

Minutes from 10/25/04 Curriculum Committee Meeting

Attendance

Members: Adkins, Dagel, Daggett, Donaher, Finley, Henry, Hiley, Lee, Lorimor, Miller, Nandan, Smith, Staggs, Yang

Guests: Cathy Lawson, John Rushin, Don Willis, Kathleen Andrews, Tim Holian, Martin Johnson

The meeting was called to order by Chair Steve Lorimor at 4:03 pm.

Approval of Minutes

1. Henry moved approval of the minutes from the October 18 meeting. Donaher seconded. Discussion produced no corrections. The motion passed unanimously [10 yes, 0 no, 0 abstain].

Reports from Chair and Subcommittees:

1. Daggett from Subcommittee D stated that there were no corrections in the first reading of the Economics proposals packet, and moved approval of the packet on behalf of the subcommittee. By written ballot, the motion passed [13 yes, 0 no, 0 abstain].
2. Donaher from Subcommittee C presented the second reading of the Biology proposals. Donaher moved approval of the Biology packet on behalf of Subcommittee C. Yang moved to separate the question on proposal item #5, which requested the deletion of the summer offering in the BIO 251 course description. Smith seconded. After brief discussion, the motion did not pass. [2 yes, 10 no, 0 abstain] The original motion was voted on by written ballot, and passed with [11 yes, 1 no, 0 abstain].

Old Business:

(None)

New Business:

1. Adkins gave a handout on the "Frequently Asked Questions" section of the Curriculum Committee web page to the committee members, and asked for suggestions to be included on the page.
2. Lorimor asked the committee members to consider the following items regarding the committee's charges for discussion in future meetings.
 - What criterion or circumstances should justify reconvening the committee during the spring term?
 - What schedule should be followed if reviewing proposals during a spring session?
3. Lorimor announced that the agenda for the next meeting would include the second reading of CSMP proposals, the first reading of HPER proposals, and the second reading of CST proposals.
4. Staggs requested that the committee also consider sending a recommendation to Faculty Senate regarding the "shelving" of a course, which was described as taking a course out of the catalog due to inability to staff it, but being able to offer the course at a future date if staffing is possible.

The meeting was adjourned at 5:17 pm.

Respectfully submitted by Secretary Shauna Hiley.