



## **BOARD OF GOVERNORS**

**August 23, 2018**

**1:30 P.M.**

**Room 220**

**Blum Student Union**



Missouri Western State University  
4525 Downs Drive, St. Joseph MO 64507  
[www.missouriwestern.edu](http://www.missouriwestern.edu)

---

Office of the President

## AGENDA

### **BOARD OF GOVERNORS FINANCE COMMITTEE MEETING August 23, 2018**

BLUM UNION - PDR  
Noon

2019 Health Insurance Renewal

Enrollment Update

As May Arise

Tour Dining Hall and new Starbucks



AGENDA

MISSOURI WESTERN STATE UNIVERSITY  
**BOARD OF GOVERNORS**  
AUGUST 23, 2018  
1:30 P.M.  
BLUM HALL, ROOM 220

PUBLIC SESSION

Oath of Office - Jennifer Dixon and Paul Granberry

Approval of July 2, 2018 Minutes of Finance Committee and Board Meetings

Ratification of July 25, 2018 Board Poll

Reports of the Vice Presidents

- Academic Affairs (Doug Davenport)
- Student Affairs (Shana Meyer)
- University Advancement (Jerry Pickman)
- Financial Planning and Administration (Cale Fessler)

Financial Report

- Approval of June 30, 2018 Financial Report
- 2019 Health Insurance Renewal
- 2008 Series Bond Refunding

Report of the Student Governor

Report of the President

Other Business

- Adoption of Ethics Resolution

Report of the Chair of the Board

Board Member Comments/Questions

A vote will be held to close the meeting pursuant to Missouri Statutes 610.021 (1), (3) and (13) to consider legal and personnel matters

EXECUTIVE SESSION

Personnel Items and Legal Matters

PUBLIC SESSION

Vote to Approve Personnel Recommendations

Adjournment

MINUTES, BOARD OF GOVERNORS  
**FINANCE COMMITTEE MEETING**  
MISSOURI WESTERN STATE UNIVERSITY  
July 2, 2018

UNIVERSITY REPRESENTATIVES

**Board Members Present**

David Liechti  
BG Greg Mason  
Debbie Smith

**Faculty/Staff Members Present**

Doug Davenport, Interim Provost and Vice President for Academic Affairs  
Cale Fessler, Vice President for Financial Planning and Administration  
Kent Heier, Assistant Director, Public Relations and Marketing  
Melinda Kovacs, Diversity and Inclusion Task Force  
Josh Looney, Director of Athletics  
Shana Meyer, Vice President for Student Affairs  
LaToya Mohammad, Diversity and Inclusion Task Force  
Linda Oakleaf, Diversity and Inclusion Task Force  
Jerry Pickman, Vice President for University Advancement  
Brandt Shields, Director of External Relations  
Kim Sigrist, Executive Associate to the President and Secretary to the Board of Governors  
Yen To, Director of Assessment  
Robert Vartabedian, President

**Others Present**

Stephen Briggs, University Attorney  
Jessica Kopp, News-Press

Melinda Kovacs, Linda Oakleaf and LaToya Mohammad, members of the Diversity and Inclusion Task Force, presented an overview of their findings from their report that were passed to the Board at the April Board of Governors meeting.

Cale Fessler, Vice President for Financial Planning and Administration, presented the proposed 2018-2019 General Operating and Auxiliary Budget. The proposed budget reflects the increase in enrollment, the slight increase in tuition and fees and stable state appropriations as well as a 2% cost of living increase for faculty and staff.

Doug Davenport, Interim Provost and Vice President for Academic Affairs reported on what appears to be a strong enrollment yield for the incoming Freshman class. He reports an anticipated 10-12% increase in new freshman. We have record number registrations for Griffon Orientation, completed housing contracts are very positive and we are seeing an overall increase in credit hour production.

Dr. Davenport presented the final version of the 2018-2022 strategic plan, "Pathways to Excellence: A Strategic Vision for Missouri Western State University".

There being no further discussion, the meeting adjourned.

Respectfully submitted,

---

Kim Sigrist, Secretary  
Board of Governors

APPROVED:

---

David Liechti, Chair  
Board of Governors

MINUTES, BOARD OF GOVERNORS  
MISSOURI WESTERN STATE UNIVERSITY  
July 2, 2018

*(This meeting was previously scheduled for June 28, 2018. The meeting was postponed, because a quorum was not able to be reached on that date)*

The meeting was called to order at 1:30 p.m. by Chair Dave Liechti in Room 220 of the Blum Student Union Building.

UNIVERSITY REPRESENTATIVES

**Board Members Present**

David Liechti –Chair  
Debbie Smith – Vice Chair  
Gen. Greg Mason  
Al Purcell (by phone)

**Faculty and Staff Members Present**

Bryan Adkins, Director of Physical Plant  
Ben Caldwell, Dean of Graduate School  
Aubry Carpenter, Public Relations and Marketing Assistant  
Jeanne Daffron, Provost and Vice President for Academic Affairs  
Doug Davenport, Associate Provost for Research and Planning  
Cale Fessler, Vice President for Financial Planning and Administration  
Sara Freemyer, Director, Human Resources  
Dana Gertner, Executive Administrative Associate, Financial Planning & Administration  
Sally Gibson, Director of Library  
Crystal Harris, Associate Dean, School of Nursing & Health Professions  
Kent Heier, Assistant Director, Public Relations and Marketing  
Diane Holtz, Editor, Missouri Western Magazine, and Coordinator  
Logan Jones, Dean of the Craig School of Business  
Colleen Kowich, Director of Alumni Relations  
Patti Long, Development Officer  
Josh Looney, Director of Athletics  
Steven Lorimor, Faculty Senate President/Chemistry Faculty  
Gordon Mapley, Dean of Western Institute  
Shana Meyer, Vice President for Student Affairs  
Letha Nold, Chief Accountant/Director of Purchasing  
Kendy Scudder, Director, Campus Printing and Design Services  
Brandt Shields, Director of External Relations  
Kim Sigrist, Executive Assistant to the President and Secretary to the Board of Governors  
Melody Smith, Interim Assistant Dean  
Robert Vartabedian, President  
Kim Weddle, Director of Development  
Dixie Williams, Associate Director of Admissions  
Bob Willenbrink, Dean, School of Fine Arts

**Others Present**

Steve Briggs, University Attorney

Colton Cichoracki, KQ2

Jessica Kopp, St. Joseph News Press

**APPROVAL OF MINUTES**

Chair Liechti asked for a motion to approve the minutes of the April 26, 2018 Finance Committee and Board of Governors meetings. Governor Smith made a motion to approve the minutes as presented; Governor Mason seconded the motion. By voice vote, motion passed 4-0.

**Ratification of Board Poll**

Chair Liechti asked for a motion to ratify the two Board Polls that were conducted on May 8, 2018 and May 29, 2018. Governor Purcell made a motion ratify both board polls; Governor Mason seconded the motion. By voice vote, motion passed 4-0.

**VICE PRESIDENT REPORTS**

Dr. Doug Davenport, Interim Provost and Vice President for Academic Affairs

- Summer 2018 online course enrollments are up 13% compared to 2017.
- Freshman fall enrollment is projected to be up again this year. Over 800 students have already attend Griffon Orientation this summer
- Missouri Western has been designated a "military friendly" campus. All active duty military and their dependents are now eligible to in-state tuition at Missouri Western.

Dr. Shana Meyer, Vice President for Student Affairs

- The Diversity Task Force presented their report to the Board at the Finance Committee meeting
- Renovations are underway in the cafeteria in Blum Union and construction of Starbucks is underway. A new patio area has been poured outside of Baker Fitness Center for outdoor activities.
- Student Government continues to fund the Ridership program with the City Transit. We will also be a Bike Share location with 18 bikes and 3 racks being added this summer.
- Student Employment will conduct Student Employment Supervisor Trainings this month and the Career Development Center participated in Project CEO, a national benchmark study.
- Teresa Crist and Fumi Cheever were both presented awards at the Missouri Western faculty and staff awards ceremony and Jessica Frogge received an award at the YWCA Women in Excellence luncheon
- Mark Moultrup is the newest addition to the Residential Life team.

Jerry Pickman, Vice President for University Advancement was not in attendance. Please refer to his written report.

Cale Fessler, Vice President for Financial Planning and Administration

- The last of the \$4,860,000 HB-19 funds have been exhausted.
- The State Department of Natural Resources (DNR) conducted an inspection of campus in May. No major violations were found and it was deemed a clean visit.

## **FINANCIAL REPORT**

Dr. Fessler presented the unaudited financial report for the period ending May 31, 2018. Governor Mason made a motion to approve the financial report as submitted. Governor Smith seconded the motion. By voice vote, motion passed 4-0.

Dr. Fessler provided an overview of the proposed 2018-19 Operating and Auxiliary Budgets. Governor Mason made a motion to approve the 2018-2019 Operating and Auxiliary Budgets as presented. Governor Smith seconded. By voice vote, motion passed 4-0.

## **PRESIDENT'S REPORT**

- We were pleased to have Gov. Mike Parson on campus on June 12
- The renovation to Looney Arena with new bleachers and paint/graphics is coming along
- Bill Snyder Pavilion will be dedicated on Thursday, July 12 at 5:30 p.m.
- Kansas City Chiefs Training Camp will begin on campus on July 26
- Chris Wallace will be the speaker at the 25<sup>th</sup> Annual R. Dan Boulware Convocation on Critical issues on Nov. 13
- The Community Survey showed positive reactions to Missouri Western both in regards to "moving in the right direction" and "access to higher education"

## **Other Business**

Doug Davenport presented the final version of the Strategic Plan: Pathways to Excellence (2018-2022). Governor Mason made a motion to approve the Strategic Plan: Pathways to Excellence (2018-2022) as presented. Governor Smith seconded. By voice vote, motion passed 4-0.

## **REPORT OF THE CHAIR**

Governor Purcell provided the Nominating Committee's slate of officers for FY2019 and made a motion to approve the following:

Chair – David Liechti

Vice Chair – Debbie Smith

Governor Mason seconded the motion. By roll call vote, motion passed 4-0.

Governor Smith made a motion to approve the following:

Treasurer – Cale Fessler

Secretary – Kim Sigrist

Governor Mason seconded the motion. By voice vote, motion passed 4-0.

Chair Liechti provided the date of the next scheduled Board meeting, which will be Thursday, August 23, 2018 at 1:30 p.m.

There being no additional Board comments or questions, Chair Liechti asked for a motion to meet in executive session, pursuant to Missouri Statutes 610.021 (1), (2) (3) and (13) to consider legal and personnel and real estate matters. Governor Mason moved to meet in executive session; Governor Purcell seconded the motion. By voice vote, motion passed 4-0.

### **EXECUTIVE SESSION – CLOSED**

### **REGULAR SESSION RE-CONVENED**

President Vartabedian presented personnel items and Governor Purcell made a motion to approve the personnel items as submitted. Governor Mason seconded the motion. By voice vote, motion passed 4-0.

#### **Faculty Hires:**

Allison Anderson	School of Nursing & Health Professions
Jennifer Botello	Education
Aaron Grant	Music
Jeremy Traas	Biology

#### **Faculty Resignations:**

Dr. Melissa Daggett	Department of Biology
Dr. Krishna Kisi	Department of Engineering Technology
Kristy Weiberg	Department of English and Modern Languages

There being no further business, Governor Smith made a motion to adjourn the meeting; Governor Mason seconded the motion. By voice vote, motion passed 4-0.

Respectfully submitted,

---

Kim Sigrist, Secretary

APPROVED:

---

David Liechti, Chair  
Board of Governors



MEMORANDUM  
Office of the President  
Missouri Western State University

TO: MEMBERS OF THE BOARD OF GOVERNORS  
FROM: Robert Vartabedian  
DATE: August 23, 2018  
RE: Board Poll Ratification

---

The Administration recommends that the Board of Governors ratify the telephone poll conducted on **July 25, 2018** approving the following recommendations:

- Acceptance of the base low bid from Eben Concepts for FB19-013 for the 2018-19 Athletic Medical Insurance (\$2,000 deductible) at a cost of \$119,000
- Two (2) new faculty hires as submitted to you via email.

## MEMORANDUM

TO: Dr. Robert Vartabedian, President

FROM: Dr. Doug Davenport, Interim Provost and Vice President for Academic Affairs

DATE: August 13, 2018

SUBJECT: Provost's Office Report to the Board of Governors for August

---

### **Office of the Provost and Vice President for Academic Affairs**

- ✓ Implementation of our new strategic plan, *Pathways to Excellence*, begins this fall. Academic Affairs will initially focus upon establishing a Center for Teaching and Learning and implementing recruiting and hiring practices to increase diversity. Other initiatives will also be started as the year progresses.
- ✓ This year we welcome nineteen new faculty to the Missouri Western family. They are exceptionally well-qualified and we are excited that they are joining us. Orientation activities occur the week of August 20-24.
- ✓ New Department Chair – Suzanne Kissock has been appointed to serve as chair of the Department of Criminal Justice, Legal Studies and Social Work for the next three years.
- ✓ The 2018-19 MWSU Theatre Season includes the following productions:
  - The Great American Trailer Park Musical (October 12-14, 18-20)
  - 48 Hour Film Festival (November 8)
  - Little Women: The Broadway Musical (February 22-24, February 28-March 2)
  - Sophokles Antigone (April 5-7, 11-13)
  - Dance Showcase (April 27)
  - Griffon Film Festival (April 28)

### **Meetings/Events Attended**

#### **Doug Davenport, Interim Provost**

- St. Joseph School District Superintendent Welcome
- Talent for Tomorrow Regional Summit
- Community Alliance
- Bill Snyder Pavilion Dedication
- Tetrad Presentation
- Downtown Research Group Presentation
- Chiefs Camp
- 139<sup>th</sup> ALW Patriot Award Presentation
- St. Joseph School District Leadership Tour and Luncheon
- Staff Association

## **STEVEN L. CRAIG SCHOOL OF BUSINESS & TECHNOLOGY**

Dr. Logan Jones, Dean

### *Presentations/Conferences/Workshops*

- Bin Qiu presented a paper, "Institutional Multiple Holdings and Corporate Innovation," at the 2nd Greater China Finance Conference in Xiamen, China.

### *Publications/Exhibitions/Peer Reviews*

- Shensheng Tang presented a peer-reviewed paper entitled "A Dual SIS Epidemic Model for Virus Spread Analysis in Cluster-based Wireless Sensor Networks," at The 2018 EAI International Conference on Machine Learning and Intelligent Communications (MLICOM 2018), in Hang Zhou, China.

### *New Faculty*

- Cheryl McIntosh joins the CSB team as an Assistant Professor with her teaching specialty in Management. She received her B.A from Brigham Young University, M.B.A. from University of Texas Dallas, and her Ph.D. from the University of Texas at Arlington.
- Lori McLoughlin joins the CSB team as an Assistant Professor with her teaching specialty in Management. She received her B.A. and M.B.A from Missouri State University, and her Ph.D. from University of North Texas.
- Wes Moore joins the ET team as an Assistant Professor with his teaching specialty in Construction. He received his M.S.C.E., B.S.C.E, and B.S.Ed. from University of Missouri.

## **LIBERAL ARTS AND SCIENCES**

Dr. Murray Nabors, Dean

### *Presentations/Conferences/Workshops*

- Tilottama Roy served as one of 12 faculty senior mentors for the PLANTS Fellowship Program (Preparing Leaders and Nurturing Tomorrow's Scientists: Increasing the diversity of plant scientists) at the Botany Conference in Rochester, Minnesota. She presented a talk on research conducted with undergraduate Ben Bashaw on "Investigating evolutionary relationships within Pogostemoneae and Gomphostemmatae (Subfamily: Lamiioideae; Family: Lamiaceae)" at the Botany Conference in Rochester, Minnesota.
- Todd Eckdahl and Malcolm Campbell published "rClone Red Facilitates Bacterial Gene Expression Research by Undergraduates in the Teaching Laboratory" in the peer-reviewed journal, *Synthetic Biology*.
- Jeff Poet gave a presentation, "Tournament Scheduling Improvements," at MathFast in Denver, Colorado. He was elected to be the Missouri Section representative to the Congress of the Mathematical Association of America (MAA) in March and attended his first session.
- Lori McCune attended and presented "Corequisite Implementation at Missouri Western State University" at the MAA session.

### *Publications/Exhibitions/Peer Reviews*

- Jason Baker and three undergraduate co-authors published the paper "Characterization of a Bacteriocin from *Bacillus amyloliquefaciens*" in the International Journal of Current Microbiology and Applied Sciences.
- Evan Hart published an encyclopedia entry on the female suffragist Marion D. Butler in the *Online Biographical Dictionary of the Woman Suffrage Movement in the United States*.

### *Student/Community Involvement/Successes*

- Benjamin Bashaw presented a poster on research conducted with his research advisor Tilottama Roy on "Investigating evolutionary relationships within Pogostemoneae and Gomphostemmatae (Subfamily: Lamiioideae; Family: Lamiaceae)" at the Botany Conference in Rochester, Minnesota.
- Student Chris Watson, funded by an NSF supplement, spent nine weeks at La Selva Biological Station in Costa Rica studying how stream pH regime impacts survival and growth of aquatic midge larvae.
- Student Rebecca Prest, funded by an Emerging Challenge in Tropical Science pilot grant through the Organization for Tropical Studies awarded to Carissa Ganong, spent nine weeks in Costa Rica quantifying the toxicity thresholds of an organophosphate pesticide on a common fish species and two common insect species in rainforest streams.
- Jennifer Hegeman, Connie Hecker, Yipkei Kwok, Evan Noynaert and Joseph Kendall-Morwick held various sessions with Girl Scouts while they were on campus. Planetarium shows were given by Jerry Wilkerson.
- The MWSU chapter of Pi Sigma Alpha (national political science honor society) was recognized with a national best chapter award for AY 2017-18.

### *Other*

- The Computer Science, Math & Physics, Biology, Chemistry and Engineering Technology departments will be participating with an informational booth at The Sound of Speed Air Show at Rosecrans Field, August 25 and 26.

## **PROFESSIONAL STUDIES**

Dr. Ben Caldwell, Dean

### *Presentations/Conferences*

- Laura Nold presented "Virtual Simulation on a Budget: an innovative approach to teaching developmental assessment" at the Nurse Educator Conference in Vail, CO.
- Pi-Ming Yeh presented her poster "Factors influence psychological well-being and suicidal ideation among Taiwanese college students" at the Sigma Theta Tau International Nursing Research Honor Society (STTI) 29th International Nursing Research Congress in Melbourne, Australia. Also an oral presentation "The Comparisons of Coping Strategies and Psychological Well-being between Taiwanese and Australian College Students" was given by Pi-Ming along with Lorna Moxham, Christopher Patterson and Carolyn Antoniou (all from the University of Wollongong in Australia).
- Susan Bashinski presented a professional development workshop "Laying the Foundation for Communication Development for Learners Who Communicate Primarily without the Use of Symbols" for the Oklahoma State Department of Education and the Oklahoma Deafblind Technical Assistance Project.

### *Publications/Exhibitions/Peer Reviews*

- William Russell had his chapter entitled "Single-Sport Specialization versus Sampling" published in the book *Youth Sports in America: The Most Important Issues in Youth Sports Today*.
- Sergio Molina co-authored "Developmental Sequences for the Standing Long Jump Landing: A Pre-Longitudinal Screening" an article accepted for publication in the *Journal of Motor Learning and Development*.
- Sergio Molina and David Stodden (University of South Carolina) published "Examining Impulse-Variability Theory and the Speed-Accuracy Trade-Off in Children's Overarm Throwing Performance" in *Motor Control*.

#### *Student/Community Involvement/Successes*

- Maureen Raffensperger, Stephanie Stewart and Latha Varghese, along with 18 Nursing, Physical Therapist Assistant and pre-med students spent 10 days in India. The students made educational presentations on cataract prevention and basic life support to over 800 people. The PTA students cared for 50 patients and made over 140 visits.

#### *Awards/Accomplishments*

- Heather Kendall earned her Ph.D. in Nursing after successfully defending her dissertation "Serum Albumin Trend as a Predictor of Outcomes in Adult ICU Patients with Sepsis."
- Evelyn Brooks, Crystal Harris and Kelly Henry received notification of being included in the "Clayton & Colleagues" 2018 Recognition of Exemplary Contributions through Research on Service-Learning and Community Engagement from the International Association for Research on Service-Learning and Community Engagement.

### **SCHOOL OF FINE ARTS**

Dr. Bob Willenbrink, Founding Dean

#### *Presentations/Workshops/Conferences/Seminars/Committees*

- Kathy Liao was an artist lecturer at the Cape Ann Museum in Gloucester, MA. She is currently teaching a workshop at the Montserrat College of Art in Beverly, MA.
- Kathy Liao did a radio interview for ARTSPEAK RADIO with Cheryl Kimmi, Executive Director of KC Creates Imagine That! and Director Studio Inc. Colby Smith and artists Patty Carrol and Debra Smith.

#### *Publications/Exhibits/Performances*

- David Harris had a piece accepted into the 26th annual Strictly Functional Pottery National. There were over 1,000 images from 277 applicants who applied this year. Juror Ben Carter selected about 140 pieces for the show from 94 entrants.

#### *Student/Community Involvement/Successes*

- Steve Molloy performed in the orchestra for Starlight Theatre's production of "Hairspray" that ran July 27 through August 2.
- The MWSU Drumline Camp took place July 15-18 and was attended by 45 area middle school and high school students. Four MWSU Music students served as camp counselors, and Phi Boota Roota (the percussion fraternity) led a drum circle for campers on July 16.
- Jeff Stover designed lighting for Maples Repertory Theatre's production of "Tom, Dick, and Harry" in June.
- Over 20 theatre and cinema students, under the direction of Toby Lawrence and Jeff Stover, created a student summer film. The film was shot July 8-12 in various businesses around town. The film is entitled "Eclipse".
- School of Fine Arts, Department of Music, and the Department of Theatre, Cinema and Dance collaborated on summer theatre production of "Shout! The Mod Musical". "Shout!" will perform in August and September.

#### *Awards*

- Kathy Liao was awarded the 2018 Distinguished Teacher/Artist award at the Goetemann Residency at Rocky Neck Art Colony in Gloucester, MA <https://garesidency.art/>

### *Calendar of Events*

- 8/10-12, 9/7-9 Shout! The Mod Musical – Potter Hall
- 8/19 -8/26 Marching Band Camp - Potter Hall
- 8/27-9/21 Fall Exhibition – Potter Hall Gallery, Reception 8/27 from 11:00am-1:00pm
- 09/06 Downtown Noontime Concert – First Presbyterian – 12:00pm
- 09/06 MWSU Band Day – Spratt Stadium – 3:00-11:00pm
- 09/08 Choir Retreat – Blum Student Union – All Day
- 09/13 Faculty Showcase Concert – Potter Theatre – 7:30pm
- 09/14 Department-Wide Recital – Potter Theatre – 12:00pm
- 09/15 "Sister-Show Me Eternity" Guest Artist Vocal Performance – Kemper Recital Hall – 7:30pm
- 09/20 David McIntire Recital – Kemper Recital Hall – 7:30pm
- 09/21 David McIntire's Guest Composer Presentation – Potter 112 – 12:00pm

### **ADMISSIONS**

Paul Orscheln, Associate Vice President of Enrollment Management & Student Retention

#### *GO Programs*

- This summer 1,109 students attended the Griffon Orientation (GO) programs, which is a 7.5% increase over last year.

#### *Griffon Edge*

- Griffon Edge has 1,023 students currently registered. Last year, 884 students registered for Griffon Edge.

#### *Campus Visits*

- Two thousand seven hundred sixteen (2,716) students visited campus during the past year (July 2017 through June 2018), which is a 12.7% increase over the previous year.

#### *Conference*

- Dixie Williams and Carol Cervera attended the ACT Enrollment Management Summit in Denver in July.

### **LIBRARY**

Sally Gibson, Director of Library

- The library will host an open house for students and faculty on Tuesday, September 11, from 9 am to 12 pm and on Wednesday, September 12, from 1 pm to 4 pm.
- Special Allocation Funding from the MWSU Foundation has purchased mobile whiteboards for the main floor and a large screen monitor for one of the group study rooms.
- Additional study space was created on the main floor of the library by reducing the footprint of the Reference collection. Four ranges of shelving were removed.

## **WESTERN INSTITUTE**

Dr. Gordon Mapley, Dean & Executive Director

### *Military Friendly & BST*

- At a ceremony at the 139<sup>th</sup> Air Lift Wing Gordon received a Department of Defense Patriot Award. While awarded to Gordon, this award reflects the work of the WI Team and other colleagues in moving MWSU toward being increasingly "military friendly".
- Military friendly efforts are resulting in increasing enrollments at MWSU.

### *Artscape*

- Artscape, hosted annually at MWSU and implemented in collaboration with the Allied Arts Council, brings children to campus for a week of hands-on engagement in the areas of visual arts, theatre, dance, and music.
- Darren Verbick and colleagues completed the 31<sup>st</sup> year of Artscape on August 3 with 190 students attending.

### *Study Away*

- Three Study Away trips took place this summer:
  - French professor Caroline Whiteman led a group of five French students to Quebec, Canada. They took part in an intensive program through the University of Montreal and also visited Quebec City to tour the Old Town and learn more about the culture.
  - Eighteen Nursing and Physical Therapy Assistant students joined faculty Maureen Raffensperger, Stephanie Stewart, and Latha Varghese on a trip to India. They offered free medical care to needy residents of a small village outside Chennai. Afterward, they toured Agra and Delhi, to visit important sites including the Taj Mahal as well as the Wildlife SOS elephant rescue center for some hands-on time with the pachyderms.
  - Two students of Criminal Justice traveled to Myanmar and Singapore to present papers at conferences, along with faculty leader Dave Tushaus.
- Planning for 2018-2019 Study Away trips is underway. Five trips are definite, with several others under discussion. Upcoming trips will include:
  - Australia/New Zealand – Business
  - Costa Rica – Biology
  - England, France and Belgium – English/Theatre
  - Spain – Spanish
  - Austria and England – Honors/Psychology

### *Testing*

- Testing staff members have proctored 50 individual distance examinations for students in June and July.

### *Leavenworth*

- Two more students from the Leavenworth U.S. Military Disciplinary Barracks have completed their degrees and will go through the prison commencement ceremony on August 30. Both Kevin Kitmanyen and Jonathan Law have earned B.S. degrees in Psychology.

### *Conferences & Special Programs*

- June 8-July 20, Aussie Spirit, 26 guests
- June 8-August 5, Interns, 12 guests in residence halls
- June 11-12, Basketball Team Camp, 149 guests

- June 12-14, Griffon Orientation, 450 guests/day
- June 13-15, Volleyball Elite Camp, 42 guests
- June 14-16, Football Team Camp, 60 guests
- June 15-17, Volleyball Youth Camp, 54 guests
- June 19-21, Griffon Orientation, 450 guests/day
- June 19-23, Allison's School of Dance Rehearsals and Performances, 400 guests
- June 21, Allied Arts Council Board Meeting, 25 guests
- June 23, Central High School Class of 1958 Reunion, 86 guests
- June 24, News Press Athletic Awards, 250 guests
- June 28-30, Girl Scout STEM Camp, 66 guests
- June 30, Missouri China Baptist Church Sing Song Service, 400 guests
- July 5-7, All Star Football Camp, 52 guests
- July 11-12, Griffon Orientation, 450 guests/day
- July 15-18, Drumline Camp, 40 guests
- July 16-18, Girls Basketball Day Camp, 90 guests
- July 17, Imagine St. Joseph 2040 – Crossover Issues, 100 guests
- July 19-21, Boys Basketball Day Camp, 60 guests
- July 21, Hiley/Smith Wedding and Reception, 150 guests
- July 27-August 5, Chiefs Training Camp, 250 guests in residence halls
- July 23-27, Point Guard College, 91 guests
- August 5, Mid City Excellence, 50 guests

## MEMORANDUM

TO: Dr. Robert Vartabedian, President

FROM: Shana L. Meyer, Vice President for Student Affairs

DATE: August 13, 2018

SUBJECT: Report to the Board of Governors

---

### **Vice President's Office**

*6/28/18- 8/23/18*

The Division of Student Affairs participated in an all-day retreat on July 18, 2018. The day's agenda included a look back on the past year's successes; a look as to what is coming up next on campus; individual and group work on the new strategic plan; and a review of Division Committees. Some of the Division's successes from the last year are as follows:

#### ***Residential Life:***

1. There were a total of 175 programs in Scanlon Hall with 2,440 attending over the course of a year.
2. The Griffon Hall RA staff achieved 97.6% accuracy in the resident test for the Fall 2017 and a 99.8% accuracy in the Spring.
3. The Juda & Beshears RA staff achieved a 98% accuracy for the resident test in Fall 2017 and in Spring 2018 (department standard is 90%).

#### ***Counseling Center:***

1. Counselors responded to 1,320 student appointments, with the highest number occurring in October, when 217 student appointments were made. In November, 194 appointments were scheduled.
2. This is a 12.5% increase from 2016-2017 and is the 2<sup>nd</sup> consecutive year the center has seen a double-digit percentage increase in appointments.
3. During the past year, the center was a supervisory site for four graduate counseling interns, who collectively accounted for 467 student appointments, or 35.4% of the center's annual total.
4. The current counseling staff has been together now for over 14 years and represents cumulatively over 75 years of counseling experience, 55 years of which has been spent on the Missouri Western campus.

### ***Student Health Center***

1. The Student Health Fair had 533 students in attendance. 200 Flu Vaccines were provided; 32 vendors showcased; 515 t-shirts given away.
2. 54 HIV tests were provided by St. Joseph Public Health Department as part of Heart Your Union.
3. A total of 1,348 students utilized the Esry Student Health Center from July '17 to June '18.

### ***Career Development & Student Employment***

1. Upgraded Griffons4Hire. 2,276 documents were uploaded to the site by students and alumni seeking employment, including 1,535 resumes.
2. Participated in the Project CEO national career-readiness benchmark study. The study was completed by 464 Missouri Western students.
3. The 4th Annual Part-Time Job Fair connected 120 students with 53 employers. This represented a 36% increase in employer participation over 2016.
4. Six students were nominated for the 2018 National Student Employee of the Year Award. Award recipient Evan Banks was also recognized with the Student Employee of the Year Award for the state of Missouri.
5. Sixty on-campus student employee supervisors attended Student Employment Supervisor Training during the month of June. These trainings were a result of collaborative efforts between Career Development Center, Human Resources, Financial Aid and Payroll.

### ***Baker Family Fitness Center***

1. Renovated the Center check-in station, added signage, and rearranged the free-weights area for functionality & safety.
2. Implemented an equipment check-out program.
3. Coordinated the Baker Family Fitness Center patio, complete with picnic tables, concrete corn hole & table tennis.
4. 2,398 total users for a total of 41,733.43 hours of use. 2,110 students; which includes 106 employees, 74 alumni, 21 gold coat members, 6 retirees.

### ***Center for Multicultural Education (CME)***

1. Oversaw the creation of the Diversity & Inclusion Task Force Report, which was presented to the Board of Governors, Faculty Senate, Staff Association, and Cabinet.
2. 40+ programs for the 2017-2018 academic year. Programs with the highest attendance were:
  - ☐ Tunnel of Oppression (400+)
  - ☐ Finding the Faith (100+)

### ***Center for Student Involvement (CSI)***

1. Western Warm Up—Nearly 1200 students in attendance. We had 85 vendors and more than 50 student organizations participate.
2. The Barbara Sprong Leader Challenge had 25 students participate.
3. 17 students went to Atlanta for The Alternative Spring Break, they participated in several community service projects and also visited several historical sites.
4. Leadership Summit—The topic this year was Daring Greatly. There were more than 150 students in attendance.

### ***Western Activities Council (WAC)***

1. The Great Dubois Circus Variety Show—173 attendees
2. THROWBACK TIME MACHINE— More than 150 students came out to the Residential Life Basketball courts to enjoy the DJ Performance.
3. LOONEY POOL PARTY—The Black Student Union and the CME hosted this party with over 150 students attending.
4. WAC sponsored actor/comedian Marlon Wayans to campus for a comedy show with more than 600 people in attendance.

### ***Non-Traditional and Commuter Student Center***

1. Celebrated National Non-Traditional Student Recognition Week with multiple events.
2. Kathy Frost hung the Veterans Day banner in the Blum Lobby and had students sign stars thanking Veterans for their service. She also handed all Veterans a magnet and a star from a tattered flag. The banner was completely full of stars by the end of the afternoon.
3. The NTC offered free tax-filing--more than 50 students were able to take advantage of this opportunity.

### ***Fraternity/Sorority Life (FSL)***

1. 10 FSL organizations are recognized; 217 students are involved in the Greek Community.
2. FSL members achieved a higher cumulative GPA than unaffiliated students.
3. The Panhellenic Council hosted a Self-Defense class with Sgt. Bob Smith. 70% of every sorority chapter present.
4. FSL members raised over \$12,000 for various charities and completed more than 2,000 hours in community service.

### ***Recreation Services***

1. Swim lessons brought in approximately 999 swimmers or children who need to learn to swim or swim better.
2. Pool usage is up 612 usages from last year—we are now at 13,833 uses. The student usage of the pool was up by 195 from last year (up to 1,556 usages!), and the faculty and staff usage was also up 133 uses (up to 718 uses!).

3. 100 people involved in the Gingerbread House building competition!

### ***Accessibility Resource Center (ARC)***

1. 4 new computers (including a Mac), added to the Griffon Testing Center
2. Overseeing the Disruptive Attendance Response Team (DART) initiative
3. Over 161 students made contact with the ARC in the fall of 2017!
4. More than 1,224 accommodations put in place for the fall of 2017! (Kudos to IMC & Adaptive Technology Staff, too!)

Welcome to Madeline Pasco, our new MOA who will serve as the Coordinator of Student Involvement, focusing primarily on Fraternity/Sorority Life. Maddie has a Bachelor of Science in Biology from the Rose-Hulman Institute of Technology in Terre Haute, Indiana. Previously she was the Project Manager of Medical Laboratory IT Application for Epic Systems Corporation in Verona, WI. Maddie is a member of Alpha Omicron Pi and served as their treasurer and social & activities chair. Welcome, Maddie!

We are excited to offer two Orientation sessions for Non-traditional students this fall. The sessions will be offered at two different times to allow students to select a time that best works in their schedule, and childcare will be provided. Many thanks to all involved who will help present a wide range of subjects. The following topics will be discussed:

- Welcome, *Shana Meyer, Vice President for Student Affairs*
- Financial Aid Overview, *Jessica Hills, Sr. Coordinator of Financial Aid*
- Transfer Degree Summaries/What if Scenarios, *Ben Rops, Transfer and Articulation Coordinator*
- Using Technology at MWSU, *Jeff Cunningham, Applications Programmer*
- Transitioning into University Life at MWSU, *Dave Brown, Counseling Center Director*
- Advising, Tutoring, Learning & Academic Support (ATLAS), *Elaine Bryant, Director, Student Success and Academic Advising*
- Center for Student Involvement & Nontraditional and Commuter Student Center, *Isaiah Collier, Assistant Dean of Student Development*
- Why is Title IX training required?, *Adam McGowan, TIX Coordinator*
- Lunch
- Student Panel, "What I Wish I Knew the First Year at Missouri Western", *Chastity McCourt, Jennifer Webb, Rebecca Dunaway and Jessica Frogge*

### ***Conferences/Meetings/Events Attended***

- A multitude of 1-1 meetings with direct reports, President Vartabedian & Vice Presidents
- Weekly Cabinet & Dean's Council meetings; Student Affairs Directors' meetings every other week; Governance Advisory Committee
- Regular Allied Arts Board meetings, once/month
- Jeanne Daffron's retirement party, June 28, 2018
- Board of Governor's meeting & BOG Finance meeting, July 2, 2018

- NASPA National Board Meeting, July 10-12, 2018
- Tetrad Land Development meeting, July 16, 2018
- Imagine St. Joseph, July 16, 2018
- Exit Interview with Ruth Augustin, July 17, 2018
- Student Affairs Retreat, July 18, 2018
- Allied Arts Council Annual Meeting, July 19, 2018
- Critical Conversations webinar: Men and the #metoo movement, July 25, 2018
- Lunch with NACA Executive Director & MWSU Alumnus, Toby Cummings, July 26, 2018
- Joint SJSD Superintendent & Senior Leadership Lunch, July 30, 2018
- Ken Anderson, Aramark, August 1, 2018
- Trails West! Steering Committee Meeting, August 2, 2018
- Presentation to Resident Assistants, August 6, 2018
- Governor's/Legislative Appreciation Day at Chiefs Training Camp, August 14, 2018
- Trails West! Set Up, Volunteering, Patron's Party, August 15-19, 2018
- General Session, August 20, 2018
- President's Family Picnic, August 20, 2018
- Nontraditional Student Orientation, August 22 & 25, 2018
- Board of Governor's meeting & BOG Finance meeting, August 23, 2018
- Griffon Edge Ed Sessions, August 24, 2018
- Panhellenic All Active Meeting, August 26, 2018
- New Student Convocation & Ice Cream Social, August 26, 2018

### **Associate Vice President for Student Affairs**

Dr. Judy Grimes

I had the privilege of attending the Gehring Academy in Indianapolis in July sponsored by the Association of Student Conduct Administrators. The initial two days focused on a thorough review of the First Amendment and its applicability to campus best practices. This included an overview of the free speech national debate, forum analysis, prohibited speech categories, the First Amendment and social media and issues such as academic freedom, space utilization and controversial speakers and protests. Presenters were the Vice President for Student Affairs at Oklahoma State University and the General Counsel for Tulsa Community College (who was the former Associate Counsel for OSU). The latter track was an intensive two-days focused on a systematic approach to addressing Organizational Misconduct beginning with analyzing the organizational culture on our respective campus, the proactive and reactive steps necessary to engaging with organizations and the strategies and techniques to investigate and adjudicate organizational misconduct on our campus. Presenters included the Director of Student Conduct & Community Standards at the University of Kansas and the Associate Director of the Office of Student Conduct at Penn State University.

Dr. Ben Caldwell and I chaired our summer meeting of the International Strategic Enrollment Management Team (ISEM). Several changes were approved for entrance requirements

including approval of additional English Language Proficiency Exams as well as a discussion on updates to the Scholarships available for international students. We are excited again this year to be joined on our campus by students representing over 30 countries who add so much to our campus and our community.

Meetings I have attended include: Admissions & Graduation, Student Affairs Director's meetings and individual meetings with the Vice President for Student Affairs, Assistant Dean of Health & Wellness and the Director and Asst. Director of International Recruitment & Student Services; meetings of the Governance Advisory Council and the College Completion Team. I also attended the Retirement Reception for Dr. Daffron, the Gold Coat Meet & Greet for the new Track & Field Coach, the Student Affairs Retreat and a Husch Blackwell Webinar on Clery Reporting. I have also had the opportunity to serve on the Search Committee for the University Police Chief.

We are completing the annual review of our Student Code of Conduct and updates to some campus policies and looking at strategies that the DART group (Disrupted Attendance Response Team) can provide for students with short-term challenges that make class participation difficult.

Many of us have also participated in the GO (Griffon Orientation) events throughout the summer for incoming freshmen with the final one on August 9.

## **Title IX**

Adam McGowan

I chaired Behavioral Intervention Team meetings on a bi-weekly schedule through July and into August to accommodate travel schedules for team members. We began developing a website to increase our awareness about the BIT and the function of the team on campus. This past week, August 8, we welcomed new members in Theresa Grosbach, Associate Director of Athletics Student Success/Senior Woman Administrator and Dr. Cristi Campbell, Associate Professor Nursing as our faculty representative to replace Dr. Douglas Davenport now that he has moved into the interim Provost position. We will continue to work on developing our website, planning a presentation to campus in October, and working to improve our processes and communication. We also look forward to welcoming our new Chief of Police to the team when that position has been hired.

I met with the Title IX Investigative staff at Park University on July 27 and presented a session on questioning in interviews. This hour long presentation was for 21 members of their staff as part of their annual investigator training. I was able to discuss types of questions and techniques and when to use them. We looked at examples of "good vs. bad" questions to recognize that questions in an investigation should focus on finding out what occurred as opposed to looking for reflection on the behavior of the individual. We also worked through a scenario and discussed the order in which we would talk to the parties involved; what type of information we would hope to learn from them and what questions would we ask to learn that information. We also discussed some strategies on questioning individuals that are hesitant or

reluctant to respond to questions or may be lying or omitting information. I answered questions from the group based on my experiences and shared our processes.

On July 31, I presented "Title 9 Updates" at the Athletics Department All-Staff meeting in the Hall of Fame room. This opportunity allowed me to address some of the requirements from last August's NCAA Board of Governors Policy on Campus Sexual Violence for the upcoming year. We are required annually to attest that, among other things, "the athletics department is fully knowledgeable about, integrating and in compliance with institutional policies and processes regarding sexual violence prevention and proper adjudication and resolution of acts of sexual violence", and that they have been educated on prevention, intervention and response. While we were able to easily meet those requirements last year, this session provided me the chance to go into more depth and answer some specific questions on our specific processes.

I discussed how the Complaint Resolution Procedures work under our Sexual Misconduct Policy and what role coaches may play in that process. Specifically we talked about when and what information I would be able to share with them, and what actions I would take under the Sexual Misconduct Policy. We also discussed actions that Coaches could take with their athletes, how I can support them, and who else to include in the decision making Process. We also discussed staff's responsibilities as mandatory reporters, how they can intervene in situations early to prevent possible violations from occurring, and how to support their student-athletes who may be going through the process. We ended the session with a competitive round of Jeopardy with Title IX related questions and scenarios to discuss. Fifty members of the department were in attendance.

I attended a meeting of a statewide coalition, Partner's in Prevention (PIP), in Columbia, Missouri on August 3. I attended along with Dave Brown, Assistant Dean of Health and Wellness and Director of the Counseling Center, along with Emily Garcia, Baker Fitness Center Coordinator. The focus of the conversation was "Prevention is a Shared Responsibility: Building and Maintaining Partnerships for Prevention with Conduct, Accountability, and Title IX Professionals." This included a round table discussion with staff from other Missouri institutions such as the University of Missouri and Missouri Southern, who work in Student Conduct, Title IX, prevention and equity type offices. We discussed how prevention efforts can help reduce some of the more risky behaviors that we see on college campuses that then must be addressed through conduct or institutional processes. Other business items were discussed in the meeting including upcoming meetings, increasing member institutions, strategic plans and budgets. Dave Brown then hosts a PIP Breakfast on the Tuesday morning following the meeting, this past August 7, where he shares the information from the meeting with members of the MWSU campus staff/faculty.

I listened to a "Town Hall" style presentation by the Association of Title IX Administrators (ATIXA) senior leadership to discuss recent court cases out of Ohio and Michigan in the 6th Federal Court Circuit regarding institutional processes in sexual misconduct hearings. The

purpose of the meeting was to discuss what steps institutions in the states within the 6th Circuit should be taking in light of those decisions, and how those decisions may influence other circuits/states. They also discussed that we may not be seeing any updated proposed rulemaking about Title IX and addressing sexual violence on campuses from the Department of Education and the Office of Civil Rights until late fall or even the spring.

I continue to work on upcoming training sessions as we prepare for the beginning of the academic year. I am currently slated to speak at the Residential Advisor training, Faculty Plan Days, Griffon Edge, Non-Traditional Student Orientation and International Student Orientation from August 20-25.

## **Health & Wellness**

Harold David Brown

The Counseling Center staff has been active this summer in the Griffon Orientation program. Staff has been manning the tables during the resources portion of the program, while the Counseling Center director, Dave Brown, has been conducting the breakout sessions for parents. Along with health center staff, including coordinator Pam Esely and Jen Greiner, RN, Brown has been informing parents about the health and wellness areas of student affairs, including the counseling center, health center, accessibility resource center, and recreation services.

Center director Dave Brown attended both Partners in Prevention (PIP) coalition meetings in Columbia, MO, this summer, one in June and the other in August. Brown also hosted the campus PIP coalition meetings afterward with the emphasis being on providing information from the state meeting, developing a calendar of prevention events for the coming academic year, and formulating the campus coalition strategic plan, which is due to state September 1. For the August meeting in Columbia, Title IX coordinator Adam McGowan and fitness center Emily Garcia also attended.

Counseling Center staff will be involved in the annual training for resident assistant staff. Counselors will talk with the RA's about center services, and depression/suicide.

The Counseling Center has implemented the Titanium electronic records system. Although the program has multiple functions, the scheduled portion of the program will be implemented first and will be ready for the start of Fall semester. The program will allow counselors and the administrative assistant to better track counseling sessions and allow for the construction of a client data base that will result in better client reports. Other program modules will be added, including a system for record keeping and developing diagnoses.

Counseling Center staff will also provide information about services during the upcoming Non-Traditional Student Resource Program. Counselor Vincenza Marash, Ph.D. will talk about how students can best utilize the center's resources.

The Counseling Center will have two graduate interns coming in the Fall, and possibly a third. Intern Katie Jeffers has been in the center the past two semesters and will continue into the Fall semester, while intern Richard Ashby, a student at UMKC, will be joining the staff in August. Another intern, working on her degree through Walden College, has also made an inquiry for possible inclusion to the staff for the coming semester. The center continues to rely on interns to help with student demand for counseling and has helped the center avoid long wait time for appointments or waiting lists.

### **Career Development & Student Employment**

Vince Bowhay

This has been an exciting summer of innovation and transformation within the Career Development Center. Our employment-focused team has focused on expanding services and offering new resources to Missouri Western State University students.

Students and employers continue to heavily use the MWSU career management portal, Griffons4Hire. Since the last board report, 51 new on-campus positions and 278 new off-campus employment opportunities have been posted to Griffons4Hire. Since May 1, our undergraduate Career Mentors and professional staff have reviewed, edited, and approved 116 student resumes and cover letters. Our Student Employment Coordinator, Claudia Baer, has offered a Griffons4Hire training the first Tuesday of each month. The office also had 103 views of our Career Spots videos over the same period of time.

Over the summer, Claudia Baer hosted six student employment supervisor group trainings. The trainings provided guidance on MWSU policies and procedures related to supervising students. Eighty individuals attended the workshops and individual trainings throughout the summer.

One of the goals of the center is to help MWSU students make better career decisions through expanded self-assessment offerings. In July, the Career Development Center began offering the online Traitify Career Personality Assessment. The assessment, which is similar to established measures such as the Myers-Briggs Type Indicators and Holland Occupational Themes, measures personality in the context of career assessments. Students can complete the assessment in less than two minutes and will be presented with information about their personality, their ideal work environment, potential career options, potential salaries, and the MWSU majors that can lead to those positions.

Dr. Vincent Bowhay, Career Development Director, and Elaine Bryant, Director of ATLAS, were awarded the 2018 NASPA IV-West Research Grant. The grant proposal, "The Relationship between Vocational Assessments and First-Semester, Undecided, Undergraduate Major Selection," was designed to examine whether the use of the Traitify Career Personality Assessment was effective in helping undecided freshmen choose a major within their first

semester at MWSU. The two will present their findings at the NASPA IV-West Regional Conference in Wichita, KS in October.

Claudia Baer attended the Student Employment Essentials (SEE) Training in Chicago, Illinois from June 25-26, 2018. SEE Trainings are professional development seminars designed to prepare practitioners with the skills critical to the success of every student employment professional. Some of the topics covered included developing training programs, employing international students, I-9's and W-4's.

Claudia also presently serves on the national board of directors for the National Student Employment Association. In May she attended the organization's summer board meeting. In June and July she attended in-person publication review meetings. She is presently one of the authors of the soon to be published rebranding of the Student Employment Essentials Manuals used nationally for training.

Dr. Bowhay attended the Gallup Organization's Accelerated Strengths Coaching Course in Dallas, Texas from June 11-15, 2018. Since attending the event, he has passed the certification examination to become a Gallup-Certified Strengths Coach. The Career Development Center will begin offering both the StrengthsFinder and the Myers-Briggs Type Indicator assessments as a part of our commitment to providing a deeper exploration of personality factors and interests as they relate to careers.

## **Residential Life**

Nathan Roberts

Residential Life has two positions posted and in the screening phase. The Residence Hall Director for Leaverton and Vaselakos Halls and the Assistant Director for Residential Life were vacated in late June and early July. The goal is to have candidates on campus in late August with the potential to fill the positions by September.

Resident Assistants (RAs) arrived August 3 and training started that same evening. RAs train in a variety of skills to work with and support new students on campus and help the Residence Hall Directors manage the Residence Halls. Training will last until August 21.

The residence halls are expected to be nearly full this year as applications to live on campus outpace the past three years and still number over 1,200. This is the highest total since fall of 2014. Students were still applying for housing at the August 9 Griffon Orientation.

Adirondack is the Residential Life program used to track and assign rooms. When a student indicated he had sent in his contract but had not heard back regarding his room assignment during orientation, a staff member was able to quickly open the program and see that the contract had been turned in one day earlier.

The final numbers for students coming into the halls will not be known until the first week of school as no-shows are tallied and students wait-listed will be given the opportunity to move in. Two athletic teams, Volleyball and Football, moved back to the Residence Halls to start fall practices on the first week of August. Since then, the Soccer and Cross Country teams have arrived as well.

## **International Center**

Ann Rahmat

The International Center is abuzz with orientation planning and pre-arrival activities for new international students. In an effort to provide appropriate guidance and student support, the Center has provided a number of engagement opportunities for new students including:

- Webinar regarding visa application for admitted new international students on July 17.
- Chat session with Nathan Roberts, Director of Housing and Residence life on July 19.
- Webinar for new graduate international students regarding housing opportunities, travel and port-of entry expectations on August 8.
- Webinar or virtual meeting opportunity for undergraduate students in preparation of travel to the United States on August 13.

The University is anticipating the arrival of 31 new international students, including 14 exchange students. In addition, the university will be welcoming an exchange Chinese scholar from Xidian University, and two Fulbright scholars from France and Germany.

The international orientation officially begins on Monday, August 20. Airport transportation for new students will be available on Saturday-Sunday, August 18-19. Some of the topics to be covered in the Orientation program include: health and medical assessment, undergraduate placement tests, academic advising, how to use "canvas", campus employment opportunity, Title IX and safety, student resources, and a welcome luncheon (that includes many faculty and staff).

The Center staff actively participated in the Student Affairs resource fair during the GO summer orientation on July 11, 12, and August 9. New students and visitors have the opportunity to discover global engagement possibilities and enjoying baklava, a taste of Middle Eastern pastry.

The International Center staff also participated in global engagement and student development opportunities. The first was a meeting with the Executive Director of the International Relations Council of Kansas City, Mr. Matthew Hughes, to discuss globalization partnerships for students, staff and faculty. Campus participants included Dr. Ben Caldwell, Tom Williamson, and Ann Rahmat. The second meeting was with members of the local Brookdale Church regarding future cultural events, activities and support for international student population, beginning with a home cooked breakfast that they traditionally provide during international orientation week.

Finally, it may be noteworthy to mention the addition to the international family of Renzo Matsumoto Cheever, born on August 2 to Fumi and Drew Cheever. Fumi handles not only all the SEVIS/Homeland Security documentation for the campus, but also coordinates the student programming and global engagement activities.

## **Student Life & Leadership**

Isaiah Collier

The Center for Student Involvement (CSI) will be implementing a new Griff Card initiative for students to attend programs. Students will be given a Griff Card that can be stamped when they attend on-campus programs (that are marked as Griff Card sponsored events). Once the card is stamped they will be eligible for a Raffle at the end of the academic year for a prize. They will also receive VIP seating at Griff Card events. There will be door prizes given out in the CSI every first Wednesday of the month to the first 10 people who can show their card.

The CSI's website will now feature an Anonymous Hazing Reporting form. The page explains the University's stance on hazing and will have a fillable form that anyone can use to anonymously report hazing incidents.

For the last couple of years, Greek Life has begun an initiative to change their name or identifier to Fraternity and Sorority Council instead of using the term Greek Life as that could refer to the actual Greek culture of someone's heritage. This information has been updated on the CSI's webpage and we can expect to see changes in general use of the term by students and staff as well.

The CSI's annual fair, Western Warm-Up, is slated to be on August 27, the first day of classes, from 11am - 1pm outside of Blum Union and Kelley Commons. Students and staff will have access to over 90 vendors from the St. Joseph community, Registered Student Organizations, and MWSU Departments. Vendor sign-up and registration is still available on the CSI website at <https://www.missouriwestern.edu/csi/western-warm-up-registration/>.

The Center for Student Involvement (CSI) has created a Fall 2018 Pocket Calendar that will list events and important dates on campus for students. The calendars will be handed out at Griffon Edge and at Western Warm-Up, keeping students up to date on programs and events catered directly to them.

The Center for Student Involvement welcomes the new MOA Coordinator, Madeleine Pasco. Madeleine joins the CSI team to help with Fraternity and Sorority Life, rush and recruitment, and to work on Leadership programming throughout the year. Her office is currently located in the Center for Student Involvement, Blum 207.

The Center for Multicultural Education will be hosting a "Finding the Faith" program on September 4. It is a fair for students to learn about religious organizations on campus and in the St. Joseph community. Thus far 5 student organizations and 8 churches have signed up to participate.

The Western Activities Council would like to announce their new president for the 2018-2019 Academic Year, Elijah Todd. Elijah is also president of his fraternity, Phi Beta Sigma, and has already begun to take over responsibilities for WAC's programs and meetings for this summer and fall.

The Nontraditional and Commuter Student Center has the following events planned for the beginning of the semester:

September 5 – Welcome Day, 11:00 am – 1:00 pm, Eder 200

- Students are invited to stop by to see what Center is all about and enjoy some lunch time snacks

September 5 – Learn about Canvas, 11:00 am – 12:00 pm, Eder 200

- Students are invited to an hour long session of how to use the new Canvas Assignment System

September 19 – Resource Day, 10:30 am – 1:30 pm, Eder 200

- Departments will present their unique and varied resources available to students

### **Student Services**

Shana Meyer

The Student Government Association (SGA) has long thought it necessary to build a better relationship between MWSU and downtown St. Joseph. Many individuals and downtown businesses share this sentiment and it is with this in mind that we present to you, Third Thursdays.

Every Third Thursday of the month, certain businesses will be providing special deals and promotions to foster a culture of student life in Historic Downtown St. Joseph. As momentum grows, it is the goal of Third Thursdays to support a vibrant culture of community between two critical parts of St. Joseph - Downtown and Missouri Western. We have 15 businesses and counting! We keep getting more participants every week.

The Student Government Association has also worked with the Center for Entrepreneurship to gather a list of businesses that are willing to offer ongoing discounts to students. These discounts have been posted on the SGA webpage along with other services and discounts offered to students. The page can be found at [missouriwestern.edu/sga/mwsu-griffon-student-services/](http://missouriwestern.edu/sga/mwsu-griffon-student-services/).

The 2018 Student Homecoming Steering Committee has finalized a logo for this years Homecoming. The logo represents the theme "Griffons Under the Big Top". The schedule of events is below.

"Under the Big Top Kickoff"

Sunday, October 7, 6-9pm Lot H in front of Baker & behind Baker for the bonfire

"Cirque du Champ" Field Day

Monday, October 8, 5-8pm Area in front of Popplewell/Potter (where they play flag football)

Blood Drive

Tuesday, October 9, to Thursday, Oct. 11 11-4:30 each day Blum 218/219

"Cirque du Griffon Feud"

Tuesday, October 9, 7-9pm Spratt 101

"Griffon Circus Cinema" Movie Night

Wednesday, October 10, 7:30-10pm Griffon Student Field

"The Silent House of Mirrors" Silent Party

Thursday, October 11, 8pm-10pm Half of Fulkerson

"The Final Acts" Pep Rally

Friday, October 12, 8-10pm Looney Arena

## **Memorandum**

To: Dr. Robert A. Vartabedian, President  
From: Jerry Pickman, Vice President for University Advancement  
Date: August 13, 2018  
Re: UNIVERSITY ADVANCEMENT BOARD OF GOVERNORS REPORT

Activities (arranged by area) since the last meeting of the Board of Governors includes the following:

### **Vice President**

The dedication of the new Bill Snyder Pavilion in Spratt Memorial Stadium was a major success with approximately 250 members of the Missouri Western family and St. Joseph community in attendance. The dedication ceremony included the raising of the 20 foot x 30 foot United States flag, official ribbon cutting, unveiling of a plaque honoring Coach Snyder, and official unveiling of the naming of the Bill Snyder Pavilion. A private dinner was held with Coach Snyder following the dedication ceremony.

Chad Beeson and Cassie Paben of T & G Real Estate Solutions presented a preliminary report of their findings for Phase I of the Land Development Plan to members of the President's Cabinet on July 16. In summary, their report indicated a market for potential development of the 80-acre tract of land east of the residence halls along 50th Street. We will continue to work with T & G Real Estate Solutions to explore land development opportunities that enhance the student experience, promotes campus and community partnerships, and generate additional revenue for the University.

All new bleachers have been installed in the Looney Complex Arena thanks to the generosity of a donor who wishes to remain anonymous. Additional enhancements are being made to the arena with new paint and graphics.

- Special Events and Meetings Attended
  - Alumni Association Board meeting
  - West Campus Open House
  - Women of Excellence Luncheon
  - KC Chiefs Training Camp VIP events
  - Bill Snyder Pavilion Dedication events
  - CSB Franchise Planning meeting
  - St. Joseph School District administrators luncheon
  - MWSU Foundation Investment Manager Review
  - MWSU Foundation Investment Committee meeting
  - MWSU Foundation Board of Directors meeting
  - Phase I Land Development presentation
  - Alumni Association Board Summer Retreat
  - Donor/prospect visits

### **Alumni Relations** (Colleen Kowich, Director of Alumni Relations)

- Alumni Attitude Survey

- The 2018 Alumni Attitude Survey was administered via e-mail between April and July, 2018.
- A majority of respondents feel informed or well informed about Missouri Western's Academic Successes, Athletics, Alumni Activities and Development/Fundraising priorities. Respondents do not feel as informed about Missouri Western's Enrollment Initiatives or Legislative Efforts
- 98% report that they are proud of their Missouri Western education
- 84% report that they talk with their friends about Missouri Western and its accomplishments
- Alumni Board
  - New member: David Karleskint '90
  - New Officers: President, Jim Jeffers '73 and Vice-President, Tona Williams '00
  - Summer retreat on August 11
  - Emphasis on using social media as a marketing tool as well as focusing on key goals of assisting with recruitment and retention initiatives, diversity and inclusion initiatives, fundraising initiatives and increasing attendance and spirit at University and alumni sponsored events
- Homecoming
  - Griffons Under the Big Top: Homecoming October 7-14, 2018
  - 2nd Black Alumni Reunion October 11-14 includes a student etiquette dinner coordinated by the Career Development Center
  - Alumni Awards Banquet October 12, 2018

#### **Development** (Kim Weddle, Director of Development)

- Centennial Capital Campaign
  - Meeting with architects to get final costs and construction drawings on August 28
  - Planning an event to unveil Potter Hall plans to small group of potential lead donors
- Western League for Excellence - as of June 30
  - 394 memberships (an increase of 31 from last year)
  - \$134,796 unrestricted dollars raised last fiscal year (an increase of over \$9,700)
- Missouri Western Arts Society -
  - New Board members are Shaun Agnew, Jan Mehl, Brian Myers and Karl Wollenkoetter
  - 134 memberships (an increase of 10 from last year)
  - Annual meeting is October 16 in Potter Hall
  - Allocation grant cycle is open to faculty with a deadline of Sept. 7
- FY2018 Phone-A-Thon
  - \$37,963 was raised
  - New vendor next year - Wilson-Bennett Technologies
- Ambassadors
  - Luncheon dates are Sept. 27, Nov. 15, March 14 and Night at the Ritz is April 18, 2019
- Legacy Day
  - Online giving event for 24-hour period from noon on Oct. 8 to noon on Oct. 9
  - Goal is \$12,000 and distinguished alumni, Dan and Chris Danford, have agreed to match up to \$6,000
  - Utilizing electronic media channels: Facebook, Twitter and our website.

#### **Public Relations and Marketing** (Jomel Nichols, Director of PR/Marketing)

- Publications
  - University Magazine. The Fall 2018 issue of the Missouri Western Magazine will be mailed in late August. This issue features the Bill Snyder Pavilion dedication as well as Homecoming details and information about Legacy Day.
  - Admissions Materials. The 2018/19 admissions packets have been printed and delivered. These materials will be used in the University's strategic marketing and recruiting efforts. This enormous collaborative project is the culmination of months of hard work by the PR/Marketing, Enrollment Management and Campus Printing and Design Services teams.
  - Development and Foundation Publications. The PR/Marketing office is working with the Development team on the production of the 2018 Foundation Annual Report.
- Marketing
  - Social Media. The PR/Marketing office continues to increase content and engagement on various social channels, taking advantage of new features like Instagram stories and video and Facebook Live events and stories. It has also expanded the use of Snapchat filters for various campus events and initiatives.
  - The PR/Marketing, Graduate School and Western Institute teams are working collaboratively to expand and integrate targeted marketing efforts for the University's various graduate programs. The campaigns will be designed to generate leads and increase enrollment, and are slated to begin January 2019.
- Community Outreach
  - PR/Marketing staff is assisting with the planning and publicizing of the R. Dan Boulware Convocation on Critical Issues on Nov. 13. This year's featured speaker is news host Chris Wallace, who will talk about "A View from Washington."
  - The Most-Spirited Classroom campaign will start up again this fall. The program encourages area elementary schools to decorate their classrooms to show their Griffon Pride. Winning classrooms receive a pizza party with Max, the Griffon.
- Media Relations
  - Missouri Western has garnered considerable media attention this summer with the dedication of the new Bill Snyder Pavilion and the return of Chiefs Training Camp.

### **Campus Printing & Design Services** (Kendy Scudder, Director of CP&DS)

- Chargeback Comparison
  - June 2017- #199 chargebacks: \$ 36,378
  - June 2018- #245 chargebacks: \$ 55,929
  - July 2017- #175 chargebacks: \$30,000
  - July 2018- #182 chargebacks: \$24,828
- Completed Projects
  - Admissions recruiting publications; Bill Snyder Pavilion dedication materials; Fall Sports schedule cards; CSB and SFA stickers; Chiefs camp materials; CME brochures; Dual Credit handbooks; various newspaper ads; Annual Fund materials; HPER wall graphics; "Finish in 4" stickers and buttons; Popplewell Hall hallway photos; Center for Student Involvement brochures; Career Services brochures; and, Potter Arts Annex flyer.
- Projects in Progress

- International Student recruiting materials; redesign of department rack cards; redesign of billboard ads; Fall MWSU Magazine; Football posters; Volleyball posters; Soccer posters; Football programs; R. Dan Boulware Convocation on Critical Issues materials; and STEM banners, tablecloths and rack cards.

**MWSU Foundation** (Andrew Molloy, Associate Executive Director and Chief Financial Officer)

- The FY18 audit fieldwork was completed the week of July 30th - August 3rd with the third party audit firm, CliftonLarsonAllen, LLP. The draft of the audit report is scheduled to be completed by September 1st with the Audit Committee meeting scheduled the week of September 6th. The audit very smoothly.
- Work has began on the MWSU Foundation's FY18 990 tax return. The Foundation has begun to provide CliftonLarsonAllen all documents needed to complete the return.
- The MWSU Foundation Board of Directors met on Wednesday, August 8th for the 4th quarterly meeting. The Fiscal Year 2018 financials were presented and the current value of the the Foundation's total assets was just under \$53 million.

## MEMORANDUM

**TO:** Dr. Robert Vartabedian, President

**FROM:** Dr. Cale Fessler, Vice President for Financial Planning and Administration

**DATE:** August 14, 2018

**RE:** Report to the Board of Governors – August Meeting

---

Activities (organized by area) since the last Board of Governors meeting, include the following:

### **Vice President**

#### ***Key Activities & Projects***

- Working through year end processes including Financial Audit
- Working with Associate VP and Underwriter on 2008 Bond issue refunding

### **Conferences/Meetings/Events Attended**

- Attended and Presented at the July Board of Governor's meeting
- Attended Finance Committee Meeting
- Attended meetings with Hilltop Securities
- Attended Bill Snyder Pavilion Dedication
- Conducted one on one meetings with area Directors
- Conducted monthly meeting with area Directors
- Conference Call with Hilltop Securities to review bank bids
- Attended Retirement Receptions for Dr. Daffron & Deatra Tyler
- COPHE Conference Call
- Truss Advantage Conference Call
- Attended SJSD Luncheon
- Attended Employee Appreciation Day @ Chiefs Camp
- Conducted one on one meeting with Barnes & Noble Director

### **Financial Services, Carey McMillian, Associate Vice President**

#### ***Key Projects & Activities***

- The Associate VP of Financial Planning, Chief Accountant and the accounting staff have been diligently working to complete yearend financial postings and to prepare the required schedules for the external auditors.

- The Bursars Office worked with the Financial Aid Department to complete the necessary year end processes to complete the financial aid portion of the external audit process.
- The Bursars Office has been helping the students that have attended the Griffon Orientation program to ensure that they have completed all the necessary paperwork to secure their classes.
- The Bursars Office has been working with the Registrar and Financial Aid to review the fall void lists and ensure that it is as accurate as possible.
- The Purchasing Department has processed multiple bids for the month of June and July 2018. These include, but not limited to, bids for the official medical provider for the University, the Griffon Edge bus service, paper for campus printing, the printing of the Griffon News Newspaper, a Learning Management System, interpreting services, graduation caps & gowns, and exterior steps for Potter Hall.

#### **Human Resources, Sara Freemyer, Director**

##### ***Key Activities & Projects***

##### **Recruiting**

- Faculty recruitment – 4 outstanding faculty positions to fill; 17 new faculty have been hired for the next academic year and will complete orientation on August 24.

##### **Benefits & Wellness**

- Human Resources and TRUSS, MWSU Benefit Consultants, are working to finalize details for the 2019 health insurance renewal and plan to present to the Board for approval at the August 23 meeting.
- The Summer Strong Challenge will end August 24 and certificates/prizes will be awarded to participating employees.
- Fall Wellness Classes will begin September 10.
- Employee Flu Shot Clinic is scheduled for October 2 & 3.

## **Information Technology Services, Mark Mabe Director**

### ***Key Activities & Projects***

- The Banner 8 to Banner 9 upgrade project continues to make progress. Ellucian continues to work on the deployment of the system. The cutover time frame has been set for October.
- The project to enhance the security authentication processes used to access our automated systems remains in the test phase.
- The ImageNow document imaging system upgrade that provides compatibility with Banner 9 has been fully implemented and users are being trained to access the enhanced system.
- The annual information technology audit has been completed.
- Plans continue to be developed for the upgrade of the campus-wide wireless network system.

## **Physical Plant, Bryan Adkins, Director**

### ***Key Activities & Projects***

- Work has been completed on the new Pavilion at the West End of the Football Field. Physical Plant continues landscaping work around the Pavilion with plans for seeding grass in September and adding additional landscape rock to some areas. Also installed a water hydrant in the lawn area west of the Pavilion.
- Looney Arena renovation has been completed with the final phase (floor resurfacing) planned for the week of 8-13-18. The Arena now features new seating, and fresh paint. All this is in our Black and Gold.
- Director is working on some potential Energy Conservation Project in Remington/Agenstein Building. This project include HVAC and Hood Controls upgrades. This project has the potential for substantial energy savings for MWSU.
- Renovation of the lower level of Baker Fitness continues. Locker rooms are scheduled to be completed in the next few weeks.

- Welcome to MWSU Physical Plant: James Sipes (Auxiliary Supervisor), Kurt McGinnis (Mechanic), Kris Rush (Custodial), Stacey Mull (Custodial), and Alexander Moore (Grounds)
- Physical Plant will be accepting bids for the initial phase for the one card locks. This phase will include the Administration Hall on the 2<sup>nd</sup> floor of Popplewell and also the HR office on the first floor.

**Risk Management/Police Department, Tim Kissock**  
***Key Activities & Projects***

- Training is scheduled for the residence hall staff. We provide annual fire training and health issue training such as bed bugs, pests and other related issues.
- The Behavioral Intervention Team has continued to meet all summer working on our website and campus communication as well as on-going issues.

**Police**

- The search for the Police Chief continues.
- The Police Department is in the process of updating their department agency software. This software is integrated with the local police department to facilitate active communication.

**Missouri Western State University**  
**Statement of Cash Position**  
**June 30, 2018**

<b>Fund</b>	<b>06/30/2018 Available Balance</b>	<b>06/30/2017 Available Balance</b>	<b>06/30/2016 Available Balance</b>
<b>Operating, Auxiliary, Agency &amp; Payroll</b>	<b>\$ 10,365,851</b>	<b>\$ 13,218,140</b>	<b>\$ 19,176,899</b>
<b>Auxiliary System Revenue Bond Funds</b>	<b>760,000</b>	<b>760,000</b>	<b>760,000</b>
<b>Loan Funds</b>	<b>82,483</b>	<b>82,000</b>	<b>512,674</b>
<b>TOTAL FUNDS INVESTED</b>	<b><u>\$ 11,208,334</u></b>	<b><u>\$ 14,060,140</u></b>	<b><u>\$ 20,449,573</u></b>

**Statement of Cash Position**

**Missouri Western State University**  
**Schedule of Funds Invested**  
**June 30, 2018**

<b>OPERATING FUND</b>	<b>YIELD</b>	<b>AMOUNT</b>	<b>BANK</b>
Checking Account	2.16%	9,655,039	Citizens Bank
Miscellaneous Petty Cash/Change Funds	2.16%	5,150	Citizens Bank
<b>Total Operating Fund</b>		<u>9,660,189</u>	
 <b>AUXILIARY</b>			
Checking Account	2.16%	<u>650,000</u>	Citizens Bank
 <b>AGENCY FUND</b>			
Checking Account	2.16%	<u>55,662</u>	Citizens Bank
 <b>TOTAL OPERATING, AUXILIARY &amp; AGENCY FUNDS</b>		<u><u>10,365,851</u></u>	
 <b>AUXILIARY SYSTEM REVENUE BONDS</b>			
<b>SERIES 2008</b>			
<i>Debt Service Reserve</i>			
Checking Account	2.16%	460,000	Citizens Bank
<b>Repair &amp; Replacement Reserve</b>			
Checking Account	2.16%	<u>300,000</u>	Citizens Bank
 <b>TOTAL AUXILIARY SYSTEM REVENUE BOND FUNDS</b>		<u><u>760,000</u></u>	
 <b>INSTITUTIONAL LOAN FUND</b>			
Checking Account	2.16%	82,483	Citizens Bank
 <b>TOTAL LOAN FUNDS</b>		<u><u>82,483</u></u>	
 <b>TOTAL FUNDS INVESTED</b>		<u><u>11,208,334</u></u>	
 <b><u>Average Interest Rate</u></b>			
June 2018 - 2.16%			
June 2017 - .849%			

**Missouri Western State University  
Educational and General Services  
Budget and Activity Report  
June 30, 2018**

	<b>FY18 Budget</b>	<b>FY18 Actual</b>	<b>FY17 Actual</b>	<b>FY16 Actual</b>
<b>Revenues:</b>				
Student Tuition & Fees	32,719,175	33,195,789	29,578,858	29,699,874
Interest Income	240,000	266,586	262,826	210,670
Athletic Receipts	26,800	21,418	26,893	62,529
Auxiliary Reimbursement	300,000	300,000	300,000	309,000
Miscellaneous Income	140,000	196,555	239,181	144,624
State Appropriation	21,067,639	20,609,352	21,020,534	21,847,757
<b>Total Operating Revenues</b>	<b>54,493,614</b>	<b>54,589,700</b>	<b>51,428,292</b>	<b>52,274,454</b>
<b>Expenditures:</b>				
Salary	27,902,307	28,937,901	29,540,650	28,511,142
Fringe Benefits	10,062,157	9,777,688	9,634,525	9,412,790
Student Labor	776,845	764,745	820,657	816,303
Operating	6,847,302	6,577,031	6,273,533	7,439,334
Scholarships	8,116,125	9,503,353	6,733,207	6,351,593
Capital	400,000	844,712	637,829	732,455
Travel	388,878	1,032,167	981,551	921,700
<b>Total Operating Expenditures</b>	<b>54,493,614</b>	<b>57,437,597</b>	<b>54,621,952</b>	<b>54,185,317</b>
<b>Operating Reserves (in millions)</b>	<b>9/30/2017 8.6</b>	<b>12/30/2017 3.3</b>	<b>3/31/2018 5.4</b>	<b>6/30/2018 2.2</b>

**Missouri Western State University**  
**Auxiliary Services**  
**Budget and Activity Report**  
**June 30, 2018**

	<b>FY18 Budget</b>	<b>FY18 Actual</b>	<b>FY17 Actual</b>	<b>FY16 Actual</b>
<b>Revenues:</b>				
Students Fees	1,550,000	1,519,664	1,507,292	1,559,544
Food Service	3,622,009	3,805,181	3,519,646	3,422,304
Bookstore Commissions	225,000	224,477	221,042	224,768
Residential Hall Rentals	5,855,161	6,183,356	5,696,236	5,678,732
Conferences & Special Programs	330,000	386,534	415,549	399,154
Vending	30,000	31,682	31,378	48,201
Athletic Receipts	45,000	33,170	40,299	0
Federal Interest Rebate	267,000	261,798	267,565	272,994
Interest Income	30,000	63,951	41,158	30,785
<b>Total Auxiliary Revenues</b>	<b><u>11,954,169</u></b>	<b><u>12,509,813</u></b>	<b><u>11,740,164</u></b>	<b><u>11,636,481</u></b>
<b>Expenditures:</b>				
Salary	1,064,313	1,056,559	1,122,496	1,162,630
Fringe Benefits	523,436	461,313	488,822	506,777
Student Labor	330,830	234,117	288,753	364,855
Operating	2,622,292	2,356,192	2,353,497	2,570,078
Debt Service	3,567,683	3,575,434	3,588,643	3,586,490
Food Service	3,504,800	3,233,274	3,409,844	3,361,216
Capital	321,415	458,672	282,874	165,732
Travel	19,400	15,022	16,974	26,444
<b>Total Auxiliary Expenditures</b>	<b><u>11,954,169</u></b>	<b><u>11,390,582</u></b>	<b><u>11,551,903</u></b>	<b><u>11,744,222</u></b>
<b>Auxiliary Reserves (in Millions)</b>	<b>9/30/2017 4.5</b>	<b>12/31/2017 2.5</b>	<b>3/31/2018 4.7</b>	<b>6/30/2018 2.9</b>

## **Student Governor Report**

My name is Paul Granberry and I would like to introduce myself with a brief background. I am a Junior from St. Louis, Missouri majoring in B.S Political Science. I attended the National Prayer Breakfast that paved the way for me landing the opportunity to intern on Capitol Hill. I would also like to thank Governor Parson for appointing me to the Missouri Western State University Board of Governors.

Report of the President  
Thursday, August 23, 2018

1. Gov. Mike Parson was on Campus on Tuesday, August 14 for the Chiefs Camp and a small luncheon.
  - a. He and his wife Teresa are big Chiefs fans - - season ticket holders, etc.
  - b. Since becoming Governor on June 1, this is the second time he has been on campus as he was here on June 12 as well.
2. Speaking of the Chiefs Camp, we are having one of our larger turnouts this year.
  - a. Before this year a total of 300,000 visitors to our camp since it started in 2010.
  - b. QB Patrick Mahomes seems to be a big draw
  - c. Comments by Chiefs owner, Clark Hunt are very positive: "Facilities at Missouri Western are second to none."
3. Two particularly important searches going on:
  - a. University Police Chief
  - b. Director of External Relations
4. In Athletics:
  - a. New Track and Cross Country Coach: Yuriy Litvinski
  - b. We will host on Nov. 2 -4 the Small College "Hall of Fame" induction ceremony and its tournament, with Hillyard as its presenting sponsor at the Civic Arena
  - c. Football season starts with a "bang" on Thursday, August 30<sup>th</sup> at NWMSU.
5. Gov. Parson has recently appointed Paul Granberry and Jennifer Dixon to our governing board:
  - a. We currently have 2 other vacancies
  - b. At the end of October, we will have 2 more vacancies
6. Finally, classes start up for us on Monday, August 27<sup>th</sup>.

## **ETHICS RESOLUTION**

A RESOLUTION OF THE BOARD OF GOVERNORS, MISSOURI WESTERN STATE UNIVERSITY, TO ESTABLISH A PROCEDURE TO DISCLOSE POTENTIAL CONFLICTS OF INTEREST AND SUBSTANTIAL INTERESTS FOR SPECIAL INTERESTS FOR GOVERNORS AND CERTAIN UNIVERSITY OFFICIALS.

BE IT RESOLVED BY THE BOARD OF GOVERNORS, MISSOURI WESTERN STATE UNIVERSITY, AS FOLLOWS:

Section 1.     Declaration of Policy.   The proper operation of government requires that public officials and employees be independent, impartial and responsible to the people; that government decisions and policy be made in the proper channels of the governmental structure; that public office not be used for personal gain; and that the public have confidence in the integrity of its government.   In recognition of these goals, there is hereby established a procedure for disclosure by Governors and certain employees of private financial or other interests in matters affecting the university.

Section 2.     Conflicts of Interest.

a.   All Board members, as well as employees, must comply with section 105.454 of Missouri Revised Statutes on conflicts of interest as well as any other state law governing official conduct.

b.   Any member of the Board of Governors who has a "substantial or private interest" in any matter proposed or pending before such Board must disclose that interest to the secretary of such Board and such disclosure shall be recorded in the minutes of the Board.   Substantial or private interest is defined as ownership by the individual, his spouse, or his dependent children, whether singularly or collectively, directly or indirectly of: (1) 10% or more of any business entity; of (2) an interest having a value of \$10,000 or more; or (3) the receipt of a salary, gratuity, or other compensation or remuneration of \$5,000 or more, per year from any individual, partnership, organization, or association within any calendar year.

Section 3.     Disclosure Reports.   Each Board Member, the University President and the Vice President for Financial Planning and Administration (Chief Purchasing Officer) shall disclose the following information by May 1 of each year if any such transactions occurred during the previous calendar year.

a.   For such person, and all persons within the first degree of consanguinity or affinity of such person, the date and the identities of the parties to each transaction with a total value in excess of five hundred dollars, if any, that such person had with the university, other than compensation received as an employee or payment of any tax, fee or penalty due to the political subdivision, and other than transfers for consideration to the university.

b. The date and the identities of the parties to each transaction known to the person with a total value in excess of five hundred dollars, if any, that any business entity in which such person had a substantial interest, had with the university, other than payment of any tax, fee or penalty due to the university or transactions involving payment for providing utility service to the political subdivision, and other than transfers for no consideration to the university.

c. The university president and the vice president for financial planning and administration also shall disclose by May 1 of each year for the previous calendar year the following information:

1. The names and addresses of each of the employers of such person from whom income of one thousand dollars or more was received during the year covered by the statement;

2. The name and address of each sole proprietorship that he owned; the name, address, and general nature of the business conducted of each general partnership and joint venture in which he was a partner or participant; the name and address of each partner or co-participant for each partnership or joint venture unless such names and addresses are filed by the partnership or joint venture with the secretary of state; the name, address and general nature of the business conducted of any closely held corporation or limited partnership in which the person owned ten percent or more of any class of the outstanding stock or limited partnership units; and the name of any publicly regulated stock exchange or automated quotation system in which the person owned two percent or more of any class of outstanding stock; limited partnership units or other equity interests;

3. The name and address of each corporation for which such person served in the capacity of a director, officer, or receiver.

#### Section 4. Filing of Reports.

a. The financial interest statements shall be filed at the following times, but no person is required to file more than one financial interest statement in any calendar year;

1. Every person required to file a financial interest statement shall file the statement annually not later than May 1 and the statement shall cover the calendar year ending the immediately preceding December 31; provided that any board member may supplement the financial interest statement to report additional interest acquired after December 31 of the covered year until the date of filing of the financial interest statement.

2. Each person appointed a university governor or university president or university vice president for financial planning and administration shall file the statement within thirty days of such appointment or employment;

b. Financial disclosure reports giving the financial information required in Section 3 shall be filed with the university and the Missouri Ethics Commission. The reports shall be available for public inspection and copying during normal business hours.

Section 5. Filing of Resolution. A certified copy of this resolution, adopted prior to September 15<sup>th</sup>, shall be sent within ten days of its adoption to the Missouri Ethics Commission.

Section 6. Effective Date. This resolution shall be in full force and effect from and after the date of its passage and shall remain in effect until amended or repealed by the Board of Governors.

\_\_\_\_\_  
David Liechti  
Chair, Board of Governors  
Missouri Western State University

\_\_\_\_\_  
Date

\_\_\_\_\_  
Kim Sigrist  
Secretary  
Board of Governors  
Missouri Western State University

\_\_\_\_\_  
Date