment. The assessment, which is similar to established measures such as the Myers-Briggs Type Indicators and Holland Occupational Themes, measures personality in the context of career assessments. Students can complete the assessment in less than 2 minutes and will be presented with information about their personality, their ideal work environment, potential career options, potential salaries, and the MWSU majors that can lead to those positions. As of October 11, 551 MWSU students have completed the Traitify Career Personality Assessment. On September 20, the CDC held "Taco 'bout Traitify" which served as a soft-launch for the new assessment. Over 250 MWSU students attended the event.

Dr. Vincent Bowhay, Career Development Director, was appointed the NASPA IV-West Knowledge Community Coordinator-Elect in September. Bowhay will be presenting two sessions while at the NASPA IV-West Conference in October, including one with MWSU Vice President for Student Affairs, Shana Meyer. Bowhay was also one of 60 individuals nationwide to be selected for the 2019 NASPA Institute for Aspiring Vice Presidents for Student Affairs, which will take place in January.

Claudia Baer, Student Employment Coordinator, presently services on the national board of directors for the National Student Employment Association. Claudia is one of the authors of the recently published Employment Essentials Manual. She is attending the National Student Employment Association Annual conference in Milwaukee, WI in October. Claudia is presently a nominee for reappointment to the organization's Board of Directors.

Residential Life

Nathan Roberts

Residential Life had a very successful start of the Academic Year, with the Residence Halls being at nearly full capacity (97%). Within a few weeks we were also able to accommodate all the students on our waiting list, and have so far been able to meet all our student's requests for room changes.

Our department has conducted a search for both a new Residence Hall Director and a new Assistant Director of Residential Life. While the search for a new Residence Hall Director continues, the Assistant Director position has now been filled. Joshua Maples started on October 15.

Residential Life participated in the Griffon Showcase Day on October 6. Our Residence Hall Directors Mark Moultrup and Samantha Wemple gave a presentation during the event, along with Dining Services, on the benefits of living on campus.

Our Residence Hall Directors Mark Moultrup and Samantha Wemple have also participated in the Webinar "Creating an Efficient System to Track and Identify Visitors in Residence Halls: A University of Arizona Case Study" in early October, and Mark Moultrup is also attending Title IX Foundations Investigators Training on October 11.

To ensure safety and sanitation of each room in the residence halls, Residential Life conducted Health and Safety inspections during the week of October 7.

The Resident Assistants have been creating a variety of programs for the residents, including fun social events as well as more informative get-togethers. The events include Movie Nights and Ice Cream Socials as well programs focusing on the importance of safe drinking habits, ways to destress, or survival sewing (learning how to sew a button, or fix a hole in a shirt).

Residential Life is entering a collaborative effort with SGA and the Student Governor Paul Granberry to explore laundry facilities improvements on campus. The first meeting of this exploratory committee will be October 24.

International Center

Ann Rahmat

The beginning of the academic year started off well with the International Orientation week beginning on August 20. By the first day of school, the University welcomed 32 new students including 14 exchange students from partner institutions in France, Germany, Spain, and Sweden. The total for the fall semester is 94 students from over 30 countries on campus and an additional 60 students doing their Optional Practical Training at various locations around the country.

While the office is short one full time staff (due to maternity leave), a number of students volunteered their time to support the new student arrivals and help ease the students' adjustment to their new educational environment. The short list of planned activities included:

- Local transportation and airport pick-up
- Immigration document check-in and regulation guidelines workshop
- Visit to the Esry Student Health Center, support with banking, and Lewermark student health insurance.
- Placement tests and academic advising arrangement for undergraduate students
- Acculturation activities, on-campus scavenger hunt
- Local shopping, tour of St Joseph, and a workshop on local public transportation
- Educational adjustment included how to use "canvas", campus employment opportunities, how to pay tuition, scholarship opportunities, Title IX and safety training, and tutorial service through Center for Academic Support.
- Throughout the week, students had the opportunity to network and build friendships over breakfast and lunch at the orientation venue or the dining hall. Also, students were treated to a welcome luncheon at Remington Atrium with faculty/staff. Last but not least, the Brookdale church members sponsored one of the breakfasts with a wonderful home cooked meal.

During these early weeks of the fall semester, the International Center also planned and implemented a number of engaging student events for the campus community. The purpose of the events was to provide opportunities for global education and exposure to cultures and varied perspectives from around the world. Between August and October, over 10 global and cultural awareness events were offered:

- The office actively participated in the Western Warm-Up on August 27. The student programmer took the opportunity to distribute global programming event invitation flyers and also provided student giveaways.
- The Meet the World speed meeting was an opportunity to meet/greet new and returning students from around the world, including the United States. The event was open to the public. Over 60 participants enjoyed the fun and casual event on August 30.
- The first Tea and Talk meet/greet opportunity was on September 19. The event was hosted in the office of the International Center, promoting a casual and cozy discussion on the topic of various educational systems and how they differ from the United States. About 20-25 students and staff came and went as their time permitted.
- The Chinese Autumn Festival this year was held on September 30. It was co-sponsored with the English and Modern Language Department and coordinated by the visiting professor from Xidian University, Lili Wang.
- Back by popular demand, the Center offered an International Cooking Class on September 24, at the Commons kitchen. It provided an opportunity to taste and learn to make home-made sushi, a cuisine from Japan. Around 40-45 students came for the hands on experience, and went away with appreciation for simple but filling Asian cooking.
- The semester's international guest speaker, Amal Kassir, shared her unique experience as an American Muslim and as one who has authentic family ties to the tragic terrorism in Syria. The event on September 26 was well attended with about over 40 students, staff and community members, and extended to a 30-minute Q&A. The event was a co-sponsorship opportunity with the Center for Multicultural Education and the academic department of Communication and Journalism.
- From October 8-12, a small group of international students participated in the unique U.S. college tradition of Homecoming. Between 20-30 students participated in the office decoration competition and the Homecoming flag parade on October 13. The event discussion, planning, and coordination provided ample opportunity for students to learn the skills of negotiation, teamwork, and leadership.
- The 2nd Tea & Talk global awareness series is scheduled on October 17. The expected topic for discussion is holiday traditions and/or celebrations around the world. The series is another opportunity for students to discuss and share
- It is quite bitter sweet that October 20 will be the last time international students will have the opportunity to enjoy the annual luncheon at President Vartabedian's home. Following the scheduled luncheon, students will then have the opportunity to experience the American fall season with a visit to a local pumpkin patch farm, and experience pumpkin carving with the Brookdale church members. As in previous years, anywhere from 25 to 35 students normally take advantage of the all-day activity with friends and new acquaintances.
- Also, the second International Cooking class session is scheduled on October 22, at the Commons kitchen. The expected cuisine is from France and will be presented by a Fulbright French scholar, Pauline Destouches.

An extremely crucial function of the office is to provide support and maintain accurate information on international student SEVIS immigration status. The normal record keeping process includes but is not limited to:

- The office performed 86 students/scholar required SEVIS registrations to meet federal immigration regulations. Part of the immigration regulations includes medical insurance enrollment and registration for F1 and J1 students.
- We welcomed back 62 returning or continuing international students. By preliminary count, it brings the Fall enrollment to 94 students and 3 international faculty/scholars.
- In addition, the staff also provided support and immigration regulation guidance to over 60 international alumni who are approved for Optional Practical Training (OPT) and STEM OPT extension work authorization.

Aside from student engagement globalization activities, and the necessary immigration compliance, the Center also planned and implemented a number of international student recruitment activities for Spring and Fall 2019.

- September 27, webinar presentation to capitalize on U.S. Commercial Service Global Education partnership around the world.
- September 27, webinar presentation to learn and understand the dynamic application of "Business WhatsApp" in the overall international recruitment strategy. The online event was offered by BBR Education, a leading online solution for higher education recruiting in Latin America.
- Virtual international recruitment opportunity in partnership with EducationUSA Center US-India Education Foundation (USIEF) on October 6 and 7, 2018. The Yocket Graduate Virtual Fair recruitment opportunity was focused on graduate students from India, which has been the single largest sending country of graduate students to the United States. During the two days, a total of 130 prospective students browsed University graduate program information including brochures, videos and our website. The program ran from 6 am to 12:30 on Saturday and Sunday. Director Ann Rahmat coordinated and chaired this event throughout both days. The following faculty and students volunteered a few hours during the two days to chat with prospective students, and they are:
 - Dr. Paul Choi, Sports & Fitness Management
 - Dr. Michael Ducey, Chemistry and Industrial Life Science
 - Dr. Yipkei Kwok, Information Technology Assurance Administration
 - Dr. Long Qiao, Engineering Technology Management
 - Mr. Tom Williamson, Master of Business Administration
 - Sai Tharun Guttikonda, candidate for Industrial Life Science
 - Srinitha Mandadi, candidate for Information Technology Assurance Administration (Also, student provided crucial technical support to build the University profile on the Yocket platform)
 - Pujan Tripathi, candidate for Engineering Technology Management
- Also on October 6, the Center participated in the Griffon Showcase in support of the Admissions' activity to attract and recruit qualified prospective Freshmen by highlighting the University's global awareness and student programming. It was also an opportunity for the International Center to invite the local community to the upcoming International Education Week starting the week of November 12. The Center will be running events throughout the week with the major event being the International Fair on Wednesday, November 12 in the Fulkerson Center. The campus and the community are all invited. Admission is free.

- October 24, Wednesday, the University is participating in the virtual video live presentation targeted at select counselors and prospective students in Nigeria. The event is offered and arranged by the U.S. Commercial Services of St Louis, Missouri. Missouri Western is one of only six U.S. colleges to be selected. The others are:
 - University of North Carolina at Greensboro, NC
 - Saint Michael's College, VT
 - University of Pittsburgh, PA
 - University of Colorado at Colorado Springs, CO
 - University of Arizona Global, AZ

Student Life & Leadership

Isaiah Collier

The CSI held this year's Western Warm-Up on August 27, the first day of classes. Ninety Vendors, made up of 46 Registered Student Organizations and 44 St. Joseph businesses, participated while handing out giveaways and marketing themselves to the student population. Western Warm-Up was outside the Blum Student Union. Students enjoyed giveaways and music while learning about what Missouri Western and the St. Joseph community has to offer them. An estimated 800+ students attended the fair.

Panhellenic, the Inter Fraternity Council, the National Pan-Hellenic Council, the Black Student Union and the Center for Student Involvement collaborated with Recreation Services to host Welcome Week's Looney Pool Party Luau on August 28. Over 200 students came out to enjoy a DJ'd party with Hawaiian style lei's and swimming.

The Inter Fraternity Council, Panhellenic, and the CSI hosted a Meet the Greeks BBQ at the Greek Unity Rock the evening of August 29. Members cooked and served hamburgers and hotdogs as they met new students who were interested in learning more about Fraternity and Sorority Life on the Missouri Western campus. Over 100 students attended the event, enjoying free food and DJ.

The CSI hosted a myriad of events for the 2018 Missouri Western Family Weekend on September 21-22. The Midwest Dueling Pianos started off the fun on Friday, September 21, entertaining attendees with their unique brand of talent, audience song requests, and humorous re-imaginings of popular songs. On September 22, students and their families were invited to attend The President's Pasta Extravaganza—a pasta bar buffet lunch with President Vartabedian at noon in the Remington Hall Atrium. Surrounding the buffet lunch were several vendors including a student Art Show featuring MWSU student--Kenneth Young, a Stuff-a-Plush toy making station, a Family Weekend themed Photo Booth, Clearly You Crystals 3D Laser made collectibles station, and tickets to three different Planetarium shows in Agenstein Hall. All events concluded by 3pm so that students and their families could enjoy a nice afternoon and head down to the stadium to tailgate before the football game.

The Center for Student Involvement hosted speaker and activist, Michael Brown Sr. as the first installment of the annual Standing In Your Truth Lecture Series. One hundred and seventy-

three students, staff, and public attended the lecture on September 27. Mr. Brown son, Michael Brown Jr., was the focal point of national media attention and political/social unrest after he was killed by a Ferguson Police Officer. Mr. Brown Sr. spoke about the relevance and aftermath of his son's death to our nation and his family. The lecture consisted of video, lecture, Q&A, and a Meet and Greet directly following the program. Students were thoroughly engaged, asking many questions and staying well after the lecture for the Meet and Greet.

The Center for Student Involvement and Student Affairs will be sponsoring a new program labeled as the Spotlight Series, starting on October 17. The program series is intended to give students a personal look into Missouri Western administrators who they may not be familiar with and learn more about the resources available to them. There will also be a raffle to win a pair of Snapchat Glasses with the Griff Card program. This week's program will spotlight Vice President for Student Affairs, Shana Meyer.

The Center for Student Involvement is giving away 20 tickets to students for the Mt. Mora Haunted Re-enactment Tour that is put on every year by the St. Joseph Museum and Visitors Bureau. The tour will consist of a bus ride from the St. Joseph MVB to Mt. Mora Cemetery where guests will be treated to several "re-enactments" by actors who portray the ghosts of St. Joseph historical figures who are buried at the cemetery. The bus will leave from the St. Joseph MVB on October 18.

The Center for Multicultural Education held its annual Finding the Faith religious vendor fair and ice cream social on September 4 during lunch hours. Students were encouraged to grab a bowl of ice cream and visit various religious vendors' tables which had different ice cream toppings for them to use. Finding the Faith is an open invitation for all students and staff to check out local St. Joseph and Missouri Western groups of faith. The event drew about 50 student attendees.

Missouri Western's National Pan-Hellenic Council chapters hosted a Question and Answer forum on September 5. The Forum allowed interested students to ask questions to their peers on the NPHC Sorority and Fraternity panel. Over sixty students came out to learn more about National Pan-Hellenic Council, Inc.

The Center for Multicultural Education held its annual Keep It Real Diversity Game Night on September 12. Sixteen of the 20 available spots were filled, while the students and staff played the Keep It Real Board Game. The participants learned about themselves, each other and diversity in a safe and fun environment. Videos of the game were posted on social media.

The Center for Multicultural Education participated in the St. Joe PRIDE festival on Friday, September 14. The CME held a table during the festival to advertise for the center as well as student groups at Missouri Western. St. Joe PRIDE was a weekend long celebration and informational for LGBTQIA supporters, located downtown St. Joseph at Felix Street Square.

The Center for Multicultural Education hosted a Hispanic Heritage movie night on September 19 to celebrate Hispanic Heritage students and their friends. The movie shown was the powerful drama, *My Family*.

The Center for Multicultural Education will be sponsoring an interactive and informative trivia night program for students to learn about current LGBTQIA+ issues and LGBTQIA+ history. The program will be held in Spratt 203 at 6pm. All students and staff are welcome to come have fun and expand their LGBTQIA+ knowledge.

The Black Student Union sponsored program *Black Girl Magic* was a success with over 50 attendees. Students and staff learned how and what kind of beauty products to use that is best for their skin, body types, and natural hair. The program was held October 4 on campus and was free and open to all students and staff.

Students, staff and the public were invited to attend a musical and comedic performance by singer/songwriter Dan Henig on August 30 in Spratt Hall. Videos of Dan's acoustic covers of popular rap and pop songs in public venues have made him a YouTube star with over 150,000 subscribers. Mr. Henig is also an accomplished songwriter, having written several songs for artists such as Krewella, Chelsea Cutler, and Grace VanderWaal.

Students, staff and the public were invited to attend a special comedic performance by Samuel J. Comroe on September 6 in the Kemper Recital Hall. Sam is one of the funniest comedians on the market today and has appeared on Conan O'Brian, BET's *Husbands of Hollywood* with Kevin Hart, and was a current finalist on America's Got Talent. Over 170 people attended the event.

The Western Activities Council held its first monthly movie night of the year on September 19. The newest movie from the hit The Purge series, *The First Purge*, was shown. Attendees enjoyed fresh popcorn and plenty of jumps from the movie.

For the next Wednesday Night movies series, the Western Activities Council will be partnering with SGA for the 2018 Homecoming Movie Night on October 10. They will be showing the 2018 hit horror movie, "It" as a fun and scare-worthy night out for the students during Homecoming Week in the Fulkerson Event Room.

The Nontraditional and Commuter Student Center had its Welcome Back luncheon on September 5 in Eder 200. Students were encouraged to bring their lunch, as snacks were provided, to the Center and enjoy a meet and greet with fellow students and staff. Twenty students were listed as attending

The Nontraditional and Commuter Student Center hosted a learning session for the new online class schedule system, Canvas, on September 19. The class was held in the Nontraditional Student Center in Eder 200 where many students were thankful for a full tutorial of how to navigate the new system efficiently.

The Missouri Western Inter-Fraternity Council held its Fall 2018 Rush, September 9-15. There were two Informational nights on September 9-10. Students who agreed to participate in Rush had to attend all events that week including a Community Service Night, Field Games, and interviews. Rush ended with Bid Day on September 15. A little over 30 students participated, with 27 being accepted into Missouri Western Fraternities.

The Missouri Western Panhellenic Council conducted its annual Fall 2018 Sorority Recruitment September 11-16. Students who participated in Recruitment had to attend all functions throughout the week including an Informational Night, Meet the Rho Gammas Night, Philanthropy Night and Sisterhood Night. On September 15, the participants stated their preferred sorority during the Preference Night. Bid Day, where sororities extend invitational bids to their chosen candidates, was on September 16, at Spratt Stadium. Seventy-nine students participated in Recruitment this year with 45 choosing to join a Missouri Western Sorority.

Student Services

Shana Meyer

The Student Government Association (SGA) passed legislation to allow newly inducted Recognized Student Organizations to apply for funding mid-semester. In addition, student organizations are now required to perform five hours of community service in order to be eligible for SGA funding.

Engoma Fataki, Political Science, junior, was appointed as SGA Director of External Relations on September. In October, Fataki was named a Student Scholar by the World Affairs Councils of America(WACA) and invited to attend the WACA National Conference in Washington, D.C. in November. His experience as a refugee has shaped his goals to work for an international organization such as the United Nations and to attain a law degree.

The International Relations Council (IRC) nominated Fataki. The IRC is a Kansas City nonprofit organization and member of the World Affairs Councils of America that works in partnership with businesses, universities, community organizations, and K-12 schools to bring a global perspective to our community. The organization brings world leaders and dignitaries to the metro region, hosts forums for high-school students to interact with and learn from foreign-policy experts, and creates opportunities for area business leaders to strengthen relationships abroad.

Despite the less than ideal weather, Homecoming activities throughout October 7-13 went well. The parade was not rained out and took place as scheduled so that the alternate and inclement weather plans were shelved.

SGA President, Austen Hall, and Vice President, Evan Banks, met with downtown coalition in Room 108 to brainstorm connectivity between the university and downtown. He presented the

finding of the "Improving Campus Life" survey distributed to the student body. A total of 563 students responded to the survey.

The SGA t-shirt contest has been being promoted on all social media accounts and by word of mouth. Voter registration was also promoted on all accounts.

Evan Banks, a senior political science and history major, leads the charge in developing St. Joe Third Thursdays, a monthly event to get students to head Downtown. The first Third Thursday started on Aug. 16. The response from local businesses was overwhelmingly positive and they are offering discounts to Missouri Western students. In turn, Missouri Western student participation is needed to foster a healthy relationship between downtown and Missouri Western. Banks has turned over leadership of Third Thursdays to Engoma Fataki. Currently, SGA is looking at options to promote the event including the use of Halloween costume contest and gift cards as an incentive increase participation.

SGA Vice President Banks met with Caitlin Zibers of the St Joseph Metropolitan Planning Organization regarding the improvement of the bike share program. Ms. Zibers has turned our 8k investment into 40k via grant by using it to demonstrate demand. The Bike Rack from South side of Blum was moved to the North side to save cost on pouring concrete.

Memorandum

To: Dr. Robert A. Vartabedian, President
From: Jerry Pickman, Vice President for University Advancement
Date: October 12, 2018
Re: UNIVERSITY ADVANCEMENT BOARD OF GOVERNORS REPORT

Activities (arranged by area) since the last meeting of the Board of Governors includes the following:

Vice President

- The University Advancement division has initiated a long-range strategic plan which will be used to set priorities, focus resources, strengthen operations, ensure that staff are working toward common goals, establish agreement around intended outcomes/results. The plan aligns with objectives outlined in the University's 2018-2022 strategic plan approved by the Board of Governors earlier this year with a focus on "student success."

The following goals will serve as a guide for the University Advancement division for fiscal years 2018-2022:

- Goal 1:* Promote a collaborative work environment in which each staff person feels valued and contributes to the productivity and success of the division and University.
- Goal 2:* Increase private funding to address the University's strategic priorities.
- Goal 3:* Increase engagement with the University's internal and external stakeholders to promote student success in accordance with the University's strategic priorities.
- Goal 4:* Improve the efficient use of personnel and budgetary resources.
- Goal 5:* Expand and increase the University's market reach and awareness.

Each department within the University Advancement division will prepare a fiscal year Operating Plan in conjunction with the above goals.

The MWSU Foundation is also in the process of developing a long-range strategic plan. A draft of this plan will be presented to the Executive Committee of the board of directors prior to December 31, 2018.

- Special Events and Meetings Attended
 - Lindenwood University meetings re: CSB and Hammond Institute for Free Enterprise
 - General Session
 - Interviews - Campus Police Chief search
 - MWSU Foundation Audit Committee meeting
 - Rally Around the Griffs event
 - MWSU Foundation Board of Directors meeting
 - MWSU Foundation Investment Committee meeting
 - MWSU Foundation Executive Committee meeting
 - Meeting with Patterhn Ives/Potter Hall Building Committee

- Centennial Campaign Executive Committee meeting
- Potter Hall "Reveal Party"
- MWSU football games/tailgates
- Chamber New Executives Welcome Reception
- Land Development Committee meetings
- SGA Leaders meeting
- Director of External Relations search committee
- ARAMARK Appreciation Reception
- Heartland Foundation "Ignite" fundraiser
- Forever Griffon Luncheon
- Football Donor Appreciation Luncheon
- Alumni Awards Banquet
- Homecoming events - parade; tailgate; football game; Arts, Beats & Treats
- Donor/prospect visits

Alumni Relations (Colleen Kowich, Director of Alumni Relations)

- Homecoming
 - Homecoming festivities ended on October 14
 - This year's theme was "Under the Big Top." The Alumni Association supported or sponsored the following activities:
 - Forever Griffons Luncheon on Sunday, October 7 which celebrated alumni from Junior College through the Class of 1978. This event was held in the Hall of Fame Room in Spratt Memorial Stadium and included a student string trio performance and a campus bus tour
 - Legacy Day (with the Office of Development); our second annual online giving day
 - Alumni Employee Breakfast which celebrated our alumni who also work at Missouri Western
 - Support a Griffon Business Day where we encouraged alumni and community members to visit alumni owned or managed businesses
 - An etiquette dinner for students co-sponsored by the Career Development Center
 - Our annual golf outing at Fairview Country Club
 - The Alumni Awards Banquet during which we recognized 8 alumni and 3 recent graduates for their achievements
 - A pre-parade event for children at City Hall
 - The annual Homecoming parade in downtown St. Joseph
 - Arts, Beats and Treats, an annual on campus family oriented event
 - The annual tailgate with a Black Alumni Network reunion and a dance team reunion
 - As part of the Black Alumni reunion, we hosted a banquet following the football game as well as a brunch and campus tour on Sunday, October 14
- Trip to Greece - 2019
 - Dr. Jimmy Albright is coordinating our second alumni trip. This year, we will go to Greece from May 23-June 3. Over 40 people have expressed interest in this trip which includes a three day cruise of the Greek islands and visits to ancient sites like the Parthenon.

- Admissions Efforts
 - In 2017 and 2018, alumni from St. Joseph, Kansas City and St. Louis signed welcome postcards which were mailed to newly accepted students from those areas. In 2019, we plan to expand into Southeast Missouri
- Alumni Chapters and Networks
 - Alumni chapters and networks committees will meet over the next few months to plan spring and summer activities.
- Community Involvement
 - Alumni Director, Colleen Kowich, has been invited to chair a new events committee for the Allied Arts Council. The mission of the new committee is to develop community arts opportunities which will replace the Trails West! Arts and Music Festival

Development (Kim Weddle, Director of Development)

- Capital Campaign
 - An private event was held to September 18 to unveil the Potter Hall plans
 - Prospective leadership donors who have an affinity to Missouri Western and the Arts were invited
 - Follow up visits are being made to begin leadership solicitations
- Legacy Day - 24 hours of giving
 - Held from noon on Oct 8 to noon on Oct 9
 - Social media campaign to reach young alumni
 - Goal of \$12,000 with matching gift from Dan and Chris Danford
- Western League for Excellence - unrestricted giving society
 - 394 memberships
 - \$134,796 in total giving for FY18
- Missouri Western Arts Society
 - "Sights and Sounds of Potter Hall" annual meeting and tours on Oct 16
 - Over \$49,000 of the dollars from memberships was allocated to Arts faculty for equipment and programs
- FY 2019 Phone-A-Thon
 - Calls began in September and will continue through early November
- Major Giving
 - A \$5,000 per year scholarship for Criminal Justice majors has been established by a generous alum.
- Planned Giving
 - A *Golden Opportunities* newsletter was recently sent out that features Stan and Doris Hall and their designation of the MWSU Foundation as a beneficiary in their estate plan.
- R. Dan Boulware Convocation on Critical Issues
 - Convocation sponsorships are being secured for the November 13 event
- Ambassadors
 - The luncheon was held on September 27
 - Barb Crumley spoke about the history of the Ambassadors

Public Relations and Marketing (Jomel Nichols, Director of PR/Marketing)

- Publications

- 2018 Foundation Annual Report. The PR/Marketing team has been working with the Development team on creating the Foundation Annual Report, which will be mailed to donors in October.
- Professional photo shoot. The PR/Marketing team coordinated a professional photo shoot earlier this month to get much-needed professional photos for use in print and digital marketing. The collegiate photographer spent two days on site capturing images of campus life.
- Marketing
 - Brand and Campaign Brainstorming. The PR/Marketing and Admissions teams are facilitating a rebranding effort and creative brainstorming to determine the next campaign message for recruiting purposes.
- Social Media
 - Snapchat. Snapchat "Tuesday Takeovers" launch this month. The new initiative features students from various disciplines, giving a firsthand glimpse of student life to our prospective student audience.
 - Collaboration with Athletics. The PR/Marketing team is collaborating with Athletics and the Student Athlete Advisory Council to promote and cover athletic events. This includes cross-promotion across various channels as well as creating and posting custom Snapchat filters for athletic events.
- Community Outreach
 - Tiny Tot Town. PR/Marketing team had a booth at Tiny Tot Town on Oct. 9. The community event, sponsored by Parents as Teachers, is a fun and interactive resource fair for children under the age of 5. At the Missouri Western booth, they had the opportunity to try on little caps and gowns and pose for photos!
 - Downtown Collaboration. The Director of PR/Marketing is serving on a committee that is driving initiatives to increase the Missouri Western presence in downtown St. Joseph and further strengthen connections between the downtown community and campus.
 - Convocation on Critical Issues. The PR/Marketing team is assisting with the planning and publicizing of the R. Dan Boulware Convocation on Critical Issues on Nov. 13. The office is responsible for coordinating logistics and producing all printed and advertising materials.
 - Homecoming. The PR/Marketing team supported various marketing efforts related to homecoming, including community flag campaign, special Homecoming editions of the various newsletters, customized Snapchat filters scheduled during homecoming events and related social and traditional media.
 - The Most-Spirited Classroom campaign is in full swing for the 2018 football season.
- Media Relations
 - High Profile Publicity. The PR/Marketing team has been busy with recent high level profile announcements, including the announcement of Dr. Vartabedian's retirement, the upcoming presidential search and census date enrollment numbers.

Campus Printing & Design Services (Kendy Scudder, Director of CP&DS)

- Chargeback Comparison
 - August 2018- #356 chargebacks: \$109,767
 - August 2017- #362 chargebacks: \$106,029
 - September 2018- #246 chargebacks: \$21,916
 - September 2017- #263 chargebacks: \$20,751

- Completed Projects
 - International Student recruiting materials; Fall Magazine; MWSU Foundation Annual Report; R. Dan Boulware Convocation on Critical Issues publications; Art department publications; various high school ads; Career Development Etiquette Dinner publications; Arts Society Annual Meeting invitation; Potter Hall unveiling invitation; Human Resources window graphics; Admissions window graphics; Eder Hall elevator graphics; STEM display banners, tablecloths and rack cards; Griffon Edge materials; Career Development Job Fair publications; Health Fair shirts and handouts; Homecoming publications; I-29 billboard design; and, Theater season posters and banner
- Projects in Progress
 - Department rack cards and posters; MWSU Foundation 50 Year logo; Admissions tour room graphics; Winter Sports posters, tickets and schedule cards; Theater programs; football and soccer programs; and, Admissions pennants

We are offering large canvas print designs of the new mission and vision to campus departments. We have sold 10 sets so far.

CPDS is hosting its second annual open house on October 24, 2-4 p.m. in Wilson 112. Invitations went out across campus last week.

MWSU Foundation (Andrew Molloy, Associate Executive Director and Chief Financial Officer)

- The FY18 audit has been completed and approved to be finalized by the Foundation Board of Directors. A copy of the audit has been provided to the University.
- A bequest of approximately \$50K was received from the estate of Rod and Anne Fletcher. This bequest will be added to their existing scholarship which provides funds for non-traditional students.
- Work has begun on the MWSU Foundation's FY18 990 tax return. The Foundation has provided CliftonLarsonAllen LLP all documents needed to complete the return.
- The MWSU Foundation Board of Directors will be meeting Wednesday, November 7 for the first quarterly meeting of fiscal year 2019.

MEMORANDUM

TO: Dr. Robert Vartabedian, President

FROM: Dr. Cale Fessler, Vice President for Financial Planning and Administration

DATE: October 15, 2018

RE: Report to the Board of Governors – October Meeting

Activities (organized by area) since the last Board of Governors meeting, include the following:

Vice President

Key Activities & Projects

- Working through year end processes including Financial Audit
- Working through finalizing FY 2018 Annual Financial Audit

Conferences/Meetings/Events Attended

- Attended MWSU vs NWMSU Football Game in Maryville
- Attended GISC Academic Fee meeting
- Attended quarterly CFO Higher Education meeting in Jeff City
- Attended Rally Round the Griffons event
- Conducted one on one interviews with Chief of Police Finalists
- Attended Tetrad Land Development meeting
- Attended SGA meeting
- Attended Starbucks Grand Opening
- Attended weekly Athletic Media Luncheons
- Met with Director & Associate of Barnes & Noble
- Attended and Presented at the October Board of Governor's meeting
- Attended Finance Committee Meeting
- Conducted one on one meetings with area Directors
- Conducted monthly meeting with area Directors
- Met with 2018-2019 SGA President & VP
- Attended one on one meetings with Dr. Vartabedian
- Attended Gold Coat BBQ @ Bill Snyder Pavilion
- Attended meeting with Sprint regarding EBS Lease
- Attended Staff Association meeting
- Attended Cabinet meetings
- Met with Director & Representative of Aramark

Financial Services, Carey McMillian, Associate Vice President
Key Projects & Activities

- The Purchasing Department has been busy putting out multiple bids for the University. These include bids for the Career Management Portal, a Campus Life Photo shoot, concrete work for Potter Hall and the Student Union, repair for fire alarms, and the and Presidential search consulting service.
- The Accounting Office has been busy processing procurement card transactions and month end payments, as well as conducting University inventory and completing quarterly sales and use tax returns.
- The Accounting, Purchasing and Payroll Department have been attending webinar training on how to determine whether a payment to an individual should be made through payroll or through accounts payable. Also, how to determine what information and forms must be completed to make a payment to a non-resident alien, and when to withhold taxes according to the countries particular treaty.
- The Business Office has been processing student refund checks, preparing monthly billings to students, and preparing tuition tables for spring semester.

Human Resources, Sara Freemyer, Director
Key Activities & Projects

Recruiting

- Human Resources and Academic Affairs in conjunction with representatives from faculty senate, staff association and information technology are reviewing online applicant tracking software. The selected system will streamline recruiting efforts for faculty and staff positions and allow the search committee to have easy access to application materials as well as rubric tools.
- August NEW employees: 7 staff, 17 faculty, 1 staff transferred to a new position
- September NEW employees: 1 staff, 3 staff transferred to a new position

Benefits & Wellness

- Multiple open enrollment meetings have been scheduled for October 30-31. Employees will gain insight on the renewal process, review their 2019 benefits, and have the opportunity to talk with benefit providers. Blue Cross Blue Shield of KC will continue to administer the medical benefits; Prudential will continue the university's life products; and dental/vision benefits will move to The Standard. All providers will be present at the meetings to answer questions.

- The university's wellness efforts were recognized during the YMCA Annual meeting in June 2018. Missouri Western received a bronze award in the Healthy St Joseph Worksite Wellness initiative for "improving the health and well-being of its employees by promoting and supporting a culture of wellness in the workplace".
- Employees received their annual notification for online training; this training supports the annual regulatory compliance requirement for Title IX. Training modules include:
 - *Preventing Discrimination & Sexual Violence: Title IX, VAWA & Clery Act for Faculty & Staff*
 - *Discrimination & Harassment Prevention for Higher Education*
 - *Diversity Benefits for Higher Education Employees.*

Information Technology Services, Mark Mabe Director

Key Activities & Projects

- The Banner 8 to Banner 9 upgrade project continues to make progress. Ellucian continues to work on the deployment of the system. The cutover date for the exclusive use of Banner 9 is November 1.
- The project to enhance the security authentication processes used to access our automated systems remains in the test phase.
- Plans continue to be developed for the upgrade of the campus-wide wireless network system.

Physical Plant, Bryan Adkins, Director

Key Activities & Projects

- Physical Plant has commenced work on the new Art Gallery located in Spratt Hall rooms 211-212. Plans are to have the area ready to display (exception new carpet) by Nov. 5th to allow time to arrange a few selected pieces for Convocation.
- New concrete steps have been completed at the main entrance to the entire campus at Potter Hall.
- Physical Plant will be installing new hand rails at the main entrance to Wilson Hall beginning the week of October 22nd.
- Concrete has been scheduled to be replaced in front of Potter Hall Theater entrance.
- Physical Plant has begun preparation of our equipment for winter.

Police Department, Jill Voltmer, Chief of Police
Key Activities & Projects

- On Sept 6th Corporal Voltmer was promoted to Chief.
- We had 2 officers attend 40 hour detective training at the KCPD training facility.
- We continue Critical Incident Training and anticipate training to be completed by year end.
- Cleary training completed by evening dispatcher.
- Completed accident training with SJPD.
- Rejoined the Crime Stoppers Board.
- Completed, submitted, and updated the Annual Security Report (ASR)

Risk Management, Tim Kissock, Director
Key Activities & Projects

- The University had its annual fire inspection by our property insurance carrier.
- The Risk Manager is a standing member of the Behavioral Intervention Team (BIT). The committee meets every week to identify potentially problematic students and determine measures that can be taken to help the students and hopefully avoid larger issues.
- We are currently reviewing our Emergency Operations Plan to update any necessary items.

Missouri Western State University
Statement of Net Position
September 30, 2018

	<u>2018</u>	<u>2017</u>
ASSETS		
Current Assets:		
Cash and cash equivalents	\$ 12,191,935	\$ 14,279,192
Restricted cash and cash equivalents	300,000	760,000
Short-term investments	-	-
Restricted Investments	-	-
Restricted investments		
Accounts receivable, net	8,279,701	8,627,451
Federal, State, and local capital funds receivable	108,767	186,308
Loans to students - net	-	-
Prepaid expenses	380,827	336,842
	<u>21,261,230</u>	<u>24,189,793</u>
Total Current Assets		
	<u>21,261,230</u>	<u>24,189,793</u>
Noncurrent Assets:		
Loans to students	0	0
Capital Assets, net of accumulated depreciation	113,796,176	115,642,420
Total Noncurrent Assets	<u>113,796,176</u>	<u>115,642,420</u>
Deferred inflow of resources	19,619,982	18,407,506
Due to/from	<u>0</u>	<u>0</u>
Total Assets and deferred outflows of resources	<u><u>\$154,677,388</u></u>	<u><u>\$158,239,719</u></u>
Liabilities		
Current Liabilities:		
Accounts payable and accrued liabilities	1,925,173	\$ 1,843,478
Accrued compensated absences	727,510	816,318
Unearned Revenue	1,167,778	361,777
Interest Payable	1,215	4,458
Long term liabilities-current portion	2,224,387	2,227,645
	<u>6,046,063</u>	<u>5,253,676</u>
Total Current Liabilities		
	<u>6,046,063</u>	<u>5,253,676</u>
Noncurrent Liabilities:		
Accrued compensated absences	801,305	801,305
Other Post Employment Benefit	1,090,495	1,348,880
Unearned Revenue	1,288,290	743,960
Pension Liability, net	55,559,507	49,332,700
Long term debt, net	47,102,865	49,496,968
Total Noncurrent Liabilities	<u>105,842,462</u>	<u>101,723,813</u>
Deferred inflows of resources	1,186,923	677,194
	<u>1,186,923</u>	<u>677,194</u>
Total Liabilities and deferred inflows of resources	<u><u>113,075,448</u></u>	<u><u>107,654,683</u></u>
NET POSITION		
Invested in capital assets, net of related debt	63,999,814	63,055,462
Restricted, expendable for		
Scholarships, fellowships and other	231,133	355,480
Loans	82,483	82,483
Debt service	352,142	358,132
Unrestricted		
Operating	16,220,090	19,477,508
GASB 68	(39,283,722)	(32,744,029)
	<u>(39,283,722)</u>	<u>(32,744,029)</u>
Total Net Position	<u><u>\$ 41,601,940</u></u>	<u><u>\$ 50,585,036</u></u>

Missouri Western State University
Statement of Cash Position
September 30, 2018

Fund	09/30/2018 Available Balance	09/30/2017 Available Balance	09/30/2016 Available Balance
Operating, Auxiliary, Agency & Payroll	\$ 12,125,925	\$ 14,194,042	\$ 18,695,597
Auxiliary System Revenue Bond Funds	300,000	760,000	760,000
Loan Funds	60,860	80,000	515,361
TOTAL FUNDS INVESTED	\$ 12,486,785	\$ 15,034,042	\$ 19,970,957

Missouri Western State University
Schedule of Funds Invested
September 30, 2018

OPERATING FUND	YIELD	AMOUNT	BANK
Checking Account	2.33%	11,438,572	Citizens Bank
Miscellaneous Petty Cash/Change Funds	2.33%	<u>5,150</u>	Citizens Bank
Total Operating Fund		<u>11,443,722</u>	
 AUXILIARY			
Checking Account	2.33%	<u>621,761</u>	Citizens Bank
 AGENCY FUND			
Checking Account	2.33%	<u>60,442</u>	Citizens Bank
 TOTAL OPERATING, AUXILIARY & AGENCY FUNDS		<u><u>12,125,925</u></u>	
 AUXILIARY SYSTEM REVENUE BONDS SERIES 2008			
 Repair & Replacement Reserve			
Checking Account	2.33%	<u>300,000</u>	Citizens Bank
 TOTAL AUXILIARY SYSTEM REVENUE BOND FUNDS		<u><u>300,000</u></u>	
 INSTITUTIONAL LOAN FUND			
Checking Account	2.33%	60,860	Citizens Bank
 TOTAL LOAN FUNDS		<u><u>60,860</u></u>	
 TOTAL FUNDS INVESTED		<u><u>12,486,785</u></u>	
 Average Interest Rate			
September 2018 - 2.33%			
September 2017 - 1.31%			

Missouri Western State University
Statement of Revenues Expenses and Changes in Net Position
Three Months Ended September 30, 2018

	<u>2018</u>	<u>2017</u>
Operating Revenues		
Tuition and fees, net	\$ 12,542,099	\$ 13,125,207
Federal grants and contracts	\$ 515,316	\$ 475,873
State/local grants and contracts	\$ 100,487	\$ 70,296
Interest on student loans receivable	\$ 6,936	\$ 2,448
Sales and services of educational departments	\$ 116,583	\$ 72,442
Auxiliary enterprise	\$ 4,158,837	\$ 4,326,394
Other operating revenues	\$ 90,104	\$ 69,798
Total Operating Revenue	<u>\$ 17,530,362</u>	<u>\$ 19,502,248</u>
Operating Expenses:		
Salaries and wages	\$ 6,964,255	\$ 6,917,397
Fringe benefits	\$ 2,195,680	\$ 2,131,392
Supplies and other services	\$ 4,728,795	\$ 4,453,789
Scholarships and fellowships	\$ 1,618,813	\$ 3,034,425
Depreciation	\$ 1,670,202	\$ 1,621,228
Utilities	\$ 392,840	\$ 455,361
Total Operating Expenses	<u>\$ 17,570,585</u>	<u>\$ 18,953,484</u>
Operating Income (Loss)	(40,223)	548,764
Nonoperating Revenues/(Expenses)		
State appropriations	\$ 5,152,338	\$ 5,152,338
Federal grants	\$ 4,037,674	\$ 4,394,768
Contributions	\$ 703,172	\$ 637,498
Investment income	\$ 62,590	\$ 42,106
Loss on disposal of capital assets	\$ -	\$ (3,569)
Interest on capital asset related debt	\$ (557,018)	\$ (517,273)
Net non-operaitng revenues	<u>9,398,756</u>	<u>9,705,868</u>
Total Income (Loss) before Capital Revenues	\$ 9,358,533	\$ 10,254,632
Capital Gifts	<u>0</u>	<u>4,985</u>
Increase in Net Position	\$ 9,358,533	\$ 10,259,617
Net Assets - Beginning of Year	<u>\$ 32,243,407</u>	<u>\$ 40,325,419</u>
Net Assets - End of Period	<u><u>\$ 41,601,940</u></u>	<u><u>\$ 50,585,036</u></u>

**Missouri Western State University
Educational and General Services
Budget and Activity Report
September 30, 2018**

	FY19 Budget	FY19 Actual	FY18 Actual	FY17 Actual
Revenues:				
Students Fees	34,491,239	17,723,675	17,794,553	15,868,664
Interest Income	280,000	53,879	33,056	23,662
Athletic Receipts	27,000	1,678	51	767
Auxiliary Reimbursement	600,000	150,000	75,000	75,000
Miscellaneous Income	140,000	17,282	13,033	26,248
State Appropriation	<u>20,609,352</u>	<u>5,152,338</u>	<u>5,152,338</u>	<u>5,661,906</u>
Total Operating Revenues	<u>56,147,591</u>	<u>23,098,852</u>	<u>23,068,031</u>	<u>21,656,247</u>
Expenditures:				
Salary	28,319,778	6,229,573	6,165,478	6,273,404
Fringe Benefits	10,203,665	2,150,610	2,058,228	2,038,990
Student Labor	776,845	107,061	93,486	114,501
Operating	6,847,303	2,850,128	3,233,852	3,237,167
Scholarships	9,000,000	5,445,156	4,764,897	3,328,419
Capital	400,000	158,065	83,349	93,602
Travel	<u>600,000</u>	<u>203,468</u>	<u>188,321</u>	<u>177,090</u>
Total Operating Expenditures	<u>56,147,591</u>	<u>17,144,061</u>	<u>16,587,611</u>	<u>15,263,173</u>
Operating Reserves (in millions)				
	9/30/2018			
	10.2			

Missouri Western State University
Auxiliary Services
Budget and Activity Report
September 30, 2018

	FY19 Budget	FY19 Actual	FY18 Actual	FY17 Actual
Revenues:				
Students Fees	1,550,000	510,477	514,511	508,900
Food Service	3,850,000	2,161,827	1,981,852	1,789,112
Bookstore Commissions	225,000	0	0	0
Residential Hall Rentals	6,290,000	3,456,559	3,275,371	2,983,789
Conferences & Special Programs	350,000	74,472	69,061	57,370
Vending	30,000	5,183	1,744	2,281
Athletic Receipts	40,000	9,915	6,207	20,769
Federal Interest Rebate	265,000	0	132,320	135,245
Interest Income	30,000	15,647	11,376	7,528
	<hr/>	<hr/>	<hr/>	<hr/>
Total Auxiliary Revenues	<u>12,630,000</u>	<u>6,234,079</u>	<u>5,992,442</u>	<u>5,504,995</u>
Expenditures:				
Salary	1,077,978	274,455	255,168	288,135
Fringe Benefits	531,340	116,891	107,353	122,942
Student Labor	330,830	35,972	39,693	81,845
Operating	2,922,292	534,828	502,193	524,772
Debt Service	3,550,519	2,283,794	2,620,952	2,612,291
Food Service	3,553,500	419,534	26,400	780,142
Capital	644,141	4,591	4,605	158,501
Travel	19,400	3,504	687	3,289
	<hr/>	<hr/>	<hr/>	<hr/>
Total Auxiliary Expenditures	<u>12,630,000</u>	<u>3,673,570</u>	<u>3,557,050</u>	<u>4,571,916</u>

9/30/2018

Auxiliary Reserves (in Millions)

5.2

MEMORANDUM

TO: Dr. Robert Vartabedian, President

FROM: Paul Granberry, Student Governor

DATE: October 25, 2018

SUBJECT: Report to the Board of Governors

Student Governor Report

Collaborated with the Student Government Association to conduct a voter registration drive in which 201 new students registered to vote.

I am working with the Director of Residential Life, Nathan Roberts to create the Student Laundry Committee in hopes of implementing new laundry facilities on campus that would be in place by next school year.

Report of the President
Thursday, October 25, 2018

1. Our new Director of External Relations, Steve Johnston, will officially start here on January 1, 2019.
2. October 26th will be our Athletic Hall of Fame event. Benefactor Steven L. Craig is among the honorees.
3. We are preparing a space on campus (Spratt 211/212) for a recently donated gift of one of the largest privately owned print collections in the region:
 - a. The collection contains 1,200 limited edition prints.
 - b. Included among these prints are works by Cezanne, Matisse, Monet, Renoir, and Warhol.
4. The St. Joseph Woodworking Guild and David Takes (of Expressions Engraved) are working on a new university mace:
 - a. We are hopeful that it will be ready for our mid-December commencement.
 - b. This is a great example of town-gown cooperation—and generosity from our community members.
5. We are working with Mosaic Life Care on a significant grant request for the Governor's MO Excels initiative:
 - a. \$55.8 million dollars are available for such grants.
 - b. We have a November 2nd deadline for submission of this grant.
6. In an October 4th meeting at Arrowhead Stadium, we were encouraged about the future of the Chiefs Camp here at Missouri Western. If discussions continue in this positive direction, it will be (in 2019) the 10th camp here.
7. On November 12th and 13th Chris Wallace will be here for the 25th annual R. Dan Boulware Convocation on Critical Issues. His topic is: "A View from Washington".
8. We have been invited to be a host site for the Freshman Legislative Tour on Tuesday, December 4th.
 - a. There will be approximately 50 attendees.
 - b. The focus of the tour is for new legislators to see how Missouri taxpayer dollars are being spent.