

# MISSOURI WESTERN STATE UNIVERSITY

## Application for Graduation - Undergraduate Degree

Directions - This application is a fillable form. Please complete it as such. **The appropriate graduation fee must be submitted with this form (\$40 first degree; \$10 each additional degree).** Credit card payments may be submitted by completing the information on the second page of this application. Graduation applications should be mailed to the Registrar's Office or faxed to 816-271-4229.

G Number \_\_\_\_\_

NAME (as it should appear on diploma)

LAST \_\_\_\_\_

FIRST \_\_\_\_\_ MIDDLE \_\_\_\_\_

DIPLOMA ADDRESS (your diploma will be mailed to this address)

Street \_\_\_\_\_

City, State, Zip Code \_\_\_\_\_

Telephone (Home) (\_\_\_\_) \_\_\_\_\_ (Cell) (\_\_\_\_) \_\_\_\_\_

- Graduation correspondence sent by e-mail will always be sent to your MWSU account.
- Graduation correspondence sent by postal service will always be sent to your most current mailing address on file.

First Degree

Major \_\_\_\_\_ Second Major \_\_\_\_\_

Concentration(s) \_\_\_\_\_

Minor(s) \_\_\_\_\_

Second Degree

Major \_\_\_\_\_ Second Major \_\_\_\_\_

Concentration(s) \_\_\_\_\_

Minor(s) \_\_\_\_\_

Semester of Graduation (If you are registering in any summer courses to complete degree requirements please mark Summer.)

FALL  SPRING  SUMMER YEAR \_\_\_\_\_

Do you plan to attend the Commencement Program?  YES  NO

May Commencement Program recognizes **both** Spring and Summer graduates; December Commencement Program recognizes Fall graduates only.

Will you be taking courses at any institution other than MWSU during your last semester before graduation?

YES  NO

If yes, please list the institution(s) and the course(s):

\_\_\_\_\_

**One official transcript, issued to the student, will be sent with the diploma.**

**Official transcripts with graduation information and the MWSU diploma will not be released if any financial obligation exists with the University.**

Office use only

Date graduation fee paid \_\_\_\_\_ Amount \_\_\_\_\_

## Credit Card Payment

**Credit card payment must include the following:**

Student Name: \_\_\_\_\_

Student I.D. Number (G # or SSN): \_\_\_\_\_

Card Holder Name: \_\_\_\_\_

Card Holder Address: \_\_\_\_\_

City: \_\_\_\_\_ St: \_\_\_\_\_ Zip: \_\_\_\_\_

VISA     MASTERCARD     DISCOVER

Card Number: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_    Exp.: \_\_\_\_/\_\_\_\_    CVV #: \_\_\_\_\_

Amount Due - \$40 graduation fee for the first degree (additional \$10 for subsequent degrees): \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_