



BOARD OF GOVERNORS

October 26, 2017

1:30 P.M.

Room 220

Blum Student Union

Finance Committee Meeting - Noon - Blum Union PDR



Missouri Western State University
4525 Downs Drive, St. Joseph MO 64507
www.missouriwestern.edu

Office of the President

AGENDA

**BOARD OF GOVERNORS
FINANCE COMMITTEE MEETING
October 26, 2017**

BLUM UNION - PDR
Noon

2016-2017 Audit

Enrollment Statistics

As May Arise



AGENDA

MISSOURI WESTERN STATE UNIVERSITY
BOARD OF GOVERNORS
October 26, 2017
1:30 P.M.
BLUM HALL, ROOM 220

PUBLIC SESSION

Approval of August 24, 2017 and October 11, 2017 Board of Governor Meeting Minutes

Ratification of September 6, 2017 Board Poll – Additional Bleacher Replacement in Looney Field House

Reports of the Vice Presidents

- Academic Affairs (Jeanne Daffron)
 - Review of HUD-funded \$1,000,000 Buchanan County Degree Attainment Grant
- Student Affairs (Shana Meyer)
- University Advancement (Jerry Pickman)
- Financial Planning and Administration (Cale Fessler)

Financial Report

- Approval of September 30, 2017 Financial Report
- FY 2017 Audit
- FB 18-010 Learning Management System

Report of the Student Governor

Report of the President

Other Business

Report of the Chair of the Board

Board Member Comments/Questions

A vote will be held to close the meeting pursuant to Missouri Statutes 610.021 (1), (3) and (13) to consider legal and personnel matters

EXECUTIVE SESSION

Personnel Items and Legal Matters

PUBLIC SESSION

Vote to Approve Personnel Recommendations

Adjournment

MINUTES, BOARD OF GOVERNORS
MISSOURI WESTERN STATE UNIVERSITY
August 24, 2017

The meeting was called to order at 1:30 p.m. by Chair Dave Liechti in Room 220 of the Blum Student Union Building.

UNIVERSITY REPRESENTATIVES

Board Members Present

David Liechti –Chair
Debbie Smith – Vice Chair
Gen. Greg Mason
Al Purcell
Joseph Kellogg – Student Governor

Faculty and Staff Members Present

Tara Adwell, Associate Executive Director and Chief Financial Officer
Marilyn Baker, Director of Financial Aid
Ben Caldwell, Dean of Graduate School
Aubry Carpenter, Public Relations and Marketing Assistant
Jeanne Daffron, Provost and Vice President for Academic Affairs
Doug Davenport, Associate Provost for Research and Planning
Cale Fessler, Vice President for Financial Planning and Administration
Sara Freemyer, Director, Human Resources
Jerry Gentry, Director of Physical Plant
Sally Gibson, Director of Library
Judy Grimes, Associate Vice President for Student Affairs & Dean of Students
Carol Hare, Executive Administrative Associate
Colleen Kowich, Director of Alumni Relations
Mike Lane, Dean, Craig School of Business
Gordon Mapley, Dean of Western Institute
Carey McMillian, Associate VP for Financial Planning and Administration
Shana Meyer, Vice President for Student Affairs
Murray Nabors, Dean of Liberal Arts and Sciences
Fred Nesslage, Manager of ITS
Jomel Nichols, Director of Public Relations and Marketing
Kathleen O'Connor, Dean of Professional Studies
Paul Orscheln, Associate Vice President for Enrollment Management
Peggy Payne, Director of Admissions
Jerry Pickman, Vice President for University Advancement
Jennifer Riley, Accountant, Foundation
Kendy Scudder, Director of Campus Printing Services
Brandt Shields, Director of External Relations
Kim Sigrist, Executive Assistant to the President and Secretary to the Board of Governors
Melody Smith, Interim Assistant Dean, Western Institute
Robert Vartabedian, President
Bob Willenbrink, Founding Dean of the School of Fine Arts

Others Present

Steve Briggs, University Attorney
Nathan Ellgren, St. Joseph News-Press/KNPN
Jessica Kopp, Griffon News

APPROVAL OF MINUTES

Chair Liechti asked for a motion to approve the minutes of the June 22, 2017, Finance Committee and Board of Governors meetings. Governor Purcell made a motion to approve the minutes as presented; Governor Gen. Mason seconded the motion. By voice vote, motion passed 4-0.

RATIFICATION OF BOARD POLL

Chair Liechti asked for a motion to ratify the July 27, 2017, Board Poll (FB18-002 Athletic Medical Insurance for 2017-2018). Governor Gen. Mason made a motion to approve the Board Poll; Governor Purcell seconded the motion. By voice vote, motion passed 4-0.

VICE PRESIDENT REPORTS

Dr. Jeanne Daffron, Provost and Vice President for Academic Affairs, reported that freshman move-ins had begun yesterday and Griffon Edge would run through Sunday, ending with the New Student Convocation on Sunday at 7:30 p.m., followed by a procession to the clock tower with a new tradition of a candle lighting ceremony. Enrollment numbers look encouraging. Official census numbers will be taken on the 4th week of classes, she remains optimistic that we will see a significant increase in freshman enrollment. The Strategic Plan has moved into the feedback/input stage. She encouraged input from the Board as well as from the campus and community. The Student Chapter of the Wildlife Society, under the leadership of Dr. Cary Chevalier, was named the International Student Chapter of the Year. This is the third time the organization has won this award.

The Student Affairs Vice President, Shana Meyer, reported that phase 1 of the food court/dining hall renovations have been completed, including the addition of Chick-fil-A in the food court and the Roasterie in Hearnese. Dave Brown and his staff have provided multiple training sessions during Faculty Senate Plan Days as well as to tutors in the Center for Academic Support. International Student Services welcomed a little over 40 new students from 20 different countries for orientation. Residential Life welcomed new hall director, Samantha Wemple and is in the middle of move-ins. 85 vendors have signed up for Western Warm-up and Family Weekend festivities will take place on September 22 – 23. The partnership with Saint Joseph RIDE has led to ridership numbers for FY17 of 20,996.

Vice President for University Advancement, Jerry Pickman recognized Tara Adwell, Associate Executive Director and Chief Financial Officer of the Foundation her last day will be September 1st. Jennifer Riley, accountant, will be acting as the interim director. The Dan Boulware Convocation on Critical Issues is scheduled for September 12 featuring Martin Luther King III. Over 1000 high school students will be attending this year's event. Development continues to work with Major Gift Pipeline Builder (Ruffalo Noel Levitz) to expand the number of major gift donors.

The Financial Planning and Administration report was given by Vice President Cale Fessler. The FY2017 audit began in July and will wrap up with a report to the Board during the October meeting.

The grant application submitted on our behalf by MOREnet for our campus-wide internet connection was approved in the amount of \$12,519 per year.

FINANCIAL REPORT

Dr. Fessler presented the unaudited financial report for the period ending June 30, 2017. Governor Purcell made a motion to approve the financial report as submitted. Governor Smith seconded the motion. By voice vote, motion passed 4-0.

STUDENT GOVERNOR REPORT

Student Governor Joseph Kellogg gave a brief report about the excitement building for the new school year to begin. He will be meeting with Student Government Association President, Kyle Fuson, to discuss ways to expand the number of Senators.

PRESIDENT'S REPORT

Dr. Vartabedian introduced new athletic director, Josh Looney. Classes will begin Monday, August 28. Early numbers indicate a 16.7% increase in the freshman class. The Enrollment Management staff was recognized for their efforts. Fall sports will have their opening games/races in the next week. The addition of men's and women's cross country and track have increased enrollment by over 80 new students. The new MBA program has 44 students enrolled and the two new options in Manufacturing Engineering Technology have been added to meet the workforce development needs of the community. Dr. Vartabedian noted that 10 new construction projects have been completed in the last 8 years and 9 major renovations have been accomplished through HB19 funds and gifts.

OTHER BUSINESS

Attorney Steve Briggs presented a lease for lease-hold improvements to Spratt Stadium which will allow Steven L. Craig to fully fund construction of a pavilion in the west end of the stadium.

Chair Liechti asked for a motion to approve a resolution approving the lease for lease-hold improvements to Spratt Stadium. Governor Purcell made a motion to approve the Resolution; Governor Gen. Mason seconded the motion. By voice vote, motion passed 4-0.

REPORT OF THE CHAIR

Chair Liechti provided the date of the next scheduled Board meeting, which will be Thursday, October 26, 2017, at 1:30 p.m. in Blum 220.

There being no additional Board comments or questions, Chair Gen. Mason asked for a motion to meet in executive session, pursuant to Missouri Statutes 610.021 (1), (3) and (13) to consider legal and personnel matters. Governor Smith moved to meet in executive session; Governor Gen. Mason seconded the motion. By voice vote, motion passed 4-0.

EXECUTIVE SESSION – CLOSED

REGULAR SESSION RE-CONVENED

President Vartabedian presented personnel items and Governor Purcell made a motion to approve the personnel items as submitted. Governor Smith seconded the motion. By voice vote, motion passed 4-0.

Retirements:

Dr. Susan Claflin	Department of Education
Dr. Daniel Trifan	Department of History and Geography

Faculty Bridge-to-Retirement:

Dr. Susan Claflin	Department of Education
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Professor Emerita Status:

Dr. Marilyn Hunt	Department of Communication and Journalism
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There being no further business, Governor Gen. Mason made a motion to adjourn the meeting; Governor Smith seconded the motion. By voice vote, motion passed 4-0.

Respectfully submitted,

Kim Sigrist, Secretary

APPROVED:

David Liechti, Chair
Board of Governors

MINUTES, BOARD OF GOVERNORS
MISSOURI WESTERN STATE UNIVERSITY
October 11, 2017

The special meeting was called to order at 2:00 p.m. by Chair David Liechti in Room 220 of the Blum Student Union Building.

UNIVERSITY REPRESENTATIVES

Board Members Present

David Liechti, Chair
Greg Mason, Vice Chair (via teleconference)
Al Purcell
Debbie Smith

Board Members Absent

Faculty and Staff Members Present

Bob Bergland, Department of Communication and Journalism
Bill Church, Department of English and Modern Languages
Jeanne Daffron, Provost and Vice President for Academic Affairs
Cale Fessler, Vice President for Financial Planning and Administration
Tom Flaska, Event Technology Coordinator
Sara Freemyer, Director, Human Resources
Carol Hare, Executive Administrative Associate
Kent Heier, Assistant Director of Public Relations and Marketing
Josh Looney, Director of Athletics
Carey McMillian, Associate VP for Financial Planning and Administration
Shana Meyer, Vice President for Student Affairs
Fred Nesslage, Manager of ITS
Nikki Robertson, Benefits Coordinator
Brandt Shields, Director of External Relations
Kim Sigrist, Executive Associate to the President and Secretary to the Board of Governors
Tara Stoll, Video Communications Producer/Staff Senate President
Robert Vartabedian, President

Others Present

Mackenzie Boos, Student
Steve Briggs, Board Attorney
Angela Cheatem, BCBS
Kaitlyn Doolan, Student
Morgan Doyle, Student
Nathan Ellgren, St. Joseph News Press
Kenny Guzman, Student
Heather Jenkins, Truss
Francesca Lenzini, Student
Matt Seifert, BCBS

Kurt Wolfe, Truss

Dr. Fessler introduced Kurt Wolfe, Benefits Consultant with Truss to discuss the 2018 benefit plan renewal. The initial health insurance renewal by BCBS was a 30.4% increase. In an effort to reduce this increase, several measures were taken.

- Plan was taken to market – savings of 6.7%
- Moving 65+ retirees off of the Missouri Western plan – savings of 9.7%
- Keep all four plan options, but alter plan designs – savings of 4.8%

These measures led to a renewal increase of 9.2% which will keep the costs within the 10% increase that was planned in the budget.

Other benefits will see increases as well:

- Dental – 7% increase
- VSP – no change
- Long-term Disability – no change
- Basic Life – 19.4% increase
- Voluntary Live – no change

Governor Purcell made a motion to approve the 2018 calendar year employee insurance renewal as presented. Governor Smith seconded the motion. By voice vote, motion passed 4-0

Dr. Fessler gave a brief, information only presentation about the faculty retirement incentive that will be offered again. The incentive had been offered in April, but was offered so late in the year that no faculty members took advantage of the offer. Offering the \$10,000 incentive to the eligible faculty members earlier in the year will allow for thorough searches and will allow for spending to be prioritized.

Governor Purcell left the meeting. Due to a loss of quorum, the meeting was adjourned.

Respectfully submitted,

Kim Sigrist, Secretary

APPROVED:

David Liechti, Chair
Board of Governors



MEMORANDUM
Office of the President
Missouri Western State University

TO: MEMBERS OF THE BOARD OF GOVERNORS

FROM: Robert Vartabedian

DATE: Thursday, October 26, 2017

RE: Board Poll Ratification

The Administration recommends that the Board of Governors ratify the telephone poll conducted on September 6, 2017, approving the following recommendations:

- ACCEPT quote of \$248,961 from Interkal Spectacular Seating World Wide/Heartland Seating, Inc. for an add-on project for the bleacher replacement at Looney Field House. This add on project includes the additional bank of wall attached electrically powered bleachers and 400 stadium chairs.

This project will be paid for through the LCEC (Looney Construction Equipment & Construction) account and will be reimbursed by MWSU Foundation.

MEMORANDUM

TO: Dr. Robert Vartabedian, President

FROM: Dr. Jeanne Daffron, Provost and Vice President for Academic Affairs

DATE: October 16, 2017

SUBJECT: Provost's Office Report to the Board of Governors for October

Office of the Provost and Vice President for Academic Affairs

Jeanne Daffron, Provost

Enrollment

- We are pleased with the enrollment successes that have been accomplished for the fall semester of 2017. Enrollment results include
 - 16.2% increase in first-time freshmen
 - 3.2% increase in overall enrollment
 - 2.2% increase in credit hour enrollment
 - 10% increase in online enrollment
 - 17.4% increase in dual credit
 - 1.2% increase in transfer students
- These very positive trends are continuing as we are now focusing on student recruitment and retention for the fall semester of 2018.
 - Applications are up over this time last year
 - Admitted student are up over this time last year
 - Potential student visits to campus have increased
- Enrollment management activities are led by Associate Vice President for Enrollment Management, Paul Orscheln and Peggy Payne, Director of Admissions. Many other individuals from all across campus have contributed, in very significant ways, to the enrollment management successes. Faculty and staff have made this a priority and have been actively engaged in student recruitment and in assisting with student retention.

Missouri Core Transfer Curriculum

SB 997 requires that all public four-year colleges and universities and all public two-year colleges identify a core transfer curriculum to enhance the ability of students to transfer among public colleges and universities across the State of Missouri. Ali Kamali, Professor of Sociology, has served on the statewide task force that has been charged with identification of the courses to be included in the Missouri Core Transfer Curriculum. Associate Provost Davenport and Provost Daffron have participated in statewide meetings throughout the past year in preparation for implementation on January 1, 2018.

High School Art Day

Art Day 2017 was held in Potter Hall on October 12. The workshops were packed and over 1200 students attended, our largest crowd yet. Art faculty members, David Harris and Eric Fuson, coordinate this annual event.

The Golden Griffon Marching Band, led by Director Nate Gay, will perform at Silver Dollar City on November 4, 2017, leading the Rudolph the Red-Nosed Reindeer's Holly Jolly Christmas Light Parade for the opening of the Old Time Christmas Festival at Silver Dollar City.

Leadership St Joseph

President Vartabedian and Provost Daffron hosted the Leadership St. Joseph Class of 2017 on the Missouri Western campus on October 12. President Vartabedian instructed participants on public speaking and presented each class member with a copy of his book, *Public Speaking: an Executive Summary*. After a scavenger hunt on campus, Provost Daffron provided information on the purposes and benefits of public higher education, the organization of higher education in Missouri, and the mission and outcomes of Missouri Western.

Meetings/Events Attended

Jeanne Daffron, Provost

- Missouri Coordinating Board for Higher Education
- Missouri Performance Funding for Higher Education Task Force
- Missouri Chief Academic Officers
- St. Joseph Metro Chamber of Commerce Board Development Committee
- Faculty Senate
- Staff Association
- Missouri Western Governance Advisory Committee
- Heartland Foundation E2 Bridging Committee
- Chamber of Commerce New Executives Reception

Doug Davenport, Associate Provost

- Performance Funding Task Force meetings in Jefferson City
- CAO meetings in Columbia and Jefferson City
- COPHE meeting in Jefferson City
- CBHE meeting in Jefferson City
- US Army Combined Arms Center (CAC) presentation at Fort Leavenworth, KS

Strategic Planning Update

The Strategic Plan Steering Committee has completed the process of gathering initial input for the new strategic plan. The survey asked respondents to identify key strengths and challenges faced by Missouri Western, and then to provide their thoughts on ideas and themes for the next plan. Approximately 300 responses were received from employees, students, alumni, and community members. The committee is now engaged in analyzing the feedback and identifying the central themes that will shape the new plan.

Once the themes are determined, the committee will form working groups to engage members of the campus community in constructing the tactics and action items for each theme. This draft plan will then be shared in various public forums and listening sessions to gain additional input and to ensure that the plan has broad support from our stakeholders.

Faculty Senate Report to MWSU Board of Governors

Submitted by Dr. Bill Church, Senate President

We deeply appreciate the opportunity to share our collective Faculty Senate duties, accomplishments, and challenges with our Board of Governors.

Senate Responsibilities

In the spirit of shared governance, the MWSU Faculty Senate plays a major role in all matters germane to teaching and learning. We function in the capacity of a recommending body. Actions we pass are forwarded to the Governance Advisory Council for approval and from there to the Provost and President. Here is the description posted on our MWSU web site:

The MWSU Faculty Senate enables the instructional faculty to participate effectually in the governance of Missouri Western State University. This includes (but is not limited to) the following:

- 1. To facilitate communication between the Instructional Faculty and Administration, Boards of Control, and Students.*
- 2. To make recommendations for the betterment of the members of this Association and of the University.*
- 3. To keep the members of this Association informed regarding the operation of the University.*
- 4. To make recommendations for the improvement of curriculum, instruction, academic standards, and all matters affecting the education of students of Missouri Western State University.*
- 5. To review proposals submitted by and/or to the University Governance Advisory Council and make recommendations thereon.*
- 6. To elect a Faculty Senate which shall act as the official governing body of this Association*

Our Senate membership is elected by the faculty at large each spring. Senators serve two-year terms and may serve multiple terms. Our officers are elected by their fellow senators each spring. We have eight standing campus-wide committees that receive their charges from Faculty Senate and submit their reports to Faculty Senate at least annually, more frequently if needed. The committees are comprised of faculty who are not on Faculty Senate. Our MWSU senate is active at the state level Missouri Association of Faculty Senates (MAFS) in collaborations that highlight our combined accomplishments and concerns for the Coordinating Board for Higher Education (CBHE), the Missouri Department of Higher Education (DHE), and legislators.

Senate Achievements and Ongoing Actions from 2015 to Date

- At present we are collaborating with other MAFS institutions to prepare a spread sheet for CBHE and DHE that documents how we are working toward the five goals published on the CBHE's web site as *"Preparing Missourians to Succeed: A Blueprint for Higher Education."*
- One ad hoc committee has dedicated hours preparing for the switch to online Promotion and Tenure packets to reduce costs and time.
- Another ad hoc committee is taking the lead on a call by the Higher Learning Commission to address assessment concerns for accreditation.

- Our standing committees continually review policies and practices. One such quick example is to address the advances in technology that range from delivery of online classes to sanctioning committee meetings conducted via Skype or Zoom.
- We have won administrative support for annual faculty evaluations of department chairpersons or deans in departments wherein the dean acts as chairperson.
- We have received improved support and reporting routes for faculty dealing with disruptive or potentially dangerous students to ensure campus safety.
- We have offered workshops on such topics as Title IX, Improved Academic Advisement, NCAA compliance, and support for non-native speakers of English.
- We requested and received promotion opportunities for continuing non-tenure-track Instructors.
- We revised bylaws regarding standing committees to ensure there will not be all new members at once and to allow for more efficient senate elections.
- We endorsed resolutions banning weapons on Missouri campuses.
- All standing committees completed their charges and filed approved reports.

Challenges

We are working with faculty colleagues, Missouri Western staff members and administrators on the following

- Budget effects on salary, health care, and ability to recruit and retain faculty
- Legislative initiatives regarding conceal carry and funding for higher education
- The development of a comprehensive communication plan for events such as the Murphy Hall air conditioner failure
- A plan for allowing all faculty members the opportunity to serve in campus roles that require reassigned time
- Need for ongoing clarity regarding assessment methods, goals, deadlines, and personnel roles

The above represents an introduction to our Faculty Senate functions, achievements, and challenges. We will provide updates at each upcoming meeting. Again, we are grateful for the chance to apprise our Board of Governors directly of our accomplishments and challenges so that we may all work as a team toward continued improvement.

GRADUATE SCHOOL

Dr. Ben Caldwell, Dean of the Graduate School

Official fall 2017 graduate student enrollment included 241 students. The Fall class included 73 new students, up from 57 new students in fall 2016.

During the 2016-2017 academic year, 125 graduate students participated in professional activities related to their graduate studies. Based on fall 2016 enrollment this equates to 51% of all graduate students participating in professional activities. Some students were involved in more than one type of activity for a total of 162 individual activities. Professional activities included conference attendance, presentations, graduate assistantships, internships, practicum and earned certifications.

Governor Eric Greitens has declared October 16-20, 2017 as Graduate Education Week. The MWSU Graduate School will hold several events during the week to increase awareness about graduate education including information sessions about MWSU graduate programs, a graduate school forum for undergraduates interested in pursuing a graduate study, and a Graduate Student Appreciation Coffee Hour.

STEVEN L. CRAIG SCHOOL OF BUSINESS

Dr. Mike Lane, Dean

Presentations/Conferences/Workshops

- Dean Michael Lane and Logan Jones attended the AACSB Annual Meeting and AACSB Continuous Improvement Review Seminar in Pittsburgh, PA.
- Dean Lane also attended the AACSB Regional Deans meeting in Chicago, IL.
- Bin Qiu presented a paper entitled "Institutional Multiple Holdings and Corporate Innovation" at the 2017 Financial Management Association Annual Meetings in Boston, MA.
- Phillip Frank and Logan Jones have been accepted for the 2017 Society for Marketing Advances conference with their article "The Altruistic Brand." In addition, Phillip Frank will serve on the panel for teaching excellence in Marketing Research.

Publications/Exhibitions/Peer Reviews

- Dean Lane's manuscript entitled "Information Security Policy Compliance: A Higher Education Case Study" was accepted in its current form for publication in *Information and Computer Security*.
- Phillip Frank's manuscript "Values-based Curriculum Development in Study Abroad Program: International Marketing in Cambodia" has been accepted for publication in the *Journal for Business Ethics Education*.

Student/Community Involvement/Successes

- MWSU alum Mike Hollander '14, went on to St. Louis University School of Law and has graduated with a law degree. He is currently employed with KPMG in St. Louis in their International Tax Department. He has taken the bar exam and will sit for the CPA exams. He credits a lot of his success to Susan Montee, assistant professor in Craig School of Business.
- Missouri Western's chapter of Alpha Kappa Psi, Rho Upsilon received the Chapter of the Year award for the 2016-17 Academic Year. Alpha Kappa Psi is a co-ed professional business fraternity with 30 active members here on campus. This is the first year Alpha Kappa Psi has received this award, and they did so by achieving over 100,000 points on the Annual Chapter Report. Every year, Alpha Kappa Psi recognizes the vast accomplishments of its members and those who impact its chapters, not only within AKP, but throughout universities and local communities as well. Chapter Performance Awards are based on chapter accomplishments each academic year. Points are gathered by a variety of means, including recruitment, membership, officer training, professional events and community service.
- The MBA Program had its Inaugural Celebration in the Hall of Fame room. Members of the CSB Advisory Committee along with registered MBA students and faculty celebrated a huge milestone for CSB.
- Kathy Kelly, CSB Administrative Coordinator and Advisor to Inter-Fraternal Council, took 50+ fraternity members and potential new members on a community service event. They spent two hours cleaning up a local cemetery by trimming hedges, picking up trash, and disposing of dead tree debris.

- The Missouri Western State University chapter of Beta Gamma Sigma has just been recognized for earning status as a Highest Honors Chapter for the 2016-2017 academic year. By achieving this honor, we are eligible for one Chapter Honor Roll Scholarship, which will cover the cost for a couple of our students to participate in the 2017 Global Leadership Summit in Orlando, FL this November. This also means that our chapter is eligible to self-nominate for all Beta Gamma Sigma chapter awards (Outstanding Chapter, Outstanding Advisor, etc.).
- Allen Hoover '13, is a new franchisee in the Franchise Program. Allen competed in the Applied Entrepreneurship class and opened Auntie Anne's & Cinnabon franchises in Castle Rock, CO, in August.
- Students in Phillip Frank's MKT 401 Marketing Research class are working with local businesses to conduct and analyze marketing research projects. Students will present findings and recommendations to clients at the end of the semester.

LIBERAL ARTS AND SCIENCES

Dr. Murray Nabors, Dean

Presentations/Conferences/Workshops

- Julie Jedlicka presented a poster at the Ornithological Congress of the Americas Conference in Puerto Iguazu, Argentina with undergraduate student authors S. Brown, M. McDowell, and L. Hayward, entitled "Avian nest site selection and reproductive success."
- Julie Jedlicka gave an invited talk entitled "Methodologies to detect avian-induced ecosystem services" as part of a symposium on "Agriculture, Ecosystem Services, and Conservation" at the American Ornithological Society at Michigan State University.
- During the month of September, a team of faculty met multiple times in preparation to submit an Innovative Technology Experiences for Students and Teachers (ITEST) grant application to the National Science Foundation. The proposal will be developed in collaboration with regional school districts, industrial partners, and non-profits over the course of the 2017-18 academic year for submission in August of 2018. The grant team is comprised of Mike Ducey (Chemistry), Gary Clapp (Chemistry), Dan Stasko (Chemistry), Stan Svojanovsky (Chemistry), Csengle Barta (Biology), Yipkei Kwok (CSMP), Baoqiang Yan (CSMP) and Adrienne Johnson (Education).
- Lori McCune attended the MDHE Co-requisite at Scale Taskforce (CAST) meeting held in Jefferson City.
- Jennifer Hegeman attended the MDHE Missouri Mathematics Pathways Taskforce (MMPT) meeting held in Jefferson City.
- Lori McCune shared information about the mathematics pathways offered by MWSU while serving as a member of a panel discussion at the Kansas City Regional Math Pathway Symposium held at Metropolitan Community College (Penn Valley Campus).
- Elaine Bryant and Jennifer Hegeman presented "Advising Efforts Related to Math Pathways at MWSU" at the Kansas City Regional Math Pathway Symposium held at Metropolitan Community College (Penn Valley Campus).
- Yipkei Kwok attended the IEEE International Conference on Cloud and Autonomic Computing 2017 in Tucson, Arizona. At this conference, he gave a poster presentation and an oral presentation along with attending a workshop and another presentation.
- Mike Cadden presented "A Rhetoric of Character in Children's Literature" at the International Research Society for Children's Literature (IRSCL) conference, Toronto, Canada.
- Robert G. Nulph gave a presentation to the St. Joseph Arts Society highlighting the Majors programs in the department as well as the accomplishments of the student media.

- Jordan Atkinson is serving on the Executive Council and Nominating Committee of the Eastern Communication Association as Vice Chair of the Instructional Communication Division. He is also serving as reviewer for the journal, *Communication Research Reports*, as a paper reviewer for the National Communication Association (i.e., Basic Course Division, Communication and the Future Division, Family Communication Division, and the G.I.F.T.S. Division) and the Eastern Communication Association (i.e., Nonverbal Communication Division and Instructional Communication Division).
- Bob Bergland presented "Making it Real: Combining Research and Study Abroad" at the Association of Educators of Journalism and Mass Communication conference in Chicago.

Publications/Exhibitions/Peer Reviews

- Alec Sithole and Joachim Kibirige co-authored "A Needs Assessment for the Adoption of Next Generation Science Standards (NGSS) in K-12 Education in the United States," published in the *Journal of Education and Training Studies*, 5(9): 54-62. doi: org/10.11114/jets.v5i9.2576.
- Alec Sithole and Joachim Kibirige co-authored "Comparative Analysis of Participation of Teachers of STEM and Non-STEM Subjects in Professional Development" published in the *Journal of Education and Training Studies*, 5(9): 18-26. doi: 10.11114/jets.v5i9.2527.
- Marianne Kunkel's poem "Brow Pencil to Hillary" has been accepted into *The Missouri Review* and her poem "Lip Liner to Hillary" has been accepted into *Prairie Schooner*.
- Cynthia Jeney published "Politics and Horsemanship in Chrétien de Troyes' Erec et Enide" in *Arthuriana* 27.3 (2017): 37-65.
- Jon Mandracchia had his PORTAL research, "An exploratory analysis of violent offending and the acquired capability for suicide in male prisoners," accepted for publication in *The International Journal of Offender Therapy and Comparative Criminology*, along with three student authors.

Student/Community Involvement/Successes

- The Chemistry Department held its annual Fall Semester Welcome Picnic. The event was well attended by students pursuing majors through the department as well as those enrolled in chemistry courses.
- The University hosted the 2017 Kenneth A. Spencer Award for Outstanding Achievement in Agriculture and Food Chemistry. The event included a symposium featuring six presentations, an employment panel, a poster session featuring undergraduate research from across the region, followed by a banquet and award address by recipient Bruce German. A total of 155 scientists, teachers, students, and local dignitaries attended the event. Students and teachers came from Avila, Park, UMKC, NCMC and Central High School in St. Joseph. Attendees included, two County Commissioners (Ron Hook and Scott Burnham), Mayor Bill Falkner, Deputy Mayor Pat Jones and three City Council Members (Donna Jean Boyer, Barbara LaBass, Joyce Starr) along with City Manager Bruce Woody. President Robert Vartadedian provided a welcome and Jeanne Daffron and Gordon Mapley were also participants. The Spencer Award is a prestigious national award administered by the Kansas City Section of the American Chemical Society since 1955.
- Natalie Mikita spoke with 20 students about CRISPR cas9 (mediated gene editing) at the Biochemistry and Molecular Biology Club's "Coffee and Carbs" event. This will be a monthly event held over the course of the 2017-18 academic year.
- Natalie Mikita and students Jeremy Brown, Merle Phillips and Jacob Hoppe presented the results of her PORTAL funded project at the annual PORTAL Research Showcase. The title of her work is "Design and cloning of a periplasmic serine endoprotease of *Escherichia coli*."
- Student Laboratory Mentors completed a Fire Extinguisher Training course let by Victoria Sample and Craig Darrough.

- Journalism Broadcast Lab students shot the very first student-produced sports show at Missouri Western. Producer/Host Bailey Ketcham, a Junior Convergent Journalism Major from Elkhorn, NE has worked closely with Faculty Adviser Robert Nulph and Griffon Update Producer/Director Amaree Martin, a Senior Communication Major from Oklahoma City to prepare an exciting new addition to the Griffon Student Media lineup. Hosting along with Ketcham will be Junior Journalism Major Gannon Cornley from Overland Park, Kansas. Griffon Update Sports will be a bi-weekly sports show highlighting all of the sports at MWSU. This new show will be broadcast on Suddenlink Cable channel 12 every other week opposite its sister show Griffon Update, MWF at noon, TTh at 6:30pm, and SSu at 10am. It will also be available on the Griffon Update Vimeo Channel and the Griffon Media YouTube Channel.
- The Griffon News had the following three entries selected as finalists in the Pinnacle Awards, the national competition of the College Media Association: Editorial - Austin Bauer; Best Television Newscast - Griffon News (anchor: Brooke Anderson); and Best TV Special Event Coverage - Brooke Anderson and Jessica Kopp.

PROFESSIONAL STUDIES

Dr. Kathleen O'Connor, Dean

Presentations/Conferences

- Kipton D. Smilie, Assistant Professor in the Education Dept., and Ethan K. Smilie, Associate Professor at College of the Ozarks, presented at the Twenty-Fourth Annual Victor J. Emmett Memorial Lecture at the Pittsburg State University campus. In their lecture, Professors Ethan Smilie and Kipton Smilie discussed "Model Students: Beowulf, Chaucer, and Laura Ingalls Wilder." Professors Smilie and Smilie were invited to deliver the Emmett Memorial Lecture as the co-winners of the Victor J. Emmett, Jr., Memorial Award which is given each year to the author of the best essay on a literary topic published in The Midwest Quarterly. The Smilies' essay, "Pedagogical Perseverance Past and Present: Chaucer Grades Grit," appeared in the Summer 2017 issue of The Midwest Quarterly.
Link: <http://www.pittstate.edu/departments/english/victor-emmett-lectures.dot>
- Susan Bashinski, Associate Professor in the Education Dept., gave four presentations at the 13th International CHARGE Syndrome Conference in Orlando, Florida. Her invited presentation was entitled "Communicative Forms & Functions Used by Individuals with CHARGE Syndrome"; peer-reviewed presentations were "Families' Perspectives: Types & Purposes of Communication Used by Their Children with CHARGE Syndrome"; "Creating and Using Nonconventional Signal Dictionaries and Communication Portfolios to Support Individuals Who Primarily without the Use of Symbols"; and peer-reviewed poster "Parent Report of Communication Ability in Individuals with CHARGE Syndrome."
- In addition, Susan gave three presentations at the 9th Deafblind International European Conference on Deafblindness in Aalborg, Denmark. Topics included: "Beginning of a Lifeline: Gestural Communication"; Nonsymbolic Communication Forms & Functions, as Reported by Families of Individuals with CHARGE Syndrome"; and "Communicative Forms & Functions Used by Individuals with CHARGE Syndrome."
- Adrienne Johnson, Assistant Professor in the Education Dept., with MWSU Alumna Zara Abdush-Shakir Bever, presented "Combatting Myths about Francophone West African ELLs" at 2017 MIDTESOL Conference in Kansas City, MO. The MWSU Education Department Graduate Programs also had an exhibitor booth at this conference.
- Pi-Ming Yeh won the Marita G. Titler Conduct of Research Poster Award for her presentation of "The relationships of older people's anxiety, depression, personality and coping strategies" at the 24th National Evidence-Based Practice Conference.

- Associate Professor of Legal Studies Suzanne Kissock presented for the Kansas City Paralegal Association Annual Conference at the Kansas City Bar Association on the topic of "Access to Justice and the Introduction of a New Legal Professional (the L.L.L.T.)."
- The Social Work Program co-sponsored two events with the National Association of Social Workers (NASW): "Am I 'Really' Ethically and Legally Competent" in St. Joseph, MO and "Supervision Skills Training Institute" also in St. Joseph, MO.
- The Social Work Program co-sponsored "Ethical Decisions and Implication for Child Welfare" with Great Circle in St. Louis, MO.
- Assistant Professor of Social Work Pam Clary presented "Ministering to Persons Who Have Been Abused" to the Mosaic Chaplain Education Unit Group Mosaic in St. Joseph, MO.
- Professor of Legal Studies David Tushaus co-presented "Access to Justice: Doing Our Part" with United States Ambassador to The Gambia C. Patricia Alsup in summer 2017.
- Professor of Legal Studies David Tushaus co-presented with three MWSU international students José Luis Gámez Hernández, Cristina Hidalgo López, María de los Ángeles Surián Barrios on "Applied learning through international collaboration: Using research on domestic violence as a learning tool" at the Higher Education Advances 2017 International Conference in Valencia, Spain.
- Professor Legal Studies David Tushaus conducted a 10-minute video interview on NTN24 on organ trafficking (<http://www.ntn24.com/video/venta-de-organos-por-facebook-entrevista-153830>) NTN24 is the international news network for Spanish-speaking audiences worldwide. NTN24 provides a complete coverage and information on Latin America, the U.S. and Europe through DIRECT TV, Sky and other cable systems.

Publications/Exhibitions/Peer Reviews

- Susan Bashinski, Associate Professor in the Education Dept., published: Bashinski, S. M., (2017, January-but just put in print in June). "A Parent Report of Potential Communicative Acts by Their Children with CHARGE Syndrome." This article was published in the *DbI Review*. (NOTE: "DbI" stands for Deafblind International)
- Smilie, Ethan K., and Kipton D. Smilie (Assistant Professor in the Education Dept.) published "Pedagogical Perseverance Past and Present: Chaucer Grades Grit." *Midwest Quarterly* 58.4 (2017): 349-70. Winner of the Victor J. Emmett, Jr., Memorial Award.
- William Russell (HPER), Regan Dodd (HPER), & Margaret Lee ('16, Health & Exercise) had their research article titled "Youth athletes' sport motivation and physical activity enjoyment across specialization status" published in the *Journal of Contemporary Athletics* (2017), Vol. 11 (2), 83-95.
- Pi-Ming Yeh's article, "Factors Influencing Finances, Schedule, and Health of Family Caregivers with Hospitalized Relatives in the U.S.A.," was published in the *Journal of Nursing and Palliative Care*.
- Assistant Professor of Criminal Justice David Marble published a journal article entitled "The Impact of Discretionary Release on Offender Recidivism using Survival Analysis" in *Corrections: Policy, Practice and Research*.
- Associate Professor of Criminal Justice Sue Godboldt edited Chapter 10 of "Reunification with Family and Children During the Reentry Process" this past summer. It was published in *Female Offenders and Reentry: Pathways and Barriers to Returning to Society*, edited by Dr. Lisa M. Carter and Dr. Catherine D. Marcum. The book was published by Routledge.

Student/Community Involvement/Successes

- Assistant Professor of Criminal Justice David Marble traveled with five students of the Executive Board of the MWSU Student chapter of the American Corrections Association

(SACA) to the Missouri Correctional Association annual meeting. They also toured the Jefferson City Correctional Center as part of their trip. The students that attended were Sara Eggers, Trevor Stark, Angela Dennis, Seth Jones, and Sarah Wilson.

- The Organization of Student Social Workers (OSSW) raised money at the Mustangs game to help with the Walk for the Homeless project via ticket sales for the Mustangs.
- The Social Work Program provided Continuing Education Units (CEU's) for the Documentary Showing of *Juror #2* at Missouri Western.
- The Social Work Program provided CEU's for the Saint Joseph School District's parent/professional event: "Parenting in Challenging Times: How to Recognize Risk, Build Resiliency, and Create Safeguards for our Kids," at Wellspring Church.
- The Social Work Program hosted a Poverty Simulation on campus. Approximately 45 social work students attended this event.
- Assistant Professor of Social Work Jana Frye is the newly elected President-Elect of the Chapter Board of Directors effective July 1, 2017 until June 30, 2018 and President of the Chapter Board of Directors effective July 1, 2018 until June 30, 2020. She was also elected to the position of Missouri Delegate for NASW.
- Assistant Professor of Social Work Pam Clary volunteered at the MWSU/YWCA Golf Tournament held at the St. Joseph Country Club in St. Joseph, MO.
- Professor of Legal Studies David Tushaus lead the Legal Studies Association trip to MINK Day's Law School Fair. He took seven pre-law students from several departments to Kansas City to visit with nearly 100 law schools from across the country and attend a panel discussion on getting into law school.

Awards/Accomplishments

- Laura Nold was nominated by soccer players Paige Phipps and Maddy Cowell as an honorary student athlete advisory committee member.
- Latha Varghese received an "honorable mention" plaque for her work on the BSN interprofessional collaborative simulation experience at the Heartland Foundation's Think Ahead Forum.
- Professor of Legal Studies David Tushaus completed a Fulbright Specialist assisting the University of The Gambia Faculty of Law with its clinical legal program. Tushaus worked directly with the Law Clinic and its students on a legal education project for youth. He also developed community relationships and resources to improve the capacity and effectiveness of the Law Clinic.

SCHOOL OF FINE ARTS

Dr. Bob Willenbrink, Founding Dean

Presentations/Workshops/Conferences/Seminars

- Matt Hepworth served on the Academic Expectations Faculty Panel for the MWSU Griffon Edge. The revised Griffon Edge orientation format included an Academic Expectations Faculty Panel consisting of four faculty members from various disciplines.
- Elise Hepworth presented "Building Communities and Culture in Choral Ensembles" at the International Symposium on Performance Science in Reykjavik, Iceland.
- David McIntire gave a presentation entitled "Current Issues and Challenges in Running an Independent Record Label" for students at Kansas City, Kansas Community College.
- Morgan Mallory, Assistant Professor of Theatre, was a featured soloist for "Eclipse!" "Eclipse!" was a musical theatre review coordinated by the School of Fine Arts at Missouri Western and performed at Trails West! in St. Joseph, MO.

Publications/Exhibits/Performances

- Peter Hriso's, Professor of Art, digital print entitled "Sunset" was accepted into the Sunset Exhibit at Missouri Western Potter Hall Gallery.
- Peter Hriso's, Professor of Art, digital print entitled "Cherry Bowl" was accepted into Mosaic Life Care Art Experience Galleries from September 2017 through March 2018. Out of over 150 entries, 80 pieces are being displayed.
- Peter Hriso's, Professor of Art, digital print entitled "Pears 3" was accepted into The Lumen Prize, an international juried exhibition in London, England. The panel reviewed 93 artists from 22 countries worldwide, including India, Russia, Turkey, Iran and Brazil.
- Rebecca Foley had four photographs selected by curator Linda Robinson for the national juried group exhibition *Topographies* at the Midwest Center for Photography in Wichita, KS.
- David McIntire produced *Eighty Trips Around the Sun: Music by and for Terry Riley*, a four-CD set of compositions for piano and piano four-hands, with pianists Sarah Cahill, Regina Myers and Samuel Adams, for Irritable Hedgehog record label.
- Robert Hanson's photograph "Confluence" was selected for the juried exhibition Solar Flair at the Albrecht Kemper Museum of Art.

Student/Community Involvement/Successes

- Music adjuncts James Albright (double bass) and Kathleen Holeman (piano) performed at the Downtown Noontime Concert Series at First Presbyterian Church.
- Nate Gay and the Golden Griffon Marching Band hosted the second annual MWSU Band Day for local high school bands.
- Nate Gay and the Golden Griffon Marching Band hosted the Tournament of Champions marching competition in which 27 area high schools competed.
- Elise Hepworth and the Department of Music hosted the Northwest Missouri Choral Directors Association All-District Choir Auditions with 500 high school students present.
- Elise Hepworth and Paul Hindemith performed in a concert with Kantorei, a professional choir based in Kansas City.
- Bob Long (saxophone) and adjuncts Steve Molloy (trumpet), and James Albright (double bass) performed with the Kansas City Jazz Orchestra at Kauffman Center for the Performing Arts.
- L'Air Vivant Trio with adjunct Kelly Misko (horn) performed at the Downtown Noontime Concert Series at First Presbyterian Church.
- David McIntire performed a full program of new works and arrangements with Ensemble of Irreproducible Outcomes at MWSU.
- Rico McNeela conducted "Set Sail with the Symphony," the Saint Joseph Symphony Orchestra's first concert of the season. MWSU adjunct faculty members Steve Molloy (trumpet), Lory Lacy (flute), and Richard Yeager (clarinet) played in the concert along with MWSU Music students Kelsei Peppars (violin), Yeseul Hwang (cello), and Jain Jang (cello).
- Rico McNeela conducted the Saint Joseph Symphony Children's Concerts for 2,500 fourth, fifth, and sixth grade students at the Missouri Theater. He was joined by MWSU Music adjunct faculty members Steve Molloy (trumpet) and Richard Yeager (clarinet), and MWSU Music students Kelsei Peppars (violin), Yeseul Hwang (cello), and Jain Jang (cello).
- The Golden Griffon Marching Band participated in the Southside Fall Festival Parade in St. Joseph.
- The second annual MWSU Brass Day was held on campus. The event included 20 high school brass students and 10 MWSU brass students participating in a faculty recital, master classes, mass brass choir, and a finale concert.

Grants Awarded

- **The Griffon Arts Society awarded the following for 2017-2018:**

Eric Fuson:	First Fridays Bus to KC Arts District, \$900
Dr. Madeline Rislow:	Albrecht Kemper Museum of Art Student admissions, \$800
Dr. Madeline Rislow:	Keynote Speaker for Art Symposium, \$1250
Kathy Liao:	Mural Painting and Guest Artist, \$450
David Harris:	Slab roller and Kiln controller for Ceramics, \$2313
Chelsey Hamm:	classroom set of melodicas, \$650
Elise Hepworth:	New Commission, \$2,500
Elise Hepworth:	guest choral clinicians and performance attire, \$1,800
Bob Long:	guest jazz clinicians, \$2,880
Nathanael May:	guest piano artist, \$700
Rico McNeela:	orchestral guest artist, \$350
Sonia Hanson:	Dramaturg, \$350
Sonia Hanson:	Props Workshop, \$1,200
Sonia Hanson:	Film Wardrobe Workshop, \$900
Sonia Hanson:	KC Actors: King Lear, \$350
Morgan Mallory:	Dance Studio Mirrors, \$1,435
Robert Hanson:	(2) HD Video Cameras, \$4,170
Robert Hanson:	(2) Microphones, \$1992
Michael Scroggs:	Lighting Upgrade, \$1,880
Michael Scroggs:	Marley Dance Floor, \$4,342

Faculty Awards/Other Recognition

- Robert Hanson, Assistant Professor of Cinema, was awarded a Bronze Telly Award for his video "Potter Hall Stories," created for the Potter Hall Capital Campaign.
- Elise Hepworth was appointed the Missouri Choral Directors Association Repertoire and Resources Chair (2017-2019).

Calendar of Events

- 09/25-10/27/17 Inspired: Adjunct Art Faculty Exhibition
- 10/13-15 and 19-21/17 *Schoolhouse Rock, Live!*
- 10/14/17 American Guild of Organists Choral Festival
- 10/20/17 Department-Wide Recital
- 10/21/17 GGMB at Missouri Music Days
- 10/21/17 Behind the Scenes - Open House for Prospective TCD Students
- 10/24/17 Faculty Piano Trio
- 10/31/17 Jen Oliverio Brass Trio Concert
- 11/02/17 Downtown Noontime Concert: MWSU Student Chamber Musicians
- 11/02/17 48-Hour Film Festival Screening
- 11/03/17 Golden Griffon Marching Band at Silver Dollar City (11/3-11/4)
- 11/06-12/01/17 Juried Student Exhibition
- 11/07/17 Music Technology Ensemble
- 11/08/17 Faculty Recital: Sascha Groschang, Cello
- 11/10/17 Department-Wide Music Recital
- 11/10/17 Opening Reception: Juried Student Exhibition
- 11/11/17 Faculty Recital: Paul Hindemith, Baritone with Nathanael May, Piano
- 11/14/17 Jazz Concert
- 11/15/17 Winter Choir Concert
- 11/16/17 Fountain City Brass Band Concert
- 11/18/17 Senior Recital: Yeseul Hwang, Cello
- 11/18/17 Senior Recital: Matthan Mrkvicka, Baritone

- 11/28/17 Senior Recital: Lauren Thomson, Mezzo-Soprano
- 11/29/17 Percussion Ensemble Concert
- 11/30/17 Chamber Singers with Blue Valley North HS Women's Choir
- 12/01/17 Department-Wide Recital
- 12/01/17 Chamber Singers with Platte City High School
- 12/02/17 Chamber Singers with Staley High School
- 12/03/17 Wind Ensemble Concert
- 12/03/17 Chamber Singers with Central High School
- 12/04/17 Orchestra Concert
- 12/06/17 President's Holiday Gala
- 12/07/17 Downtown Noontime Concert: MWSU Faculty Jazz
- 12/07-09/17 Holiday Art Sale
- 12/12-16/17 Sculpture Final Exam Exhibit

ADMISSIONS

Dr. Paul Orscheln, Associate Vice President of Enrollment Management & Student Retention

GO & Griffon Edge (New Student 4-day Orientation Program)

- GO for Spring 2018 will be held on January 9, 2018

Recruitment Activities

- Hosted the St. Joseph College Fair on October 10. Twenty high schools brought over 1,000 students to campus to visit with us and 60 other colleges and universities.
- Admissions Counselors have now completed five weeks of college fairs. Counselors will do 150 fairs this year along with high schools visits, community college visits and our campus tours/visits.
- Hosted 273 guests at our Saturday Showcase Day
- Finalizing the Computer Science articulation with Mineral Area Community College.
- Finalizing a Nursing articulation with Summit Technical Academy.
- Preparing for a new class of College for Kids. Will host 25 6th graders throughout the year.
- Hosted high school counselor from Liberty High School.
- Hosted special groups from Park Hill High School, Oak Park High School, and Atchison County High School.

Student Ambassadors

- The student ambassadors gave tours to 351 students plus guests during the month of September.
- The student ambassadors assisted with Convocation on Critical Issues, the Convocation luncheon and gave tours to high school groups who attended.

Processing

- Eleven hundred sixty-six new students have been admitted for Fall 2018.

LIBRARY

Sally Gibson, Director of Library

- This semester the library extended the laptop checkout to six hours. Previously it was three hours with unlimited renewals, but students felt it was a burden to renew their laptop after three hours. September 2017 had 182 unique users and 478 checkouts. In September 2016,

there were 80 unique users and 250 checkouts. Thus the number of users increased 127% and the number of checkouts increased 91% from last year.

- The 21st Annual Reading of Challenged and Banned Books had 50 people in attendance. Readers selected from a variety of titles including *The Bluest Eye*, *Thirteen Reasons Why*, *The Giver*, and *Captain Underpants*.
- Several classes in Murphy temporarily relocated to the library classroom or conference room. Students often stayed in the library to study after their classes and it has brought students into the library whom did not routinely use it.

WESTERN INSTITUTE

Dr. Gordon Mapley, Dean & Executive Director

Buchanan County Degree Attainment Initiative (BCDAI)

In 2012 Missouri Western State University was awarded \$1,000,000 in HUD Community Development Block Grant (CDBG) dollars to establish the Buchanan County Degree Attainment Initiative (BCDAI) – an Innovation Campus program.

The goals of the BCDAI are to:

- (1) increase the number of jobs in high-demand businesses and industries and grow the regional economy,
- (2) enable participants to complete bachelor's degrees aligned with these jobs,
- (3) reduce the cost of this education/training,
- (4) increase the use of high-impact apprenticeships, and
- (5) improve the preparation of participants for employment in the high-demand business and industries. [*As defined by the state, "high-demand businesses" include advanced manufacturing, energy solutions, bioscience, health sciences and services, information technology, financial and professional services, transportation and logistics.*]

MWSU is responsible for implementing the BCDAI, with the Chamber of Commerce serving as the fiscal agent. Collaborators include:

Mosaic Health Care
Hillyard Industries
Boehringer Ingelheim Vetmedica, Inc.
Gray Manufacturing
Lifeline Foods
Altec Industries
American Family
Blue Sun Biodiesel
Albaugh, Farmers' State Bank
Midland Empire Resources for Independent Living (MERIL)
Sunshine Electronic Display
Commerce Bank
Progressive Community Services
Living Community of St. Joseph
Bates County Memorial Hospital
Herzog Contracting Company
the Missouri Veteran's Home in Cameron, MO
Metropolitan Community College
North Central Missouri Community College
Hillyard Technical Center
The St. Joseph School District

Partnering companies endorse employees or interns for participation in the BCDAI, pledge to provide additional on-the-job training or mentoring to the participants, and indicate that completion of relevant degrees may result in promotions and/or increases in pay.

The BCDAI provides tuition support of up to \$7500 for participants pursuing relevant degrees. For each partnering business, at least 51% of program participants must be "low or moderate income" citizens, using the federal government criteria for their county of residence.

Unfortunately and unexpectedly, in June 2017 HUD recalled uncommitted funds from many HUD-funded programs including the BCDAI. As a result of this defunding \$559,000 of the original \$1M grant was returned to HUD.

Prior to defunding by HUD, the BCDAI had a goal of assisting 130 participants to graduate and advance in their careers, and to help grow the regional economy. To this point, 39 participants have earned a degree. An additional 26 participants are currently enrolled and may continue to receive financial support through the BCDAI. Thus, the program was a little ahead of schedule by assisting 50% of the 130 participant goal while using 44% of the program funding.

In addition to the 65 active or graduated participants, nine previous BCDAI participants are currently inactive. One has been deployed to Kuwait and another transferred to a private university. These two participants should graduate and add to program outcomes.

Follow-up communication has confirmed that the majority of BCDAI graduates have been promoted and/or have received salary increases. As an example, the BCDAI graduates include a couple who together earned under \$27,000 prior to their enrollment in the program. Following their graduation and resulting new positions, the couple earned in excess of \$100,000.

The BCDAI has achieved success as a workforce development initiative, enhancing the regional economy and transforming lives through the power of education. Specifically, (1) BCDAI recipients attained degrees at lower personal cost due to BCDAI funding, (2) high-demand jobs were filled by BCDAI graduates, and (3) community partnerships important to workforce development were strengthened as a result of collaboration in the BCDAI.

Dual Credit

- Dual credit enrollment for Fall 2017 has increased over 17%
- Six new high schools have joined the dual credit program
- For high schools that are continuing in the program (not new schools), the number of dual credit courses offered has increased by 23%

Bachelor of General Studies/Back to Western

- Total Students Advised for "Back to Western" (initiated in 2013) - 674
- Total Declared BGS Students Enrolled in Fall 2017 - 84
- Total BGS Graduates (through Summer) - 157
- Pending Fall 2017 BGS Graduates - 27

Study Away

- Seven Study Away trips are in process for the 2017-18 academic year.
- A Study Away fair to promote them will take place on October 16 at the Blum Union.

Walter Cronkite Memorial

- In August and September, there were over 1,200 visitors to the Memorial and three scheduled tour groups.
- A live performance of King & Cronkite was performed for Martin Luther King III and guests on September 11.

Leavenworth USDB Degree Completion

- Another student from the Leavenworth US Disciplinary Barracks has reached graduation. Tristan Thomas will be awarded his BGS on October 24 at a commencement ceremony in the prison. Dr. Melody Smith will deliver an address.

Tuition Discount Partnerships with Regional Hospitals

- To grow enrollment the University has developed partnerships with four regional hospitals, with Truman Medical Center being added to the partnership list in September.
- The partnerships provide MWSU tuition discounts to hospital employees. Each hospital provides marketing opportunities for MWSU degrees and some provide space in the hospital for on-site courses (e.g., MSN program).
- Since Fall 2013, a total of 165 full-time and part-time Mosaic employees have participated in the program. Approximately half of the participants were not current MWSU students when they joined the program, supporting the value of the program as a recruitment initiative. Sixty-four of the Mosaic participants have earned baccalaureate degrees from MWSU subsequent to entering the program.
- Liberty and North Kansas City hospitals became partners in this program in Fall 2016. To date, 24 Liberty and NKC employees have participated.
- Recruitment activities and new enrollments continue at the hospitals.

Partnerships with the Air National Guard 139th

- This semester, 13 airmen at the 139th Air National Guard Base are taking Oral Communication on base.
- This is the first in a series of courses proposed to provide general education credits for airmen pursuing an associate's degree through the Community College of the Air Force (CCAF).
- Additional general education courses will be offered each semester.

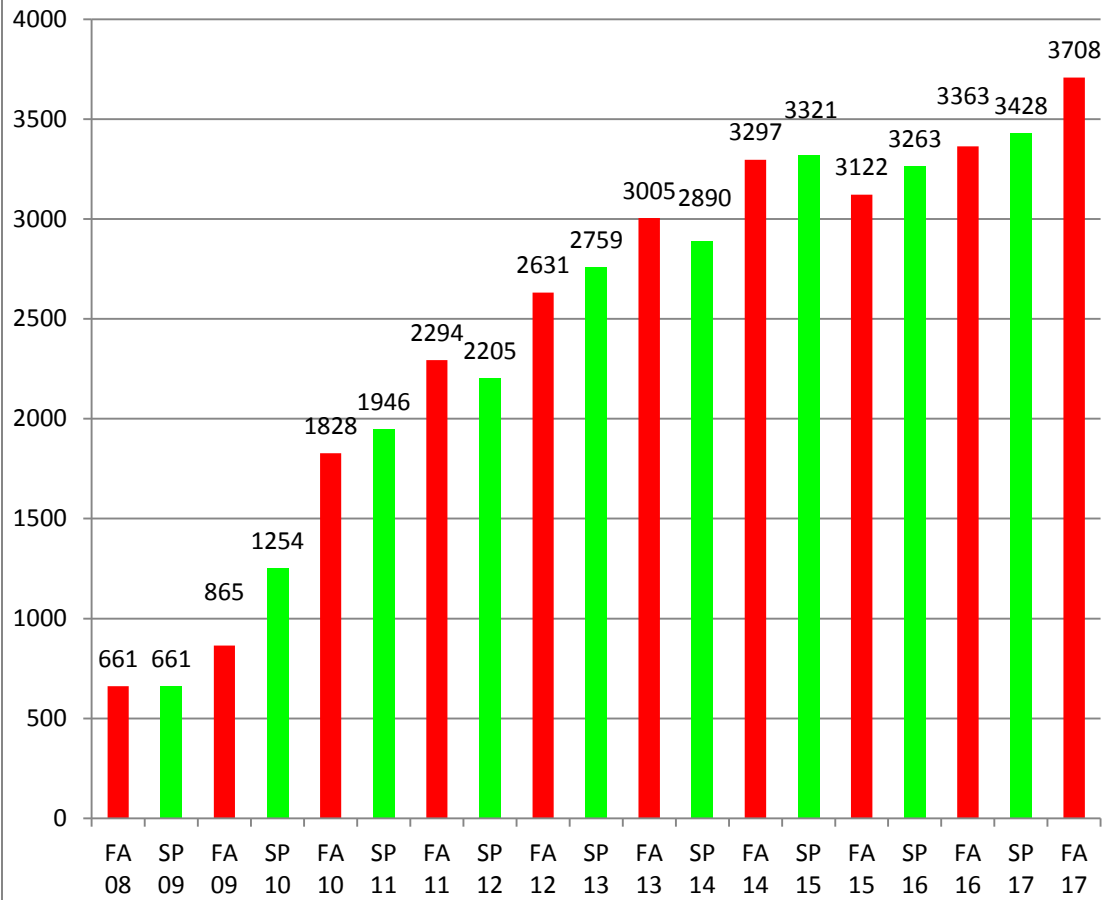
Intensive English Program

- The Intensive English Program (IEP) took students on a cultural excursion to the Schweizer Orchard.
- One of our students, a lawyer from Peru, has completed several of our courses and is now working on a Master's degree in law at UMKC.
- Native English speakers from the area have been assigned to IEP students as Conversation Partners. These volunteers will meet weekly with IEP students.

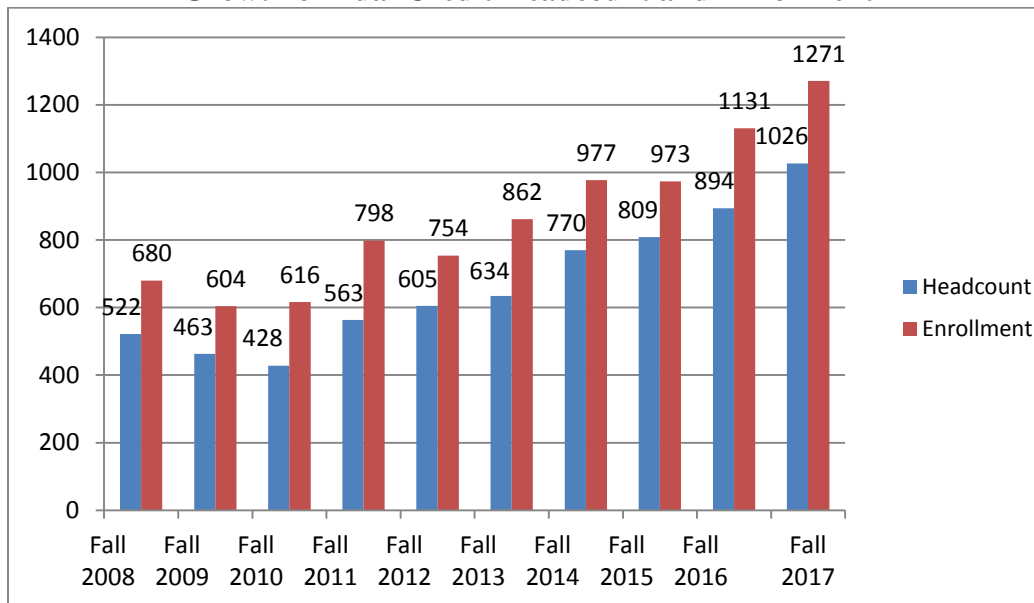
Online Learning

- Online and dual credit enrollments continue to grow.

**Growth of Online Enrollment at MWSU
Fall 2008 through Fall 2017**



Growth of Dual Credit Headcount and Enrollment



Conferences & Special Programs

- July 24-August 17, Chiefs Training Camp, 250 guests in residence halls
- August 4, President Choi Meet & Greet, 50 guests
- August 11, St. Joseph School District Meeting, 245 guests
- August 15-17, BIAH Root Cause Analysis, 16 guests
- August 19, Meet the Griffs Fundraiser, 450 guests
- August 20, Eclipse Speaker Series, 20 guests
- August 21, Eclipse Tour, 430 guests
- August 22, General Assembly, 500 guests
- August 22, President's Annual Picnic, 300 guests
- August 25, Griffon Edge Movie Night, 300 guests
- August 28, Toastmasters, 20 guests
- September 6, Part-Time Job Fair, 150 guests
- September 7, Superintendent Meeting, 110 guests
- September 9, Alpha Sigma Phi Chartering Ceremony, 120 guests
- September 12, Convocation Luncheon, 500 guests
- September 14, Stifel Client Appreciation, 325 guests
- September 14, Jostens Yearbook Workshop, 186 guests
- September 21, American Chemistry Society, 162 guests
- September 21, Allied Arts Council, 25 guests
- September 26, Missouri Department of Conservation 80th Anniversary, 200 guests
- September 27, Student Health Fair, 500 guests
- September 30, Central Class of 1962 Reunion, 70 guests
- October 5, Northwest RPDC, 60 guests
- October 5, Youth Alliance, 300 guests

MEMORANDUM

TO: Dr. Robert Vartabedian, President

FROM: Shana L. Meyer, Vice President for Student Affairs

DATE: October 16, 2017

SUBJECT: Report to the Board of Governors

Vice President's Office

8/25/17- 10/26/17

They're baaaaack! In August the Division welcomed back students and welcomed first-time Griffons. Parking lots are fuller & the campus feels alive! We're glad to have students "home" for the semester.

Hiring season is here . . . over the past few months, Student Affairs has been busy filling five positions:

- Career Development Center Director
- Student Employment Coordinator
- Administrative Assistant, Residence Life
- Hall Director, Residence Life
- Baker Fitness Center Coordinator

Welcome to campus, Samantha Wemple & Anna Staska (Residential Life); & Emily Garcia (Baker Fitness Center)! As we welcome these new staff members, it is appropriate to send major appreciation to Jean Foster, Amy McLarren, Nathan Roberts, Ruth Augustin, Angie Caswell, and Wonda Berry for keeping services and programs going without key members of their team. We appreciate you!

The Missouri Council on Student Affairs met at Lincoln University in Jefferson City on October 2. Zora Mulliga, Missouri Commissioner of Higher Education, Jeremy Knee, General Counsel for Missouri Department of Higher Education, and Kate Nash/Mollie Hennessee of Tueth, Keeney, Cooper, Mohan, and Jackstadt legal firm presented. Topics of discussion included state funding for state institutions; the state budget; free speech on campus, hate speech and freedom of expression. Additional topics included the Affordable Care Act, Concealed Carry, Title IX, and more.

Careers in Student Affairs (CSAM) is a month-long initiative, each October. CSAM is dedicated to the celebration of a career in student affairs, education and awareness in the profession, and

engagement with professional associations and peers in the field. More directly, the goals of Careers in Student Affairs Month are to:

- Celebrate the field of student affairs through opportunities to reflect on individual journeys and experiences
- Provide professional development for student affairs administrators in higher education
- Encourage and promote the profession in order to grow the field of student affairs
- Cultivate spaces for dialogue related to pertinent topics within student affairs

As part of the month, Dr. Gilbert Brown from Missouri State University will present on graduate school opportunities and career opportunities for those interested in Student Affairs.

The fall 2017 Ready to Learn Series has been confirmed:

Animals on Campus: Who Let the Dogs In?

Presented by Mike Ritter

Oct. 19, 2017, 11:30 am - lunch -Blum 222

Learn about the differences between service animals, therapy animals and emotional support animals from Mike Ritter, Accessibility Resource Coordinator.

Depression and Suicide

Presented by Dave Brown, Counseling Center Director

Oct. 23, 2017, 3:00 pm

Blum 222

General discussion of depression and suicide as it affects college-age students. Presentation will include student-produced film, "The Truth about Suicide: Real Stories of Depression in College."

Show and Tell: Special Collections & Archives

Presented by Sarah McCumber, Special Collections Librarian & Archivist and Sally Gibson, Director of Library

Nov. 9, 2017, 3:00 pm - snack -Blum JCR

The Library's Special Collections and Archives have a variety of artifacts, photographs, memorabilia, and realia. Come see objects from the Downs, Runcie, and Student Life collections. Learn about the types of materials that the Archives would like to acquire, or how to use the materials for class projects.

International Students & Cultural Competence

Presented by Ann Rahmat and Fumi Matsumoto Cheever

Nov. 10, 2017, 11:30am- lunch -Blum 222

What defines an international student? What are their unique challenges? How can MWSU faculty and staff support them? We will review immigration regulations and classroom norms in different cultures to provide attendees tools to better understand international students at MWSU.

Supporting Pregnant and Parenting Students

Presented by Adam McGowan

Nov. 13, 2017, 11:30 am - lunch -Blum 222

Supporting Pregnant and Parenting Students Policy -- Adam McGowan, Title IX Coordinator, will go over the new Pregnant and Parenting Student Accommodation Policy and discuss obligations of the university and individual faculty members; the role faculty members would play in the process; the accommodation process; and answer any questions.

Conferences/Meetings/Events Attended

- Student Employment Coordinator interviews, August 25
- New Student Convocation, August 27
- Western Warm-Up, August 28
- Career Development Center Open House, August 30
- Part-time Job Fair, September 6
- Presidents' Leadership Council, September 6 & October 4
- Football vs. Missouri Southern, September 7
- Chiefs Camp Negotiations Discussion, September 8
- Convocation on Critical Issues evening reception, September 11
- Convocation on Critical Issues breakfast with student leaders, September 12
- Convocation on Critical Issues & luncheon, September 12
- Dinner with Lindy Lou, Juror #2, September 12
- Trails West! Wrap-Up party, September 14
- Soccer vs. Northwest, September 15
- Roasterie & Chick-Fil-A Grand Opening / Ribbon Cutting, September 20
- Vivature demonstration, September 21 and October 19
- Student Government Association Senate retreat, September 24
- City Council meeting with SGA External Relations, September 25
- Student Health Fair, September 27
- Ambassadors Luncheon, September 28
- Missouri Council on Student Affairs meeting, Jefferson City, MO, October 2
- Homecoming meeting, October 3
- Career Development Candidate interviews, October 3 and October 6
- Etiquette Dinner, October 4
- Meeting with Soccer Club, October 5
- Chinese Mid-Autumn Festival, October 9
- New Executives Reception, October 10
- Special Session, Board of Governors, October 11
- Fall Festival, October 11
- Tunnel of Oppression moderator, October 12
- Evanson's Mentalist Show, October 12
- CSAM Presentation, Dr. Gilbert Brown, October 18
- Diwali, October 20

- Football vs. Fort Hays, October 21
- Homecoming Kick Off Party & Bonfire, October 22
- Ready 2 Learn Series: Depression, October 23
- Hosting the International Phone line, October 24
- Community Alliance with SGA External Relations, October 25
- Board of Governors' Meeting, October 26
- A multitude of 1-1 meetings with direct reports, President Vartabedian & Vice Presidents
- Weekly Cabinet & Dean's Council meetings; Student Affairs Directors' meetings every other week; Governance Advisory Committee
- Regular Allied Arts Board meetings, once/month
- Weekly Diversity & Inclusion Task Force meetings

Associate Vice President for Student Affairs

Dr. Judy Grimes

A highlight of the Fall was the opportunity to attend the Convocation with Martin Luther King III as well as the evening reception and the luncheon. Our students were very engaged this year and many felt it was one of our best convocations. Many Student Affairs staff volunteered to assist at the Convocation to ensure that community members were able to feel welcome. Our 2017-18 Assessment Plan for Student Conduct Programs was submitted to Dr. Yen To along with the update on the 2016-17 Assessment Plan and I worked with other Student Affairs units to discuss these plans and determine new goals for the future.

The orientation for incoming international students went very smoothly. We saw an increase in new students of about 20 percent this fall. There have been many events this fall already that the International Student Services area has shared with our campus and our community and we are looking forward to their annual International Fair on November 15 from 3 – 5 pm in the Fulkerson Center. We appreciate the President's willingness to host them at his home prior to their going on a community outing.

We worked closely with the University Police Department to finalize the annual CLERY report. And we completed and posted updates to the University's Student Code of Conduct for the 2017-18 academic year. I attended three separate academic advising sessions that were presented by the Student Success & Advising Center. The Gold Coat annual fall barbecue was a time to greet many new members and new coaches and I attended several soccer, volleyball and football games. The first Ambassador's Luncheon was also an excellent event.

We met to update the process for students needing temporary accommodations and to discuss the various technologies available to assist students who may have a short-term absence from classes. I appreciated the opportunity to serve as a discussion leader during the week of the Tunnel of Oppression and was impressed with the students' willingness to share their thoughts on this experience.

I attended meetings of the University Assessment Committee, the University Development Council, Admissions & Graduation, Registration Committee, Student Affairs Director's meetings, College Completion Team and individual meetings with the Vice President for Student Affairs, Assistant Dean of Health & Wellness and the Director of International Recruitment & Student Services. I co-chaired the International Strategic Enrollment Management Team meeting with Dr. Ben Caldwell. I continue to work with those involved with space in the Looney complex to efficiently use the limited space for intramurals, free time recreation, athletics, academic classes and conferences. I had the opportunity to meet with several candidates who applied for the Career Development Director's position and for the Residence Hall Director's position. The New Executives Reception at the Albrecht Kemper Museum was also a great opportunity to share with the community our new Missouri Western staff and to introduce them to others in the area.

Title IX

Adam McGowan

In August I provided training to multiple groups on campus including Resident Advisors, International Student Orientation, at Faculty Plan days, the Department of Cinema, Theatre and Dance, and the Department of Music. Trainings focused on a general overview of Title IX and Missouri Western State University's Sexual Misconduct Policy and Procedures; reporting responsibilities of employees; skills for bystander intervention; recognizing abusive relationships; supporting pregnant and parenting students; consent; and where to report incidents of sexual misconduct.

We launched our third year of using an online training module on sexual assault awareness and prevention for new degree seeking students and employees. All new, first time or transfer, degree seeking students are required to complete this course which:

- Identifies domestic violence, dating violence, sexual assault, sexual harassment and stalking as prohibited conduct under university policy;
- Defines what behavior constitutes domestic violence, dating violence and sexual assault, sexual harassment and stalking under federal and state laws in Missouri;
- Defines what behavior and actions constitute consent to sexual activity in the state of Missouri;
- Provides safe and positive options for bystander intervention that may be carried out by an individual to prevent harm or intervene when there is a risk of domestic violence, dating violence, sexual assault, sexual harassment or stalking against a person other than the bystander;
- Provides information on risk reduction so that students may recognize warning signs of abusive behavior and how to avoid potential attacks;
- Provides information on campus and outside resources, reporting options and procedures for making a complaint; among other topics.

The Clery Act requires that this primary prevention training covers these topics. Registration holds are used to ensure that students complete the course. Registration for Spring 2018 classes began this week, and as of October 12 we are at 77% completion by these new students (this number may be higher as incompletes may still include students who enrolled prior to the start of classes but did not show).

On August 10, the NCAA Board of Governors adopted a new policy that requires all coaches, student athletes and athletics administrators to complete sexual violence prevention education each year.

Additionally the school President, Athletic Director and Title IX Coordinator must declare that the school's "athletics department is knowledgeable about, integrated in, and compliant with institutional policies and processes regarding sexual violence prevention and proper adjudication and resolution of acts of sexual violence; and that the school's policies regarding sexual violence prevention and adjudication are readily available in the athletics department and distributed to student-athletes.

To meet this goal we will be requiring all student athletes to repeat the online student Title IX Training module from Workplace Answers that they took in previous semesters. Registration holds were used to ensure completion. Additionally we are considering requiring the attendance of student athletes, coaches and administrators at an additional, in-depth, educational programs/events/training on topics relevant to student-athletes, likely early in the Spring 2018 semester.

On September 22, 2017, the Department of Education's Office of Civil Rights (OCR) formally revoked the sub-regulatory guidance of the Department of Education's April 2011 "Dear Colleague Letter" on sexual violence and the April 2014 Q and A on Title IX and Sexual Violence. OCR also issued a "Q&A on Campus Sexual Misconduct" to provide interim guidance while it conducts a new public rulemaking process.

This new "Q&A on Campus Sexual Misconduct" emphasizes equitable treatment of both parties of a sexual misconduct investigation and restates that Title IX still requires schools to respond to reported sexual misconduct. This guidance does differ from the 2011 and 2014 guidance that it replaces by:

- changing the obligation of investigating incidents of harassment that occur off campus;
- removes the 60 day timeline for conducting investigations, specifies information about a complaint that must be included when providing notice of a complaint to the responding party;
- allows for mediation in complaints of sexual assault if both parties agree and where the school deems it is appropriate;
- allows for either the preponderance of the evidence or clear and convincing standards of evidence to be used in Title IX investigations as long as the same standard is used for other conduct decisions;
- allows the parties to respond in writing to any investigative report prior to a final decision being made;
- allows for a school to offer appeals to both parties, just the responding party, or neither.

This guidance provides more flexibility with respect to standards of evidence, the timing of investigations, the design of the investigation and appeal process, and the components of the institutional response. We are currently looking at our policy and procedures to see if we are in direct conflict with any parts of the new guidance. Beyond that, the advice I am seeing from professional associations such as the Association of Title IX Administrators (ATIXA) and higher education law firms like Husch Blackwell, is to wait to make any substantial changes until the public rule making process is completed and further guidance is issued by OCR.

Efforts moving forward:

- Participation in the Ft. Leavenworth SHARP Academy on November 1.
- Training new Title IX investigators at Husch Blackwell in Kansas City on November 3.
- Travel to the NASPA – Student Affairs Administrators in Higher Education regional conference in Lincoln, NE November 7-9.
- Continue working with Athletics staff on developing educational programs and training to meet new NCAA requirements on sexual assault training.

Health & Wellness

Harold David Brown

The weather has caused a delay in the completion of Intramural Flag Football and Tennis. Despite this, Flag football is going well and the students are enjoying the lighted field which allows for scheduling of later afternoon and evening games. Softball was canceled due to rain and not being able to get on the softball field. Intramural Services uses the field until 10 pm on Monday and Wednesdays and until 8 pm on Tuesday and Thursdays then the soccer club takes over the field until 10 pm. Band uses the field from 2 - 6 pm. The lighted student field is being used continuously and serving as a great space for students. Thank you and kudos to the Student Government Association for their help in funding this.

The Baker Fitness Center Coordinator, Emily Garcia, attended the New Executives Meeting hosted by the Chamber of Commerce on Tuesday, October 10. There were over 50 new executives in attendance from various business and organizations around town. She met individuals from financial services, banking, hospital services, and many more. Emily also had the opportunity to introduce herself to other new members of the Missouri Western State University team. This included people from the residential life, human resources, and athletic departments.

Emily is doing well at the Baker Family Fitness Center. She has a lot of great ideas and is putting her own touch on the facility. Emily has met with the committee that coordinates the Student Wellness Fair. She made some great suggestions that were accepted. The committee will implement those changes for the next wellness fair which is scheduled for Wednesday, Sept. 26, 2018.

The 2017 Student Wellness Fair on October had 533 student attendees and 32 vendors. Attendance was up 17% from last year. All batman themed t-shirts were distributed as a

reward for turning in an evaluation of the event. In addition, 200 flu vaccines were administered to students.

American College of Sports Medicine Guideline Update: The Baker Family Fitness Center policies are being updated to reflect the most current, Exercise Testing and Prescription 10th edition guidelines.

Career Development & Student Employment

The 3rd Annual Career Development Welcome Week Open House was held Wednesday, August 30 with light refreshments being served. Thirty students and Missouri Western employees visited the center and had the opportunity to learn more about the services, resources available and meet the Career Development team consisting of; Jean Foster, Administrative Assistant, and Career Mentors, Jake McFarland, Ty Hodges, Derek Zimmerman and Hailey Kober.

The Career Development Center participated in the Annual Western Warm-Up that was held Monday, August 28. The table was staffed by Career Mentor, Ty Hodges, who distributed handouts and flyers to the students who visited the table. Students also had an opportunity to enter their name for two drawings; one was for a MWSU Team Magnet and the other was for a Padfolio that contained career readiness handouts including resume tips and common questions asked during an interview. Two winners per item were drawn later that afternoon and contacted. In total, there were approximately 35 students that visited the table based on the number of entries received.

The 4th Annual Part-Time Job Fair was held Wednesday, September 6 in Fulkerson Center. This year, the event was held separately from Griffon Edge to allow all MWSU students the opportunity to attend. Kudos to the following Career Mentors (student employees), Jake McFarland, Ty Hodges, Derek Zimmerman and Hailey Kober whose diligence with contacting employers, emailing students, promoting the event via Griffons4Hire provided great support to make this event a success.

- Of the 53 employers that registered, 46 participated with a combined total of 72 representatives this year compared to the 40 employers attending last year.
- 120 students attended.
- On-Campus Employers: Aramark, Instructional Media Center, the Office of Admissions and Computer Sciences, Math & Physics.
- External (Off-Campus) Employers: Restaurants, Retail, Home Health Care, Medical, Banking, Security, Construction/Engineering, Insurance, Agriculture and Entertainment.

The Career Development Center participated in the Non-Traditional and Commuter Student Center's Resource Day that was held Wednesday, September 20. Jean Foster, Administrative Assistant, gave a short presentation/overview of the resources the Career Development Center

has available in addition to handing out brochures and flyers. A total of 15 students were in attendance

The Career Development Center participated in the University Showcase Day that was held Saturday, September 23. Jean Foster, Administrative Assistant and Derek Zimmerman, Career Mentor represented the CDC and answered questions both prospective students and parents had with regards to Student Employment, Griffons4Hire and Federal Work Study jobs. They also handed out brochures and handouts detailing the resources the center has available.

Jean participated in a round of Mock Interviews that were held at Central High School for Kristen Ebberts' Business Class on Friday, September 29. She met with 6 students and interviewed them using a standard set of commonly asked questions to allow them an opportunity to work on developing their interviewing skills and receive constructive feedback.

The "Professional Dining Etiquette Dinner and Presentation" that was held Wednesday, October 4 was facilitated by Jean Foster. Phi Beta Sigma reached out to the Career Development Center, late June and inquired about the possibility of collaborating together on this event. There were 30 persons in attendance for this event with 24 being students and the following 5 Missouri Western employees; Shana Meyer, Isaiah Collier, Wonda Berry, Colleen Kowich and Jomel Nichols. Prior to the presentation/dinner, attendees participated in a Networking Activity titled "Find Someone Who" where they had to go around the room, introduce themselves to each other and try to obtain two facts about one another based on 25 different questions.

For the current academic year, the Learn Serve Change the World (LSCW), Community-Based Campus Federal Work Study Program has an allocated payroll budget of \$45,000. This program currently has eight Community Partner agreements renewed and the Bartlett Center agreement is being finalized. This will provide another opportunity for a reading tutor. Thus far the community partners are: YWCA, United Way, Second Harvest, Habitat for Humanity ReStore, Mosaic Auxiliary Services, United States Geological Survey, Missouri Department of Conservation and Loess Bluffs National Wildlife Refuge.

Five new students have recently been hired into the program and eight students returned from the spring semester to continue working in the LSCW program for the academic year. The eight returning students are:

- o Blake Koelling: Loess Bluffs National Wildlife Refuge
- o Brandon Doering: Loess Bluffs National Wildlife Refuge
- o Elizabeth Whitehorn: YWCA in the New Start Store
- o Athyna Ngyuen: Auxiliary Services at Mosaic Life Care
- o Matthew Edlin: Auxiliary Services at Mosaic Life Care
- o Chance Vose: USGS Bird Banding Project
- o Nicholas Darling: USGS Bird Banding Project
- o Angelica Lozano: Second Harvest

Residential Life

Nathan Roberts

The residence halls have stayed fairly steady with a 93-95% occupancy rate this semester. Spring 2018 as well as Fall 2018 applications for new students will be available on November 1. Students will be able to access the applications online through GoldLink.

Since August, the department has filled two vacancies including the Residence Hall Director for Vaselakos and Leaverton Halls, as well as the Administrative Assistant for the Contracts Office. Housing is still working to fill the Residence Hall Director position for Griffon, Juda, and Beshears Halls.

Every Resident Assistant (RA) on campus is working together on a new program for the halls called "Fall Fest." This will take place on November 6 at 6pm and is open to everyone living on campus. The RAs would like to use this program as a way to show their appreciation to residents for choosing to live in the residence halls.

The Residence Hall Association will be taking a group of five delegates to the Midwest Affiliate of College and University Residence Halls (MACURH) 2017 conference at the University of Iowa in Iowa City November 10-12. They are excited to represent Missouri Western, to share their successes as an organization, and glean some fresh ideas to better assist Missouri Western residents!

International Recruitment & International Student Services

Ann Rahmat

International Student Services (ISS) embarked on several well-received on-campus globalization opportunities. The first student event was on Tuesday, August 29, with "Meet the World" in Blum. This was a speed meeting opportunity between the American/domestic student population with new and returning international students for the purpose of fostering understanding and life-long mutual respect.

The next student programming event was held on Monday, September 25. The Saudi National Day was an opportunity for students to immerse in the culture, traditions, customs and Middle Eastern cuisine. The event is open to students and the public. About 80 visitors came through the exhibition, tasting food, watching video presentations, interacting with hosts, taking pictures with Middle Eastern costumes, and/or participating in the henna tattoo. The atmosphere and exhibition environment was very festive and welcoming. The event was proposed and run by the Saudi Students Club with co-sponsorships from Student Affairs Blum Union Programs and International Student Services.

The next student group to offer an on-campus globalization event is the Hindu's Diwali Celebration of Light on Friday, October 20. An active group of 15-18 students from India and Nepal are coordinating and planning the event in a healthy teamwork environment, as well as encouraging them to become a recognized student organization at Missouri Western.

An important part of learning opportunities at Missouri Western also includes a few fun and meaningful cultural experiences. The international student group has been very fortunate to receive the full support of the President's office. A group of 35 students, new and returning, attended the annual luncheon at the President's house on Saturday, September 30. While there, students also played family lawn games and participated in an impromptu dance. From the President's house, the group went to the local pumpkin farm to experience the quintessential fall season with a tour of the pumpkin patch and pumpkin selection. Also, the students were treated to a hands-on pumpkin carving experience by the generosity of the Brookdale Church community members who seem to have adopted the Missouri Western international students and provide many activities for them.

Another fun group activity will include a trip to see a soccer game at the Sporting KC on Sunday, October 15. A total of 30 students have signed up for the event and are eager to immerse and engage in the American soccer culture.

Student learning experiences are not complete without a few meaningful volunteer service opportunities throughout the community. Missouri Western international students actively engaged in the Latin Night at the Parents as Teachers event for the St. Joseph School District on Thursday, September 28. A group of international students also participated in the Tiny Tots Town at the Civic Arena on the evening of Tuesday, October 10. Also, another group of students signed up to volunteer at St. Joseph's Bi-National Health Fair on Saturday, October 14.

One of the main functions of the ISS office is to provide basic immigration service to international students. To meet the obligation, ISS offered an Optional Practical Training (OPT) workshop on Thursday, September 14, to a group of 15 graduating undergraduate and graduate students. The workshop participation is mandatory for any students who are interested in applying for the employment benefit of the F-1 visa status. As a follow-up meeting, students may make individual appointments with the Assistant Director for one-on-one guidance to complete and submit the OPT application to US Citizenship and Immigration Services.

Last but not least, the international recruitment effort for spring and fall 2018 is on-going. Prospective and future students have the opportunity to connect with the office in a variety of ways included but not limited to: a virtual conference meeting room, a chat room, a visa workshop, a Skype international call, and an email communication platform. Also, students are invited to meet a current international graduate student in a virtual platform on the topics of academic programs, scholarships and graduate assistantships. Also, a new initiative that is intended to support international recruitment effort was a student focus group that was held on Tuesday, September 26. The group of 12 students represent undergraduate, graduate and the Intensive English Program, and 2 staff mediators. They shared many ideas and thoughts that will help us continue to improve our recruitment and retention efforts.

Student Life & Leadership

Isaiah Collier

Dianah Hidzir, international student, a senior pursuing a degree in Public Relations will perform on October 25 in the Blum Student Union Food Court. This program is sponsored by the Center for Student Engagement. Her inspiring voice and songs will bring a relaxing and entertaining atmosphere for a night to remember.

Western Warm-Up took place on Monday, August 28. There were 50 Missouri Western related organizations and 40 St. Joseph businesses that participated in Western Warm-Up. Hundreds of students came through and were able to learn about Missouri Western organizations and departments as well as what the surrounding community has to offer.

Latoya Fitzpatrick, CME Director, was interviewed by KQ2 On August 28 for her Students of Color Initiative. There are currently 24 Mentees enrolled in the program. The interview can be viewed here: <http://www.stjoechannel.com/story/36234346/mwsu-mentorship>.

The Center for Multicultural Education trained 10 Faculty and Staff to be mentors for the Students of Color Mentoring Program. 20 freshman and transfer students of color have signed up for the program. This program is designed to increase the retention and college completion for students of color at Missouri Western.

The "Come Meet the Greeks BBQ" was held on Wednesday, August 30. Approximately 100 students went to Unity Rock to mingle with Greek Leadership and learn more about the Greek organizations on campus.

Throwback Time Machine program was held on Thursday, August 31. More than 150 students came out the Residential Life basketball courts to enjoy the DJ Performance that evening.

The Looney Pool Party was on the evening of Saturday, September 1. The Black Student Union and the Center for Multicultural Education hosted this party with over 150 students attending.

Finding the Faith Ice Cream Social on Tuesday, September 5 had 14 organizations and churches participate. The schedule change from a Tuesday instead of Monday may have had an effect on traffic of students coming through Blum Union; however, they still had a good turnout.

The National Panhellenic Council Forum was on Wednesday, September 6. Participants learned about the Black Greek Letter Organizations at Missouri Western and who to contact for more information on becoming a member of those organizations. Alpha Phi Alpha, Phi Beta Sigma, and Zeta Phi Beta were on the panel. There were approximately 20 students in attendance.

The CME BBQ was on Thursday, September 7. Approximate 50 persons participated with students meeting the Center for Multicultural Education Staff along with members of different Multicultural Organizations on campus.

A "Random Acts of Kindness" day was held Friday, September 8. Lists of Random Acts of Kindness were provided in Blum 207, the Center for Student Involvement, so that students could participate all day long.

The Interfraternity Council began Rush on the week of September 11. They had around 30 participants with 3 pledging Tau Kappa Epsilon, 12 pledging Phi Delta Theta, and 9 pledging Alpha Sigma Phi.

Family Weekend was slated for September 22-23. Entertainer Mikki Hommel was supposed to perform on Friday the 22, but canceled her show due to a family emergency. The other events went on as planned. The planetarium shows on September 23 included "Africa: The Serengeti" at 1 p.m. followed by the "Forces of Nature" at 2pm and "Sea Monsters" at 3pm. All tickets were given out for every show.

The Clearly You 3D Crystal Cubes were available in the Blum Lobby on September 23. The free gifts were made on site. The vendor took a 3D scan of a person's face and had it etched into a crystal cube. Over 100 cube portrait goods were given out.

Twenty-one people attended the event held on Tuesday, September 19, to learn about Costa Rica from Dr. Ana Bausset-Page, Assistant Professor for Spanish, Department of English and Modern Languages. Dr. Bausset-Page had recently traveled to Costa Rica. Attendees learned about the wildlife, cultures, and variety of opportunities available to go to Costa Rica.

The "Way Back Wednesday" program on September 20 had a good turn-out, around 30 students came by to enjoy a free lunch, 80s music, and learn more about the Center for Multicultural Education and Center for Student Involvement.

The program "35 Dumb Things Well Intended People Say" was held on September 26. It went well with about 25 people attending. Attendees learned about phrases and ideas that are usually meant well, but are actually offensive in reality, and what to say instead. Feedback on the program was positive.

Hispanic Heritage Celebration had a great turnout with around 80 attendees on Wednesday, September 27. The program included live music, entertainment and presentations from talented faculty, staff and students about Hispanic Culture.

Western Activities Council (WAC) held a movie nights on September 27, showing Wonder Woman with approximately 50 persons in attendance and in October 18 featured the movie, "Get Out" with a similar turnout.

A hiking trip on Friday, September 29 was held at the Sunbridge Conservation Area. There were 27 attendees. Some of the participants who were brave enough even saw the cave.

Sorority Recruitment took place September 5 through 10, with bids happening on the final day. A total of 89 participants signed up for Recruitment and 47 accepted bids.

The RSO Leadership Training was held in Spratt 101 on Saturday, September 30. This is leadership training for Missouri Western's Recognized Student Organizations. Greek Leadership was expected to have at least 70% of their chapter members attend. In total, there were over 105 attendees.

Phi Beta Sigma hosted a dinner called, "Dining with the Sigmas" on Wednesday, October 4. A total of 27 persons attended to learn dinner etiquette in fine dining situations.

The Center for Student Involvement held a Risk Management Workshop, Hazing 101 for Greeks and Athletes, on Thursday, October 5. There were 45 student attendees.

The Black Student Union hosted Black Girl Magic, a program for women to learn about ways to take care of natural hair and skin on October 5. There was a great turn out of around 50 women. Attendees were overall pleased with the program.

The Fall Festival on Wednesday, October 11 at the Kelly Commons had over 60 students who enjoyed games, prizes, an S'mores Bar and Caramel Apple bar, Pumpkin Carving, live entertainment, and other great activities. WAC hopes to make this an annual event.

The Evason's Mentalist's Duo performance took place on Thursday, October 12. The Evason's are a world-famous husband and wife mind-reading duo who have been featured on many television programs and specials. Sponsored by WAC, it was free and open to the public.

The Western Activities Council will be hosting, "The Voice" beginning on Thursday, October 26, at 7pm in Spratt 101. This contest imitates the popular TV show The Voice, and is expected to be well attended.

The Center for Student Involvement's "Painting on the Circle," part of a series of how-to workshops, went well with over 11 of the 15 sign-up spots attending. The students enjoyed mocktails while learning to paint flowers with fellow student and artist Kenneth Young on the Kelly Commons Circle on Friday, October 27.

Student Services

Shana Meyer

This semester has already been a busy one for the Student Government Association (SGA). First, SGA ordered new pamphlets to hand out to students for this year and for future dates. The budget was set and all the legislative approved at the first meeting. The first major push for SGA was to rally behind GriffsGiveBack for the Hurricane Harvey relief drive, which raised \$450 for Red Cross and sent over 1,000 items to Houston with help from the Renovation Church. This was a successful drive, allowing us to contribute to disaster relief and to collaborate with the community early in the year.

SGA also held a senator retreat this year that educated new senators on how meetings are run and the formalities that go along with that. This was important because there are a large number of new senators this year and educating them on the procedures of meeting allows

everything to flow more smoothly. There have been 11 senators appointed who we are very excited and feel that they will be extremely effective throughout this year.

Two major resolutions were passed as a legislative body this year. The first to relocate all classes in Murphy until the A/C was replaced, and the second regarding campus emergency beacons.

SGA has also been devoting more resources to critical issues brought forth by students, such as the Campus Safety Committee, which is tasked with bettering the environment on campus to make it a safer place to study and live; and the Chiefs Student Feedback Committee, which is gathering feedback on how students feel about the Chiefs involvement with Missouri Western.

SGA has appointed a new Chief Justice and is currently looking for 10 Justices to serve on the Judicial Board. We also helped design, purchased, and began distributing SGA Rally Towels.

Lastly, the SGA E-Board attended the 39th Annual National Conference on Student Government in Saint Louis, Missouri. We had the chance to talk to the presenters who all had decades of experience in Student Government, some of whom allowed us to sit down and have very personalized meetings where they gave us advice for our own SGA and campus. This opportunity allowed us to collaborate with the leaders of other schools and bounce ideas and compare what worked and what didn't for each school.

Memorandum

To: Dr. Robert A. Vartabedian, President

From: Jerry Pickman, Vice President for University Advancement

Date: October 16, 2017

Re: UNIVERSITY ADVANCEMENT BOARD OF GOVERNORS REPORT

Activities (arranged by area) since the last meeting of the Board of Governors includes the following:

Vice President

The 24th annual R. Dan Boulware Convocation on Critical Issues was held on September 11 and 12 featuring Martin Luther King III, global human rights advocate and humanitarian. Guests at a reception were treated to a private showing of "King & Cronkite" with Mr. King making remarks afterwards. The following morning, Mr. King met with 27 student leaders. He then presented "Embracing the Ideals of Freedom, Justice, and Equality" to approximately 3,000 community members, University students, and area high school students. Mr. King ended his visit to Missouri Western with a luncheon with 330 guests which included a moderated question and answer session. Comments from those who attended one or more of the events were overwhelmingly positive.

This year's Homecoming is shaping up to be bigger and better than ever. Colleen Kowich, Director of Alumni Relations and the Alumni Association Board of Directors have planned additional activities throughout the week leading up to the parade and football game on October 28. They have also worked in concert with the student Homecoming committee to promote this year's theme, "The Legend of Griffon Hollow."

- Special Events and Meetings Attended
 - Budget Advisory Council meeting
 - MWSU Arts Society Allocations Committee meeting
 - MWSU Ambassador's Luncheon
 - Colorado - donor/prospect visits
 - Trails West Patron's Party
 - General session
 - Employee Picnic
 - Alumni Board Retreat
 - Tunnel of Oppression
 - Sustainability Study Review (Commerce Trust Co.)
 - MWSU Football games
 - Gold Coat Luncheons
 - MWSU Foundation Audit Committee meeting
 - R. Dan Boulware Convocation on Critical Issues
 - Major Gift Officer interviews
 - Gold Coat BBQ
 - Webinar: "Donor Fatigue: Fact or Fiction?"
 - Chamber New Executives Reception
 - Foundation Assoc. Executive Director/CFO search committee
 - Meeting with Patterhn Ives/ Potter Hall Building Committee

- Centennial Capital Campaign Co-Chair Meeting
- Donor/prospect visits

Alumni Relations (Colleen Kowich, Director of Alumni Relations)

- Homecoming
 - This year, the Alumni Association will sponsor a week's worth of activities - similarly to the student Spirit Week. New this year includes Black & Gold Day, Support a Griffon Business Day, an Alumni Employee Breakfast and an online fundraising initiative called Legacy Day. This activity is being planned in concert with the Office of Development
- Showcase Days
 - The Office of Enrollment Management has asked the Alumni Office to participate in this year's showcase days. A committee of alumni who are current or former Missouri Western parents will participate in Showcase Days
- Alumni Awards
 - In June, the Alumni Association Board of Directors approved the following slate of award recipients:
 - Distinguished Alumni Award - James Sheehan '78, CFO Hormel Foods
 - Graduate of the Last Decade - John Klindt '11, Facility Maintenance Manager, FedEx Ground, Kansas City
 - Herb '35 & Peggy Iffert Award for Service to the University - Tom & Patsy '95 Smith
 - Distinguished Faculty - Dr. Jeff Poet, Professor, Mathematics
 - Great Griffon Awards:
 - College of Liberal Arts and Sciences - Mary Beth Porter '99, Clinical Coordinator, Liberty Hospital
 - College of Professional Studies - LaShaundra Randolph '03, Program Coordinator, Metropolitan Community College
 - Craig School of Business - Corky Marquart '84, Market President & CEO Commerce Bank
 - School of Nursing & Health Professions - Diane Waddell '66/'91, Nurse Practitioner, Mosaic
 - School of Fine Arts - Marrita Black '73, Professional Sculptor
 - Student Leadership Awards
 - Clifford Hughes '55 Award - Bre'Auna Watkins '17
 - International Student of the Year - Deir Montiel Dominguez '17
 - Graduating Student of the Year - Reyhan Wilkinson '17
- Trip to Israel - 2018
 - Dr. Jimmy Albright is coordinating the first of what we hope will be many Alumni trips. In May, 2018, Dr. Albright will take alumni and friends to Israel for a 10 day trip.

Development (Kim Weddle, Director of Development)

- Alumni Giving Day
 - Will be held on October 26th (during homecoming week).
 - 12 Graduates from the last decade (GOLD) serve on a steering committee and are working to raise \$10,000 on that day through digital and social media channels.

- Dan '78 and Chris '78 Danford have generously agreed to match up to \$5,000 through the Danford Family Fund for Excellence.
- Annual Fund
 - Phone-A-Thon calls began on September 26th. As of October 6, 176 pledges have been received totaling \$10,428. The average pledge has been \$60 and there has been an increased number of pledges paid by credit card. The goal for the fiscal year is \$52,000 in pledges.
- Arts Society
 - The Missouri Western Arts Society Annual meeting was held on October 17th.
 - Faculty and student were on hand in the studios before the meeting to visit with members and discuss their work.
 - Members were then treated to a couple of numbers from "Schoolhouse Rock."
 - Chair Drew Brown addressed the crowd and thanked everyone for their support, and explained why their support is needed now more than ever due to recent budget cuts and withholds from the state.
 - Allocated grants were announced and the receiving faculty members were recognized.
- Capital Campaign
 - Potter Hall
 - The architectural design firm, Patterhn Ives, is completing the detailed design work for additions and renovations to Potter Hall.
 - An announcement is being planned for early next calendar year to unveil the new renovation and expansion plan.
 - Endowment
 - Funds are also being raised for the Western Advantage Scholarship Fund and Griffon Endowment Fund – a general operating endowment
- Major Pipeline Builder
 - Calls began in May and are continuing
 - Follow up calls and visits are being conducted
 - New members have been recruited for Western League and Arts Society
- Major Giving Officer
 - Christina McCan has been hired as the new Major Gift Officer and will begin her duties on October 16th. Christina received a Bachelor of Arts degree in English and Creative Writing from the University of Missouri-Columbia. She has an extensive sales background and most recently served as the senior market Development Specialist for Brightergy in Kansas City, MO. Her engagement in the St. Joseph community and ability to network with others are both key strengths she will bring to our team.
 - After an extensive orientation, Christina's priority will be to identify and qualify potential major donors to the Potter Hall Project.
- Scholarships
 - Don and Loah Stallard have established the Loah Stallard Graduate Nursing Scholarship. This endowed scholarship is for students who have been accepted into the Master of Nursing program with preference given to students from Buchanan County who wish to work with the underserved and underinsured population in a Community Health setting. This is wonderful way to recognize Loah's lifelong work in Public Health.

Public Relations and Marketing (Jomel Nichols, Director of PR/Marketing)

- Publications
 - Recent publications include the Foundation Annual Report, which will be mailed out in mid-October; Campaign and Potter Hall Project brochures; and a Thanksgiving e-card
 - International Admissions Materials
- Marketing
 - Web Design Template. PR/Marketing is working with the Instructional Media Center Team to roll out a new website template for the University. Preliminary designs are in the works, and content is being updated across units. The rollout will be phased in, with priority placed on pages that receive the highest volume of online traffic.
- Social Media
 - Facebook Yield. Ongoing Facebook ads featuring student-centered video testimonials are garnering very positive engagement. PR/Marketing also has pushed out targeted Facebook and Instagram messages to encourage Showcase Day registrations for the September and November Showcase Days as well as FAFSA/Scholarship applications.
 - Snapchat. Student organizations continue to host Snapchat takeovers of events and activities. Users on this platform continue to steadily rise. If you don't already follow Missouri Western's story, check it out; user name is missouriwestern.
- Community Outreach
 - Ambassadors. The first of three Ambassadors Membership Luncheons was held Sept. 28. The guest speaker was Kyle Fuson, SGA president.
 - Convocation. September's Convocation on Critical Issues featuring Martin Luther King III is available for viewing online at the Convocation webpage. This year's highly anticipated convocation attracted more than 3,000 guests. Public Relations and Marketing was responsible for all convocation publication materials, along with helping plan the events on Monday and Tuesday, Sept. 11 and 12.
 - Most-Spirited Classroom Campaign. The second annual most-spirited classroom campaign kicked off this football season. The program encourages local elementary school classrooms to submit photos of their classrooms decorated in Griffon gear. The winning classroom wins a pizza party with Max the Griffon.
 - Tiny Tot Town. Tiny Tot Town was held at Civic Arena on Oct. 10. Children visiting Missouri Western's booth posed for photos in mini caps and gowns.
- Communications
 - Speakers Bureau. The University's Speakers Bureau list is being updated. We have experts in many fields who are available for public speaking opportunities.
- Media Relations
 - Enrollment. Missouri Western's very positive enrollment numbers garnered a considerable amount of media attention this fall.

Campus Printing & Design Services (Kendy Scudder, Director of CP&DS)

- Chargeback Comparison
 - August 2017- #362 chargebacks: \$106,029
 - August 2016- chargebacks: \$41,817
 - September 2017- #260 chargebacks: \$ 20,751.06
 - September 2016- chargebacks: \$39,400

- Jobs completed
 - Fall Magazine; Eclipse posters, postcards and ad; Music dept program template; Music dept scholarship flyers and postcards; 2018 Spring Registration Guide; SGA Tri-fold brochure; 2017-18 Undergraduate catalog; 2017-17 Graduate catalog; Graduate programs postcards; 2017 Football program; Western Warm up materials; Convocation materials; Business Journal ad; Department rack cards; Alumni Awards Banquet materials; Legacy Day and GOLD logo creation and graphics; Schoolhouse Rock programs, ads etc.; Homecoming materials; Football ads and programs;
- Jobs in Progress
 - International recruiting materials; Graduate rack cards; Foundation Annual Report; Campaign and Potter brochures; Foundation Thanksgiving cards; Athletics Men's basketball, women's basketball programs, tickets, schedule card; Track poster; Cheer poster; HPER lab signage; Arts Society meeting materials; SFA rack cards;

MWSU Foundation (Jennifer Riley, Interim Associate Executive Director and Chief Financial Officer)

- The FY17 MWSU Foundation audit has been finalized by the independent auditors, CliftonLarsonAllen, LLP. There were no significant findings and the Foundation was issued a clean management letter. The 990 tax return has been completed and the MWSU Audit Committee is currently reviewing the draft return. The final 990 will be approved at the November 1 board meeting.
- A search is underway to fill the Associate Executive Director and CFO position left vacant by Tara Adwell's resignation. The Foundation's Executive Committee has been very involved in the search process.
- The Foundation staff is currently working on completing the 2016 Voluntary Support of Education (VSE) survey. The purpose of the survey is to collect comparative data on fundraising at the nation's higher education institutions.
- The Foundation's FY17 Annual Report and donor listing has been completed and is scheduled to be mailed this week to all FY17 benefactors.

MEMORANDUM

TO: Dr. Robert Vartabedian, President

FROM: Dr. Cale Fessler, Vice President for Financial Planning and Administration

DATE: October 26th, 2017

RE: Report to the Board of Governors – October Meeting

Activities (organized by area) since the last Board of Governors meeting, include the following:

Vice President, Dr. Cale Fessler

Key Activities & Projects

Health Insurance Renewal
FY 2017 Audit

Conferences/Meetings/Events Attended

- Attended and Presented at the August Board of Governor's meeting
- Conducted one on one meetings with area Directors
- Attended a meeting with the Patterhn Ives Architect's and Potter Hall Executive Building Committee, Renderings and Imagery unveiling
- Attended the Weekly Athletic Luncheons
- Attended the R. Dan Boulware Convocation on Critical Issues and luncheon
- Participated in three Griffon News interviews with student reporters
- Attended the Griffon Football home game against Missouri Southern
- Attended the Griffon Soccer home game against Northwest Missouri State University
- Attended a meeting with the Truss Group discussing our 2018 benefits renewal
- Attended the Griffon Football home game against Central OK
- Attended the annual Innovation Stockyards Finance Board meeting
- Attended the September Staff Association meeting
- Attended the Faculty Senate bi-monthly meeting
- Attended a meeting with the Biology Department and MO Department of Conservation on the potential of installing a Native Grassland Prairie on the MWSU Campus
- Attended a Business Officers meeting in Jefferson City, MO.
- Conducted one on one meetings with Aramark Food Service Director
- Attended and Presented at the Special Meeting of the Board of Governor's

Financial Services, Associate VP, Carey McMillian

Key Activities & Projects

- Accounting Services prepared journal entries, schedules and answered all the questions put forth by BKD to complete the annual financial statements audit for June 30, 2017. This is a lengthy and detailed process that requires significant preparation and planning to ensure that the financial statements represent a true and accurate picture of the University's financial status.
- The Capital Asset Accountant, in addition to preparing year end schedules for the audit, has been preparing inventory listings for the department and conducting inventory for various departments on campus.
- The Procurement Card Auditor has been conducting training sessions for the employees on how to access and function in the new US Bank card system that we are currently implementing.
- The Bursars office has spent August and September helping students set up payment plans, processing student financial aid disbursements, billing current student accounts and processing past due accounts to be sent to the collection agencies.
- The Purchasing Department has been working on multiple bids during the months of August and September., the larger ones include the following:
 - Daikin Chiller for Murphy Hall
 - Track team supplies
 - Indoor track sand pit
 - Missouri Western Magazine print bid
 - Commencement Caps & Gowns
 - Interpreting Services

Financial Aid, Director Marilyn Baker

Key Activities & Projects

	Month to Date As Of Oct 10			AY To Date As Of Oct 10		
	2015-16	2016-17	2017-18	2015-16	2016-17	2017-18
FAFSA's Received (Duplicated)	12004	11083	12942	13854	12966	12942
FAFSA's Received (Unduplicated)	6218	5818	7125	6794	6370	7125
Packaged Students	4147	3781	5882	5597	5290	5882
FAFSA's Selected for Verification	2248	1966	2136	2593	2290	2136
FAFSA's Verified By FAO	1313	1114	1091	1580	1362	1091
FASFA's Verified w/ Correction	1007	851	832	1224	1044	832
Loans Certified (Duplicated)	4672	3639	3563	5857	4754	3563
Alternative	60	60	64	98	105	64
Subsidized	2106	1610	1574	2599	2062	1574
Unsubsidized	2338	1812	1761	2914	2350	1761
PLUS	168	157	164	246	237	164
Loans Certified (Unduplicated)	2385	2155	2096	2848	2612	2096
	Month to Date As Of Oct 10			AY To Date As Of Oct 10		
	2015-16	2016-17	2017-18	2015-16	2016-17	2017-18
Disbursed Funds	\$19,186,848	\$18,173,957	\$19,618,412	\$40,861,722	\$39,002,040	\$19,618,412
Student and Parent Loans	\$8,566,703	\$7,807,892	\$7,415,627	\$18,911,257	\$17,608,471	\$7,415,627
Federal						
Grants/Scholarships	\$4,913,746	\$4,352,758	\$4,574,667	\$9,919,775	\$8,767,962	\$4,574,667
State Grants/Scholarships	\$1,497,536	\$1,537,978	\$1,553,936	\$2,972,745	\$3,193,862	\$1,553,936
Inst/Foundation						
Scholarships	\$3,505,870	\$3,821,414	\$5,258,184	\$7,532,526	\$8,045,467	\$5,258,184
External Scholarships	\$702,992	\$653,915	\$815,998	\$1,525,419	\$1,386,277	\$815,998
Financial Aid Recipients	3,721	3,554	3,695	4,370	4,200	3,695

Financial Aid Statistics (as of October 10, 2017) for Academic Year 2017-18

- 16% increase in FAFSA applications (unduplicated), compared to October 2016
- 55% increase in the number of students awarded financial aid, compared to October 2016
- 2% decrease in federal student loan certifications, compared to October 2016
- 7% increase in total funds disbursed for 2017-18 academic year, compared to October 2016.

Key Activities

- Disbursed \$19,618,412 in federal, state and institutional funds to students for the Fall 2017 semester, compared to \$18,009,349 in the Fall 2016 semester
- Completed and submitted the 2016-17 FISAP & 2018-19 Application for Federal Funds, as required by the Federal Government.
- Conducted nine Satisfactory Academic Progress (SAP) Seminars for students who fell below our SAP standards for the first time.
- Conducted nine Debt Management Seminars for first-time freshmen borrowers.
- Presented financial aid information at three High School Nights for parents and students: North Platte High School, Savannah High School and St. Joseph Christian School.
- Participated in the October Showcase Day and conducted three presentations for prospective students and parents.
- Preparing our Banner system for the 2018-19 academic year, since the 2018-19 FAFSA is now available.
- Created and sent multiple posters and communications to students, indicating the 2018-19 FAFSA is now available.

Human Resources, Director Sara Freemyer

Key Activities & Projects

- Several staff searches were concluded during these months
- August NEW employees: 5 staff, 18 faculty, 1 staff transferred to faculty September NEW employees: 3 staff, 1 staff transfer

- Faculty benefit orientation was held during plan week; meeting with 18 new faculty to discuss benefits, retirement, and risk management. TIAA was once again able to attend and present the CURP retirement plan options.
- Utilizing our wellness funds with Truss and BCBS we were able to assist HPER in the summer renovation of Looney 114 for fitness activities. This room renovation enable us to offer a bigger variety of options for Fall fitness classes for our employees. Employees seems to be excited about the daily offerings.
- We have had numerous benefit plan renewal meetings as we finalize the insurance renewals 2018. Multiple open enrollment meetings are scheduled for November 1-2; insurance carriers will be available onsite for questions as well. We will strongly encourage all employees to attend as we anticipate health insurance plan design changes.
- Employees have been notified to renew their annual parking permit for FY 2017-18. We are diligently tracking completion to ensure all employees are in compliance with our parking policy.
- New policy, *Animals on Campus Guidelines*, was presented and approved by GAC and the President in September. We are in the process of updating several other employment policies to bring clarity and ease of understanding; these will be presented at the October GAC meeting

Information Technology Services, Director Mark Mabe

Key Activities & Projects

- The project to move the Instructional Media Center server operation into the ITS Server Room was completed.
- The new VoIP telephone system implementation was completed on September 27. Additionally, a new fax service was implemented in conjunction with the VoIP service.
- A test environment is being built for the implementation of the latest Banner release, Banner 9. The test system is scheduled for completion in late-October and a cutover date to begin using Banner 9 for our production system is scheduled for mid-March.
- We are currently discussing revisions to our Ellucian Hosted Services contract so that it will reflect the new computing environment including the Banner 9 software solution along with the new Amazon Web Services hosting environment.

Physical Plant, Director Jerry Gentry

Key Activities & Projects

- Director is continuing work with Patterhn/Ives the selected Architectural Firm for the design of the Potter Hall expansion. We now have a preliminary set of plans for the basic design that we can start working from to reach the final design. We are also working on the Geo-Technical Report.
- The HB-19 Project for installing a new HVAC System for the ROTC area of Wilson Hall has commenced. The equipment has been delivered. Our Physical Plant Mechanical Staff are performing this install. Completion is scheduled for Mid-December, 2017.
- The installation work is now complete for the new 250 ton Chiller for the Murphy Hall HVAC System. The unit was started, tested and commissioned on Wednesday 10/04/17.
- Director is working on design specs for some new HVAC equipment in Potter Hall as part of the HB-19 upgrades. Units targeted at this time for replacement are the Theatre Unit and the Front Lobby Unit.
- Director continues to be a member of the Assessment Committee for reviewing and evaluating department assessments and goals. We meet monthly.
- Director and Mechanical Supervisor attended a KCP&L hosted Energy Savings Seminar in Kansas City this month. Several good rebate and low interest loan ideas were shared.

Police Department, Chief Yvonne Meyer

Key Activities & Projects

- Reminder that Safety is everyone's business; if you see something suspicious on campus please report it immediately calling 816-271-4438.
- Requests for medical responses for Emotionally Disturbed students has doubled since last year. These calls for service take many resources and time for our officers and staff.
- Officers and staff have been working significant overtime due to many campus and sporting events.
- The Clery report statistics have been completed and submitted to the Department of Education. The Annual Safety and Fire Report is available for review on the MWSU Police Department website <https://www.missouriwestern.edu/safety/report>

- St. Joseph Liquor enforcement worked the MWSU tailgate on September 23rd. We are still waiting for their report. The tailgating rules and regulations policy can be found at <http://gogriffons.com/documents/2017/8/28/Tailgate>

Risk Management, Director Tim Kissock

Key Activities & Projects

- Our property insurance carrier sent their property loss inspector to MWSU for our annual inspection. The final report will be sent to us in a few weeks. There were no major immediate issues that needed to be addressed. Some of the on-going concerns are placement of water pipes over electronic equipment and lack of sprinklers in the buildings.
- MWSU is considered a "small quantity generator" in terms of hazardous waste production. As such we are required to have our hazardous waste "hailed off" by licensed carriers at least once every 180 days. We will have a haul off in the next week to comply with that requirement. Most of our hazardous waste is generated by the science departments as part of their teaching mission.
- The University has a Behavioral Intervention Team (BIT) that meets on a weekly basis to address non-academic student issues such as mental health concerns, patterns of inappropriate behavior or other issues that may impact the student or the greater campus community. One of the purposes of this committee is to proactively engage in situations before they become major problems.

Missouri Western State University
Statement of Net Position
September 30, 2017

	<u>2017</u>	<u>2016</u>
ASSETS		
Current Assets:		
Cash and cash equivalents	\$ 14,279,192	\$ 14,974,499
Restricted cash and cash equivalents	760,000	0
Short-term investments	-	4,240,000
Restricted Investments	-	760,000
Accounts receivable, net	8,627,451	8,023,122
Federal, State, and local capital funds receivable	186,308	170,826
Loans to students - net	-	10,506
Prepaid expenses	336,842	343,663
	<u>24,189,793</u>	<u>28,522,616</u>
Total Current Assets		
Noncurrent Assets:		
Capital Assets, net of accumulated depreciation	115,772,976	117,471,452
Total Noncurrent Assets	<u>115,772,976</u>	<u>117,471,452</u>
Deferred inflow of resources	18,407,506	7,377,942
	<u>18,407,506</u>	<u>7,377,942</u>
Total Assets and deferred outflows of resources	<u>\$158,370,275</u>	<u>\$153,372,010</u>
Liabilities		
Current Liabilities:		
Accounts payable and accrued liabilities	\$ 1,843,478	\$ 2,639,919
Accrued compensated absences	816,318	777,556
Unearned Revenue	361,777	3,750
Interest Payable	4,458	4,458
Long term liabilities-current portion	2,227,645	1,931,269
	<u>5,253,676</u>	<u>5,356,952</u>
Total Current Liabilities		
Noncurrent Liabilities:		
Accrued compensated absences	801,305	780,947
Other Post Employment Benefit	1,348,880	1,331,973
Unearned Revenue	743,960	1,495,640
Pension Liability, net	49,332,700	34,372,019
Long term debt, net	49,496,968	51,762,915
Total Noncurrent Liabilities	<u>101,723,813</u>	<u>89,743,494</u>
Deferred inflows of resources	677,194	779,451
	<u>677,194</u>	<u>779,451</u>
Total Liabilities and deferred inflows of resources	<u>107,654,683</u>	<u>95,879,897</u>
NET POSITION		
Invested in capital assets, net of related debt	63,055,462	65,509,971
Restricted, expendable for		
Scholarships,fellowships and other	355,480	397,956
Loans	82,483	305,900
Debt service	358,132	342,897
Unrestricted		
Operating	19,477,508	19,989,744
GASB 68	(32,744,029)	(29,054,355)
	<u>(32,744,029)</u>	<u>(29,054,355)</u>
Total Net Position	<u>\$ 50,585,036</u>	<u>\$ 57,492,113</u>

Missouri Western State University
Statement of Cash Position
September 30, 2017

Fund	09/30/2017 Available Balance	09/30/2016 Available Balance	09/30/2015 Available Balance
Operating, Auxiliary, Agency & Payroll	\$ 14,194,042	\$ 18,695,597	\$ 23,828,329
Auxiliary System Revenue Bond Funds	760,000	760,000	3,894,938
Loan Funds	80,000	515,361	335,797
TOTAL FUNDS INVESTED	<u>\$ 15,034,042</u>	<u>\$ 19,970,957</u>	<u>\$ 28,059,064</u>

Missouri Western State University
Schedule of Funds Invested
September 30, 2017

	DATE OF INVESTMENT	DATE OF MATURITY	YIELD	AMOUNT	BANK
OPERATING FUND					
Checking Account			1.31%	13,478,892.41	Citizens Bank
Miscellaneous Petty Cash/Change Funds			1.31%	5,150.00	Citizens Bank
Total Operating Fund				<u>13,484,042.41</u>	
AUXILIARY					
Checking Account			1.31%	<u>650,000.00</u>	Citizens Bank
AGENCY FUND					
Checking Account			1.31%	<u>60,000.00</u>	Citizens Bank
TOTAL OPERATING, AUXILIARY & AGENCY FUNDS				<u><u>14,194,042.41</u></u>	
AUXILIARY SYSTEM REVENUE BONDS					
SERIES 2008					
Debt Service Reserve					
Checking Account			1.31%	460,000.00	Citizens Bank
Repair & Replacement Reserve					
Checking Account			1.31%	<u>300,000.00</u>	Citizens Bank
TOTAL AUXILIARY SYSTEM REVENUE BOND FUNDS				<u><u>760,000.00</u></u>	
INSTITUTIONAL LOAN FUND					
Checking Account			1.31%	80,000.00	Citizens Bank
TOTAL LOAN FUNDS				<u><u>80,000.00</u></u>	
TOTAL FUNDS INVESTED				<u><u>15,034,042.41</u></u>	

Average Interest Rate

Sept 2017 - 1.31%

Sept 2016 - .64%

Missouri Western State University
Statement of Revenues Expenses and Changes in Net Position
Three Months Ended September 30, 2017

	<u>2017</u>	<u>2016</u>
Operating Revenues		
Tuition and fees, net	\$ 13,125,207	\$ 12,477,471
Federal grants and contracts	\$ 475,873	\$ 389,928
State/local grants and contracts	\$ 70,296	\$ 57,792
Interest on student loans receivable	\$ 2,448	\$ 4,346
Sales and services of educational departments	\$ 72,442	\$ 74,459
Auxiliary enterprise	\$ 5,686,184	\$ 4,914,996
Other operating revenues	\$ 69,798	\$ 73,391
Total Operating Revenue	<u>\$ 19,502,248</u>	<u>\$ 17,992,383</u>
Operating Expenses:		
Salaries and wages	\$ 6,917,397	\$ 7,100,054
Fringe benefits	\$ 2,131,392	\$ 2,242,214
Supplies and other services	\$ 4,453,789	\$ 5,102,863
Scholarships and fellowships	\$ 3,374,317	\$ 3,034,425
Depreciation	\$ 1,621,228	\$ 1,586,230
Utilities	\$ 455,361	\$ 483,950
Total Operating Expenses	<u>\$ 18,953,484</u>	<u>\$ 19,549,736</u>
Operating Income (Loss)	548,764	(1,557,353)
Nonoperating Revenues/(Expenses)		
State appropriations	\$ 5,152,338	\$ 5,661,906
Federal grants	\$ 4,394,768	\$ 4,232,532
Contributions	\$ 637,498	\$ 203,764
Investment income	\$ 42,106	\$ 26,930
	\$ -	\$ -
Loss on disposal of capital assets	\$ (3,569)	\$ -
Interest on capital asset related debt	\$ (517,273)	\$ (529,502)
Net non-operaitng revenues	<u>9,705,868</u>	<u>9,595,630</u>
Total Income (Loss) before Capital Revenues	\$ 10,254,632	\$ 8,038,277
Capital Gifts	<u>4,985</u>	<u>0</u>
Increase in Net Position	\$ 10,259,617	\$ 8,038,277
Net Assets - Beginning of Year	<u>\$ 40,325,419</u>	<u>\$ 49,453,836</u>
Net Assets - End of Period	<u>\$ 50,585,036</u>	<u>\$ 57,492,113</u>

Missouri Western State University
Educational and General Services
Budget and Activity Report
September 30, 2017

	FY18 Budget	FY18 Actual	FY17 Actual	FY16 Actual
Revenues:				
Students Fees	32,719,175	17,794,553	15,868,664	15,905,347
Interest Income	240,000	36,806	23,662	21,097
Athletic Receipts	26,800	51	767	8,953
Auxiliary Reimbursement	300,000	75,000	75,000	75,000
Miscellaneous Income	140,000	13,033	26,248	20,551
State Appropriation	<u>21,067,639</u>	<u>5,152,338</u>	<u>5,661,906</u>	<u>5,461,938</u>
Total Operating Revenues	<u>54,493,614</u>	<u>23,071,781</u>	<u>21,656,247</u>	<u>21,492,886</u>
Expenditures:				
Salary	27,902,307	6,165,478	6,273,404	5,966,221
Fringe Benefits	10,062,157	2,058,228	2,038,990	1,963,616
Student Labor	776,845	93,486	114,501	110,609
Operating	6,847,302	3,233,852	3,237,167	3,291,487
Scholarships	8,116,125	4,764,897	3,328,419	3,101,497
Capital	400,000	83,349	93,602	170,897
Travel	<u>388,878</u>	<u>188,321</u>	<u>177,090</u>	<u>149,906</u>
Total Operating Expenditures	<u>54,493,614</u>	<u>16,587,611</u>	<u>15,263,173</u>	<u>14,754,233</u>
	9/30/2017			
Operating Reserves (in millions)	8.6			

Missouri Western State University
Auxiliary Services
Budget and Activity Report
September 30, 2017

	FY18 Budget	FY18 Actual	FY17 Actual	FY16 Actual
Revenues:				
Students Fees	1,550,000	514,511	508,900	543,358
Food Service	3,622,009	1,981,852	1,789,113	1,793,889
Bookstore Commissions	225,000	-	-	-
Residential Hall Rentals	5,855,161	3,275,371	2,983,790	3,066,105
Conferences & Special Programs	330,000	69,061	57,370	92,824
Vending	30,000	1,744	2,281	2,868
Athletic Receipts	45,000	6,207	20,769	-
Federal Interest Rebate	267,000	132,320	135,245	-
Interest Income	30,000	7,626	7,528	7,439
Total Auxiliary Revenues	<u>11,954,169</u>	<u>5,988,692</u>	<u>5,504,995</u>	<u>5,506,482</u>
Expenditures:				
Salary	1,064,313	255,168	288,135	253,999
Fringe Benefits	523,436	107,353	122,942	113,540
Student Labor	330,830	39,693	81,845	89,421
Operating	2,622,292	502,193	524,772	471,507
Debt Service	3,567,683	2,620,952	2,612,291	2,588,506
Food Service	3,504,800	26,400	780,142	743,661
Capital	321,415	4,605	158,501	-
Travel	19,400	687	3,289	7,594
Total Auxiliary Expenditures	<u>11,954,169</u>	<u>3,557,051</u>	<u>4,571,916</u>	<u>4,268,228</u>
	9/30/2017			
Auxiliary Reserves (in Millions)	4.5			

FB18-010 LEARNING MANAGEMENT SYSTEM

Request for Proposals were advertised in two newspapers for two days and sent to fourteen (14) vendors. One (1) vendor responded with proposals for Learning Management System. This software purchase will replace our current Moodle software. This software is an online course management system used to provide students with 24/7 access to grades, course content, communication and assessment tools.

Bid results are as follows:

Instructure (Canvas)

Cost for November 1, 2017 to June 30, 2018	\$ 7,125
Year 2 – License, maintenance and support	\$ 77,560
Year 3 – License, maintenance and support	\$ 81,440
Year 4 – License, maintenance and support	\$ 85,520
Year 5 – License, maintenance and support	<u>\$ 89,800</u>
TOTAL November 1, 2017 to June 30, 2022	\$ 341,445

The Administration recommends acceptance of the bid from Instructure (Canvas).

Funding for this software program will come from Continuing Education Distance Education account.

MEMORANDUM

TO: Dr. Robert Vartabedian, President

FROM: Joseph Kellogg, Student Governor

DATE: October 26, 2017

SUBJECT: Report to the Board of Governors

STUDENT GOVERNOR

Campus Spotlight:
MWSU Politics Club

Student Government Association

- Started semester with 9 senators and are now at full capacity.
- Established new committees including a Chiefs Training Camp and Campus Safety Committee
- Appointed a Chief Justice to the newly formed Judicial Branch
- Have continued to add new student organizations and are growing the campus community

Student Governor Business:

- With my term coming to an end in December, I have begun speaking to students and garnering interest in the position.
- Started putting together an application for the position.

Conferences/Meetings/Events Attended

- Board of Governors
- SGA Meeting
- Homecoming Week Activities
- Peace and Conflict Film Series
- Production of *Schoolhouse Rock Live*
- Banned and Challenged Books Reading
- Convocation on Critical Issues/Luncheon
- Constitution Day

Report of the President
Thursday, October 26, 2017

1. Official enrollment for the fall of 2017 reflected a 16.2% increase in new freshman and a 3.2% increase in our overall enrollment.
2. Josh Looney, Mike Halloran, and I met with Kansas Chiefs representatives on October 5.
 - a. We appear to be moving forward in a positive direction.
 - b. We hope to have a follow-up meeting soon.
3. Construction projects either in progress or on the horizon:
 - a. Spratt Stadium Pavilion (rendering)
 - b. Emergency Medical Services Memorial (rendering)
 - c. Potter Project (rendering)
4. 2017 R. Dan Boulware Convocation on Critical Issues:
 - a. Martin Luther King III was the featured speaker for this September 11 and 12 event.
 - b. It was quite successful
 - c. Mr. King would like to work with MWSU's show "King & Cronkite" as he commemorates the 50th anniversary of his father's death in 2018.
5. We are in full swing (week 9) of the fall semester:
 - a. Mid-term grades were due yesterday
 - b. All of our fall sports are past the mid-season point.
 - c. This week features our homecoming events:
 - 1) Friday, October 27: Alumni Awards dinner
 - 2) Friday, October 27 – 29: Home volleyball and soccer games
 - 3) Saturday, October 28: Homecoming parade
 - 4) Saturday, October 28: Homecoming football game vs. Washburn